



## **Car Parking Team Specification**

### **COMMUNITY GROUP APPLICATION**

#### **About Energy Breakthrough**

The Energy Breakthrough is a unique multiple day youth event held in November in Maryborough annually. The event commenced in 1991, and has been held at the Princes Park Precinct, Maryborough every year since.

The Energy Breakthrough attracts in excess of 5,000 participants who camp and participate in the various categories conducted as part of the Energy Breakthrough. For further information regarding the event please visit the Energy Breakthrough website at [www.eb.org.au](http://www.eb.org.au).

Council is seeking a community group to manage the coordination and delivery of the car parking and vehicle movement across the Energy Breakthrough site.

Budget for this component is up to \$4,000 (plus GST), per year (can be negotiated if required).

#### **Event Dates**

Wednesday 19 – Sunday 23 November 2025

Wednesday 18 – Sunday 22 November 2026

Wednesday 17 – Sunday 21 November 2027 (TBC)

## 1. Traffic Control within the Site

Traffic control within the site is also imperative to the success of the event. To this end there will be an organisation/group responsible for car parking and vehicle movement around and within the Princes Park Precinct.

The objective is to decrease traffic and congestion onsite. Official event vehicles (including event staff, police, security, ambulance, plumber, and electrician) will be issued with a **Green** Event Pass to move freely around the site.

All vehicles onsite must drive at a walking pace. No wheeled sleeping vehicles are permitted onsite or in the car parking areas.

### VEHICLE PASSES

Pass	Location	Pass received	Cost associated
<b>Red</b> Restricted	Gives schools access to park one vehicle per school in the Princes Park Oval or Jubilee Oval areas	Issued to schools prior to coming to the event	These vehicles must purchase a <b>Yellow</b> Car Park Receipt at event for \$20 to park.
<b>Yellow</b> Car Park Receipt	All event car parks.	Issued on arrival once payment received	\$20 <i>*Buses park for free within designated areas</i>
<b>Green</b> Event Pass	All event car parks.	Available from the EB Admin Hub.	No cost
<b>Blue</b> Local Resident Pass	Allows residential access	Provided to all residents who live in the immediate event vicinity,	No cost
<b>Grey</b> EB Central Pass	For deliveries to EB Central area only	Provided to exhibitors & vendors prior to the event	No cost

- All passes can be collected from EB Admin Hub if lost.
- All passes must be filled in with name (or school) and contact number and displayed on the vehicle's dashboard.

Vehicles below 10 tonne must exit via Gate 2, vehicles weighing more than 10 tonne must exit via Gate 1.

### Emergency Vehicle Access

Emergency vehicles will have access to the Energy Breakthrough site at any time. No vehicle above 10 tonne is to enter or exit Gate 2.

### Camper Access

Access to the site will be as per the Energy Breakthrough Access Plan. Campers on the following locations must enter via the Gate specified:

CAMPING LOCATION	ACCESS	DIRECTION	EXIT
Caravan Park	Gate 5	From Tullaroop Road turn into Burns Street and follow the signs	Gate 5

<b>Track 2 Camping</b>	Gate 1 via Gate 5	From Tullaroop Road turn into Burns Street, then right into Holyrood Street, and left into Park Road	Gate 5 or Gate 2**
<b>Princes Park Oval</b>	Gate 1 via Gate 5	From Tullaroop Road turn into Burns Street, then right into Holyrood Street, and left into Park Road	Gate 2**
<b>Jubilee Oval</b>	Gate 4 and Gate 5 when track is open	Enter via Burns Street	Gate 4 or Gate 5

\*\*Gate 2 – no vehicles over 10 tonne to enter or exit this gate

## 2. CAR PARKING ATTENDANTS

Car Parking Attendants are responsible for collecting \$20 from all vehicles parking in any of the event car parks. This does not include emergency vehicles, or vehicles with either a **Green** Event Pass, a **Blue** Local Resident Pass, or a **Grey** EB Central Pass.

Buses will not be charged to park in any of the designated parking areas.

The Car Parking Attendants will direct the parking of vehicles in the designated car parking areas in an orderly manner (as per the site plan).

The following is a list of equipment provided to each Car Parking Attendant by Energy Breakthrough:

- Bright identifiable uniform, sunscreen, and hat
- Identification Tag
- \$200 cash float at the beginning of the day – for attendants at collection points.
- Bum Bag to hold the cash float.
- EFTPOS Machine
- **Yellow** Receipt Passes - to be place on dashboards of the vehicles.
- Two Way Radio

The successful group will be responsible for distribution of the above items to the Car Parking Attendants each day. The EB Admin Hub is to be used as the base and these items (and cash received) are to be returned by 8pm at the end of each day or after the shifts .

The money and EFTPOS units will processed by Energy Breakthrough Management overnight and distributed the next day at 7.30am.

Each car parking attendant should bring their own refillable water bottle, snacks, and food to replenish themselves throughout the course of the day.

## 3. Car Parking Areas

### General Parking

The following ticketed car parking sites are available for **Yellow** Car Parking Receipt vehicles. No wheeled sleeping vehicles are permitted onsite or in the car parking areas:

- **Park Road between Gate 1 and Gate 2** (between Nightingale and Wills Streets). This is angle parking on the roadway 3pm Tuesday until 1pm Sunday. The road will be closed for through traffic, only vehicles parking in this area are permitted access.

- **Burns Street between Holyrood Street and Lake Road.** This is angle parking on both sides of the road. The railway line side of this car park accommodates 2-3 rows of cars at 90 degree to the road.
- **Burns Street between Lake Road and Giddings Street.** There will be limited parking from Lake Road (along the railway line side of Burns Street). The cars parked in this area will need to be parked at least 3m from the edge of the road.
- **Burns Street between Holyrood Street and Tullaroop Road.** Angle Parking on the railway line side of Burns Street back down towards Tullaroop Road (and all bus parking).
- **Holyrood Street.** Only patrons of the Maryborough Caravan Park are permitted to park in Holyrood Street along the Caravan Park side of the road, and as approved/directed by the Caravan Park Managers. NO parking is permitted on the housing side of Holyrood Street.

#### 4. Bus Drop Off Zones and Parking

The following spaces are for buses to drop off and pick up passengers. No parking is permitted in these areas:

- **Gate 1:** Bus drop off and pick up Zone 1 – Park Road between Holyrood Street and Wills Street
- **Gate 2:** Bus drop off and pick up Zone 2 - Energy Breakthrough side of ride from the Memorial Gates to first house in Park Road.

Signage for Bus Drop off Zones will be erected and dismantled by an independent contractor.

Bus parking available along Burns Street and Park Road as directed. Buses to access parking via Gate 5.

#### 5. Disabled Parking

- **Disabled Drop-Off Zone:** Disabled Drop-Off Zone is available inside Gate 2. This area is designated only for disabled labelled vehicles. No parking is permitted in this area.
- **Disabled Parking:**  
Designated disable parking is to be enforced by the Car Parking Attendant:
  - The first four (4) car parking spaces on each side of the of the Park Road Car Park.
  - The railway line side of Burns Street between Dellavedova's Access Road and the drain.

The following table indicates the number of personnel required to ensure the Traffic Management Plan is implemented successfully for the event duration:

Date	Location	Time	Personnel	Responsibility	Money Collection
Tuesday 18 November	Gate 1	10am – 9pm	1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking receipts.</li> <li>- Directing traffic right to Princes Park Oval or left to Track 2 Camping Area.</li> <li>- All traffic exiting the site must exit via Gate 2– following the one-way traffic around Princes Park Oval (Lake side of the oval).</li> </ul>	Yes
	Gate 2		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> Car Parking Receipts for those wanting to park in the Park Road Car Park.</li> <li>- No vehicles over 10 tonne to cross the bridge.</li> <li>- Allow Emergency Services and official event vehicles (<b>Green</b> Event Pass) to enter Gate 2.</li> <li>- Directing bus's to 'Bus Drop Off Zone'.</li> <li>- Ensure the Bus Drop Off Zone is kept clear for buses to drop off and pick up.</li> <li>- Ensure the first four (4) car parking spaces on each side of the of the Park Road Car Park are reserved for Disabled Parking.</li> <li>- Ensure that the drop off zone opposite the Park Road Shop is used as a loading zone or for customers to the shop.</li> </ul>	Yes
	Gate 2 In front of Shop		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> <li>- Directing cars to the Park Road parking area between Gate 2 and Gate 1.</li> <li>- Ensure the first four (4) car parking spaces on each side of the of the Park Road Car Park are reserved for Disabled Parking.</li> <li>- Ensure the drop off zone opposite the Park Road Shop is used as a loading zone or for shop customers.</li> </ul>	No
	Princes Park Oval		1	<ul style="list-style-type: none"> <li>- Directing traffic with <b>Red</b> Restricted Passes and a paid <b>Yellow</b> Car Parking Receipt to car parking areas around the oval precinct.</li> <li>- Ensuring vehicles do not park in areas which are not designated car parking spaces.</li> <li>- Directing all vehicles one-way around Princes Park Oval (Lake side of the oval) and exit via Gate 2.</li> </ul>	Yes
	Gate 5		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> Car Parking Receipts.</li> <li>- Directing campers towards the Caravan Park.</li> <li>- Directing Track 2 and Princes Park campers along Holyrood Street and left into Park Road and left into Gate 1.</li> <li>- Directing traffic to the overflow car parking on Burns Street.</li> </ul>	Yes
	Support Position		1	<ul style="list-style-type: none"> <li>- It is recommended to have a person who can relieve staff throughout the day if individual attendants are working all day.</li> <li>- This person will also restock <b>Yellow</b> Car Parking Receipts, receipt rolls (for EFTPOS), changing 2-way radio batteries etc</li> </ul>	No

Date	Location	Time	Personnel	Responsibility	Money Collection
Wednesday 19 November	Gate 1	7:30am – 7:30pm	1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking receipts.</li> <li>- Directing traffic right to Princes Park Oval or left to Track 2 Camping Area.</li> <li>- All traffic exiting the site must exit via Gate 2– following the one-way traffic around Princes Park Oval (Lake side of the oval). Unless the vehicle is over 10 tonne and they cannot exit via Gate 2.</li> </ul>	Yes
	Gate 2		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> Car Parking Receipts</li> <li>- No vehicles over 10 tonne to cross the bridge at Gate 2.</li> <li>- Allow Emergency Services and <b>Green</b> Event Pass vehicles to enter Gate 2.</li> <li>- Directing bus's to 'Bus Drop Off Zone'.</li> <li>- Ensure the Bus Drop Off Zone is kept clear for buses to drop off and pick up.</li> <li>- Ensure that the drop off zone opposite the Park Road Shop is used as a loading zone or for shop customers.</li> </ul>	Yes
	Gate 2 In front of Shop		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> <li>- Directing cars to the Park Road parking area between Gate 2 and Gate 1.</li> <li>- Ensure the first four (4) car parking spaces on each side of the of the Park Road Car Park are reserved for Disabled Parking.</li> <li>- Ensure the drop off zone opposite the Park Road Shop is used as a loading zone or for shop customers.</li> </ul>	Yes
	Gate 3		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for all vehicles (except buses) and issuing <b>Yellow</b> Car Parking Receipts.</li> <li>- Direct cars to pit areas (pits 1 to 55) via Scout by-pass road</li> <li>- Direct campers to Jubilee Oval to Gate 4</li> </ul>	Yes
	Gate 4		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for all vehicles (except buses) and issuing <b>Yellow</b> Car Parking Receipts.</li> <li>- Campers on Jubilee Oval and Tennis Court to enter via Gate 4.</li> <li>- Direct Caravan Park, Track 2 and Princes Park campers to Gate 5 for site access.</li> </ul>	Yes
	Gate 5		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> Car Parking Receipts.</li> <li>- Directing campers towards the Caravan Park,</li> <li>- Directing Track 2 and Princes Park campers along Holyrood Street and left into Park Road and left into Gate 1.</li> <li>- Directing traffic to the overflow car parking on Burns Street.</li> </ul>	Yes
	Burns St - Between Holyrood St & Lake Road		1	<ul style="list-style-type: none"> <li>- Directing vehicles to park in an orderly fashion along this section of Burns Street.</li> </ul>	No
	Support Position		1	<ul style="list-style-type: none"> <li>- It is recommended to have a person who can relieve staff throughout the day if individual attendants are working all day.</li> <li>- This person will also restock <b>Yellow</b> Car Parking Receipts, receipt rolls (for EFTPOS), changing 2-way radio batteries etc</li> </ul>	No

Date	Location	Time	Personnel	Responsibility	Money Collection
Thursday 20 November	Gate 1	7:30am – 7:30pm	1	<ul style="list-style-type: none"> <li>- Gate closed between 8.30am – 12noon for Pushcart event.</li> <li>- Directing Princes Park campers to Gate 2 entrance during the closure.</li> <li>- Directing traffic right to Princes Park Oval or left to Track 2 Camping Area when Gate 1 is open.</li> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> Car Parking Receipts.</li> <li>- All traffic exiting the site must exit via Gate 2– following the one-way traffic around Princes Park Oval (Lake side of the oval). If the vehicle is over 10 tonne they must exit via Gate 1.</li> </ul>	Yes
	Gate 2		1	<ul style="list-style-type: none"> <li>- No vehicles over 10 tonne to cross the bridge at Gate 2.</li> <li>- Allow Emergency Services and <b>Green</b> Event Pass vehicles to enter Gate 2.</li> <li>- Allow Princes Park Campers to enter when Gate 1 is closed (8.30am – 12noon)</li> <li>- Directing bus's to 'Bus Drop Off Zone'.</li> <li>- Ensure the Bus Drop Off Zone is kept clear for buses to drop off and pick up.</li> <li>- Directing cars to the Park Road parking area between Gate 1 and Gate 2.</li> <li>- Ensure the drop off zone opposite the Park Road Shop is used as a loading zone or for shop customers.</li> </ul>	Yes
	Gate 4		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for all vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> <li>- Gate 4 will be closed from 8am - 5.30pm for track events – foot access to Jubilee Oval during this time.</li> <li>- Allow Emergency Vehicles, Event Officials, and Local Residents along the access lane until the track re opens at 5:30pm, ensuring walking pace along Burns Street.</li> <li>- Direct Caravan Park, Track 2 and Princes Park campers to Gate 5 for site access.</li> </ul>	Yes
	Jubilee Oval		1	<ul style="list-style-type: none"> <li>- Personnel required 5.30pm – 7.30pm; when Track 1 open</li> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> <li>- Directing traffic onto Jubilee Oval or out onto Burns Street if they do not have a <b>Red</b> Restricted Pass to park within the Jubilee Oval area.</li> </ul>	Yes
	Gate 5		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> <li>- Directing campers towards the Caravan Park.</li> <li>- Directing Track 2 and Princes Park campers along Holyrood Street and left into Park Road and left into Gate 1. No access to Gate 1 between 8.30am and 12noon – when Pushcart Endurance is operating. Princes Park Oval Campers can enter via Gate 2 during Gate 1 closure times.</li> <li>- Directing traffic to the overflow car parking on Burns Street.</li> </ul>	Yes
	Support Position		1	<ul style="list-style-type: none"> <li>- It is recommended to have a person who can relieve staff throughout the day if individual attendants are working all day.</li> <li>- This person will also restock <b>Yellow</b> Car Parking Receipts, receipt rolls (for EFTPOS), changing 2-way radio batteries etc</li> </ul>	No

Date	Location	Time	Personnel	Responsibility	Money Collection
Friday 21 November	Gate 1	7:30am – 7:30pm	1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> <li>- Directing traffic right to Princes Park Oval or left to Track 2 Camping Area.</li> <li>- All traffic exiting the site must exit via Gate 2– following the one-way traffic around Princes Park Oval (Lake side of the oval). If the vehicle is over 10 tonne they must exit via Gate 1.</li> </ul>	Yes
	Gate 2		1	<ul style="list-style-type: none"> <li>- No vehicles over 10 tonne to cross the bridge.</li> <li>- Allow Emergency Services and <b>Green</b> Event Pass vehicles to enter Gate 2.</li> <li>- Directing bus's to 'Bus Drop Off Zone'.</li> <li>- Ensure the Bus Drop Off Zone is kept clear for buses to drop off and pick up.</li> <li>- Ensuring that the drop off zone opposite the Park Road Shop is used as a loading zone or for customers to the shop.</li> </ul>	Yes
	Gate 4		1	<ul style="list-style-type: none"> <li>- Gate 4 will be closed from 5am - 12.30pm and 6pm -10pm for track events; walking access to Jubilee Oval during this time.</li> <li>- Allow Emergency Vehicles, Event Officials, and Local Residents along the access lane until the track re opens at 5:30pm, ensure walking pace along Burns Street.</li> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> </ul>	Yes
	Jubilee Oval		1	<ul style="list-style-type: none"> <li>- Personnel required 12.30pm – 6pm; when Track 1 open</li> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> <li>- Directing traffic onto Jubilee Oval or out onto Burns Street if they do not have a <b>Red</b> Restricted Pass to park within the Jubilee Oval area.</li> </ul>	Yes
	Gate 5		1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> <li>- Directing campers towards the Caravan Park.</li> <li>- Directing Track 2 and Princes Park campers along Holyrood Street and left into Park Road and left into Gate 1.</li> <li>- Directing traffic to the overflow car parking on Burns Street.</li> </ul>	Yes
	Support Position		1	<ul style="list-style-type: none"> <li>- It is recommended to have a person who can relieve staff throughout the day if individual attendants are working all day.</li> <li>- This person will also restock <b>Yellow</b> Car Parking Receipts, receipt rolls (for EFTPOS), changing 2-way radio batteries etc</li> </ul>	No



Date	Location	Time	Personnel	Responsibility	Money Collection
Saturday 22 November	Gate 1		0	- Ensure barriers across the road to prevent vehicles entering	
	Gate 5	8am – 12noon	1	<ul style="list-style-type: none"> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> <li>- Directing campers towards the Caravan Park.</li> <li>- Directing Track 2 and Princes Park campers along Holyrood Street and left into Park Road and left into Gate 1.</li> <li>- Directing traffic to the overflow car parking on Burns Street.</li> </ul>	Yes
	Gate 3	8am – 12noon	1	<ul style="list-style-type: none"> <li>- Gate 4 will be closed from 12noon for the 24 hour track event.</li> <li>- Allow Emergency Vehicles, Event Officials, and Local Residents along the access lane</li> <li>- Ensure walking pace along Burns Street.</li> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> </ul>	Yes
	Gate 4	8am – 12noon	1	<ul style="list-style-type: none"> <li>- Gate 4 will be closed from 11am - 1pm Sunday; walking access to Jubilee Oval during this time.</li> <li>- Allow Emergency Vehicles, Event Officials, and Local Residents along the access lane until the track Sunday, ensure walking pace along Burns Street.</li> <li>- Collecting \$20 for <b>all</b> vehicles (except buses) and issuing <b>Yellow</b> car parking passes.</li> </ul>	Yes
	Support Position	8am – 6pm	1	<ul style="list-style-type: none"> <li>- It is recommended to have a person who can relieve staff throughout the day if individual attendants are working all day.</li> <li>- This person will also restock <b>Yellow</b> Car Parking Receipts, receipt rolls (for EFTPOS), changing 2-way radio batteries etc</li> </ul>	No





**ENERGY  
BREAKTHROUGH**  
POWERED BY IMAGINATION



### CAMPER ENTRY VIA GATE 5

- Caravan Park
- Track 2  
No vehicle access for camping when Track 2 is closed, please refer to Gate 1 closure times.
- Princes Park Oval  
No vehicle access for camping when Track 2 is closed, please refer to Gate 1 closure times (please use Gate 2 during these times)

### CAMPER ENTRY VIA GATE 4

- Jubilee Oval
- Tennis Bay Camping

### GATE CLOSURES

#### GATE 1

- Closed Thursday 8.30am - 12noon

#### GATE 2

- Open all hours, no vehicles larger than 10 tonnes to enter this Gate

#### GATE 3

- Closed to campers

#### GATE 4

- Closed Wednesday 5.30pm - 8.30pm
- Closed Thursday 8am - 5pm
- Closed Friday 5.30am - 12noon
- Closed Friday 6.30pm - 9.30pm
- Closed Saturday 12pm - Sunday 1pm

#### GATE 5

- Open all hours for Caravan Park entry and parking
- Please see Gate 1 closures for Track 2 and Princes Park Camping access



Off site Emergency Assembly Area

## PRICING SCHEDULE

Date	No. of locations to cover		Hours per person	Total hours	
Tuesday 18 November 2025	4	3pm – 9pm	6 hours	24 hours	
Wednesday 19 November 2025	8	7:30am – 7:30pm	12 hours	96 hours	
Thursday 20 November 2025	6	5 locations; 7:30am – 7:30pm Jubilee Oval 5:30pm – 7:30pm	12 hours 2 hours	62 hours	
Friday 21 November 2025	6	5 locations: 7:30am – 7:30pm Jubilee Oval 12:30pm – 6pm	12 hours 5.5 hours	65.5 hours	
Saturday 22 November 2025	2	Gate2: 8am – 12noon Gate 4: 8am – 12noon	4 hours 4 hours	8 hours	
<b>YEAR 1 TOTAL – 2025</b>				258.5 hours	\$ ex gst
<b>YEAR 2 TOTAL – 2026 (OPTIONAL)</b>					\$ ex gst
<b>YEAR 3 TOTAL – 2027 (TBC) (OPTIONAL)</b>					\$ ex gst