



COUNCIL MEETING

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5 CONFIRMATION OF THE MINUTES OF PREVIOUS COUNCIL MEETING

Author: Governance Officer

Responsible Officer: Chief Executive Officer

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

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RECOMMENDATION

That Council confirms the Minutes of the Council Meeting held on 21 December 2021 and the minutes of the Special Council Meeting held on 15 February 2022.

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LEGISLATION AND POLICY CONTEXT

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FINANCIAL & RESOURCE IMPLICATIONS

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MEETING OF COUNCIL MINUTES

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10.2 COUNCILLOR LOVETT - MUNICIPAL ASSOCIATION OF VICTORIA SERVICE AWARD

MOTION

That Council:

1. Record its deep thanks, gratitude and appreciation for the contribution and service of Cr Geoff Lovett to this Council and our community as a Councillor and past Mayor, having received advice from the Municipal Association of Victoria of his eligibility for the 20 Year Service Award from that Association.

É Á Note the following testament of this contribution and service within the minutes of this Meeting Á

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Thanks and recognition must also go to Cr Lovett's contribution...

Quite simply Cr Lovett's contribution has been unparalleled in the history of Central...

Moved Cr Meddows-Taylor
Seconded Cr Murphy

Councillors Murphy, De Villiers, Sproull, Long, La Vella spoke to the motion. **CARRIED**

8. OFFICER REPORTS

8.1 CEO EMPLOYMENT AND REMUNERATION POLICY

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Council Resolution

That Council repeal the Chief Executive Officer Employment and Remuneration Policy and adopt the draft Chief Executive Officer Employment and Remuneration Policy as attached to the December 2021 report of the General Manager Corporate Performance 'CEO Employment and Remuneration Policy'.

Moved Cr Lovett
Seconded Cr La Vella

Cr Lovett and La Vella spoke to the motion. **CARRIED**

8.2 COMPLAINTS POLICY REVIEW

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Council Resolution

That Council repeal the Complaints Resolution Policy and adopt the draft Complaints Policy attached in accordance with the Local Government Act 2020.

Moved Cr Sproull
Seconded Cr Murphy

Cr Sproull spoke to the motion.

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8.3 PROCUREMENT POLICY REVIEW

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Council Resolution

That Council repeal the Procurement Policy and adopt the attached draft Procurement Policy in accordance with the Local Government Act 2020.

Moved Cr La Vella
Seconded Cr Sproull

Cr La Vella and Cr Sproull spoke to the motion.

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8.4 S11A INSTRUMENT OF APPOINTMENT AND AUTHORISATION

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Council Resolution.

- 1. That Council adopt the attached S11A Instrument of Appointment and Authorisation for the members of Council staff set out in the Instrument attached to the December 2021 report of Manager Governance Property and Risk 'S11A Instrument of Appointment and Authorisation'.*
- 2. The S11A Instrument of Appointment and Authorisation comes into force immediately and remains in force until Council determines to vary or revoke it.*
- 3. That the attached S11A Instrument of Appointment and Authorisation be signed by the Chief Executive Officer.*

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Moved Cr Sproull
Seconded Cr La Vella

Cr Sproull spoke to the motion.

CARRIED

8.5 CENTRAL GOLDFIELDS SHIRE COUNCIL 2020-2021 ANNUAL REPORT

Annual Report for Council's consideration

Council Resolution.

That Council receive the Central Goldfields Shire Council 2020-2021 Annual Report, and note that this has been submitted to the Minister.

Moved Cr De Villiers
Seconded Cr Long

Crs De Villiers, Long, Murphy and Meddows-Taylor spoke to the motion.

CARRIED

8.6 INDUSTRIAL LAND DEMAND AND SUPPLY ASSESSMENT AND STRATEGY

Council Resolution.

That Council:

- 1. Adopt the Industrial Land Supply and Demand Assessment and Strategy; and*
- 2. Request an officer report on options for Council-led development of land it owns in Brick Kiln Road, Flagstaff, to create a new small-lot industrial estate to implement recommendations of the Strategy while managing interface issues with the adjacent Low Density Residential area.*

Moved Cr de Villiers
Seconded Cr Lovett

Crs de Villiers and Lovett spoke to the motion.

CARRIED

8.7 PLANNING REFORM

the planning process for proposals which are considered important for the State's recovery

Council Resolution.

That Council:

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1. advocate to the Minister for Planning seeking further detail of the Planning Reform Program;
2. seek that the Minister for Planning undertake consultation with local government and the community before planning reform changes are implemented.

Moved Cr Murphy
Seconded Cr de Villiers

Cr Murphy spoke to the motion.

CARRIED

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8.8 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE ROUND 3 FUNDING

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Council Resolution.

(A) That Council notes:

1. That \$140,000 of the Round 3 of the Local Roads and Community Infrastructure Grant will be allocated to the Talbot Town Hall toilets project
2. That the remainder of the Round 3 of the Local Roads and Community Infrastructure Grant will be allocated to fixing high priority risk areas at council's indoor and outdoor pools relating to public safety, staff safety and environmental risk.
3. That the final works to the pool facilities will be reported at a future Council Meeting

B) Council expresses its thanks and appreciation to Dr Anne Webster MP, for the many initiatives funded by the Local Roads & Infrastructure Program and request her to make representations to her ministerial colleagues to continue this program into the future as a much needed component of local government funding in regions.

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Moved Cr Long
Seconded Cr de Villiers

Cr Long and Meddows-Taylor spoke to the motion.

CARRIED

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8.9 ADOPT PRINCES PARK GRANDSTAND CONSERVATION MANAGEMENT PLAN

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UNCONFIRMED MINUTES

Council Resolution.

That Council:

1. *Adopt the Cultural Management Plan for Princes Park Grandstand.*
2. *Notify the community of the Cultural Management Plan for Princes Park Grandstand through Council's media channels.*
3. *Seek funding to commence work on restoration and repair of the Princes Park Grandstand*

Moved Cr Lovett
Seconded Cr Murphy

Crs Lovett and Murphy spoke to the motion.

CARRIED

8.10 DOMESTIC ANIMAL MANAGEMENT PLAN REVIEW

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Council Resolution.

That Council:

1. *Adopt the Domestic Animal Management Plan (DAM Plan);*
2. *Submit the DAM Plan to Agriculture Victoria;*
3. *Notify the community of the Domestic Animal Management Plan (DAM Plan) through Council's media channels*

Moved Cr Sproull
Seconded Cr La Vella

Cr Sproull and La Vella spoke to the motion.

CARRIED

8.11 WATERWAY MANAGEMENT PLAN FOR CARISBROOK

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Council Resolution.

That Council:

1. *Adopt the Waterway Management Plan for Carisbrook and*
2. *Develop an Implementation Plan for the Waterway Management Plan for Carisbrook that further documents time frames for the recommendations and provides advice to Council about the resources required to implement the Waterway Management Plan for Carisbrook.*

Moved Cr de Villiers

UNCONFIRMED MINUTES

Seconded Cr Murphy

Cr de Villiers and Murphy spoke to the motion.

CARRIED

8.12 PLANNING SCHEME AMENDMENT – MINISTERIAL INTERVENTION TO CORRECT ERRORS OF THE CENTRAL GOLDFIELDS PLANNING SCHEME

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Council Resolution.

That Council:

1. request the Minister for Planning intervene using his powers under Section 20A of the Planning and Environment Act 1987 to amend the Central Goldfields Planning Scheme to correct errors regarding 4 Tullaroop Road, Maryborough and 46 Middle Road, Dunolly; and
2. authorise the Chief Executive Officer to act on Council's behalf in this matter.

Moved Cr Lovett
Seconded Cr Murphy

Cr Lovett and Murphy spoke to the motion.

CARRIED

8.13 NOVEMBER FINANCIAL REPORT

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Council Resolution.

That Council receives and notes the attached Financial Report for the period to 30 November 2021.

Moved Cr Murphy
Seconded Cr Lovett

Cr Murphy spoke to the motion.

CARRIED

8.14 USE OF THE LAND FOR A PORTABLE SAWMILL AT 134 BET BET CREEK ROAD EAST, BETLEY 3472, PLANNING PERMIT APPLICATION 006/21

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UNCONFIRMED MINUTES

Council Resolution.

That Council, having caused notice of Planning Application No. 006/21 to be given under Section 52 of the Planning and Environment Act 1987 and the Central Goldfields Planning Scheme and having considered all the matters generally required, resolves to issue a Notice of Decision to Grant a Permit in respect of Planning Application No. 006/21 for the land known and described as 134 Bet Bet Creek Road East, Betley, for the use of the land for a portable sawmill in accordance with the endorsed plans and subject to the following conditions:

No layout alteration

The applicant must not alter the layout of the site in a way that would result in the portable sawmill being located in a different position to that shown on the endorsed plans.

Location of the portable sawmill when in use

The portable sawmill must be located in accordance with the requirements of EPA publication 1518: Recommended Separation Distances for Industrial Residual Air Emissions – Guideline. The sawmill must be located at least 100m from the boundary of the site.

The portable sawmill must be located in a way that it does not obstruct the view from the road.

Hours of Operation

The portable sawmill must not be operated between 7:00pm and 7:00am, 7 days a week. The sawmill must not be operated on public holidays.

Amenity requirements

The portable sawmill must be operated in a way that it does not cause any unreasonable amenity impacts on the surrounding area.

The portable sawmill must be operated in a way that it does not cause any unreasonable amenity impacts on the surrounding area.

The portable sawmill must be operated in a way that it does not cause any unreasonable amenity impacts on the surrounding area.

Storage

UNCONFIRMED MINUTES

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Moved Cr Long
 Seconded Cr La Vella

Cr Long, La Vella and Sproull spoke to the motion.

CARRIED

8.15 DEVELOPMENT OF THE LAND FOR A SINGLE DWELLING, VEHICLE ACCESS AND FENCING AT 29 GRACE STREET, MARYBOROUGH

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Council Resolution.

That Council having caused notice of Planning Application No. 124/21 to be given under Section 52 of the Planning and Environment Act 1987 and the Central Goldfields Planning Scheme and having considered all the matters generally required, resolves to issue a Notice of Decision to Grant a Permit in respect of Planning Application No. 124/21 for the land known and described as 29 Grace Street Maryborough, for development of the land for a single dwelling, vehicle access and fencing at 29 Grace Street, Maryborough in accordance with the endorsed plans and subject to the following conditions:

No Layout Alteration

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Construction Activities

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UNCONFIRMED MINUTES

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Stormwater and Drainage

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Vehicle Access

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Asset Protection

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Permit Expiry

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Permit note:

Building Approval

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Moved Cr Sproull
Seconded Cr Murphy

Cr Sproull and Murphy spoke to the motion.

CARRIED

UNCONFIRMED MINUTES

9 DOCUMENTS FOR SEALING CONFIRMATION REPORT

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10 NOTICES OF MOTION

10.1 BRISTOL HILL PIONEER MEMORIAL TOWER

MOTION

That Council write to Anthony Judd, Regional Director Loddon Mallee, Forest, Fire and Regions, Department of Environment, Land, Water & Planning Department requesting the Department reopen Bristol Hill Tower as soon as is practicable and advise Council of the plan and timeframe it intends to work within.

Moved Cr La Vella
Seconded Cr Lovett

Cr La Vella, Lovett and Murphy spoke to the motion.

CARRIED

11 URGENT BUSINESS

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12 OTHER BUSINESS

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13 CONFIDENTIAL BUSINESS

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14 MEETING CLOSURE

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MEETING OF COUNCIL MINUTES

15 February 2022

6:00pm

Meeting held online

MEMBERSHIP

Councillors

Liesbeth Long

Gerard Murphy

Wayne Sproull

Geoff Lovett

Grace La Vella

Chris Meddows-Taylor (Mayor)

Anna de Villiers

To be confirmed at the Council Meeting scheduled for 22 February 2022

UNCONFIRMED MINUTES

1. COMMENCEMENT OF MEETING AND WELCOME

The meeting commenced at 6.02pm

The Mayor, Cr Meddows-Taylor welcomed everybody.

PRESENT

Councillors

Chris Meddows-Taylor (Mayor)

Liesbeth Long

Wayne Sproull

Grace La Vella

Geoff Lovett

Anna de Villiers

IN ATTENDANCE

Officers

Chief Executive Officer, Lucy Roffey

General Manager Corporate Performance, Mick Smith

General Manager Community Wellbeing, Martin Collins

General Manager Infrastructure, Assets and Planning Rebecca Stockfeld

2. APOLOGIES

Gerard Murphy

3. LEAVE OF ABSENCE

Nil

4. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

5. OFFICER REPORTS

5.1 BOWLS COMMUNITY BUILDING CONSTRUCTION WORKS CONTRACT AWARD

The purpose of this report is to recommend that Council appoint Searle Bros Building Contractors the contract G1569-21 for the Bowls Community Building Construction Works.

Council Resolution

That Council award Colbrico Pty Ltd trading as Searle Bros the G1569-21 for the Bowls Community Building Construction Works contract for the sum of \$889,739.35 (ex GST) and Council authorises the CEO to execute the contract.

Moved De Villiers
Seconded Sproull

Cr De Villiers spoke to the motion.

CARRIED

UNCONFIRMED MINUTES

6 URGENT BUSINESS

Nil

7 OTHER BUSINESS

Nil

8 CONFIDENTIAL BUSINESS

Nil

9 MEETING CLOSURE

The Chair, Cr Meddows-Taylor declared the meeting closed at 6.08pm

To be confirmed at the Council Meeting held on 22 February 2022

REPORT

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- Á Food Act 1984
- Á Planning and Environment Act 1987
- Á Residential Tenancies Regulations 2021

CONSULTATION/COMMUNICATION

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FINANCIAL & RESOURCE IMPLICATIONS

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RISK MANAGEMENT

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CONCLUSION

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ATTACHMENTS

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CENTRAL GOLDFIELDS SHIRE COUNCIL

RELIANSYS® DELEGATIONS - EXPORT FROM LIBRARY

S6 INSTRUMENT OF DELEGATION - MEMBERS OF STAFF

Note - Exported provisions are sorted by Delegation Source and Section.

12 JANUARY 2022

Delegation Sources

- Cemeteries and Crematoria Act 2003
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Cemeteries and Crematoria Regulations 2015
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020
- Residential Tenancies Regulations 2021
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

Positions

| Abbreviation | Position | |
|--------------|--|--|
| CCMP | Coordinator Compliance | |
| CODP | Coordinator Design and Projects | |
| CSTP | Coordinator Statutory Planning | |
| CASS | Coordinator Strategic Asset Management | |
| EHO | Environmental Health Officer | |
| GMCW | General Manager Community Wellbeing | |
| GMCP | General Manager Corporate Performance | |
| GMIAP | General Manager Infrastructure Assets and Planning | |

| Abbreviation | Position | |
|---------------|---|--|
| GO | Governance Officer | |
| MFIN | Manager Finance | |
| MGPR | Manager Governance Property and Risk | |
| MIFR | Manager Infrastructure | |
| MOPS | Manager Operations | |
| MGSS | Manager Statutory Services | |
| MSED | Manager Strategy and Economic Development | |
| MTEC | Manager Tourism Events and Culture | |
| MBS | Municipal Building Surveyor | |
| Not Delegated | Not Delegated | |
| Not relevant | Not relevant to CGSC | |
| PCO | Planning Compliance Officer | |
| SCO | Senior Communications Officer | |
| STRAT | Strategic Planner | |
| PLNNR | Statutory Planner | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|---------------|---|---------------|---|
| 220187 | A* | Cemeteries and Crematoria Act 2003 | s 8(1)(a)(ii) | Power to manage one or more public cemeteries | GMCP, MGPR | Where Council is a Class B cemetery trust |
| 220188 | A* | Cemeteries and Crematoria Act 2003 | s 12(1) | Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act | GMCP, MGPR | Where Council is a Class B cemetery trust |
| 220189 | A* | Cemeteries and Crematoria Act 2003 | s 12(2) | Duty to have regard to the matters set out in paragraphs (a) - (c) in exercising its functions | GMCP, MGPR | Where Council is a Class B cemetery trust |
| 220190 | A* | Cemeteries and Crematoria Act 2003 | s 12A(1) | Function to do the activities set out in paragraphs (a) - (n) | Not relevant | Where Council is a Class A cemetery trust |
| 220191 | A* | Cemeteries and Crematoria Act 2003 | s 12A(2) | Duty to have regard to matters set out in paragraphs (a) - (e) in exercising its functions | Not relevant | Where Council is a Class A cemetery trust |
| 220192 | A* | Cemeteries and Crematoria Act 2003 | s 13 | Duty to do anything necessary or convenient to enable it to carry out its | GMCP, MGPR | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|--------------|--|
| | | | | functions | | |
| 220193 | A* | Cemeteries and Crematoria Act 2003 | s 14 | Power to manage multiple public cemeteries as if they are one cemetery. | GMCP, MGPR | |
| 220195 | A* | Cemeteries and Crematoria Act 2003 | s 15(4) | Duty to keep records of delegations | Not relevant | |
| 220196 | A* | Cemeteries and Crematoria Act 2003 | s 17(1) | Power to employ any persons necessary | Not relevant | |
| 220197 | A* | Cemeteries and Crematoria Act 2003 | s 17(2) | Power to engage any professional, technical or other assistance considered necessary | Not relevant | |
| 220198 | A* | Cemeteries and Crematoria Act 2003 | s 17(3) | Power to determine the terms and conditions of employment or engagement | Not relevant | Subject to any guidelines or directions of the Secretary |
| 220199 | A* | Cemeteries and Crematoria Act 2003 | s 18(3) | Duty to comply with a direction from the Secretary | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|----------------|--|--------------|---|
| 220200 | A* | Cemeteries and Crematoria Act 2003 | s 18B(1) & (2) | Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time | Not relevant | Where Council is a Class A cemetery trust |
| 220201 | A* | Cemeteries and Crematoria Act 2003 | s 18C | Power to determine the membership of the governance committee | Not relevant | Where Council is a Class A cemetery trust |
| 220202 | A* | Cemeteries and Crematoria Act 2003 | s 18D | Power to determine procedure of governance committee | Not relevant | Where Council is a Class A cemetery trust |
| 220203 | A* | Cemeteries and Crematoria Act 2003 | s 18D(1)(a) | Duty to appoint community advisory committee for the purpose of liaising with communities | Not relevant | Where Council is a Class A cemetery trust |
| 220204 | A* | Cemeteries and Crematoria Act 2003 | s 18D(1)(b) | Power to appoint any additional community advisory committees | Not relevant | Where Council is a Class A cemetery trust |
| 220205 | A* | Cemeteries and Crematoria Act 2003 | s 18D(2) | Duty to establish a community advisory committee under section 18D(1)(a) | Not relevant | Where Council is a Class A cemetery trust |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|--------------|---|
| | | | | within 12 months of becoming a Class A cemetery trust. | | |
| 220206 | A* | Cemeteries and Crematoria Act 2003 | s 18D(3) | Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the Financial Management Act 1994 | Not relevant | Where Council is a Class A cemetery trust |
| 220207 | A* | Cemeteries and Crematoria Act 2003 | s 18F(2) | Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee | Not relevant | Where Council is a Class A cemetery trust |
| 220208 | A* | Cemeteries and Crematoria Act 2003 | s 18H(1) | Duty to hold an annual meeting before 30 December in each calendar year | Not relevant | Where Council is a Class A cemetery trust |
| 220209 | A* | Cemeteries and Crematoria Act 2003 | s 18I | Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting | Not relevant | Where Council is a Class A cemetery trust |
| 220210 | A* | Cemeteries and | s.18J | Duty to provide leadership, assistance | Not relevant | Where Council is a Class A |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|---|--------------|---|
| | | Crematoria Act 2003 | | and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2)) | | cemetery trust |
| 220211 | A* | Cemeteries and Crematoria Act 2003 | s 18L(1) | Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust | Not relevant | Where Council is a Class A cemetery trust |
| 220212 | A* | Cemeteries and Crematoria Act 2003 | s 18N(1) | Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d) | Not relevant | Where Council is a Class A cemetery trust |
| 220213 | A* | Cemeteries and Crematoria Act 2003 | s 18N(3) | Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval | Not relevant | Where Council is a Class A cemetery trust |
| 220214 | A* | Cemeteries and Crematoria Act 2003 | s 18N(5) | Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months | Not relevant | Where Council is a Class A cemetery trust |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|--------------|---|
| 220215 | A* | Cemeteries and Crematoria Act 2003 | s 18N(7) | Duty to ensure that an approved annual plan is available to members of the public on request | Not relevant | Where Council is a Class A cemetery trust |
| 220216 | A* | Cemeteries and Crematoria Act 2003 | s 18O(1) | Duty to prepare a strategic plan and submit the plan to the Secretary for approval | Not relevant | Where Council is a Class A cemetery trust |
| 220217 | A* | Cemeteries and Crematoria Act 2003 | s 18O(4) | Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan | Not relevant | Where Council is a Class A cemetery trust |
| 220218 | A* | Cemeteries and Crematoria Act 2003 | s 18O(5) | Duty to ensure that an approved strategic plan is available to members of the public on request | Not relevant | Where Council is a Class A cemetery trust |
| 220219 | A* | Cemeteries and Crematoria Act 2003 | s 18Q(1) | Duty to pay an annual levy on gross earnings as reported in the annual | Not relevant | Where Council is a Class A cemetery trust |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|---|---------------|--------------------------|
| | | | | financial statements for the previous financial year. | | |
| 220220 | A* | Cemeteries and Crematoria Act 2003 | s 19 | Power to carry out or permit the carrying out of works | Not relevant | |
| 220221 | A* | Cemeteries and Crematoria Act 2003 | s 20(1) | Duty to set aside areas for the interment of human remains | Not relevant | |
| 220222 | A* | Cemeteries and Crematoria Act 2003 | s 20(2) | Power to set aside areas for the purposes of managing a public cemetery | Not relevant | |
| 220223 | A* | Cemeteries and Crematoria Act 2003 | s 20(3) | Power to set aside areas for those things in paragraphs (a) - (e) | GMCP, MGPR | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|---------------|---|
| 220224 | A* | Cemeteries and Crematoria Act 2003 | s 24(2) | Power to apply to the Secretary for approval to alter the existing distribution of land | Not relevant | |
| 220225 | A* | Cemeteries and Crematoria Act 2003 | s 36 | Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36 | Not relevant | Subject to the approval of the Minister |
| 220226 | A* | Cemeteries and Crematoria Act 2003 | s 37 | Power to grant leases over land in a public cemetery in accordance with s 37 | Not relevant | Subject to the Minister approving the purpose |
| 220227 | A* | Cemeteries and Crematoria Act 2003 | s 40 | Duty to notify Secretary of fees and charges fixed under s 39 | Not Delegated | |
| 220228 | A* | Cemeteries and Crematoria Act 2003 | s 47 | Power to pay a contribution toward the cost of the construction and maintenance of any private street | Not relevant | Provided the street was constructed pursuant to the Local Government Act 1989 |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|--------------|---|
| | | | | adjoining or abutting a cemetery | | |
| 220229 | A* | Cemeteries and Crematoria Act 2003 | s 57(1) | Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act | GMCP, MGPR | Report must contain the particulars listed in s 57(2) |
| 220230 | A* | Cemeteries and Crematoria Act 2003 | s 59 | Duty to keep records for each public cemetery | GMCP, MGPR | |
| 220231 | A* | Cemeteries and Crematoria Act 2003 | s 60(1) | Duty to make information in records available to the public for historical or research purposes | GMCP, MGPR | |
| 220232 | A* | Cemeteries and Crematoria Act 2003 | s 60(2) | Power to charge fees for providing information | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|---|---------------|--|
| 220233 | A* | Cemeteries and Crematoria Act 2003 | s 64(4) | Duty to comply with a direction from the Secretary under s 64(3) | Not Delegated | |
| 220234 | A* | Cemeteries and Crematoria Act 2003 | s 64B(d) | Power to permit interments at a reopened cemetery | Not relevant | |
| 220235 | A* | Cemeteries and Crematoria Act 2003 | s 66(1) | Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park | Not Delegated | The application must include the requirements listed in s 66(2)(a)-(d) |
| 220236 | A* | Cemeteries and Crematoria Act 2003 | s 69 | Duty to take reasonable steps to notify of conversion to historic cemetery park | Not relevant | |
| 220237 | A* | Cemeteries and Crematoria Act 2003 | s 70(1) | Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed | GMCP, MGPR | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|---------------|--------------------------|
| 220238 | A* | Cemeteries and Crematoria Act 2003 | s 70(2) | Duty to make plans of existing place of interment available to the public | GMCP, MGPR | |
| 220239 | A* | Cemeteries and Crematoria Act 2003 | s 71(1) | Power to remove any memorials or other structures in an area to which an approval to convert applies | GMCP, MGPR | |
| 220240 | A* | Cemeteries and Crematoria Act 2003 | s 71(2) | Power to dispose of any memorial or other structure removed | GMCP, MGPR | |
| 220241 | A* | Cemeteries and Crematoria Act 2003 | s 72(2) | Duty to comply with request received under s 72 | Not Delegated | |
| 220242 | A* | Cemeteries and Crematoria Act 2003 | s 73(1) | Power to grant a right of interment | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|---------------|--------------------------|
| 220243 | A* | Cemeteries and Crematoria Act 2003 | s 73(2) | Power to impose conditions on the right of interment | Not relevant | |
| 220244 | A* | Cemeteries and Crematoria Act 2003 | s 75 | Power to grant the rights of interment set out in s 75(a) and (b) | Not Delegated | |
| 220245 | A* | Cemeteries and Crematoria Act 2003 | s 76(3) | Duty to allocate a piece of interment if an unallocated right is granted | Not relevant | |
| 220246 | A* | Cemeteries and Crematoria Act 2003 | s 77(4) | Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application | Not relevant | |
| 220247 | A* | Cemeteries and Crematoria Act 2003 | s 80(1) | Function of receiving notification and payment of transfer of right of interment | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|--------------|--------------------------|
| 220248 | A* | Cemeteries and Crematoria Act 2003 | s 80(2) | Function of recording transfer of right of interment | Not relevant | |
| 220249 | A* | Cemeteries and Crematoria Act 2003 | s 82(2) | Duty to pay refund on the surrender of an unexercised right of interment | Not relevant | |
| 220250 | A* | Cemeteries and Crematoria Act 2003 | s 83(2) | Duty to pay refund on the surrender of an unexercised right of interment (sole holder) | Not relevant | |
| 220251 | A* | Cemeteries and Crematoria Act 2003 | s 83(3) | Power to remove any memorial and grant another right of interment for a surrendered right of interment | Not relevant | |
| 220252 | A* | Cemeteries and Crematoria Act 2003 | s 84(1) | Function of receiving notice of surrendering an entitlement to a right of | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|------------|--|--------------|---|
| | | | | interment | | |
| 220253 | A* | Cemeteries and Crematoria Act 2003 | s.85(1) | Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry | Not relevant | The notice must be in writing and contain the requirements listed in s 85(2) |
| 220773 | A* | Cemeteries and Crematoria Act 2003 | s 85(2)(b) | Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry | Not relevant | Does not apply where right of interment relates to remains of a deceased veteran. |
| 220774 | A* | Cemeteries and Crematoria Act 2003 | 85(2)(c) | Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or; remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or | Not relevant | May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|------------|---|--------------|--------------------------|
| | | | | equivalent location. | | |
| 220254 | A* | Cemeteries and Crematoria Act 2003 | s 86 | Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified | Not relevant | |
| 220764 | A* | Cemeteries and Crematoria Act 2003 | s 86(2) | Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment | Not relevant | |
| 220765 | A* | Cemeteries and Crematoria Act 2003 | s 86(3)(a) | Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment | Not relevant | |
| 220766 | A* | Cemeteries and Crematoria Act 2003 | s 86(3)(b) | Power to remove interred cremated human remains and take further action | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|---|--------------|--------------------------|
| | | | | in accordance with s 86(3)(b) | | |
| 220767 | A* | Cemeteries and Crematoria Act 2003 | s.86(4) | power to take action under s.86(4) relating to removing and re-interring cremated human remains | Not relevant | |
| 220768 | A* | Cemeteries and Crematoria Act 2003 | s.86(5) | duty to provide notification before taking action under s.86(4) | Not relevant | |
| 220769 | A* | Cemeteries and Crematoria Act 2003 | s 86A | Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3) | Not relevant | |
| 220255 | A* | Cemeteries and Crematoria Act 2003 | s 87(3) | Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment | Not relevant | |
| 220256 | A* | Cemeteries and Crematoria Act 2003 | s 88 | Function to receive applications to carry out a lift and re-position procedure at a place of interment | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|---|---------------|--------------------------|
| 220257 | A* | Cemeteries and Crematoria Act 2003 | s 91(1) | Power to cancel a right of interment in accordance with s 91 | Not Delegated | |
| 220258 | A* | Cemeteries and Crematoria Act 2003 | s 91(3) | Duty to publish notice of intention to cancel right of interment | Not relevant | |
| 220259 | A* | Cemeteries and Crematoria Act 2003 | s 92 | Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment | Not relevant | |
| 220260 | A* | Cemeteries and Crematoria Act 2003 | s 98(1) | Function of receiving application to establish or alter a memorial or a place of interment | Not relevant | |
| 220261 | A* | Cemeteries and Crematoria Act 2003 | s 99 | Power to approve or refuse an application made under s 98, or to | Not Delegated | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|---|---------------|--------------------------|
| | | | | cancel an approval | | |
| 220262 | A* | Cemeteries and Crematoria Act 2003 | s 99(4) | Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested | Not Delegated | |
| 220263 | A* | Cemeteries and Crematoria Act 2003 | s 100(1) | Power to require a person to remove memorials or places of interment | Not relevant | |
| 220264 | A* | Cemeteries and Crematoria Act 2003 | s 100(2) | Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1) | Not Delegated | |
| 220265 | A* | Cemeteries and Crematoria Act 2003 | s 100(3) | Power to recover costs of taking action under s 100(2) | Not Delegated | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|----------------|---|---------------|--------------------------|
| 220266 | A* | Cemeteries and Crematoria Act 2003 | s 101 | Function of receiving applications to establish or alter a building for ceremonies in the cemetery | Not relevant | |
| 220267 | A* | Cemeteries and Crematoria Act 2003 | s 102(1) | Power to approve or refuse an application under section 101, if satisfied of the matters in (b) and (c) | Not relevant | |
| 220268 | A* | Cemeteries and Crematoria Act 2003 | s 102(2) & (3) | Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1) | Not Delegated | |
| 220269 | A* | Cemeteries and Crematoria Act 2003 | s 103(1) | Power to require a person to remove a building for ceremonies | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|---------------|--------------------------|
| 220270 | A* | Cemeteries and Crematoria Act 2003 | s 103(2) | Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1) | Not Delegated | |
| 220271 | A* | Cemeteries and Crematoria Act 2003 | s 103(3) | Power to recover costs of taking action under s 103(2) | Not Delegated | |
| 220272 | A* | Cemeteries and Crematoria Act 2003 | s 106(1) | Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs | GMCP, MGPR | |
| 220273 | A* | Cemeteries and Crematoria Act 2003 | s 106(2) | Power to require the holder of the right of interment to provide for an examination | Not relevant | |
| 220274 | A* | Cemeteries and | s 106(3) | Power to open and examine the place of interment if s 106(2) not complied | Not | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|---------------|--------------------------|
| | | Crematoria Act 2003 | | with | Delegated | |
| 220275 | A* | Cemeteries and Crematoria Act 2003 | s 106(4) | Power to repair or - with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with | Not Delegated | |
| 220276 | A* | Cemeteries and Crematoria Act 2003 | s 107(1) | Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs | Not relevant | |
| 220277 | A* | Cemeteries and Crematoria Act 2003 | s 107(2) | Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with | Not Delegated | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-------------|---|--------------|--|
| 220278 | A* | Cemeteries and Crematoria Act 2003 | s 108 | Power to recover costs and expenses | Not relevant | |
| 220279 | A* | Cemeteries and Crematoria Act 2003 | s 109(1)(a) | Power to open, examine and repair a place of interment | GMCP, MGPR | Where the holder of right of interment or responsible person cannot be found |
| 220280 | A* | Cemeteries and Crematoria Act 2003 | s 109(1)(b) | Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial | GMCP, MGPR | Where the holder of right of interment or responsible person cannot be found |
| 220281 | A* | Cemeteries and Crematoria Act 2003 | s 109(2) | Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies | Not relevant | Where the holder of right of interment or responsible person cannot be found |
| 220282 | A* | Cemeteries and | s 110(1) | Power to maintain, repair or restore a memorial or place of interment from | GMCP, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|--------------|--------------------------|
| | | Crematoria Act 2003 | | other funds if unable to find right of interment holder. with consent of the Secretary | MGPR | |
| 220283 | A* | Cemeteries and Crematoria Act 2003 | s 110(2) | Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary | GMCP, MGPR | |
| 220770 | A* | Cemeteries and Crematoria Act 2003 | s 110A | Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran | Not relevant | |
| 220284 | A* | Cemeteries and Crematoria Act 2003 | s 111 | Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|--|--------------|--------------------------|
| 220285 | A* | Cemeteries and Crematoria Act 2003 | s 112 | Power to sell and supply memorials | Not relevant | |
| 220286 | A* | Cemeteries and Crematoria Act 2003 | s 116(4) | Duty to notify the Secretary of an interment authorisation granted | Not relevant | |
| 220287 | A* | Cemeteries and Crematoria Act 2003 | s 116(5) | Power to require an applicant to produce evidence of the right of interment holder's consent to application | Not relevant | |
| 220288 | A* | Cemeteries and Crematoria Act 2003 | s 118 | Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|-----------|---|---------------|--|
| 220289 | A* | Cemeteries and Crematoria Act 2003 | s 119 | Power to set terms and conditions for interment authorisations | Not relevant | |
| 220290 | A* | Cemeteries and Crematoria Act 2003 | s 131 | Function of receiving an application for cremation authorisation | Not relevant | |
| 220291 | A* | Cemeteries and Crematoria Act 2003 | s 133(1) | Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with | Not Delegated | Subject to s 133(2) |
| 220292 | A* | Cemeteries and Crematoria Act 2003 | s 145 | Duty to comply with an order made by the Magistrates' Court or a coroner | GMCP, MGPR | |
| 220293 | A* | Cemeteries and Crematoria Act 2003 | s 146 | Power to dispose of bodily remains by a method other than interment or | Not relevant | Subject to the approval of the Secretary |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|----------------|---|--------------|--------------------------|
| | | | | cremation | | |
| 220294 | A* | Cemeteries and Crematoria Act 2003 | s 147 | Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation | Not relevant | |
| 220295 | A* | Cemeteries and Crematoria Act 2003 | s 149 | Duty to cease using method of disposal if approval revoked by the Secretary | Not relevant | |
| 220296 | A* | Cemeteries and Crematoria Act 2003 | s 150 & 152(1) | Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met | Not relevant | |
| 220297 | A* | Cemeteries and Crematoria Act 2003 | s 151 | Function of receiving applications to inter or cremate body parts | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|----------------|--|---------------|---|
| 220298 | A* | Cemeteries and Crematoria Act 2003 | s 152(2) | Power to impose terms and conditions on authorisation granted under s 150 | Not Delegated | |
| 220299 | A* | Cemeteries and Crematoria Act 2003 | sch 1 cl 8(3) | Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication | Not relevant | |
| 220300 | A* | Cemeteries and Crematoria Act 2003 | sch 1 cl 8(8) | Power to regulate own proceedings | Not Delegated | Subject to cl 8 |
| 220301 | A* | Cemeteries and Crematoria Act 2003 | sch 1A cl 8(3) | Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication | Not relevant | Where Council is a Class A cemetery trust |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|------------------------------------|----------------|---|-------------------------|---|
| 220302 | A* | Cemeteries and Crematoria Act 2003 | sch 1A cl 8(8) | Power to regulate own proceedings | Not relevant | Where Council is a Class A cemetery trust Subject to cl 8 |
| 220303 | A* | Domestic Animals Act 1994 | s 41A(1) | Power to declare a dog to be a menacing dog | CCMP, MGSS, GMIAP | Council may delegate this power to a Council authorised officer |
| 220309 | A* | Food Act 1984 | s 19(2)(a) | Power to direct by written order that the food premises be put into a clean and sanitary condition | EHO, MGSS, GMIAP | If s 19(1) applies |
| 220310 | A* | Food Act 1984 | s 19(2)(b) | Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable | EHO, MGSS, GMIAP | If s 19(1) applies |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|------------|---|------------------|---|
| 220833 | A* | Food Act 1984 | s 19(3) | Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process | EHO, MGSS, GMIAP | If s 19(1) applies Only in relation to temporary food premises or mobile food premises |
| 220311 | A* | Food Act 1984 | s 19(4)(a) | Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise | EHO, MGSS, GMIAP | If s 19(1) applies |
| 220312 | A* | Food Act 1984 | s 19(6)(a) | Duty to revoke any order under section 19 if satisfied that an order has been complied with | EHO, MGSS, GMIAP | If s 19(1) applies |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|--------------|--|------------------|--|
| 220313 | A* | Food Act 1984 | s 19(6)(b) | Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with | EHO, MGSS, GMIAP | If s 19(1) applies |
| 220314 | A* | Food Act 1984 | s 19AA(2) | Power to direct, by written order, that a person must take any of the actions described in (a)-(c). | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220315 | A* | Food Act 1984 | s 19AA(4)(c) | Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises | EHO, MGSS, GMIAP | Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution |
| 220316 | A* | Food Act 1984 | s 19AA(7) | Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with | EHO, MGSS, GMIAP | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-------------------|---|------------------|---|
| 220317 | A* | Food Act 1984 | s 19CB(4)(b) | Power to request copy of records | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220318 | A* | Food Act 1984 | s 19E(1)(d) | Power to request a copy of the food safety program | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220319 | A* | Food Act 1984 | s 19GB | Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220320 | A* | Food Act 1984 | s 19M(4)(a) & (5) | Power to conduct a food safety audit and take actions where deficiencies are identified | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220321 | A* | Food Act 1984 | s 19NA(1) | Power to request food safety audit | EHO, MGSS, | Where Council is the registration |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-------------|---|------------------|---|
| | | | | reports | GMIAP | authority |
| 220322 | A* | Food Act 1984 | s 19U(3) | Power to waive and vary the costs of a food safety audit if there are special circumstances | EHO, MGSS, GMIAP | |
| 220323 | A* | Food Act 1984 | s 19UA | Power to charge fees for conducting a food safety assessment or inspection | Not Delegated | Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39. |
| 220324 | A* | Food Act 1984 | s 19W | Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220325 | A* | Food Act 1984 | s 19W(3)(a) | Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction | EHO, MGSS, GMIAP | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-------------|--|-----------------------|---|
| 220326 | A* | Food Act 1984 | s 19W(3)(b) | Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220327 | A* | Food Act 1984 | | Power to register, renew or transfer registration | EHO, MGSS, GMIAP | Where Council is the registration authority refusal to grant/renew/transfer registration must be ratified by Council or the CEO (see s 58A(2)) |
| 483101 | N | Food Act 1984 | s 36A | Power to accept an application for registration or notification using online portal | CCMP EHO, MGSS, GMIAP | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-----------|--|------------------|---|
| 483102 | N | Food Act 1984 | s 36B | Duty to pay the charge for use of online portal | MFIN, GMCP | Where Council is the registration authority |
| 220328 | A* | Food Act 1984 | s 38AA(5) | Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220329 | A* | Food Act 1984 | s 38AB(4) | Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1) | Not Delegated | Where Council is the registration authority |
| 220330 | A* | Food Act 1984 | s 38A(4) | Power to request a copy of a completed food safety program template | EHO, MGSS, GMIAP | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-------------|---|------------------|---|
| 220331 | A* | Food Act 1984 | s 38B(1)(a) | Duty to assess the application and determine which class of food premises under s 19C the food premises belongs | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220332 | A* | Food Act 1984 | s 38B(1)(b) | Duty to ensure proprietor has complied with requirements of s 38A | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220333 | A* | Food Act 1984 | s 38B(2) | Duty to be satisfied of the matters in s 38B(2)(a)-(b) | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220334 | A* | Food Act 1984 | s 38D(1) | Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39 | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220335 | A* | Food Act 1984 | s 38D(2) | Duty to be satisfied of the matters in s | EHO, MGSS, | Where Council is the registration |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-------------|---|------------------|---|
| | | | | 38D(2)(a)-(d) | GMIAP | authority |
| 220336 | A* | Food Act 1984 | s 38D(3) | Power to request copies of any audit reports | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220337 | A* | Food Act 1984 | s 38E(2) | Power to register the food premises on a conditional basis | EHO, MGSS, GMIAP | Where Council is the registration authority not exceeding the prescribed time limit defined under s 38E(5) |
| 220338 | A* | Food Act 1984 | s 38E(4) | Duty to register the food premises when conditions are satisfied | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220339 | A* | Food Act 1984 | s 38F(3)(b) | Power to require proprietor to comply with requirements of this Act | EHO, MGSS, GMIAP | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-----------|--|-----------------------|--|
| 483103 | N | Food Act 1984 | s 38G(1) | Power to require notification of change of the food safety program type used for the food premises | CCMP EHO, MGSS, GMIAP | Where Council is the registration authority |
| 483104 | N | Food Act 1984 | s 38G(2) | Power to require the proprietor of the food premises to comply with any requirement of the Act | CCMP EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220340 | A* | Food Act 1984 | s 39A | Power to register, renew or transfer food premises despite minor defects | EHO, MGSS, GMIAP | Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c) |
| 220341 | A* | Food Act 1984 | s 40(2) | Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008 | EHO, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-----------|--|------------------|---|
| 220342 | A* | Food Act 1984 | s 40C(2) | Power to grant or renew the registration of food premises for a period of less than 1 year | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220343 | A* | Food Act 1984 | s 40D(1) | Power to suspend or revoke the registration of food premises | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 483105 | N | Food Act 1984 | s 40F | Power to cancel registration of food premises | GMIAP, CEO | Where Council is the registration authority |
| 220344 | A* | Food Act 1984 | s 43F(6) | Duty to be satisfied that registration requirements under Division 3 have been met prior to registering, transferring or renewing registration of a component of a food business | EHO, MGSS, GMIAP | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-----------|---|------------------|---|
| 220345 | A* | Food Act 1984 | s 43F(7) | Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements | EHO, MGSS, GMIAP | Where Council is the registration authority |
| 220346 | A* | Food Act 1984 | s 46(5) | Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged | GMIAP, CEO | Where Council is the registration authority |
| 220347 | A* | Heritage Act 2017 | s 116 | Power to sub-delegate Executive Director's functions, duties or powers | Not Delegated | Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation |

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|--------|-------------|-----------------------------------|-----------|--|--------------------|-------------------------------|
| 261545 | A* | Local Government Act 1989 | s 185L(4) | Power to declare and levy a cladding rectification charge | Not Delegated | Recommend not delegated |
| 220348 | A* | Planning and Environment Act 1987 | s 4B | Power to prepare an amendment to the Victorian Planning Provisions | GMIAP, MSED | If authorised by the Minister |
| 220349 | A* | Planning and Environment Act 1987 | s 4G | Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister | STRAT, MSED, GMIAP | |
| 220350 | C | Planning and Environment Act 1987 | s 4H | Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements | STRAT, MSED, GMIAP | |
| 220351 | C | Planning and Environment Act 1987 | s 4I | Duty to keep Victorian Planning Provisions and other documents available in accordance with public | STRAT, MSED, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|--------------------------|--------------------------|
| | | | | availability requirements | | |
| 220352 | A* | Planning and Environment Act 1987 | s 8A(2) | Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A | STRAT, MSED, GMIAP | |
| 220353 | A* | Planning and Environment Act 1987 | s 8A(3) | Power to apply to Minister to prepare an amendment to the planning scheme | GMIAP, MSED, GMIAP | |
| 220354 | A* | Planning and Environment Act 1987 | s 8A(5) | Function of receiving notice of the Minister's decision | GMIAP, STRAT, MSED | |
| 220355 | A* | Planning and Environment Act 1987 | s 8A(7) | Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days | GMIAP, STRAT, MSED | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|--------------------------|--------------------------|
| 220356 | A* | Planning and Environment Act 1987 | s 8B(2) | Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district | GMIAP, MSED | |
| 220357 | A* | Planning and Environment Act 1987 | s 12(3) | Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons | GMIAP, STRAT, MSED | |
| 220358 | A* | Planning and Environment Act 1987 | s 12A(1) | Duty to prepare a municipal strategic statement (including power to prepare a municipal strategic statement under s19 of the Planning and Environment (Planning Schemes) Act 1996) | GMIAP, STRAT, MSED | |
| 220359 | A* | Planning and Environment Act 1987 | s 12B(1) | Duty to review planning scheme | GMIAP, STRAT, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|--------------------------|--------------------------|
| | | | | | MSED | |
| 220360 | A* | Planning and Environment Act 1987 | s 12B(2) | Duty to review planning scheme at direction of Minister | GMIAP, STRAT, MSED | |
| 220361 | A* | Planning and Environment Act 1987 | s.12B(5) | duty to report findings of review of planning scheme to Minister without delay | GMIAP, CEO | |
| 220362 | A* | Planning and Environment Act 1987 | s 14 | duties of a Responsible Authority as set out in s 14(a) to (d) | GMIAP, STRAT, MSED | |
| 220363 | A* | Planning and Environment Act 1987 | s 17(1) | Duty of giving copy amendment to the planning scheme | GMIAP, STRAT, MSED | |
| 220364 | A* | Planning and Environment Act 1987 | s 17(2) | Duty of giving copy s 173 agreement | GMIAP, STRAT, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|--------------------|-----------------------------------|
| | | | | | MSED | |
| 220365 | A* | Planning and Environment Act 1987 | s 17(3) | Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days | GMIAP, STRAT, MSED | |
| 220366 | C | Planning and Environment Act 1987 | s 18 | Duty to make amendment etc. available in accordance with public availability requirements | GMIAP, STRAT, MSED | |
| 220367 | A* | Planning and Environment Act 1987 | s 19 | Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme | GMIAP, STRAT, MSED | |
| 220368 | A* | Planning and | s 19 | Function of receiving notice of | GMIAP, | Where Council is not the planning |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-------------------------------|--|
| | | Environment Act 1987 | | preparation of an amendment to a planning scheme | STRAT, MSED | authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority. |
| 220369 | A* | Planning and Environment Act 1987 | s 20(1) | Power to apply to Minister for exemption from the requirements of s 19 | GMIAP, CEO | |
| 220370 | C | Planning and Environment Act 1987 | s 21(2) | Duty to make submissions available in accordance with public availability requirements | STRAT, MSED, GMIAP, CEO | |
| 220371 | A* | Planning and Environment Act 1987 | s 21A(4) | Duty to publish notice | STRAT, MSED, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|--|--------------------------|--|
| 220372 | A* | Planning and Environment Act 1987 | s 22 | Duty to consider all submissions | GMIAP, STRAT, MSED | Except submissions which request a change to the items in s 22(5)(a) and (b) |
| 220373 | A* | Planning and Environment Act 1987 | s 23(1)(b) | Duty to refer submissions which request a change to the amendment to a panel | STRAT, MSED, GMIAP | |
| 220374 | A* | Planning and Environment Act 1987 | s 23(2) | Power to refer to a panel submissions which do not require a change to the amendment | GMIAP, STRAT, MSED | |
| 220375 | A* | Planning and Environment Act 1987 | s 24 | Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D) | GMIAP, STRAT, MSED | |
| 220376 | C | Planning and | s 26(1) | Power to make report available for inspection in accordance with the | GMIAP, STRAT, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|--------------------------|--|
| | | Environment Act 1987 | | requirements set out in s 197B of the Act | MSED | |
| 220377 | C | Planning and Environment Act 1987 | s 26(2) | Duty to keep report of panel available in accordance with public availability requirements | STRAT, MSED, GMIAP | |
| 220378 | A* | Planning and Environment Act 1987 | s 27(2) | Power to apply for exemption if panel's report not received | GMIAP, MSED | |
| 220379 | A* | Planning and Environment Act 1987 | s 28(1) | Duty to notify the Minister if abandoning an amendment | GMIAP, MSED | Note: the power to make a decision to abandon an amendment cannot be delegated |
| 546442 | N | Planning and Environment Act 1987 | s 28(2) | Duty to publish notice of the decision on Internet site | STRAT, MSED, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|--|--------------------|--------------------------|
| 546443 | N | Planning and Environment Act 1987 | s 28(4) | Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months | STRAT, SCO, GMIAP | |
| 220380 | A* | Planning and Environment Act 1987 | s 30(4)(a) | Duty to say if amendment has lapsed | GMIAP, MSED | |
| 220381 | A* | Planning and Environment Act 1987 | s 30(4)(b) | Duty to provide information in writing upon request | STRAT, MSED, GMIAP | |
| 220382 | A* | Planning and Environment Act 1987 | s 32(2) | Duty to give more notice if required | STRAT, MSED, GMIAP | |
| 220383 | A* | Planning and Environment Act 1987 | s 33(1) | Duty to give more notice of changes to an amendment | STRAT, MSED, GMIAP | |
| 220384 | A* | Planning and Environment Act 1987 | s 36(2) | Duty to give notice of approval of amendment | STRAT, MSED, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|--------------------------|--------------------------|
| | | | | | GMIAP | |
| 220385 | A* | Planning and Environment Act 1987 | s 38(5) | Duty to give notice of revocation of an amendment | STRAT, MSED, GMIAP | |
| 220386 | A* | Planning and Environment Act 1987 | s 39 | Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT | MSED, GMIAP | |
| 220387 | A* | Planning and Environment Act 1987 | s 40(1) | Function of lodging copy of approved amendment | STRAT, MSED, GMIAP | |
| 220388 | C | Planning and Environment Act 1987 | s 41(1) | Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period | STRAT, MSED, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|--------------------|---|
| 546444 | N | Planning and Environment Act 1987 | s 41(2) | Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends | STRAT, MSED, GMIAP | |
| 220389 | C | Planning and Environment Act 1987 | s 42(2) | Duty to make copy of planning scheme available in accordance with the public availability requirements | STRAT, MSED, GMIAP | |
| 220834 | A* | Planning and Environment Act 1987 | s 46AAA | Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity | Not relevant | <p>Where Council is a responsible public entity and is a planning authority</p> <p>Note: this provision is not yet in force, and will commence on the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils</p> |

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|--------|-------------|-----------------------------------|------------|--|------------|--|
| 220837 | A* | Planning and Environment Act 1987 | s 46AW | Function of being consulted by the Minister | GMIAP, CEO | Where Council is a responsible public entity |
| 220838 | A* | Planning and Environment Act 1987 | s 46AX | Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy | GMIAP, CEO | Where Council is a responsible public entity |
| 220775 | A* | Planning and Environment Act 1987 | s 46AZC(2) | Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity | GMIAP, CEO | Where Council is a responsible public entity |
| 220776 | A* | Planning and Environment Act 1987 | s 46AZK | Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding | GMIAP, CEO | Where Council is a responsible public entity |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------------|---|------------------|---|
| | | | | on the public entity when performing a function or duty or exercising a power in relation to the declared area | | |
| 220777 | A* | Planning and Environment Act 1987 | s 46GI(2)(b)(i) | Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction | GMIAP, CEO | Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency |
| 220839 | A* | Planning and Environment Act 1987 | s 46GJ(1) | Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans | GMIAP, CEO | |
| 220840 | A* | Planning and Environment Act 1987 | s 46GK | Duty to comply with a Minister's direction that applies to Council as the planning authority | GMIAP, CEO | |
| 220841 | A* | Planning and | s 46GN(1) | Duty to arrange for estimates of values | GMIAP, STRAT, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|--------------------------|--|
| | | Environment Act 1987 | | of inner public purpose land | MSED | |
| 220842 | A* | Planning and Environment Act 1987 | s 46GO(1) | Duty to give notice to owners of certain inner public purpose land | GMIAP, STRAT, MSED | |
| 220843 | A* | Planning and Environment Act 1987 | s 46GP | Function of receiving a notice under s 46GO | GMIAP, STRAT, MSED | Where Council is the collecting agency |
| 220844 | A* | Planning and Environment Act 1987 | s 46GQ | Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land | GMIAP, STRAT, MSED | |
| 220845 | A* | Planning and Environment Act 1987 | s 46GR(1) | Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO | GMIAP, STRAT, MSED | |
| 220846 | A* | Planning and Environment Act 1987 | s 46GR(2) | Power to consider a late submission | GMIAP, STRAT, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-------------|--------------------------|
| | | | | Duty to consider a late submission if directed to do so by the Minister | MSED | |
| 220847 | A* | Planning and Environment Act 1987 | s 46GS(1) | Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ | MSED, GMIAP | |
| 220848 | A* | Planning and Environment Act 1987 | s 46GS(2) | Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general | MSED, GMIAP | |
| 220849 | A* | Planning and Environment Act 1987 | s 46GT(2) | Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference | MSED, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-------------|--|
| 220850 | A* | Planning and Environment Act 1987 | s 46GT(4) | Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land | MSED, GMIAP | |
| 220851 | A* | Planning and Environment Act 1987 | s 46GT(6) | Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5) | MSED, GMIAP | |
| 220852 | A* | Planning and Environment Act 1987 | s 46GU | Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met | MSED, GMIAP | |
| 220853 | A* | Planning and Environment Act 1987 | s 46GV(3) | fFunction of receiving the monetary component and any land equalisation amount of the infrastructure contribution | MFIN, GMCP | Where Council is the collecting agency |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|--|----------------|---|
| | | | | Power to specify the manner in which the payment is to be made | | |
| 220854 | A* | Planning and Environment Act 1987 | s 46GV(3)(b) | Power to enter into an agreement with the applicant | GMIAP, MSED | Where Council is the collecting agency |
| 220855 | A* | Planning and Environment Act 1987 | s 46GV(4)(a) | Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6) | GMIAP, MSED | Where Council is the development agency |
| 220856 | A* | Planning and Environment Act 1987 | s 46GV(4)(b) | Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6) | GMIAP, MSED | Where Council is the collecting agency |
| 220857 | A* | Planning and Environment Act 1987 | s 46GV(7) | Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area | GMIAP, MSED | |
| 220858 | A* | Planning and Environment Act 1987 | s 46GV(9) | Power to require the payment of a monetary component or the provision of the land component of an infrastructure | GMIAP, MSED | Where Council is the collecting agency |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-------------|--|
| | | | | contribution to be secured to Council's satisfaction | | |
| 220778 | A* | Planning and Environment Act 1987 | s 46GX(1) | Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable | GMIAP, MSED | Where Council is the collecting agency |
| 220859 | A* | Planning and Environment Act 1987 | s 46GX(2) | Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan | GMIAP, MSED | Where Council is the collecting agency |
| 220860 | A* | Planning and Environment Act 1987 | s 46GY(1) | Duty to keep proper and separate accounts and records | GMCP, MFIN | Where Council is the collecting agency |
| 220861 | A* | Planning and Environment Act 1987 | s 46GY(2) | Duty to keep the accounts and records in accordance with the Local Government Act 2020 | GMCP, MFIN | Where Council is the collecting agency |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|---|------------|---|
| 220862 | A* | Planning and Environment Act 1987 | s 46GZ(2)(a) | Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs | GMCP, MFIN | Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority |
| 220863 | A* | Planning and Environment Act 1987 | s 46GZ(2)(a) | Function of receiving the monetary component | GMCP, MFIN | Where the Council is the planning authority This duty does not apply where Council is also the collecting agency |
| 220779 | A* | Planning and Environment Act 1987 | s 46GZ(2)(b) | Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities | GMCP, MFIN | Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|---|------------|---|
| | | | | | | development agency |
| 220864 | A* | Planning and Environment Act 1987 | s 46GZ(2)(b) | Function of receiving the monetary component | GMCP, MFIN | <p>Where Council is the development agency under an approved infrastructure contributions plan</p> <p>This provision does not apply where Council is also the collecting agency</p> |
| 220865 | A* | Planning and Environment Act 1987 | s 46GZ(4) | Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5) | GMCP, MFIN | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 220780 | A* | Planning and | s 46GZ(5) | Duty to forward any part of a land equalisation amount required for the | GMCP, MFIN | Where Council is the collecting agency under an approved |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|------------|--|
| | | Environment Act 1987 | | acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency | | infrastructure contributions plan This provision does not apply where Council is also the relevant development agency |
| 220866 | A* | Planning and Environment Act 1987 | s 46GZ(5) | Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land | GMCP, MFIN | Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency |
| 220867 | A* | Planning and Environment Act 1987 | s 46GZ(7) | Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit | GMCP, MFIN | Where Council is the collecting agency under an approved infrastructure contributions plan |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|------------|--|
| | | | | amount to which the person is entitled under s 46GW | | |
| 220781 | A* | Planning and Environment Act 1987 | s 46GZ(9) | Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land | GMCP, MFIN | <p>If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4)</p> <p>Where Council is the collecting agency under an approved infrastructure contributions plan</p> <p>This duty does not apply where Council is also the development agency</p> |
| 220868 | A* | Planning and Environment Act 1987 | s 46GZ(9) | Function of receiving the fee simple in the land | GMCP, MFIN | Where Council is the development agency under an approved infrastructure contributions plan |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|------------|---|
| | | | | | | This duty does not apply where Council is also the collecting agency |
| 220869 | A* | Planning and Environment Act 1987 | s 46GZA(1) | Duty to keep proper and separate accounts and records | GMCP, MFIN | Where Council is the development agency under an approved infrastructure contributions plan |
| 220782 | A* | Planning and Environment Act 1987 | s 46GZA(2) | Duty to keep the accounts and records in accordance with the Local Government Act 2020 | GMCP, MFIN | Where Council is a development agency under an approved infrastructure contributions plan |
| 220870 | A* | Planning and Environment Act 1987 | s 46GZB(3) | Duty to follow the steps set out in s 46GZB(3)(a) – (c) | GMIAP, CEO | Where Council is a development agency under an approved infrastructure contributions plan |
| 220783 | A* | Planning and Environment Act 1987 | s 46GZB(4) | Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the | GMIAP, CEO | If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|------------|---|
| | | | | infrastructure contribution to the VPA | | agency under an approved infrastructure contributions plan |
| 220871 | A* | Planning and Environment Act 1987 | s 46GZD(2) | Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b) | GMIAP, CEO | Where Council is the development agency under an approved infrastructure contributions plan |
| 220872 | A* | Planning and Environment Act 1987 | s 46GZD(3) | Duty to follow the steps set out in s 46GZD(3)(a) and (b) | GMIAP, CEO | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 220784 | A* | Planning and Environment Act 1987 | s 46GZD(5) | Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b) | GMCP, MFIN | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 220785 | A* | Planning and Environment Act 1987 | s 46GZE(2) | Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public | GMCP, MFIN | Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|------------|---|
| | | | | purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires | | Council is also the collecting agency |
| 220873 | A* | Planning and Environment Act 1987 | s 46GZE(2) | Function of receiving the unexpended land equalisation amount | GMCP, MFIN | Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency |
| 220874 | A* | Planning and Environment Act 1987 | s 46GZE(3) | Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b) | GMCP, CEO | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 220875 | A* | Planning and Environment Act 1987 | s 46GZF(2) | Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the | GMCP, CEO | Where Council is the development agency under an approved |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|--|------------|--|
| | | | | public purpose land for a public purpose approved by the Minister or sell the public purpose land | | infrastructure contributions plan |
| 220876 | A* | Planning and Environment Act 1987 | s.46GZF(3) | Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b) | GMIAP, CEO | Where Council is the development agency under an approved infrastructure contributions plan |
| 220877 | A* | Planning and Environment Act 1987 | s 46GZF(3) | s 46GZF(3)(a) function of receiving proceeds of sale | GMCP, MFIN | Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency |
| 220878 | A* | Planning and Environment Act 1987 | s 46GZF(4) | Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance | GMCP, MFIN | Where Council is the collecting agency under an approved infrastructure contributions plan |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|------------|--|
| | | | | with s 46GZF(5) | | |
| 220879 | A* | Planning and Environment Act 1987 | s 46GZF(6) | Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b) | GMCP, MFIN | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 220880 | A* | Planning and Environment Act 1987 | s 46GZH | Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction | GMCP, CEO | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 220786 | A* | Planning and Environment Act 1987 | s 46GZI | Duty to prepare and give a report to the Minister at the times required by the Minister | GMIAP, CEO | Where Council is a collecting agency or development agency |
| 220881 | A* | Planning and Environment Act 1987 | s 46GZK | Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council | GMCP, CEO | Where Council is a collecting agency or development agency |
| 220882 | A* | Planning and | s 46LB(3) | Duty to publish, on Council's Internet | GMIAP, CEO | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|----------------------|---|--------------------------|--------------------------|
| | | Environment Act 1987 | | site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2) | | |
| 220391 | A* | Planning and Environment Act 1987 | s 46N(1) | Duty to include condition in permit regarding payment of development infrastructure levy | STRAT, MSED, GMIAP | |
| 220392 | A* | Planning and Environment Act 1987 | s 46N(2)(c) | Function of determining time and manner for receipt of development contributions levy | STRAT, MSED, GMIAP | |
| 220393 | A* | Planning and Environment Act 1987 | s 46N(2)(d) | Power to enter into an agreement with the applicant regarding payment of development infrastructure levy | GMIAP, MSED | |
| 220394 | A* | Planning and Environment Act 1987 | s 46O(1)(a) & (2)(a) | Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building | STRAT, MSED, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|----------------------|--|-------------------------|--------------------------|
| | | | | permit | GMIAP | |
| 220395 | A* | Planning and Environment Act 1987 | s 46O(1)(d) & (2)(d) | Power to enter into agreement with the applicant regarding payment of community infrastructure levy | GMIAP, MSED | |
| 220396 | A* | Planning and Environment Act 1987 | s 46P(1) | Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured | GMIAP, MSED | |
| 220397 | A* | Planning and Environment Act 1987 | s 46P(2) | Power to accept provision of land, works, services or facilities in part or full payment of levy payable | GMIAP, MSED | |
| 220398 | A* | Planning and Environment Act 1987 | s 46Q(1) | Duty to keep proper accounts of levies paid | MFIN, MSED, GMIAP, GMCP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-------------|---|-------------------------|---|
| 220399 | A* | Planning and Environment Act 1987 | s 46Q(1A) | Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency | MFIN, MSED, GMIAP, GMCP | |
| 220400 | A* | Planning and Environment Act 1987 | s 46Q(2) | Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc | MFIN, MSED, GMIAP, GMCP | |
| 220401 | A* | Planning and Environment Act 1987 | s 46Q(3) | Power to refund any amount of levy paid if it is satisfied the development is not to proceed | MFIN, MSED, GMIAP, GMCP | Only applies when levy is paid to Council as a 'development agency' |
| 220402 | A* | Planning and | s 46Q(4)(c) | Duty to pay amount to current owners of | MFIN, MSED, | Must be done within six months of |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-------------|---|-------------------------------|---|
| | | Environment Act 1987 | | land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a) | GMIAP, GMCP | the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister |
| 220403 | A* | Planning and Environment Act 1987 | s 46Q(4)(d) | Duty to submit to the Minister an amendment to the approved development contributions plan | GMIAP, MSED, | Must be done in accordance with Part 3 |
| 220404 | A* | Planning and Environment Act 1987 | s46Q(4)(e) | Duty to expend that amount on other works etc. | GMIAP, MSED | With the consent of, and in the manner approved by, the Minister |
| 220405 | A* | Planning and Environment Act 1987 | s 46QC | Power to recover any amount of levy payable under Part 3B | MFIN, MSED, GMIAP, GMCP | |
| 220787 | A* | Planning and | s 46QD | Duty to prepare report and give a report | MFIN, MSED, | Where Council is a collecting |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|------------------------------|
| | | Environment Act 1987 | | to the Minister | GMIAP, GMCP | agency or development agency |
| 220406 | A* | Planning and Environment Act 1987 | s 46V(3) | Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available | Not Delegated | |
| 220407 | A* | Planning and Environment Act 1987 | s 46Y | Duty to carry out works in conformity with the approved strategy plan | Not Delegated | |
| 220408 | A* | Planning and Environment Act 1987 | s 47 | Power to decide that an application for a planning permit does not comply with that Act | CSTP, PLNNR, MGSS, GMIAP | |
| 220409 | A* | Planning and Environment Act 1987 | s 49(1) | Duty to keep a register of all applications for permits and | CSTP, PLNNR, MGSS, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|--------------------------|
| | | | | determinations relating to permits | GMIAP | |
| 220410 | C | Planning and Environment Act 1987 | s 49(2) | Duty to make register available for inspection in accordance with the public availability requirements | CSTP, PLNNR, MGSS, GMIAP | |
| 220411 | A* | Planning and Environment Act 1987 | s 50(4) | Duty to amend application | CSTP, PLNNR, MGSS, GMIAP | |
| 220412 | A* | Planning and Environment Act 1987 | s 50(5) | Power to refuse to amend application | CSTP, PLNNR, MGSS, GMIAP | |
| 236550 | A* | Planning and Environment Act 1987 | s 50(6) | Duty to make note of amendment to application in register | CSTP, MGSS, PLNNR, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|-----------------------------------|--------------------------|
| 220414 | A* | Planning and Environment Act 1987 | s 50A(1) | Power to make amendment to application | CSTP, PLNNR, MGSS, GMIAP | |
| 220415 | A* | Planning and Environment Act 1987 | s 50A(3) | Power to require applicant to notify owner and make a declaration that notice has been given | CSTP, PLNNR, MGSS, GMIAP | |
| 220416 | A* | Planning and Environment Act 1987 | s 50A(4) | Duty to note amendment to application in register | CSTP, PLNNR, MGSS, GMIAP | |
| 220417 | C | Planning and Environment Act 1987 | s 51 | Duty to make copy of application available for inspection in accordance with the public availability requirements | CSTP, PLNNR, MGSS, GMIAP | |
| 220418 | A* | Planning and Environment Act 1987 | s 52(1)(a) | Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the | CSTP, PLNNR, MGSS, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-------------|---|-----------------------------------|--------------------------|
| | | | | grant of permit would not cause material detriment to any person | GMIAP | |
| 220419 | A* | Planning and Environment Act 1987 | s 52(1)(b) | Duty to give notice of the application to other municipal council where appropriate | CSTP, PLNNR, MGSS, GMIAP | |
| 220420 | A* | Planning and Environment Act 1987 | s 52(1)(c) | Duty to give notice of the application to all persons required by the planning scheme | CSTP, PLNNR, MGSS, GMIAP | |
| 220421 | A* | Planning and Environment Act 1987 | s 52(1)(ca) | Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant | CSTP, PLNNR, MGSS, GMIAP | |
| 220422 | A* | Planning and Environment Act 1987 | s 52(1)(cb) | Duty to give notice of the application to owners and occupiers of land benefited | CSTP, PLNNR, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|-----------------------------------|--------------------------|
| | | | | by a registered restrictive covenant if application is to remove or vary the covenant | MGSS, GMIAP | |
| 220423 | A* | Planning and Environment Act 1987 | s 52(1)(d) | Duty to give notice of the application to other persons who may be detrimentally effected | CSTP, PLNNR, MGSS, GMIAP | |
| 220424 | A* | Planning and Environment Act 1987 | s.52(1AA) | Duty to give notice of an application to remove or vary a registered restrictive covenant | CSTP, PLNNR, MGSS, GMIAP | |
| 220425 | A* | Planning and Environment Act 1987 | s 52(3) | Power to give any further notice of an application where appropriate | CSTP, PLNNR, MGSS, GMIAP | |
| 220426 | A* | Planning and | s 53(1) | Power to require the applicant to give | CSTP, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|--------------------------|
| | | Environment Act 1987 | | notice under s 52(1) to persons specified by it | PLNNR, MGSS, GMIAP | |
| 220427 | A* | Planning and Environment Act 1987 | s 53(1A) | Power to require the applicant to give the notice under s 52(1AA) | CSTP, PLNNR, MGSS, GMIAP | |
| 220428 | A* | Planning and Environment Act 1987 | s 54(1) | Power to require the applicant to provide more information | CSTP, PLNNR, MGSS, GMIAP | |
| 220429 | A* | Planning and Environment Act 1987 | s 54(1A) | Duty to give notice in writing of information required under s 54(1) | CSTP, PLNNR, MGSS, GMIAP | |
| 220430 | A* | Planning and Environment Act 1987 | s 54(1B) | Duty to specify the lapse date for an application | CSTP, PLNNR, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| 220431 | A* | Planning and Environment Act 1987 | s 54A(3) | Power to decide to extend time or refuse to extend time to give required information | CSTP, PLNNR, MGSS, GMIAP | |
| 220432 | A* | Planning and Environment Act 1987 | s 54A(4) | Duty to give written notice of decision to extend or refuse to extend time under s 54A(3) | CSTP, PLNNR, MGSS, GMIAP | |
| 220433 | A* | Planning and Environment Act 1987 | s 55(1) | Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme | CSTP, PLNNR, MGSS, GMIAP | |
| 220434 | A* | Planning and Environment Act 1987 | s 57(2A) | Power to reject objections considered made primarily for commercial advantage for the objector | CSTP, PLNNR, MGSS, GMIAP | |

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|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| 220435 | A* | Planning and Environment Act 1987 | s 57(3) | Function of receiving name and address of persons to whom notice of decision is to go | CSTP, PLNNR, MGSS, GMIAP | |
| 220436 | C | Planning and Environment Act 1987 | s 57(5) | Duty to make a copy of all objections available in accordance with the public availability requirements | CSTP, PLNNR, MGSS, GMIAP | |
| 220437 | A* | Planning and Environment Act 1987 | s 57A(4) | Duty to amend application in accordance with applicant's request, subject to s 57A(5) | CSTP, PLNNR, MGSS, GMIAP | |
| 220438 | A* | Planning and Environment Act 1987 | s 57A(5) | Power to refuse to amend application | CSTP, PLNNR, MGSS, GMIAP | |

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|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|--------------------------|
| 220439 | A* | Planning and Environment Act 1987 | s 57A(6) | Duty to note amendments to application in register | CSTP, PLNNR, MGSS, GMIAP | |
| 220440 | A* | Planning and Environment Act 1987 | s 57B(1) | Duty to determine whether and to whom notice should be given | CSTP, PLNNR, MGSS, GMIAP | |
| 220441 | A* | Planning and Environment Act 1987 | s 57B(2) | Duty to consider certain matters in determining whether notice should be given | CSTP, PLNNR, MGSS, GMIAP | |
| 220442 | A* | Planning and Environment Act 1987 | s 57C(1) | Duty to give copy of amended application to referral authority | CSTP, PLNNR, MGSS, GMIAP | |
| 220443 | A* | Planning and Environment Act 1987 | s 58 | Duty to consider every application for a permit | CSTP, PLNNR, MGSS, | |

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|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|-------------------------------------|
| | | | | | GMIAP | |
| 220444 | A* | Planning and Environment Act 1987 | s 58A | Power to request advice from the Planning Application Committee | CSTP, PLNNR, MGSS, GMIAP | |
| 220445 | A* | Planning and Environment Act 1987 | s 60 | Duty to consider certain matters | CSTP, PLNNR, MGSS, GMIAP | |
| 220446 | A* | Planning and Environment Act 1987 | s 60(1A) | Duty to consider certain matters | CSTP, PLNNR, MGSS, GMIAP | |
| 220788 | A* | Planning and Environment Act 1987 | s 60(1B) | Duty to consider number of objectors in considering whether use or development may have significant social effect | CSTP, PLNNR, MGSS, GMIAP | |
| 220447 | A* | Planning and | s 61(1) | Power to determine permit application, | CSTP, | The permit must not be inconsistent |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|--|-----------------------------------|---|
| | | Environment Act 1987 | | either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application | PLNNR, MGSS, GMIAP | with a cultural heritage management plan under the Aboriginal Heritage Act 2006 |
| 220448 | A* | Planning and Environment Act 1987 | s 61(2) | Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit | CSTP, PLNNR, MGSS, GMIAP | |
| 273407 | A* | Planning and Environment Act 1987 | s 61(2A) | Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit | CSTP, MGSS, PLNNR, GMIAP | |
| 220450 | A* | Planning and Environment Act 1987 | s 61(3)(a) | Duty not to decide to grant a permit to use coastal Crown land without Minister's consent | Not relevant | |
| 220451 | A* | Planning and Environment Act 1987 | s 61(3)(b) | Duty to refuse to grant the permit without the Minister's consent | GMIAP, MGSS | |

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|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| 220452 | A* | Planning and Environment Act 1987 | s 61(4) | Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant | CSTP, PLNNR, MGSS, GMIAP | |
| 220453 | A* | Planning and Environment Act 1987 | s 62(1) | Duty to include certain conditions in deciding to grant a permit | CSTP, PLNNR, MGSS, GMIAP | |
| 220454 | A* | Planning and Environment Act 1987 | s 62(2) | Power to include other conditions | CSTP, PLNNR, MGSS, GMIAP | |
| 220455 | A* | Planning and Environment Act 1987 | s 62(4) | Duty to ensure conditions are consistent with paragraphs (a),(b) and (c) | CSTP, PLNNR, MGSS, GMIAP | |

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|--------|-------------|-----------------------------------|------------|---|-----------------------------------|--------------------------|
| 220456 | A* | Planning and Environment Act 1987 | s 62(5)(a) | Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan | CSTP, PLNNR, MGSS, GMIAP | |
| 220457 | A* | Planning and Environment Act 1987 | s 62(5)(b) | Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement | CSTP, GMIAP, PLNNR, MGSS | |
| 220458 | A* | Planning and Environment Act 1987 | s 62(5)(c) | Power to include a permit condition that specified works be provided or paid for by the applicant | CSTP, GMIAP, PLNNR, MGSS | |
| 220459 | A* | Planning and Environment Act 1987 | s 62(6)(a) | Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5) | CSTP, PLNNR, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|--|-----------------------------------|--|
| 220460 | A* | Planning and Environment Act 1987 | s 62(6)(b) | Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a) | CSTP, PLNNR, MGSS, GMIAP | |
| 220461 | A* | Planning and Environment Act 1987 | s 63 | Duty to issue the permit where made a decision in favour of the application (if no one has objected) | CSTP, PLNNR, MGSS, GMIAP | |
| 220462 | A* | Planning and Environment Act 1987 | s 64(1) | Duty to give notice of decision to grant a permit to applicant and objectors | CSTP, PLNNR, MGSS, GMIAP | This provision applies also to a decision to grant an amendment to a permit - see s 75 |
| 220463 | A* | Planning and Environment Act 1987 | s 64(3) | Duty not to issue a permit until after the specified period | CSTP, PLNNR, MGSS, GMIAP | This provision applies also to a decision to grant an amendment to a permit - see s 75 |

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|--------|-------------|-----------------------------------|-----------|---|---|---|
| 220464 | A* | Planning and Environment Act 1987 | s 64(5) | Duty to give each objector a copy of an exempt decision | CSTP, PLNNR, MGSS, GMIAP | This provision applies also to a decision to grant an amendment to a permit - see s 75 |
| 220465 | A* | Planning and Environment Act 1987 | s 64A | Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit | CSTP, STRAT, PLNNR, MGSS, GMIAP | This provision applies also to a decision to grant an amendment to a permit - see s 75A |
| 220466 | A* | Planning and Environment Act 1987 | s 65(1) | Duty to give notice of refusal to grant permit to applicant and person who objected under s 57 | CSTP, PLNNR, MGSS, GMIAP | |
| 220467 | A* | Planning and Environment Act 1987 | s 66(1) | Duty to give notice under s 64 or s 65 and copy permit to relevant determining | CSTP, PLNNR, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|---|
| | | | | referral authorities | MGSS, GMIAP | |
| 220468 | A* | Planning and Environment Act 1987 | s 66(2) | Duty to give a recommending referral authority notice of its decision to grant a permit | CSTP, PLNNR, MGSS, GMIAP | If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority |
| 220469 | A* | Planning and Environment Act 1987 | s 66(4) | Duty to give a recommending referral authority notice of its decision to refuse a permit | CSTP, PLNNR, MGSS, GMIAP | If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit |
| 220470 | A* | Planning and Environment Act 1987 | s 66(6) | Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65 | CSTP, PLNNR, MGSS, GMIAP | If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| 220471 | A* | Planning and Environment Act 1987 | s 69(1) | Function of receiving application for extension of time of permit | CSTP, PLNNR, MGSS, GMIAP | |
| 220472 | A* | Planning and Environment Act 1987 | s 69(1A) | Function of receiving application for extension of time to complete development | CSTP, PLNNR, MGSS, GMIAP | |
| 220473 | A* | Planning and Environment Act 1987 | s 69(2) | Power to extend time | CSTP, PLNNR, MGSS, GMIAP | |
| 220474 | C | Planning and Environment Act 1987 | s 70 | Duty to make copy permit available for inspection in accordance with the public availability requirements | CSTP, PLNNR, MGSS, GMIAP | |
| 220475 | A* | Planning and Environment Act 1987 | s 71(1) | Power to correct certain mistakes | CSTP, PLNNR, | |

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|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|--------------------------|
| | | | | | MGSS, GMIAP | |
| 220476 | A* | Planning and Environment Act 1987 | s 71(2) | Duty to note corrections in register | CSTP, PLNNR, MGSS, GMIAP | |
| 220477 | A* | Planning and Environment Act 1987 | s 73 | Power to decide to grant amendment subject to conditions | CSTP, PLNNR, MGSS, GMIAP | |
| 220478 | A* | Planning and Environment Act 1987 | s 74 | Duty to issue amended permit to applicant if no objectors | CSTP, PLNNR, MGSS, GMIAP | |
| 220479 | A* | Planning and Environment Act 1987 | s 76 | Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit | CSTP, PLNNR, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|---|
| 220480 | A* | Planning and Environment Act 1987 | s 76A(1) | Duty to give relevant determining referral authorities copy of amended permit and copy of notice | CSTP, PLNNR, MGSS, GMIAP | |
| 220481 | A* | Planning and Environment Act 1987 | s 76A(2) | Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit | CSTP, PLNNR, MGSS, GMIAP | If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority |
| 220482 | A* | Planning and Environment Act 1987 | s 76A(4) | Duty to give a recommending referral authority notice of its decision to refuse a permit | CSTP, MGSS, MGSS, GMIAP | If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit |
| 220483 | A* | Planning and Environment Act 1987 | s 76A(6) | Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a | CSTP, PLNNR, MGSS, | If the recommending referral authority did not object to the amendment of the permit or the |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|---|
| | | | | copy of any notice given under s 64 or 76 | GMIAP | recommending referral authority did not recommend a condition be included on the amended permit |
| 220484 | A* | Planning and Environment Act 1987 | s 76D | Duty to comply with direction of Minister to issue amended permit | CSTP, PLNNR, MGSS, GMIAP | |
| 220485 | A* | Planning and Environment Act 1987 | s 83 | Function of being respondent to an appeal | CSTP, GMIAP, PLNNR, MGSS | |
| 220486 | A* | Planning and Environment Act 1987 | s 83B | Duty to give or publish notice of application for review | CSTP, GMIAP, MGSS | |
| 220487 | A* | Planning and Environment Act 1987 | s 84(1) | Power to decide on an application at any time after an appeal is lodged against failure to grant a permit | CSTP, GMIAP, PLNNR, MGSS | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| 220488 | A* | Planning and Environment Act 1987 | s 84(2) | Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit | CSTP, PLNNR, MGSS, GMIAP | |
| 220489 | A* | Planning and Environment Act 1987 | s 84(3) | Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit | CSTP, PLNNR, MGSS, GMIAP | |
| 220490 | A* | Planning and Environment Act 1987 | s 84(6) | Duty to issue permit on receipt of advice within 3 working days | CSTP, PLNNR, MGSS, GMIAP | |
| 220883 | A* | Planning and Environment Act 1987 | s 84AB | Power to agree to confining a review by the Tribunal | CSTP, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| 220491 | A* | Planning and Environment Act 1987 | s 86 | Duty to issue a permit at order of Tribunal within 3 working days | CSTP, PLNNR, MGSS, GMIAP | |
| 220492 | A* | Planning and Environment Act 1987 | s 87(3) | Power to apply to VCAT for the cancellation or amendment of a permit | CSTP, GMIAP, MGSS | |
| 220493 | A* | Planning and Environment Act 1987 | s 90(1) | Function of being heard at hearing of request for cancellation or amendment of a permit | CSTP, GMIAP, PLNNR, MGSS | |
| 220494 | A* | Planning and Environment Act 1987 | s 91(2) | Duty to comply with the directions of VCAT | CSTP, GMIAP, PLNNR, MGSS | |
| 220495 | A* | Planning and Environment Act 1987 | s 91(2A) | Duty to issue amended permit to owner if Tribunal so directs | CSTP, GMIAP, PLNNR, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|--------------------------|
| | | | | | MGSS | |
| 220496 | A* | Planning and Environment Act 1987 | s 92 | Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90 | CSTP, PLNNR, MGSS, GMIAP | |
| 220497 | A* | Planning and Environment Act 1987 | s 93(2) | Duty to give notice of VCAT order to stop development | CSTP, PLNNR, MGSS, GMIAP | |
| 220498 | A* | Planning and Environment Act 1987 | s 95(3) | Function of referring certain applications to the Minister | GMIAP, CEO | |
| 220499 | A* | Planning and Environment Act 1987 | s 95(4) | Duty to comply with an order or direction | CSTP, PLNNR, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| 220500 | A* | Planning and Environment Act 1987 | s 96(1) | Duty to obtain a permit from the Minister to use and develop its land | CSTP, PLNNR, MGSS, GMIAP | |
| 220501 | A* | Planning and Environment Act 1987 | s 96(2) | Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land | GMIAP, CEO | |
| 220502 | A* | Planning and Environment Act 1987 | s 96A(2) | Power to agree to consider an application for permit concurrently with preparation of proposed amendment | CSTP, PLNNR, MGSS, GMIAP | |
| 220503 | A* | Planning and Environment Act 1987 | s 96C | Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C | CSTP, PLNNR, MGSS, GMIAP | |
| 220504 | A* | Planning and Environment Act 1987 | s 96F | Duty to consider the panel's report under s 96E | CSTP, PLNNR, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|--------------------------|
| | | | | | MGSS, GMIAP | |
| 220505 | A* | Planning and Environment Act 1987 | s 96G(1) | Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996) | CSTP, GMIAP, PLNNR, MGSS | |
| 220506 | A* | Planning and Environment Act 1987 | s 96H(3) | Power to give notice in compliance with Minister's direction | CSTP, GMIAP, PLNNR, MGSS | |
| 220507 | A* | Planning and Environment Act 1987 | s 96J | Power to issue permit as directed by the Minister | CSTP, PLNNR, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|--------------------------|
| 220508 | A* | Planning and Environment Act 1987 | s 96K | Duty to comply with direction of the Minister to give notice of refusal | CSTP, PLNNR, MGSS, GMIAP | |
| 220760 | A* | Planning and Environment Act 1987 | s 96Z | Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate | CSTP, PLNNR, MGSS, GMIAP | |
| 220509 | A* | Planning and Environment Act 1987 | s 97C | Power to request Minister to decide the application | CSTP, PLNNR, MGSS, GMIAP | |
| 220510 | A* | Planning and Environment Act 1987 | s 97D(1) | Duty to comply with directions of Minister to supply any document or assistance relating to application | CSTP, PLNNR, MGSS, GMIAP | |
| 220511 | A* | Planning and Environment Act 1987 | s 97G(3) | Function of receiving from Minister copy of notice of refusal to grant permit or | CSTP, PLNNR, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| | | | | copy of any permit granted by the Minister | MGSS, GMIAP | |
| 220512 | C | Planning and Environment Act 1987 | s 97G(6) | Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements | CSTP, PLNRR, MGSS, GMIAP | |
| 220513 | A* | Planning and Environment Act 1987 | s 97L | Duty to include Ministerial decisions in a register kept under s 49 | CSTP, PLNRR, MGSS, GMIAP | |
| 220514 | A* | Planning and Environment Act 1987 | s 97MH | Duty to provide information or assistance to the Planning Application Committee | CSTP, PLNRR, MGSS, GMIAP | |
| 220515 | A* | Planning and Environment Act 1987 | s 97MI | Duty to contribute to the costs of the Planning Application Committee or subcommittee | GMIAP, PLNRR, CSTP, MGSS | |
| 220516 | A* | Planning and | s 97O | Duty to consider application and issue | CSTP, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| | | Environment Act 1987 | | or refuse to issue certificate of compliance | PLNNR, MGSS, GMIAP | |
| 220517 | A* | Planning and Environment Act 1987 | s 97P(3) | Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate | CSTP, PLNNR, MGSS, GMIAP | |
| 220518 | A* | Planning and Environment Act 1987 | s 97Q(2) | Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate | CSTP, GMIAP, PLNNR, MGSS | |
| 220519 | A* | Planning and Environment Act 1987 | s 97Q(4) | Duty to comply with directions of VCAT | CSTP, PLNNR, MGSS, GMIAP | |
| 220520 | A* | Planning and Environment Act 1987 | s 97R | Duty to keep register of all applications for certificate of compliance and related decisions | CSTP, PLNNR, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-------------|---|-----------------------------------|--------------------------|
| 220521 | A* | Planning and Environment Act 1987 | s 98(1)&(2) | Function of receiving claim for compensation in certain circumstances | CSTP, GMIAP, MGSS | |
| 220522 | A* | Planning and Environment Act 1987 | s 98(4) | Duty to inform any person of the name of the person from whom compensation can be claimed | CSTP, GMIAP, MGSS | |
| 220523 | A* | Planning and Environment Act 1987 | s 101 | Function of receiving claim for expenses in conjunction with claim | CSTP, PLNNR, MGSS, GMIAP | |
| 220524 | A* | Planning and Environment Act 1987 | s 103 | Power to reject a claim for compensation in certain circumstances | CSTP, PLNNR, MGSS, GMIAP | |
| 220525 | A* | Planning and Environment Act 1987 | s.107(1) | function of receiving claim for compensation | CSTP, PLNNR, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-------------|---|-----------------------------------|--------------------------|
| 220526 | A* | Planning and Environment Act 1987 | s 107(3) | Power to agree to extend time for making claim | CSTP, PLNNR, MGSS, GMIAP | |
| 220527 | A* | Planning and Environment Act 1987 | s 114(1) | Power to apply to the VCAT for an enforcement order | GMIAP, CEO | |
| 220528 | A* | Planning and Environment Act 1987 | s 117(1)(a) | Function of making a submission to the VCAT where objections are received | CCMP, PCO, MGSS, GMIAP | |
| 220529 | A* | Planning and Environment Act 1987 | s 120(1) | Power to apply for an interim enforcement order where s 114 application has been made | CCMP, PCO, MGSS, GMIAP | |
| 220530 | A* | Planning and Environment Act 1987 | s 123(1) | Power to carry out work required by enforcement order and recover costs | CCMP, PCO, MGSS, GMIAP | |
| 220531 | A* | Planning and Environment Act 1987 | s 123(2) | Power to sell buildings, materials, etc salvaged in carrying out work under s | CCMP, PCO, MGSS, | Except Crown Land |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|------------------------|--|
| | | | | 123(1) | GMIAP | |
| 220532 | A* | Planning and Environment Act 1987 | s 129 | Function of recovering penalties | CCMP, PCO, MGSS, GMIAP | |
| 220533 | A* | Planning and Environment Act 1987 | s 130(5) | Power to allow person served with an infringement notice further time | CCMP, PCO, MGSS, GMIAP | |
| 220534 | A* | Planning and Environment Act 1987 | s 149A(1) | Power to refer a matter to the VCAT for determination | GMIAP, CEO | |
| 220535 | A* | Planning and Environment Act 1987 | s 149A(1A) | power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement | GMIAP, CEO | |
| 220536 | A* | Planning and Environment Act 1987 | s 156 | Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the | CSTP, MGSS, GMIAP | Where Council is the relevant planning authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-------------|---|-------------------------|--|
| | | | | Minister directs otherwise under s 156(2B)power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4) | | |
| 220537 | A* | Planning and Environment Act 1987 | s 171(2)(f) | Power to carry out studies and commission reports | CSTP, MGSS, GMIAP | |
| 236551 | A* | Planning and Environment Act 1987 | s 171(2)(g) | Power to grant and reserve easements | CSTP, MGSS, GMIAP | |
| 220884 | A* | Planning and Environment Act 1987 | s 172C | Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan | Not Delegated | Where Council is a development agency specified in an approved infrastructure contributions plan |
| 220885 | A* | Planning and Environment Act 1987 | s 172D(1) | Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4) | Not Delegated | Where Council is a collecting agency specified in an approved infrastructure contributions plan |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--|
| 220886 | A* | Planning and Environment Act 1987 | s 172D(2) | Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4) | Not Delegated | Where Council is the development agency specified in an approved infrastructure contributions plan |
| 220539 | A* | Planning and Environment Act 1987 | s 173(1) | Power to enter into agreement covering matters set out in s 174 | CSTP, MGSS, GMIAP | |
| 220835 | A* | Planning and Environment Act 1987 | s 173(1A) | Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing | Not Delegated | Where Council is the relevant responsible authority |
| 220540 | A* | Planning and Environment Act 1987 | | Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the | CSTP, MGSS, PLNNR, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|--------------------------|
| | | | | satisfaction of Council or Responsible Authority | | |
| 220541 | A* | Planning and Environment Act 1987 | | Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority | CSTP, MGSS, PLNNR, GMIAP | |
| 220542 | A* | Planning and Environment Act 1987 | s 177(2) | Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9 | CSTP, MGSS, GMIAP | |
| 220543 | A* | Planning and Environment Act 1987 | s 178 | power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9 | CSTP, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-----------------------------------|--------------------------|
| 220544 | A* | Planning and Environment Act 1987 | s 178A(1) | Function of receiving application to amend or end an agreement | CSTP, PLNNR, MGSS, GMIAP | |
| 220545 | A* | Planning and Environment Act 1987 | s 178A(3) | Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1) | CSTP, MGSS, GMIAP | |
| 220546 | A* | Planning and Environment Act 1987 | s 178A(4) | Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal | CSTP, MGSS, GMIAP | |
| 220547 | A* | Planning and Environment Act 1987 | s 178A(5) | Power to propose to amend or end an agreement | CSTP, MGSS, PLNNR, GMIAP | |
| 220548 | A* | Planning and Environment Act 1987 | s 178B(1) | Duty to consider certain matters when considering proposal to amend an | CSTP, MGSS, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| | | | | agreement | PLNNR, GMIAP | |
| 220549 | A* | Planning and Environment Act 1987 | s 178B(2) | Duty to consider certain matters when considering proposal to end an agreement | CSTP, MGSS, PLNNR, GMIAP | |
| 220550 | A* | Planning and Environment Act 1987 | s 178C(2) | Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end | CSTP, MGSS, PLNNR, GMIAP | |
| 220551 | A* | Planning and Environment Act 1987 | s 178C(4) | Function of determining how to give notice under s 178C(2) | CSTP, MGSS, PLNNR, GMIAP | |
| 220552 | A* | Planning and Environment Act 1987 | s 178E(1) | Duty not to make decision until after 14 days after notice has been given | CSTP, MGSS, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|---|-------------------------|---|
| | | | | | PLNNR, GMIAP | |
| 220553 | A* | Planning and Environment Act 1987 | s.178E(2)(a) | Power to amend or end the agreement in accordance with the proposal | CSTP, MGSS, GMIAP | If no objections are made under s 178D Must consider matters in s 178B |
| 220554 | A* | Planning and Environment Act 1987 | s 178E(2)(b) | Power to amend or end the agreement in a manner that is not substantively different from the proposal | CSTP, MGSS, GMIAP | If no objections are made under s 178D Must consider matters in s 178B |
| 220555 | A* | Planning and Environment Act 1987 | s 178E(2)(c) | Power to refuse to amend or end the agreement | CSTP, MGSS, GMIAP | If no objections are made under s 178D Must consider matters in s 178B |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|---|-------------------------|---|
| 220556 | A* | Planning and Environment Act 1987 | s 178E(3)(a) | Power to amend or end the agreement in accordance with the proposal | CSTP, MGSS, GMIAP | After considering objections, submissions and matters in s 178B |
| 220557 | A* | Planning and Environment Act 1987 | s 178E(3)(b) | Power to amend or end the agreement in a manner that is not substantively different from the proposal | CSTP, MGSS, GMIAP | After considering objections, submissions and matters in s 178B |
| 220558 | A* | Planning and Environment Act 1987 | s.178E(3)(c) | power to amend or end the agreement in a manner that is substantively different from the proposal | CSTP, MGSS, GMIAP | After considering objections, submissions and matters in s.178B |
| 220559 | A* | Planning and Environment Act 1987 | s 178E(3)(d) | Power to refuse to amend or end the agreement | CSTP, MGSS, GMIAP | After considering objections, submissions and matters in s 178B |
| 220560 | A* | Planning and Environment Act 1987 | s 178F(1) | Duty to give notice of its decision under s 178E(3)(a) or (b) | CSTP, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|-------------------------|--------------------------|
| 220561 | A* | Planning and Environment Act 1987 | s 178F(2) | Duty to give notice of its decision under s 178E(2)(c) or (3)(d) | CSTP, MGSS, GMIAP | |
| 220562 | A* | Planning and Environment Act 1987 | s 178F(4) | Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn | CSTP, MGSS, GMIAP | |
| 220563 | A* | Planning and Environment Act 1987 | s 178G | Duty to sign amended agreement and give copy to each other party to the agreement | CSTP, MGSS, GMIAP | |
| 220564 | A* | Planning and Environment Act 1987 | s 178H | Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement | CSTP, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|---|-----------------------------------|--------------------------|
| 220565 | A* | Planning and Environment Act 1987 | s 178l(3) | Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land | CSTP, MGSS, GMIAP | |
| 220566 | C | Planning and Environment Act 1987 | s 179(2) | Duty to make copy of each agreement available in accordance with the public availability requirements | CSTP, PLNNR, MGSS, GMIAP | |
| 220567 | A* | Planning and Environment Act 1987 | s 181 | Duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General | CSTP, MGSS, GMIAP | |
| 220568 | A* | Planning and Environment Act 1987 | s 181(1A)(a) | Power to apply to the Registrar of Titles to record the agreement | CSTP, MGSS, GMIAP | |
| 220569 | A* | Planning and Environment Act 1987 | s 181(1A)(b) | Duty to apply to the Registrar of Titles, without delay, to record the agreement | CSTP, MGSS, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|------------------------------|--------------------------|
| | | | | | GMIAP | |
| 220570 | A* | Planning and Environment Act 1987 | s 182 | Power to enforce an agreement | CSTP, MGSS, PCO, GMIAP | |
| 220571 | A* | Planning and Environment Act 1987 | s 183 | Duty to tell Registrar of Titles of ending/amendment of agreement | CSTP, MGSS, GMIAP | |
| 220572 | A* | Planning and Environment Act 1987 | s 184F(1) | Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision | CSTP, MGSS, GMIAP | |
| 220573 | A* | Planning and Environment Act 1987 | s 184F(2) | Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement | CSTP, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|----------------------------------|--------------------------|
| 220574 | A* | Planning and Environment Act 1987 | s 184F(3) | Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement | CSTP, MGSS, GMIAP | |
| 220575 | A* | Planning and Environment Act 1987 | s 184F(5) | Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision | CSTP, MGSS, GMIAP | |
| 220576 | A* | Planning and Environment Act 1987 | s 184G(2) | Duty to comply with a direction of the Tribunal | CCMP, CSTP, MGSS, GMIAP | |
| 220577 | A* | Planning and Environment Act 1987 | s 184G(3) | Duty to give notice as directed by the Tribunal | CCMP, CSTP, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------------------|--------------------------|
| 220578 | A* | Planning and Environment Act 1987 | s 198(1) | Function to receive application for planning certificate | CSTP, MGSS, GMIAP | |
| 220579 | A* | Planning and Environment Act 1987 | s 199(1) | Duty to give planning certificate to applicant | CSTP, MGSS, GMIAP | |
| 220580 | A* | Planning and Environment Act 1987 | s 201(1) | Function of receiving application for declaration of underlying zoning | CSTP, PLNNR, MGSS, GMIAP | |
| 220581 | A* | Planning and Environment Act 1987 | s 201(3) | Duty to make declaration | CSTP, PLNNR, MGSS, GMIAP | |
| 220582 | A* | Planning and Environment Act 1987 | | Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council | CSTP, PLNNR, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-------------|--|-----------------------------------|--------------------------|
| 220583 | A* | Planning and Environment Act 1987 | | Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council | CSTP, PLNNR, MGSS, GMIAP | |
| 220584 | A* | Planning and Environment Act 1987 | | Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit | CSTP, PLNNR, MGSS, GMIAP | |
| 220585 | A* | Planning and Environment Act 1987 | | Power to give written authorisation in accordance with a provision of a planning scheme | CSTP, PLNNR, MGSS, GMIAP | |
| 220586 | A* | Planning and Environment Act 1987 | s 201UAB(1) | Function of providing the Victoria Planning Authority with information relating to any land within municipal district | CSTP, PLNNR, MGSS, GMIAP | |
| 220587 | A* | Planning and Environment Act 1987 | s 201UAB(2) | Duty to provide the Victoria Planning Authority with information requested | CSTP, PLNNR, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------------|------------|--|---------------------|--|
| | | | | under s 201UAB(1) as soon as possible | MGSS, GMIAP | |
| 334578 | C | Residential Tenancies Act 1997 | s 91ZU(1) | Power to give a renter a notice to vacate rented premises | GMIAP, GMCW | Where Council is a public statutory authority engaged in the provision of housing |
| 334579 | C | Residential Tenancies Act 1997 | s 91ZZC(1) | Power to give a renter a notice to vacate rented premises | GMIAP, CEO | Where Council is a public statutory authority authorised to acquire land compulsorily for its purposes |
| 334580 | C | Residential Tenancies Act 1997 | s 91ZZE(1) | Power to give a renter a notice to vacate rented premises | GMCW, CEO | Where Council is a public statutory authority engaged in the provision of housing |
| 334581 | C | Residential Tenancies Act 1997 | s 91ZZE(3) | Power to publish Council's criteria for eligibility for the provision of housing | GMCW, CEO | Where Council is a public statutory authority engaged in the provision of housing |
| 220606 | A* | Residential Tenancies Act 1997 | s 142D | Function of receiving notice regarding an unregistered rooming house | EHO, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------------|-------------|--|------------------------|--------------------------|
| 220607 | A* | Residential Tenancies Act 1997 | s 142G(1) | Duty to enter required information in Rooming House Register for each rooming house in municipal district | EHO, MGSS, GMIAP | |
| 220608 | A* | Residential Tenancies Act 1997 | s 142G(2) | Power to enter certain information in the Rooming House Register | EHO, MGSS, GMIAP | |
| 220609 | A* | Residential Tenancies Act 1997 | s 142I(2) | Power to amend or revoke an entry in the Rooming House Register if necessary to maintain the accuracy of the entry | EHO, MGSS, GMIAP | |
| 334582 | C | Residential Tenancies Act 1997 | s 206AZA(2) | Function of receiving written notification | EHO, MTEC, GMIAP, GMCW | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------------|-------------|---|------------------------|--------------------------|
| 334583 | C | Residential Tenancies Act 1997 | s 207ZE(2) | Function of receiving written notification | EHO, MTEC, GMIAP, GMCW | |
| 334584 | A* | Residential Tenancies Act 1997 | s 311A(2) | Function of receiving written notification | EHO, MTEC, GMIAP, GMCW | |
| 334585 | A* | Residential Tenancies Act 1997 | s 317ZDA(2) | Function of receiving written notification | EHO, MTEC, GMIAP, GMCW | |
| 220613 | A* | Residential Tenancies Act 1997 | s 518F | Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements | EHO, MGSS, GMIAP | |
| 220614 | A* | Residential Tenancies Act 1997 | s 522(1) | Power to give a compliance notice to a person | EHO, MGSS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------------|-----------|--|------------------|--------------------------|
| 220615 | A* | Residential Tenancies Act 1997 | s 525(2) | Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case) | Not Delegated | |
| 220616 | A* | Residential Tenancies Act 1997 | s 525(4) | Duty to issue identity card to authorised officers | MGPR, GO, GMCP | |
| 220617 | A* | Residential Tenancies Act 1997 | s 526(5) | Duty to keep record of entry by authorised officer under s 526 | EHO, MGSS, GMIAP | |
| 220618 | A* | Residential Tenancies Act 1997 | s 526A(3) | Function of receiving report of inspection | EHO, MGSS, GMIAP | |
| 220619 | A* | Residential Tenancies Act 1997 | s 527 | Power to authorise a person to institute proceedings (either generally or in a particular case) | Not Delegated | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|------------|---|-------------|--|
| 220620 | A* | Road Management Act 2004 | s 11(1) | Power to declare a road by publishing a notice in the Government Gazette | GMIAP, CEO | Obtain consent in circumstances specified in s 11(2) |
| 220621 | A* | Road Management Act 2004 | s 11(8) | Power to name a road or change the name of a road by publishing notice in Government Gazette | GMCP,CEO | |
| 220622 | A* | Road Management Act 2004 | s 11(9)(b) | Duty to advise Registrar | MIFR, GMIAP | |
| 220623 | A* | Road Management Act 2004 | s 11(10) | Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc. | MIFR, GMIAP | Subject to s 11(10A) |
| 220624 | A* | Road Management Act 2004 | s 11(10A) | Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person | MIFR, GMIAP | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|-------------------|--|
| | | | | | | |
| 220625 | A* | Road Management Act 2004 | s 12(2) | Power to discontinue road or part of a road | Not Delegated | Where Council is the coordinating road authority |
| 220626 | A* | Road Management Act 2004 | s 12(4) | Duty to publish, and provide copy, notice of proposed discontinuance | GMIAP, MIFR, CASS | Power of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |
| 220627 | A* | Road Management Act 2004 | s 12(5) | Duty to consider written submissions received within 28 days of notice | MIFR, GMIAP | Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|-------------|--|
| 220628 | A* | Road Management Act 2004 | s 12(6) | Function of hearing a person in support of their written submission | MIFR, GMIAP | Function of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |
| 220629 | A* | Road Management Act 2004 | s 12(7) | Duty to fix day, time and place of meeting under s 12(6) and to give notice | MIFR, GMIAP | Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |
| 220630 | A* | Road Management Act 2004 | s 12(10) | Duty to notify of decision made | MIFR, GMIAP | Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister |
| 220631 | A* | Road Management Act 2004 | s 13(1) | Power to fix a boundary of a road by publishing notice in Government Gazette | MIFR, GMIAP | Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|-------------|--------------------------|
| 220632 | A* | Road Management Act 2004 | s 14(4) | Function of receiving notice from the Head, Transport for Victoria | MIFR, GMIAP | |
| 220633 | A* | Road Management Act 2004 | s 14(7) | Power to appeal against decision of the Head, Transport for Victoria | GMIAP, CEO | |
| 220634 | A* | Road Management Act 2004 | s 15(1) | Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport | GMIAP, CEO | |
| 220635 | A* | Road Management Act 2004 | s 15(1A) | Power to enter into arrangement with a utility to transfer a road management function of the utility to the road | GMIAP, CEO | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|---|-------------------|--|
| | | | | authority | | |
| 220636 | A* | Road Management Act 2004 | s 15(2) | Duty to include details of arrangement in public roads register | MIFR, CASS, GMIAP | |
| 220637 | A* | Road Management Act 2004 | s 16(7) | Power to enter into an arrangement under s 15 | GMIAP, CEO | |
| 220638 | A* | Road Management Act 2004 | s 16(8) | Duty to enter details of determination in public roads register | MIFR, CASS, GMIAP | |
| 220639 | A* | Road Management Act 2004 | s 17(2) | Duty to register public road in public roads register | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220640 | A* | Road Management Act 2004 | s 17(3) | Power to decide that a road is reasonably required for general public | GMIAP, CEO | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|---|-------------------|--|
| | | | | use | | |
| 220641 | A* | Road Management Act 2004 | s 17(3) | Duty to register a road reasonably required for general public use in public roads register | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220642 | A* | Road Management Act 2004 | s 17(4) | Power to decide that a road is no longer reasonably required for general public use | Not Delegated | Where Council is the coordinating road authority |
| 220643 | A* | Road Management Act 2004 | s 17(4) | Duty to remove road no longer reasonably required for general public use from public roads register | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220644 | A* | Road Management Act 2004 | s 18(1) | Power to designate ancillary area | MIFR, CASS, GMIAP | Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2) |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|---|-------------------|--|
| 220645 | A* | Road Management Act 2004 | s 18(3) | Duty to record designation in public roads register | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220646 | A* | Road Management Act 2004 | s 19(1) | Duty to keep register of public roads in respect of which it is the coordinating road authority | MIFR, CASS, GMIAP | |
| 220647 | A* | Road Management Act 2004 | s 19(4) | Duty to specify details of discontinuance in public roads register | MIFR, CASS, GMIAP | |
| 220648 | A* | Road Management Act 2004 | s 19(5) | Duty to ensure public roads register is available for public inspection | MIFR, CASS, GMIAP | |
| 220649 | A* | Road Management Act | s 21 | Function of replying to request for | MIFR, CASS, | Obtain consent in circumstances |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|-------------------|--------------------------|
| | | 2004 | | information or advice | GMIAP | specified in s 11(2) |
| 220650 | A* | Road Management Act 2004 | s 22(2) | Function of commenting on proposed direction | GMIAP, CEO | |
| 220651 | A* | Road Management Act 2004 | s 22(4) | Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report. | GMIAP, CEO | |
| 220652 | A* | Road Management Act 2004 | s 22(5) | Duty to give effect to a direction under s 22 | GMIAP, CEO | |
| 220653 | A* | Road Management Act 2004 | s 40(1) | Duty to inspect, maintain and repair a public road. | MIFR, CASS, GMIAP | |
| 220654 | A* | Road Management Act 2004 | s 40(5) | Power to inspect, maintain and repair a road which is not a public road | MIFR, CASS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|-------------------|---|
| | | | | | | |
| 220655 | A* | Road Management Act 2004 | s 41(1) | Power to determine the standard of construction, inspection, maintenance and repair | MIFR, CASS, GMIAP | |
| 220656 | A* | Road Management Act 2004 | s 42(1) | Power to declare a public road as a controlled access road | GMIAP, CEO | Power of coordinating road authority and sch 2 also applies |
| 220657 | A* | Road Management Act 2004 | s 42(2) | Power to amend or revoke declaration by notice published in Government Gazette | MIFR, CASS, GMIAP | Power of coordinating road authority and sch 2 also applies |
| 220658 | C | Road Management Act 2004 | s 42A(3) | Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified | MIFR, CASS, GMIAP | Where Council is the coordinating road authority If road is a municipal road or part |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|-------------------|--|
| | | | | | | thereof |
| 220659 | A* | Road Management Act 2004 | s 42A(4) | Power to approve Minister's decision to specify a road as a specified freight road | MIFR, CASS, GMIAP | Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road |
| 220660 | A* | Road Management Act 2004 | s 48EA | Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport) | MIFR, CASS, GMIAP | Where Council is the responsible road authority, infrastructure manager or works manager |
| 220661 | A* | Road Management Act 2004 | s 48M(3) | Function of consulting with the relevant authority for purposes of developing guidelines under s 48M | MIFR, CASS, GMIAP | |
| 220662 | A* | Road Management Act | s 49 | Power to develop and publish a road | GMIAP, CEO | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|-------------------|--------------------------|
| | | 2004 | | management plan | | |
| 220663 | A* | Road Management Act 2004 | s 51 | Power to determine standards by incorporating the standards in a road management plan | MIFR, CASS, GMIAP | |
| 220664 | A* | Road Management Act 2004 | s 53(2) | Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan | MIFR, CASS, GMIAP | |
| 220665 | A* | Road Management Act 2004 | s 54(2) | Duty to give notice of proposal to make a road management plan | MIFR, CASS, GMIAP | |
| 220666 | A* | Road Management Act 2004 | s 54(5) | Duty to conduct a review of road management plan at prescribed intervals | MIFR, CASS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|-------------------|--|
| 220667 | A* | Road Management Act 2004 | s 54(6) | Power to amend road management plan | MIFR, CASS, GMIAP | |
| 220668 | A* | Road Management Act 2004 | s 54(7) | Duty to incorporate the amendments into the road management plan | MIFR, CASS, GMIAP | |
| 220669 | A* | Road Management Act 2004 | s 55(1) | Duty to cause notice of road management plan to be published in Government Gazette and newspaper | MIFR, CASS, GMIAP | |
| 220670 | A* | Road Management Act 2004 | s 63(1) | Power to consent to conduct of works on road | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|------------|--|-------------------|--|
| 220671 | A* | Road Management Act 2004 | s 63(2)(e) | Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency | MIFR, CASS, GMIAP | Where Council is the infrastructure manager |
| 220672 | A* | Road Management Act 2004 | s 64(1) | Duty to comply with cl 13 of sch 7 | MIFR, CASS, GMIAP | Where Council is the infrastructure manager or works manager |
| 220673 | A* | Road Management Act 2004 | s 66(1) | Power to consent to structure etc | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220674 | A* | Road Management Act 2004 | s 67(2) | Function of receiving the name & address of the person responsible for distributing the sign or bill | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220675 | A* | Road Management Act 2004 | s 67(3) | Power to request information | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|---|-------------------|--|
| 220676 | A* | Road Management Act 2004 | s 68(2) | Power to request information | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220677 | A* | Road Management Act 2004 | s 71(3) | Power to appoint an authorised officer | Not Delegated | |
| 220678 | A* | Road Management Act 2004 | s 72 | Duty to issue an identity card to each authorised officer | MGPR, GO, GMCP | |
| 220679 | A* | Road Management Act 2004 | s 85 | Function of receiving report from authorised officer | MIFR, CASS, GMIAP | |
| 220680 | A* | Road Management Act 2004 | s 86 | Duty to keep register re s 85 matters | MIFR, CASS, GMIAP | |
| 220681 | A* | Road Management Act | s 87(1) | Function of receiving complaints | MIFR, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|-------------------|--------------------------|
| | | 2004 | | | | |
| 220682 | A* | Road Management Act 2004 | s 87(2) | Duty to investigate complaint and provide report | MIFR, GMIAP | |
| 220683 | A* | Road Management Act 2004 | s 112(2) | Power to recover damages in court | GMIAP, CEO | |
| 220684 | A* | Road Management Act 2004 | s 116 | Power to cause or carry out inspection | MIFR, CASS, GMIAP | |
| 220685 | A* | Road Management Act 2004 | s 119(2) | Function of consulting with the Head, Transport for Victoria | MIFR, CASS, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|-------------------|--------------------------|
| 220686 | A* | Road Management Act 2004 | s 120(1) | Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria) | MIFR, CASS, GMIAP | |
| 220687 | A* | Road Management Act 2004 | s 120(2) | Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1) | MIFR, CASS, GMIAP | |
| 220688 | A* | Road Management Act 2004 | s 121(1) | Power to enter into an agreement in respect of works | GMIAP, CEO | |
| 220689 | A* | Road Management Act 2004 | s 122(1) | Power to charge and recover fees | MIFR, GMIAP | |
| 220690 | A* | Road Management Act 2004 | s 123(1) | Power to charge for any service | MIFR, GMIAP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|---------------|---|-------------------|--------------------------|
| 220691 | A* | Road Management Act 2004 | sch 2 cl 2(1) | Power to make a decision in respect of controlled access roads | GMIAP, CEO | |
| 220692 | A* | Road Management Act 2004 | sch 2 cl 3(1) | Duty to make policy about controlled access roads | Not Delegated | |
| 220693 | A* | Road Management Act 2004 | sch 2 cl 3(2) | Power to amend, revoke or substitute policy about controlled access roads | Not Delegated | |
| 220694 | A* | Road Management Act 2004 | sch 2 cl 4 | Function of receiving details of proposal from the Head, Transport for Victoria | MIFR, CASS, GMIAP | |
| 220695 | A* | Road Management Act | sch 2 cl 5 | Duty to publish notice of declaration | MIFR, CASS, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|----------------|--|-------------------|---|
| | | 2004 | | | GMIAP | |
| 220696 | A* | Road Management Act 2004 | sch 7 cl 7(1) | Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve | MIFR, CASS, GMIAP | Where Council is the infrastructure manager or works manager |
| 220697 | A* | Road Management Act 2004 | sch 7 cl 8(1) | Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road | MIFR, CASS, GMIAP | Where Council is the infrastructure manager or works manager |
| 220698 | A* | Road Management Act 2004 | sch 7 cla 9(1) | Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for | MIFR, CASS, GMIAP | Where Council is the infrastructure manager or works manager responsible for non-road |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|----------------|---|-------------------|--|
| | | | | existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works | | infrastructure |
| 220699 | A* | Road Management Act 2004 | sch 7 cl 9(2) | Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance | MIFR, CASS, GMIAP | Where Council is the infrastructure manager or works manager |
| 220700 | A* | Road Management Act 2004 | sch 7 cl 10(2) | Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected | MIFR, CASS, GMIAP | Where Council is the infrastructure manager or works manager |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|----------------|---|-------------------------|--|
| 220701 | A* | Road Management Act 2004 | sch 7 cl 12(2) | Power to direct infrastructure manager or works manager to conduct reinstatement works | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220702 | A* | Road Management Act 2004 | sch 7 cl 12(3) | Power to take measures to ensure reinstatement works are completed | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220703 | A* | Road Management Act 2004 | sch 7 cl 12(4) | Duty to ensure that works are conducted by an appropriately qualified person | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220704 | A* | Road Management Act 2004 | sch 7 cl 12(5) | Power to recover costs | MFIN, MIFR, GMIAP, GMCP | Where Council is the coordinating road authority |
| 220705 | A* | Road Management Act 2004 | sch 7 cl 13(1) | Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl | MIFR, CASS, GMIAP | Where Council is the works manager |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|----------------|---|-------------------|---|
| | | | | 13(2) | | |
| 220706 | A* | Road Management Act 2004 | sch 7 cl 13(2) | Power to vary notice period | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220707 | A* | Road Management Act 2004 | sch 7 cl 13(3) | Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1) | MIFR, CASS, GMIAP | Where Council is the infrastructure manager |
| 220708 | A* | Road Management Act 2004 | sch 7 cl 16(1) | Power to consent to proposed works | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220709 | A* | Road Management Act 2004 | sch 7 cl 16(4) | Duty to consult | MIFR, CASS, GMIAP | Where Council is the coordinating road authority, responsible authority or infrastructure manager |
| 220710 | A* | Road Management Act 2004 | sch 7 cl 16(5) | Power to consent to proposed works | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|----------------|--|-------------------|--|
| 220711 | A* | Road Management Act 2004 | sch 7 cl 16(6) | Power to set reasonable conditions on consent | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220712 | A* | Road Management Act 2004 | sch 7 cl 16(8) | Power to include consents and conditions | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220713 | A* | Road Management Act 2004 | sch 7 cl 17(2) | Power to refuse to give consent and duty to give reasons for refusal | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220714 | A* | Road Management Act 2004 | sch 7 cl18(1) | Power to enter into an agreement | GMIAP, CEO | Where Council is the coordinating road authority |
| 220715 | A* | Road Management Act 2004 | sch7 cl 19(1) | Power to give notice requiring rectification of works | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|----------------------|--|-------------------|--|
| 220716 | A* | Road Management Act 2004 | sch 7 cl 19(2) & (3) | Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220717 | A* | Road Management Act 2004 | sch 7 cl 20(1) | Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220718 | A* | Road Management Act 2004 | sch 7A cl 2 | Power to cause street lights to be installed on roads | MIFR, CASS, GMIAP | Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road |
| 220719 | A* | Road Management Act 2004 | sch 7 cl 3(1)(d) | Duty to pay installation and operation costs of street lighting - where road is not an arterial road | MIFR, CASS, GMIAP | Where Council is the responsible road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|---------------------|---|-------------------|---|
| 220720 | A* | Road Management Act 2004 | sch 7A cl 3(1)(e) | Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas | MIFR, CASS, GMIAP | Where Council is the responsible road authority |
| 220721 | A* | Road Management Act 2004 | sch 7A cl (3)(1)(f) | Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4 | MIFR, CASS, GMIAP | Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs) |
| 220789 | A* | Cemeteries and Crematoria Regulations 2015 | r 24 | Duty to ensure that cemetery complies with depth of burial requirements | Not relevant | |
| 220790 | A* | Cemeteries and Crematoria Regulations 2015 | r 25 | Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves | Not relevant | |
| 220791 | A* | Cemeteries and | r 27 | Power to inspect any coffin, container or | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|---|--------------|---------------------------------|
| | | Crematoria Regulations 2015 | | other receptacle if satisfied of the matters in paragraphs (a) and (b) | | |
| 220826 | A* | Cemeteries and Crematoria Regulations 2015 | r 28(1) | Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator | Not relevant | |
| 220792 | A* | Cemeteries and Crematoria Regulations 2015 | r 28(2) | Duty to ensure any fittings removed of are disposed in an appropriate manner | Not relevant | |
| 220793 | A* | Cemeteries and Crematoria Regulations 2015 | r 29 | Power to dispose of any metal substance or non-human substance recovered from a cremator | Not relevant | |
| 220794 | A* | Cemeteries and Crematoria Regulations 2015 | r 30(2) | Power to release cremated human remains to certain persons | Not relevant | Subject to any order of a court |
| 220795 | A* | Cemeteries and Crematoria Regulations 2015 | r 31(1) | Duty to make cremated human remains available for collection within 2 working days after the cremation | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|--|--------------|--------------------------|
| 220796 | A* | Cemeteries and Crematoria Regulations 2015 | r 31(2) | Duty to hold cremated human remains for at least 12 months from the date of cremation | Not relevant | |
| 220797 | A* | Cemeteries and Crematoria Regulations 2015 | r 31(3) | Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation | Not relevant | |
| 220798 | A* | Cemeteries and Crematoria Regulations 2015 | r 31(4) | Duty to take reasonable steps notify relevant people of intention to dispose of remains at expiry of 12 month period | Not relevant | |
| 220799 | A* | Cemeteries and Crematoria Regulations 2015 | r 32 | Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d) | Not relevant | |
| 220800 | A* | Cemeteries and Crematoria Regulations 2015 | r 33(1) | Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c) | Not relevant | |
| 220801 | A* | Cemeteries and Crematoria Regulations | r 33(2) | Duty to ensure that remains are interred | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|---|--------------|--------------------------|
| | | 2015 | | in accordance with paragraphs (a)-(b) | | |
| 220802 | A* | Cemeteries and Crematoria Regulations 2015 | r 34 | Duty to ensure that a crypt space in a mausolea is sealed in accordance with paragraphs (a)-(b) | Not relevant | |
| 220803 | A* | Cemeteries and Crematoria Regulations 2015 | r 36 | Duty to provide statement that alternative vendors or supplier of monuments exist | Not relevant | |
| 220804 | A* | Cemeteries and Crematoria Regulations 2015 | r 40 | Power to approve a person to play sport within a public cemetery | Not relevant | |
| 220805 | A* | Cemeteries and Crematoria Regulations 2015 | r 41(1) | Power to approve fishing and bathing within a public cemetery | Not relevant | |
| 220806 | A* | Cemeteries and Crematoria Regulations 2015 | r 42(1) | Power to approve hunting within a public cemetery | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|---|--------------|--------------------------|
| 220807 | A* | Cemeteries and Crematoria Regulations 2015 | r 43 | Power to approve camping within a public cemetery | Not relevant | |
| 220808 | A* | Cemeteries and Crematoria Regulations 2015 | r 45(1) | Power to approve the removal of plants within a public cemetery | Not relevant | |
| 220809 | A* | Cemeteries and Crematoria Regulations 2015 | r 46 | Power to approve certain activities under the Regulations if satisfied of regulation (1)(a)-(c) | Not relevant | |
| 220810 | A* | Cemeteries and Crematoria Regulations 2015 | r 47(3) | Power to approve the use of fire in a public cemetery | Not relevant | |
| 220811 | A* | Cemeteries and Crematoria Regulations 2015 | r 48(2) | Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area | Not relevant | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|---------------|--|--------------|--------------------------------------|
| 220812 | A* | Cemeteries and Crematoria Regulations 2015 | | Note: Schedule 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules | Not relevant | |
| 220813 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 4 | Power to approve the carrying out of an activity referred to in rules 8, 16, 17 and 18 of sch 2 | Not relevant | See note above regarding model rules |
| 220814 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 5(1) | Duty to display the hours during which pedestrian access is available to the cemetery | Not relevant | See note above regarding model rules |
| 220815 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 5(2) | Duty to notify the Secretary of, (a) the hours during which pedestrian access is available to the cemetery; and (b) any changes to those hours | Not relevant | See note above regarding model rules |
| 220816 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 6(1) | Power to give directions regarding the manner in which a funeral is to be conducted | Not relevant | See note above regarding model rules |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|----------------|--|--------------|--------------------------------------|
| 220817 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 7(1) | Power to give directions regarding the dressing of places of interment and memorials | Not relevant | See note above regarding model rules |
| 220818 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 8 | Power to approve certain mementos on a memorial | Not relevant | See note above regarding model rules |
| 220819 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 11(1) | Power to remove objects from a memorial or place of interment | Not relevant | See note above regarding model rules |
| 220820 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 11(2) | Duty to ensure objects removed under sub rule (1) are disposed of in an appropriate manner | Not relevant | See note above regarding model rules |
| 220821 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 12 | Power to inspect any work being carried out on memorials, places of interment and buildings for ceremonies | Not relevant | See note above regarding model rules |
| 220822 | A* | Cemeteries and Crematoria Regulations | sch 2 cl 14 | Power to approve an animal to enter into or remain in a cemetery | Not relevant | See note above regarding model rules |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|----------------|--|--------------------|--|
| | | 2015 | | | | |
| 220823 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 16(1) | Power to approve construction and building within a cemetery | Not relevant | See note above regarding model rules |
| 220824 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 17(1) | Power to approve action to disturb or demolish property of the cemetery trust | Not relevant | See note above regarding model rules |
| 220825 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 18(1) | Power to approve digging or planting within a cemetery | Not relevant | See note above regarding model rules |
| 220722 | A* | Planning and Environment Regulations 2015 | r.6 | function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme | CSTP, PLNNR, GMIAP | where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority. |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|---|-----------------------------------|---|
| 220723 | A* | Planning and Environment Regulations 2015 | r.21 | power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act | CSTP, PLNNR, GMIAP, MGSS | |
| 220771 | A* | Planning and Environment Regulations 2015 | r.25(a) | duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge | CSTP, PLNNR, GMIAP, MGSS | where Council is the responsible authority |
| 220772 | A* | Planning and Environment Regulations 2015 | r.25(b) | function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge | CSTP, PLNNR, GMIAP, MGSS | where Council is not the responsible authority but the relevant land is within Council's municipal district |
| 220724 | A* | Planning and Environment Regulations 2015 | r.42 | function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment | CSTP, PLNNR, GMIAP, | where Council is not the planning authority and the amendment affects land within Council's municipal |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|--|-----------------------------------|--|
| | | | | to a planning scheme and notice of a permit application | MGSS | district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority. |
| 220761 | A* | Planning and Environment (Fees) Regulations 2016 | r 19 | Power to waive or rebate a fee relating to an amendment of a planning scheme | CSTP, GMIAP, MGSS | |
| 220832 | A* | Planning and Environment (Fees) Regulations 2016 | r 20 | Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme | CSTP, GMIAP, MGSS | |
| 220762 | A* | Planning and Environment (Fees) Regulations 2016 | r 21 | Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20 | CSTP, PLNNR, GMIAP, MGSS | |
| 220725 | A* | Residential Tenancies | r 7 | Function of entering into a written | EHO, GMIAP, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|---|------------------|--------------------------|
| | | (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | | agreement with a caravan park owner | MGSS | |
| 220726 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 10 | Function of receiving application for registration | EHO, GMIAP, MGSS | |
| 393066 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 11 | Function of receiving application for renewal of registration | EHO, GMIAP, MGSS | |
| 220727 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and | r 12(1) | Duty to grant the registration if satisfied that the caravan park complies with these regulations | EHO, GMIAP, MGSS | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|--|------------------|--------------------------|
| | | Standards) Regulations 2020 | | | | |
| 220763 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(1) | Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations | EHO, GMIAP, MGSS | |
| 220728 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(2) | Duty to renew the registration if satisfied that the caravan park complies with these regulations | EHO, GMIAP, MGSS | |
| 393067 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(2) | Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations | EHO, GMIAP, MGSS | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|---------------|---|------------------|--------------------------|
| 393068 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(3) | Duty to have regard to matters in determining an application for registration or an application for renewal of registration | EHO, GMIAP, MGSS | |
| 220729 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(4) & (5) | Duty to issue certificate of registration | EHO, GMIAP, MGSS | |
| 220730 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 14(1) | Function of receiving notice of transfer of ownership | EHO, GMIAP, MGSS | |
| 220731 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings | r 14(3) | Power to determine where notice of transfer is displayed | EHO, GMIAP, MGSS | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|---|------------------|--|
| | | Registration and Standards) Regulations 2020 | | | | |
| 220732 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 15(1) | Duty to transfer registration to new caravan park owner | EHO, GMIAP, MGSS | |
| 220733 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 15(2) | Duty to issue a certificate of transfer of registration | EHO, GMIAP, MGSS | |
| 220734 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 16(1) | Power to determine the fee to accompany applications for registration or applications for renewal of registration | Not Delegated | Fees can only be set by resolution of Council. |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|--|------------------|--------------------------|
| 220735 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 17 | Duty to keep register of caravan parks | EHO, GMIAP, MGSS | |
| 220736 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 18(4) | Power to determine where the emergency contact person's details are displayed | EHO, GMIAP, MGSS | |
| 220737 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 18(6) | Power to determine where certain information is displayed | EHO, GMIAP, MGSS | |
| 220738 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings | r 22(1) | Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the | EHO, GMIAP, MGSS | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|--|------------------|--------------------------|
| | | Registration and Standards) Regulations 2020 | | request of the caravan park owner | | |
| 220739 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 22(2) | Duty to consult with relevant emergency services agencies | EHO, GMIAP, MGSS | |
| 220740 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 23 | Power to determine places in which caravan park owner must display a copy of emergency procedures | EHO, GMIAP, MGSS | |
| 220741 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 24 | Power to determine places in which caravan park owner must display copy of public emergency warnings | EHO, GMIAP, MGSS | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|--|------------------|--------------------------|
| 220742 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 25(3) | Duty to consult with relevant floodplain management authority | EHO, GMIAP, MGSS | |
| 220743 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 26 | Duty to have regard to any report of the relevant fire authority | EHO, GMIAP, MGSS | |
| 220744 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 28(c) | Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling | EHO, GMIAP, MGSS | |
| 220745 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings | r 40 | Function of receiving notice of proposed installation of unregistrable movable | EHO, MBS, GMIAP, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|---|-----------------------|--------------------------|
| | | Registration and Standards) Regulations 2020 | | dwelling or rigid annexe | MGSS | |
| 220746 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 40(b) | Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe | EHO, MBS, GMIAP, MGSS | |
| 220747 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 41(4) | Function of receiving installation certificate | EHO, GMIAP, MGSS | |
| 220748 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 43 | Power to approve use of a non-habitable structure as a dwelling or part of a dwelling | EHO, MBS, GMIAP, MGSS | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|--------------------|--|-----------------------|--|
| 220749 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | sch 3 cl 4(3) | Power to approve the removal of wheels and axles from unregistrable movable dwelling | EHO, MBS, GMIAP, MGSS | |
| 546445 | N | Residential Tenancies Regulations 2021 | sch 4 cl 3(a)(iii) | Power to approve any other toilet system | EHO, MBS, GMIAP, MGSS | |
| 220750 | A* | Road Management (General) Regulations 2016 | r 8(1) | Duty to conduct reviews of road management plan | MIFR, CASS, GMIAP | |
| 220751 | A* | Road Management (General) Regulations 2016 | r 9(2) | Duty to produce written report of review of road management plan and make report available | MIFR, CASS, GMIAP | |
| 220829 | A* | Road Management (General) Regulations | r 9(3) | Duty to give notice where road management review is completed and | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|---|-------------------|--|
| | | 2016 | | no amendments will be made (or no amendments for which notice is required) | | |
| 220752 | A* | Road Management (General) Regulations 2016 | r.10 | Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act | MIFR, CASS, GMIAP | |
| 220830 | A* | Road Management (General) Regulations 2016 | r 13(1) | Duty to publish notice of amendments to road management plan | GMIAP,CEO | where Council is the coordinating road authority |
| 220753 | A* | Road Management (General) Regulations 2016 | r 13(3) | Duty to record on road management plan the substance and date of effect of amendment | MIFR, CASS, GMIAP | |
| 220754 | A* | Road Management (General) Regulations 2016 | r 16(3) | Power to issue permit | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|--|-------------------------|--|
| 220755 | A* | Road Management (General) Regulations 2016 | r 18(1) | Power to give written consent re damage to road | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220756 | A* | Road Management (General) Regulations 2016 | r 23(2) | Power to make submission to Tribunal | GMIAP,CEO | Where Council is the coordinating road authority |
| 220831 | A* | Road Management (General) Regulations 2016 | r 23(4) | Power to charge a fee for application under s 66(1) Road Management Act | MIFR, CASS, GMIAP | Where Council is the coordinating road authority |
| 220757 | A* | Road Management (General) Regulations 2016 | r 25(1) | Power to remove objects, refuse, rubbish or other material deposited or left on road | MIFR, MOPS, CASS, GMIAP | Where Council is the responsible road authority |
| 220758 | A* | Road Management (General) Regulations 2016 | r 25(2) | Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3)) | MIFR, MOPS, CASS, GMIAP | Where Council is the responsible road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|---|-------------------|---|
| | | | | | | |
| 220759 | A* | Road Management (General) Regulations 2016 | r 25(5) | Power to recover in the Magistrates' Court, expenses from person responsible | GMIAP, CEO | |
| 220827 | A* | Road Management (Works and Infrastructure) Regulations 2015 | r 15 | Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works | CODP, MIFR, GMIAP | Where Council is the coordinating road authority and where consent given under s 63(1) of the Act |
| 220828 | A* | Road Management (Works and Infrastructure) Regulations 2015 | r 22(2) | Power to waive whole or part of fee in certain circumstances | CODP, MIFR, GMIAP | Where Council is the coordinating road authority |

8.2 COUNCIL PLAN ACTION PROGRESS REPORT

Author: Manager Governance Property and Risk

Responsible Officer: General Manager Corporate Performance

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

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RECOMMENDATION

That Council note as detailed in the report an update on the status of the projects identified in the 2021-22 Action Plan.

LEGISLATION AND POLICY CONTEXT

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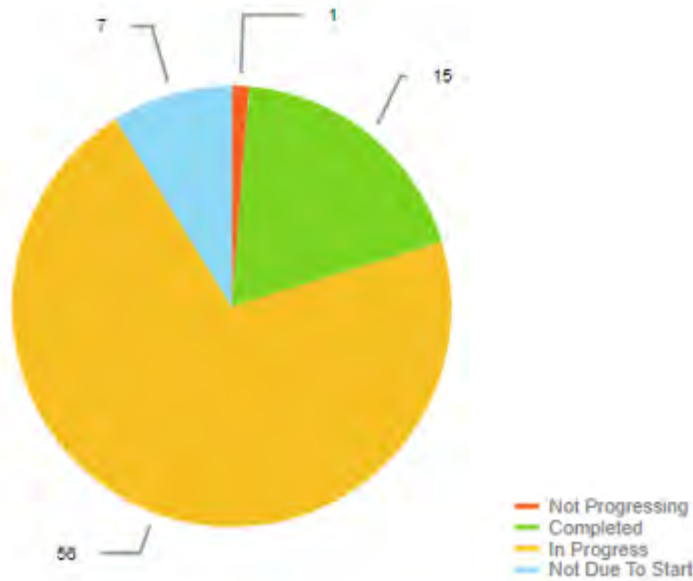
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BACKGROUND INFORMATION

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REPORT

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CONSULTATION/COMMUNICATION

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FINANCIAL & RESOURCE IMPLICATIONS

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RISK MANAGEMENT

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CONCLUSION

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ATTACHMENTS





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Quarterly Progress Report 2021/2022, Q2

Our Community



A supported, cohesive community, living a full and healthy life.

Build an aspiring community, achieving and living a full life where: • Family Violence is unacceptable in our community • Children are loved and safe • Everyone has the language and literacy skills needed • Young people are celebrated as they strive to reach their full potential • Everyone can learn, earn, achieve and dream






| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|---|-------------|---|-------------------------------------|------------------|----------|---|------------|---|
| 1.1.2 | Advancement of projects in areas of • Early Years Literacy • Engagement of Young People • Addressing Family Violence • Work Readiness | | Complete implementation of future of Library Services Reports, including investigations for expansion of outreach services to small towns. | General Manager Community Wellbeing | Completed | 100% | | 30/06/2022 |  |
| 1.1.2 | Advancement of projects in areas of • Early Years Literacy • Engagement of Young People • Addressing Family Violence • Work Readiness | | Develop a Youth Strategy for the Shire | Manager Community Partnerships | Not Due To Start | 0% | Will be reprioritised to 22/23 to enable greater focus on COVID recovery in 21/22 | 30/06/2022 |  |
| 1.1.2 | Advancement of projects in areas of • Early Years Literacy • Engagement of Young People • Addressing Family Violence • Work Readiness | | Lead a shire wide collaborative project with Central Goldfields to support children and their families to make the transition from kinder to school. | Manager Go Goldfields | In Progress | 15% | Each Early Childhood education services in the Central Goldfields, supported through the Every Child Every Chance initiative, have agreed to contribute a portion of their School Readiness Funding to support the development of a Central Goldfields Transition Plan. A governance group is currently being established to oversee the project that includes members from MHS, DET, St Augustines, CGSC. Goldfields Family Centre, YMCA, Primary Schools and Roseberry House. The project will deliver a place based Central Goldfields ' Great Start to School Plan' Transition Plan in November 2022. | 30/06/2022 |  |
| 1.1.2 | Advancement of projects in areas of • Early Years Literacy • Engagement of Young People • Addressing Family Violence • Work Readiness | | To establish a shared understanding across the organisation of family violence that aligns with the Multi-Agency Risk Assessment and Management Framework | Manager Community Services | In Progress | 15% | Planning has not progressed at this stage. Work will recommence to implement the MARAM framework late February 2022. | 30/06/2022 |  |


| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|----------------------------------|-------------|---|------------------------------|-------------|----------|---|------------|---|
| 1.1.3 | Develop a 10 year Community Plan | | Complete the Maryborough Flood Study | Manager Infrastructure | In Progress | 70% | Draft nearing completion. | 30/06/2022 |  |
| 1.1.3 | Develop a 10 year Community Plan | | Construct shade sail structures as identified in the community plans in Bealiba, Bet Bet, Dunolly, Majorca, Talbot and Timor. | Manager Infrastructure | In Progress | 90% | Talbot will be completed Friday 04/02 | 30/06/2022 |  |
| 1.1.3 | Develop a 10 year Community Plan | | Develop a Community Vision which describes the municipal community's aspirations for the future of the municipality. | Manager Community Engagement | Completed | 100% | This task has been completed and is an adopted strategy of Council (26 October 2021). | 31/10/2021 |  |

Support and encourage volunteerism in the community



| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|------------------------------------|-------------|----------|---|------------|---|
| 1.2.1 | Provide a safe, fun, encouraging and welcoming environment for volunteers and promote the benefits of a volunteer organisation | | Implement Year 1 actions identified in the Central Goldfields Volunteer Strategy and Action Plan | Manager Tourism Events and Culture | In Progress | 40% | Centrally stored compliance checks across the organisation have been prioritised, with significant improvements achieved. The organisation's code of conduct is also now inclusive of volunteers, with other action items also well underway. | 30/06/2022 |  |
| 1.2.2 | Develop a Community Support Policy (including Grants Program) to assist the work of community groups | | Support community through Council's annual Community grant program. | Manager Community Partnerships | Completed | 100% | The 2021-22 Community Support Grants program resulted in 14 community organisations/groups sharing a total of \$32,064 dollars to conduct a range of activities. This year an additional round of grants was supported by the State Government's 'Community Activation and Social Isolation' (CASI) initiative which aims to address social isolation caused or exacerbated by the pandemic. The CASI Community Recovery grants program resulted in five community organisations/groups sharing a total of \$30,345 to conduct activities reduce the impacts of social isolation by supporting community connection. The recommendations for both grant rounds were endorsed by Council at a special Council meetings on 14 December. | 30/06/2022 |  |

Ensure that all of our community, regardless of diversity, can live a full and healthy life


| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|---|-------------|---|--------------------------------|-------------|----------|---|------------|---|
| 1.3.1 | Implement Central Goldfields Public Health and Wellbeing Plan | | Deliver the Children and Young People First project (2y funding) to improve health and wellbeing outcomes for children and young people. | Manager Community Partnerships | In Progress | 25% | Council partnered with primary schools to engage with children in educating about the impacts of the social, built, and environmental determinants of health, and in consultation about barriers and issues preventing them from living healthy and well using the Kids Co-designing Healthy Places toolkit. Over 100 primary school students participated. A systems map has been developed from the results and informed the development of the Central Goldfields Municipal Public Health and Wellbeing Plan 2021 - 2025. Five staff from Council and MDHS have been trained in systems thinking with the aim of facilitating more systems thinking workshops with partner organisations, groups and community members over the next two years. | 30/06/2022 |  |
| 1.3.1 | Implement Central Goldfields Public Health and Wellbeing Plan | | Deliver the Empowered Parents, Empowered Communities program including training and recruitment of practitioners and bringing practitioners and parents together as partners for shared learning and capacity building. | Manager Go Goldfields | In Progress | 15% | First group of trainee mentors identified, consisting of staff from local schools, early years provision and health services | 30/06/2022 |  |
| 1.3.1 | Implement Central Goldfields Public Health and Wellbeing Plan | | Develop a community action plan to implement youth live 4 life suicide prevention program | Manager Community Partnerships | Completed | 100% | The Live 4 Life Community Action Plan and funding proposal was successfully funded by the Australian Drug Foundation. | 30/06/2022 |  |
| 1.3.1 | Implement Central Goldfields Public Health and Wellbeing Plan | | Develop a plan with key stakeholders to improve the outcomes for Central Goldfields children and families across the 5 Every Child, Every Chance priority areas. | Manager Go Goldfields | In Progress | 15% | Go Goldfields HQ established and operating. Community engagement exercise undertaken with young families across the Shire. Initial workshops undertaken for all five themes. Comprehensive early years statement to be delivered by June '22 which will provide recommendations to Council and partners for a pathway to improving outcomes for and with young children and their families in the Shire | 30/06/2022 |  |
| 1.3.1 | Implement Central Goldfields Public Health and Wellbeing Plan | | Develop and begin implementation of Council's Municipal Health & Wellbeing Plan 2021-2025 | Manager Community Partnerships | In Progress | 70% | The Municipal Public Health and Wellbeing Plan was endorsed by Council at its 26 October 2021 meeting and submitted to the Department of Health on 27 October 2021 as per legislative requirements. Planning is underway to commence its | 30/06/2022 |  |





| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|---|-------------|--|------------------------------|-------------|----------|---|------------|---|
| | | | | | | | implementation through the establishment of the Partnership in early 2022. | | |
| 1.3.1 | Implement Central Goldfields Public Health and Wellbeing Plan | | Maternal and Child Health and Immunisation services to develop an extended outreach program. | Manager Community Services | In Progress | 25% | The immunisation coordinator has commenced in the role and work has commenced to combine the services into one model of service delivery with the MCH immunizations' set to move across to Immunisation services mid February 2022. Outreach programs will commence mid March 2022. | 30/06/2022 |  |



Provide leadership in municipal emergency and fire prevention planning and strengthen public safety

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|--------------------------------|-------------|----------|--|------------|---|
| 1.4.1 | Coordinate Municipal Emergency Management Plans and Committee | | Develop a calendar of communications (aligned with seasonal emergencies) with supporting materials for both Loddon and Central Goldfields | Manager Community Partnerships | In Progress | 30% | To support the implementation of this initiative, additional funding provided by the State Government through the Municipal Emergency Resource Program has enabled the recruitment of an Emergency Management Officer. Both initiatives are a shared resource supporting the Central Goldfields and Loddon Shires. The Emergency Management Officer will work closely with these communities to support emergency preparedness and resilience. | 30/06/2022 |  |
| 1.4.2 | Implement recommendations from flood management plans including flood mitigation works | | Implement the Carisbrook Flood and Drainage Management Plan, specifically the completion of the western levy and additional creek clearing | Manager Infrastructure | In Progress | 60% | Stage 4 levee funding received, going to tender in February | 30/06/2022 |  |





Promote and enhance passive and active recreation

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|---|--------------------------------|-------------|----------|--|------------|---|
| 1.6.1 | Develop a Central Goldfields Shire Recreation Plan | | Implement recommendations and actions from the Active Central Goldfields: Recreation and Open Space Strategy 2020-2029 1. Develop the Maryborough Master Plans 2. Conduct a feasibility study for water | Manager Community Partnerships | In Progress | 50% | The new Walking & Cycling Strategy Advisory Group (WCAG) held its inaugural meeting on 8 December. The group is chaired by Cr La Vella and members represent the community, Sport & Recreation Victoria, Sports Focus, Department of Transport Loddon Mallee, Victoria Police, Parks Victoria, Committee for Maryborough and Council Officers. The WCAG's role is to provide advice to Council on the implementation of the Walking and Cycling Strategy 2017-2026. 'Go and Play' program aims to put people back into community places and spaces for health and wellbeing benefits - get more | 30/06/2022 |  |

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|--|-------------|----------|--|------------|---|
| | | | play. 3. Installation of outdoor gym equipment | | | | <p>people, more active, more often in their own way'. This program will focus on Carisbrook (Recreation Reserve), Dunolly (Gordon Gardens), Maryborough (Princes Park) and Talbot (Pioneer Park).</p> <p>Four personal training sessions were held at Talbot outdoor exercise equipment on 14 and 16 December to provide opportunities for people to build their confidence in using the equipment.</p> <p>Maryborough Major Reserves Master Plans - consultation with key stakeholders and conducted site and facilities analyses resulting in the identification of key elements for each of the three sites. More consultation will occur in 2022.</p> | | |
| 1.6.2 | Continue to implement priorities from Major Recreation Reserves Master Plans | | Construct the Maryborough Skate and Scooter Park | Manager Community Partnerships | In Progress | 50% | Heritage Victoria approved the permit to construct the Skate and Scooter Park. Construction is now scheduled to commence in September 2022 and will be reported on in the 2022-2023 financial year. | 30/06/2022 |  |
| 1.6.2 | Continue to implement priorities from Major Recreation Reserves Master Plans | | Construct the new Carisbrook Recreation Reserve pavilion. | Manager Community Partnerships | In Progress | 70% | Ontoit has been appointed as the Project Managers and will work closely with Council and the community to ensure the success of this project. The Main Works contractors have been engaged and have been working on shop drawings, securing contractors, and placing supply orders to enable construction to commence in January 2022. The tender for the Bowls Pavilion component went live on Thursday 2 December 2021 and closed in mid January 2022. | 30/06/2022 |  |
| 1.6.2 | Continue to implement priorities from Major Recreation Reserves Master Plans | | Develop a landscape plan for Phillips Gardens, Maryborough | General Manager Infrastructure Assets and Planning | In Progress | 50% | A draft plan has been received. | 30/06/2022 |  |
| 1.6.2 | Continue to implement priorities from Major Recreation Reserves Master Plans | | Finalise concept designs for the Deledio Reserve upgrade in Dunolly and seek funding to support the upgrade. | Manager Community Partnerships | Completed | 100% | <p>The concept plans for the Deledio Reserve have been completed in partnership with the Dunolly Recreation Reserve Committee of Management Inc (DRRCM) - membership comprising of representatives from the Dunolly Football Netball Club, the Laanecoorie Dunolly Cricket Club, the Dunolly Primary School, the Golden Triangle Archery Club, and the Dunolly Country Fire Authority (CFA). Also, the Regional Manager Loddon Mallee, Sport and Recreation Victoria has participated in meetings throughout the planning process, and the Department of Water, Environment and Planning has supported the project.</p> <p>The concept plans have now been agreed to by the DRRCM with indicative costings of \$4,378,000. Detailed planning and</p> | 30/06/2022 |  |





| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|---|------------------------------------|-------------|----------|--|------------|---|
| | | | | | | | project management fees would be additional. Total costs could be up to \$5M. The local Committee is developing and implementing fund raising initiatives and actively lobbying Members of Parliament. Significant funding support will be required from State and/or Federal sources. | | |
| 1.6.2 | Continue to implement priorities from Major Recreation Reserves Master Plans | | Installation of a publicly accessible dump point in Dunolly | Manager Tourism Events and Culture | Completed | 100% | Works are now complete, inclusive of fencing and lighting. Directional signage has arrived and will be installed in the coming weeks. | 30/06/2022 |  |
| 1.6.2 | Continue to implement priorities from Major Recreation Reserves Master Plans | | Investigate installation of Deledio Reserve Signage. | Manager Tourism Events and Culture | In Progress | 10% | The required location of signage has been identified - directing traffic away from the recreation reserve and towards the separate entrance for free camping. Focus will now be brought to required permits/approvals for installation of new signage. | 30/06/2022 |  |

Support positive development for residents of all ages and abilities.

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|------------------------------|------------------|----------|---|------------|---|
| 1.7.1 | Develop a Municipal Early Years Plan | | Go Goldfields/Maternal Child Health to support in the delivery of childbirth education to pregnant women and their partners in CGSC. | Manager Community Services | In Progress | 50% | EPSW is currently developing the program and schedule with childbirth education expected to begin in mid February 2022. | 30/06/2022 |  |
| 1.7.1 | Develop a Municipal Early Years Plan | | Include recommendations from the Regional Early Years and Literature Strategy into the Municipal Early Years Plan. | Manager Community Services | Not Due To Start | 5% | The municipal early years plan will commence in the second half of 2022 after the development of the Go Goldfields Early Years Statement has been completed. | 30/06/2022 |  |
| 1.7.1 | Develop a Municipal Early Years Plan | | Seek funding to develop a business plan for a new early years integrated centre. | Manager Community Services | In Progress | 50% | Building Blocks application has been successful with allocation of \$150,000 awarded on completion of signing of funding agreement. The purpose of the Project will be to identify the optimum site/s and design for a fully upgraded, integrated and inclusive early years education service/s for Central Goldfields Shire. The Project will deliver a detailed masterplan for kinder provision which meets long term demand and community ambitions. | 30/06/2022 |  |
| 1.7.3 | Implement priorities from the Positive Ageing Strategy | | Finalise and begin implementation of the Positive Ageing Strategy for the community and | Manager Community Services | In Progress | 50% | The final draft of the Positive Ageing Strategy 2021-2026 was adopted at the August 2021 council meeting. Implementation planning is set to begin late March. | 30/06/2022 |  |

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|------------|-------------|--|------------------------------|--------|----------|----------|----------|----------------|
| | | | council to adequately prepare and respond to the needs and ambitions of our older residents. | | | | | | |

Maximise all forms of connectivity for the community

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|---|------------------------------------|------------------|----------|--|------------|---|
| 1.8.1 | Advocate for enhanced passenger rail services | | Advocate for increased passenger rail services working with our Regional partners | Chief Executive Officer | In Progress | 50% | Advocacy undertaken on increased weekend rail services between Melbourne, Ballarat and Maryborough through representations to the Minister for Public Transport and meetings with the Rail Futures Institute. | 30/06/2022 |  |
| 1.8.3 | Deliver local Community Transport Plan | | Implementing Integrated transport strategy through a review of the community bus routes and supporting infrastructure projects. | Manager Community Services | Not Due To Start | 0% | Project will commence in 2022/2023 financial year | 30/06/2022 |  |
| 1.8.4 | Implement priorities from the Walking and Cycling Strategy | | Build footpaths identified in Walking and Cycling Strategy in Maryborough, Carisbrook, Dunolly, Bealiba. | Manager Infrastructure | Completed | 100% | Completed | 30/06/2022 |  |
| 1.8.4 | Implement priorities from the Walking and Cycling Strategy | | Explore the potential to develop a rail trail from Maryborough to Castlemaine via Newstead, with a link to Maldon. | Manager Tourism Events and Culture | In Progress | 25% | CGSC will auspice the Castlemaine Maryborough Rail Trail committee through the Tourism Enabling Fund for a feasibility study. The fund closes 4 March 22, with successful activities announced mid to late April 22. | 30/06/2022 |  |

Our Economy

A vibrant local economy which contributes to the municipality's economic prosperity

Facilitate an environment which is conducive to industry/business growth and employment growth and retention

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|---|-------------|---|---|-------------|----------|---|------------|----------------|
| 2.1.1 | Develop an Economic Development and Tourism Strategy | | Development of a strategic plan for the Central Goldfields Art Gallery | Manager Tourism Events and Culture | In Progress | 10% | The gallery team are compiling information to assist in the development of this strategy. Finalisation of which will occur once the Gallery Operations Officer is employed closer to the venue reopening after redevelopment. | 30/06/2022 | ● |
| 2.1.1 | Develop an Economic Development and Tourism Strategy | | Installation of digital infrastructure and an interpretive experience at the Visitor Information Centre | Manager Tourism Events and Culture | In Progress | 20% | Stakeholder engagement sessions held Dec 21, with design proposals expected by consultants early February. | 30/06/2022 | ● |
| 2.1.1 | Develop an Economic Development and Tourism Strategy | | Progress the Maryborough Railway Station Activation Project towards completion | Manager Strategy and Economic Development | In Progress | 40% | Consultants appointed for architectural and interpretive experience design work. Level and feature survey complete. Stakeholder engagement undertaken and concept design underway. | 30/06/2022 | ● |
| 2.1.1 | Develop an Economic Development and Tourism Strategy | | Seek funding for development of a stand alone website for the Central Goldfields Art Gallery | Manager Tourism Events and Culture | In Progress | 5% | The telematics trust application was unsuccessful, however, the gallery team continue to look for other funding opportunities. | 30/06/2022 | ● |
| 2.1.3 | Participate in the development and implementation of Regional Economic Development Strategies | | Develop a business plan for the Maryborough Aerodrome | Manager Strategy and Economic Development | In Progress | 40% | Taskforce had several meetings in Q2, gathered information and prepared for a Councillor Briefing. Ongoing admin/secretarial support from Economic Development Officer. | 30/06/2022 | ● |

Promote Central Goldfields as a place of choice to live, work and play

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|---|---|-------------|----------|--|------------|----------------|
| 2.3.4 | Advocate for a wastewater scheme for Talbot township | | Commence and develop the Talbot Futures Project that will provide a business case for sewerage provision in Talbot and a township structure plan to manage future | Manager Strategy and Economic Development | In Progress | 30% | Tender advertised in Q2 with no response due to capacity constraints of specialist firms at this time. To be re-advertised Q3. | 30/06/2022 | ● |




| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|--|-------------|----------|---|------------|----------------|
| | | | growth, in consultation with the Talbot community. (Year 1 of 2). | | | | | | |
| 2.3.4 | Advocate for a wastewater scheme for Talbot township | | Development of a Domestic Wastewater Management Plan to address existing and future domestic wastewater issues within unsewered townships. | General Manager Infrastructure Assets and Planning | In Progress | 20% | The consultant is undertaking the work to complete this plan. | 30/06/2022 | ● |

Provide a supportive environment for existing business to prosper

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|---|-------------|--|---|-------------|----------|--|------------|----------------|
| 2.4.2 | Support Committee for Maryborough and other business groups in the Central Goldfields Shire | | Continued support for pandemic economic and community recovery | Manager Strategy and Economic Development | In Progress | 50% | Outdoor Dining Package 95% complete - final installations ordered and to be finished Feb 2022. New Covid Safe Outdoor Activation Fund underway - program design and pilot project in Dunolly completed. Business support officer continuing to provide direct support to businesses for achieving compliance with frequently changing Covid regulations. Regular newsletters to local businesses continue. | 30/06/2022 | ● |
| 2.4.2 | Support Committee for Maryborough and other business groups in the Central Goldfields Shire | | Develop and implement the Maryborough Retail Recovery Program | Manager Strategy and Economic Development | In Progress | 60% | Consultants appointed and draft research report completed. Implementation planning underway - being integrated with Covid Safe Outdoor Activation Fund actions for efficiency and early wins. | 30/06/2022 | ● |
| 2.4.2 | Support Committee for Maryborough and other business groups in the Central Goldfields Shire | | Review options to support activation across the Shire during special events including Christmas and Energy Breakthrough. | Manager Tourism Events and Culture | In Progress | 50% | A well received Christmas activation plan was implemented in Dec 21, with Year 2&3 actions also in train. The EB team are similarly working on increasing the visual identify in the lead up to the annual event. Learnings from these can then be translated to other special events. | 30/06/2022 | ● |

Capitalise on tourism and the visitor economy through growth of events and promotion of unique local experiences







| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|---|-------------|---|------------------------------|-------------|----------|--|------------|----------------|
| 2.7.1 | Advance the Goldfields Heritage Development and | | Continue to advocate for Maryborough as the | Chief Executive Officer | In Progress | 50% | Central Goldfields was the first stop for an eight-member Visit Victoria team in December - as part of a two-day product familiarisation tour through the region. With the group made up of tourism specialists in | 30/06/2022 | ● |

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|---|-------------|----------|--|------------|---|
| | Opportunity Project towards World Heritage Listing | | Goldfields and World Heritage Centre. | | | | Marketing, Media, International and Product Development, the Mayor and tourism team took the opportunity to highlight the Railway Station development, which will highlight the story of gold through immersive experiences. World Heritage Listing Bid launch held with all 13 Councils on 8 December 2022. | | |
| 2.7.1 | Advance the Goldfields Heritage Development and Opportunity Project towards World Heritage Listing | | Development and implementation of a Central Goldfields Shire Heritage Interpretation Strategy that is integrated with the Maryborough Railway Station Activation Project | Manager Strategy and Economic Development | In Progress | 25% | Consultants for the Maryborough Station Activation Project have undertaken stakeholder engagement, with a key focus on heritage interpretation. | 30/06/2022 |  |
| 2.7.2 | Review and update the business and marketing plan for Energy Breakthrough | | Develop and implement an Energy Breakthrough infrastructure improvement and marketing plan in consultation with local businesses and the community | Manager Tourism Events and Culture | In Progress | 70% | Infrastructure improvement plan well underway, with marketing plan being developed ahead of the 2022 event. | 30/06/2022 |  |
| 2.7.2 | Review and update the business and marketing plan for Energy Breakthrough | | Upgrade Princes Park Precinct to improve the Energy Breakthrough visitor experience | Manager Tourism Events and Culture | In Progress | 50% | Heritage Victoria approval received 29/1/22, allowing for the installation of site wide communications infrastructure to commence. Other improvements such as event signage, increased availability of drinking water and emergency & pedestrian access also being assessed. | 30/06/2022 |  |


Our Built & Natural Environment

Central Goldfields Shire celebrates the rich built and natural heritage and a sustainable environment






Ensure investment in roads, footpaths and buildings meet community needs now and in the future

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|---|--|-----------------|----------|--|------------|---|
| 3.1.1 | Undertake service planning to establish asset requirements to deliver services | | Design and cost new public toilets for the Rene Fox Gardens Dunolly | Manager Infrastructure | In Progress | 60% | Design completed, costing in progress for refurbishment of toilets. | 30/06/2022 |  |
| 3.1.2 | Review and update Asset Management Plans and prepare a 10 year capital works program | | Complete shire wide buildings condition assessment audit. | General Manager Infrastructure Assets and Planning | Completed | 90% | The consultants report is completed. | 30/06/2022 |  |
| 3.1.2 | Review and update Asset Management Plans and prepare a 10 year capital works program | | Develop an Asset Management Plan and Road Management Plan. | Manager Infrastructure | In Progress | 15% | RMP is currently being reviewed and drafted. Initial public feedback was called for and has closed. Draft of new RMP is progress and will go to Council and to public comment/consultation over the next month or two. AMP updates are in progress, though at early stages. | 30/06/2022 |  |
| 3.1.2 | Review and update Asset Management Plans and prepare a 10 year capital works program | | Update the Nolan Street Customer Service Centre and Offices to provide accessible and COVID safe facilities | Manager Business Transformation | In Progress | 5% | No further progress to date. Focus has been on the VicRoads relocation, overall Nolan St redevelopment project, not being undertaken by MBT, is in early stages of commencement with limited consultation completed to date. | 30/06/2022 |  |
| 3.1.2 | Review and update Asset Management Plans and prepare a 10 year capital works program | | Upgrade the electrical system in the Maryborough Town Hall | Manager Infrastructure | Not Progressing | 0% | | 30/06/2022 |  |
| 3.1.3 | Develop a plan to divest from assets that are surplus to community needs | | Develop a plan to divest from assets that are surplus to community needs | Manager Governance Property and Risk | In Progress | 10% | Departure of staff member has held up further implementation. | 30/06/2022 |  |

Improve the appearance of township entrances and streetscapes


| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|---|-------------|--------------------------------|--|-------------|----------|---|------------|---|
| 3.2.2 | Collaborate with township tree committees on tree plantings and maintenance | | Complete shire wide tree audit | General Manager Infrastructure Assets and Planning | In Progress | 20% | An initial part has been undertaken to ensure the data and GIS is correct. The full audit will commence in March. | 30/06/2022 |  |

Protect and enhance the environment while planning for growth





| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|--|------------------|----------|---|------------|---|
| 3.3.1 | Review and update the Central Goldfields Planning Scheme and Municipal Strategic Statement | | Complete a Planning Scheme Amendment to implement key strategic directions developed in the Planning Scheme Review, the Population Housing and Residential Settlement Strategy and the Economic Development Strategy | Manager Strategy and Economic Development | In Progress | 20% | Documentation updated following consultation with regional DELWP office. Authorisation and exhibition anticipated for Q3. | 30/06/2022 |  |
| 3.3.1 | Review and update the Central Goldfields Planning Scheme and Municipal Strategic Statement | | Complete an industrial land study | Manager Strategy and Economic Development | Completed | 100% | Exhibition completed - adopted by Council Dec 2021. | 30/06/2022 |  |
| 3.3.1 | Review and update the Central Goldfields Planning Scheme and Municipal Strategic Statement | | Extend the better approvals program to include dwelling proposals | General Manager Infrastructure Assets and Planning | Completed | 100% | A pre application is available to planning permit applicants, and applicants deal with one planner during the process. | 30/06/2022 |  |
| 3.3.1 | Review and update the Central Goldfields Planning Scheme and Municipal Strategic Statement | | Undertake a Planning Scheme Amendment to correct errors and anomalies in the Central Goldfields Planning Scheme | Manager Strategy and Economic Development | Not Due To Start | 0% | To be undertaken Q3-4 | 30/06/2022 |  |
| 3.3.4 | Implement the actions from Council's Sustainability Plan | | Undertake the development of a climate action plan | Manager Strategy and | In Progress | 50% | Significant engagement process undertaken during Q2 with community representative groups. Technical report and briefing provided by consultants. Action plan being developed. | 30/06/2022 |  |



| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|------------|-------------|-------------|------------------------------|--------|----------|----------|----------|----------------|
| | | | | Economic Development | | | | | |

Ensure waste management meets current and future demand and standards

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|---|-------------|--|------------------------------|------------------|----------|----------|------------|---|
| 3.4.1 | Review and update Council's Waste Management Plan | | Update transfer stations to include separate glass recycling facilities, investigate locations for glass collection facilities throughout Shire. | Manager Infrastructure | Not Due To Start | 0% | | 30/06/2022 |  |

Protect and preserve our heritage assets



| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|--|-------------|----------|--|------------|---|
| 3.5.1 | Implement recommendations from Cultural Heritage Plans for heritage listed buildings | | Finalise the Conservation Management Plan for Princes Park grandstand | General Manager Infrastructure Assets and Planning | Completed | 90% | The Conservation Management Plan for Princes Park grandstand has been adopted by Council. | 30/06/2022 |  |
| 3.5.2 | Seek funding assistance to maintain and preserve heritage assets | | Advocate for funding for heritage studies and State and Federal support for heritage buildings | Manager Strategy and Economic Development | In Progress | 25% | Seeking funding from Regional Planning Hub for Heritage Overlay review and appropriate changes to the Planning Scheme. Funding for town hall conservation works to be included in Priority Projects advocacy document. | 30/06/2022 |  |
| 3.5.2 | Seek funding assistance to maintain and preserve heritage assets | | Complete the Maryborough Outdoor Pool Complex Renewal Project | Manager Community Partnerships | In Progress | 10% | In partnership with potential contractors and Heritage Victoria, it has been identified that we will require additional funding to complete all aspects of this project. An updated tender for works will be advertised in February. This will be for upgrade works to the pump room, pavilion and octagonal pool. Council will seek further funding to upgrade the 50 metre pool. Timelines for the new program of works will be determined once the tender has been appointed. | 30/06/2022 |  |
| 3.5.2 | Seek funding assistance to maintain and preserve heritage assets | | Design and install new toilets at the Talbot Town Hall. | Manager Infrastructure | In Progress | 40% | Construction RFT currently out at market. | 30/06/2022 |  |

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|--|-------------|----------|---|------------|---|
| 3.5.2 | Seek funding assistance to maintain and preserve heritage assets | | Implement Stage 1, 2 & 3 of the Central Goldfields Art Gallery redevelopment | Manager Tourism Events and Culture | In Progress | 60% | Building contractor took possession of the site 18 Jan 22. Currently on budget and within grant timeframe, scheduled for completion Sep 22. | 30/06/2022 |  |
| 3.5.2 | Seek funding assistance to maintain and preserve heritage assets | | Scope Repairs to Worsley Cottage - internal and external wall repairs | General Manager Infrastructure Assets and Planning | In Progress | 10% | Tender has closed and is being assessed. Pricing has come in well over the estimated price. | 30/06/2022 |  |




Our Organisation



Central Goldfields Shire is a proactive, well governed, professional and financially sustainable organisation

Ensure the financial sustainability of Council through efficient and effective delivery of services






| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|------------------------------|------------------|----------|----------|------------|---|
| 4.1.1 | Undertake service planning across the organisation to set sustainable service levels that meet community needs | | Develop and adopt 10 year financial plan based on information from the service plans, in consultation with community | Manager Finance | Completed | 100% | | 31/10/2021 |  |
| 4.1.4 | Develop a fees and charges policy | | Review the Revenue and Rating Plan 2021-25 with regard differential rates and municipal charges | Manager Finance | Not Due To Start | 0% | | 31/03/2022 |  |



Provide effective and accessible community information and opportunities community contributions to policy and program development

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|---|---------------------------------|-------------|----------|--|------------|---|
| 4.2.1 | Implement the Community Engagement Framework | | Investigate and Implement Customer Relationship Management (CRM) tools to assist in the management and monitoring of customer interactions and complaint handling | Manager Business Transformation | In Progress | 10% | As part of a full Council wide review of corps applications, activity on progressing the CRM implementation has paused. Funding for the CRM was included in a recent Rural Council Transformation Program grant, in which CSGC and Pyrenees Council collaborated on a grant application to replace both Councils FMS and CRM systems. | 30/06/2022 |  |
| 4.2.1 | Implement the Community Engagement Framework | | Roll out and embed Customer Service Charter across Council | Manager Business Transformation | In Progress | 15% | Team Leader Customer Service has completed initial review, work to progress over next 3-4 months. Some components are dependent on the implementation of a CRM system. | 30/06/2022 |  |
| 4.2.1 | Implement the Community Engagement Framework | | Undertake community engagement as part of the implementation of the community townships plans | Manager Community Engagement | Completed | 35% | The Community Engagement Framework has now been replaced by the Communications and Engagement Strategy 2021. The objective is ongoing as it is a core responsibility of the Community Engagement Team of Council and a requirement under the Victorian Local Government Act 2020. The action, to undertake community engagement as part of the implementation of the community township plans has ben completed, however, it is noted that these are 10 year plans and that ongoing engagement will be required. | 30/06/2022 |  |

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|--|---------------------------------|-------------|----------|---|------------|---|
| 4.2.2 | Develop a website that is accessible, easy to use and allows all transactions to be conducted online | | Improve digital services to community, including expanding online payments and expanding Office 365 implementation | Manager Business Transformation | In Progress | 80% | MS365 has been implemented across all Council areas. Online collaboration well entrenched in daily operational cadence. Online payments continue to expand with the Finance department rolling out new online payments for a range of payment transactions. Further work on the digital collaboration platform will require capital project funding for FY 22/23. | 30/06/2022 |  |
| 4.2.2 | Develop a website that is accessible, easy to use and allows all transactions to be conducted online | | Redesign Council's public website including enhancing the content and accessibility of the platform | Manager Business Transformation | In Progress | 10% | Project being scoped to assess cost for inclusion in the 2022/23 budget | 30/06/2022 |  |

Provide leadership in governance and Council decision making

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|---|-------------|--|--------------------------------|------------------|----------|--|------------|---|
| 4.3.1 | Develop and implement a cultural change program to develop a high performing, customer focused organisation | | Complete a workforce plan | Manager People and Culture | Completed | 100% | Workforce Plan completed and approved by the Chief Executive Officer by 31 December 2021 in accordance with the requirements of the Local Government Act 2020. | 30/06/2022 |  |
| 4.3.1 | Develop and implement a cultural change program to develop a high performing, customer focused organisation | | Continue to implement the key recommendations from the 2020 Staff Survey | Manager People and Culture | In Progress | 30% | Sessions with TMS Consultants have been scheduled for March 2022 to focus on the way we work, expected behaviours and to reinforce work previously undertaken. | 30/06/2022 |  |
| 4.3.1 | Develop and implement a cultural change program to develop a high performing, customer focused organisation | | Develop a Gender Equity Strategy | Manager People and Culture | In Progress | 15% | Reporting requirements have been lodged with the Gender Equity Commission. Further work to be undertaken to finalise the strategy. | 30/06/2022 |  |
| 4.3.1 | Develop and implement a cultural change program to develop a high performing, customer focused organisation | | Finalise Reconciliation Action Plan | Manager Community Partnerships | Not Due To Start | 0% | Not due to start | 30/06/2022 |  |
| 4.3.1 | Develop and implement a cultural change program to develop a high performing, customer focused organisation | | Implement the new payroll system for Council to ensure efficiency and compliance with legislative requirements | Manager People and Culture | In Progress | 10% | Open Office have been appointed to implement a new payroll system. First "kick off" meeting held in January 2022. A detailed implementation plan is currently being develop with the Vendor. Expected date of "go live" is late May 2022. An exception for Single Touch Payroll requirements by the ATO from March to June 2022. | 30/06/2022 |  |

| Initiative Code | Initiative | Action Code | Action Name | Responsible Officer Position | Status | Progress | Comments | Due Date | Traffic Lights |
|-----------------|--|-------------|---|--------------------------------------|-------------|----------|--|------------|---|
| 4.3.3 | Implement recommendations from Internal Audits completed as part of the four year Internal Audit Program | | Update processes (and create awareness) for freedom of information, procurement and property functions | Manager Governance Property and Risk | In Progress | 20% | Procurement Policy implementation begun. Limited work done on FOI templates. Property processes improvements undertaken include template questions, required documentation. | 30/06/2022 |  |
| 4.3.4 | Prepare for 2020 General Election and implement the Local Government Act 2020 | | Continuous of implementation of the Local Government Act 2020, including the development of: Council Plan by 31 October 2021 and updated Procurement Policy by 31 December 2021 | Manager Governance Property and Risk | Completed | 100% | Procurement Policy, Complaints Policy completed (GPR). Culture/HR items completed (P&C and CEO). Council Plan completed (Comms). (Asset Plan required to be adopted by 30/6/22.) | 31/12/2021 |  |

8.3 AUDIT AND RISK COMMITTEE BIENNIAL REPORT TO COUNCIL

Author: Governance Officer

Responsible Officer: Chair Audit and Risk Committee

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

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RECOMMENDATION

That Council note the Audit and Risk Committee Biennial Report to Council.

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LEGISLATION AND POLICY CONTEXT

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FINANCIAL & RESOURCE IMPLICATIONS

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RISK MANAGEMENT

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AUDIT AND RISK COMMITTEE CHAIR'S BIENNIAL REPORT TO COUNCIL

6 DECEMBER 2021

PURPOSE

As required section 54(5) of the Local Government Act 2020, an Audit and Risk Committee (ARC) report must be prepared and presented to Council on the outcomes of the Audit and Risk Committee meetings on a biennial basis.

This report covers the 6 months to 30 November 2021.

CHAIR'S REPORT TO COUNCIL

Membership and Attendance

At the start of this reporting period there was a vacancy for an independent member. Linda McNeill's appointment was confirmed by Council at its meeting of 22 June 2021.

Current Membership

John Watson Independent Chair
Robert Tommasini Independent Member
Linda McNeil Independent Member
Geoff Lovett, Councillor
Gerard Murphy, Councillor

Although not mandatory under the Act, the Independent Audit and Risk Committee members completed personal interests returns.

Attendance

| Meeting | 7 Jun 2021 | 13 Sept 2021 |
|-------------|------------|--------------|
| J Watson | ✓ | ✓ |
| R Tommasini | ✓ | ✓ |
| L McNeill | | ✓ |
| G Lovett | ✓ | ✓ |
| G Murphy | ✓ | ✓ |

Matters Considered

This report provides a summary of regular matters which are actively considered by the Audit and Risk Committee during each of its meetings. Standing items listed on the agenda include the following:

- Chief Executive Officer's (CEO's) Report including updates on legal and regulatory compliance matters;
- Central Goldfields Shire Council (CGSC) Internal Audit Progress Report (provided by AFS Chartered Accountants, Council's contracted internal auditor);
- Quarterly finance report;
- Outstanding Audit Recommendations Register;
- Defined Benefits Superannuation Scheme Update;

- Local Government Act 2020 Implementation Update;
- Management reports on a variety of matters such as, , and
- Sector related agencies and integrity reports.

Additionally, the Committee has received reports on:

- The Business Continuity Plan
- Business Transformation
- Sexual Harassment in Local Government
- Animal Welfare Victoria investigation into the Pound
- System for monitoring compliance with critical legislation and regulations
- Electrical Line Clearance Audit
- Status of Roads to Recovery funding
- Local Government Insurance Risks

The Committee has reviewed the following policies:

- Corporate Purchase Card Policy
- Community Compliance and Enforcement Policy
- Caravans and Camping on Private Land Policy
- Food Act Compliance and Enforcement Policy

The Committee assessed and reviewed the annual Financial and Performance Statements for the 2020-2021 year and recommended to Council that the statements be agreed to in principle, signed and submitted to the Victorian Auditor-General.

Members Only discussion

At each meeting, the committee sets aside time for a Members only discussion if required. During the Members only meeting the members can raise any matter without management or auditors being present. Members can also invite the CEO and or Internal or External Auditors to join them to discuss matters without others being present.

Internal Audit

Internal Auditors

AFS Chartered Accountants are currently contracted by the council to provide internal audit services until 31 October 2023.

Internal Audit work Plan

The committee approves a rolling three-year internal audit plan and monitors progress against the plan at each meeting.

Reports Presented:

- Past Issues Review April 2021
- Report 2021-02 Volunteer Management
- 2021-03 Aged Care and Disability Service – Operational Review

Internal Audit Recommendations

At the start of the reporting period there were 82 open recommended action items. New internal audit reports added 8 new items and 1 item was added from other sources. Four items were completed such that at the end of the period there were 89 open items.

| | Low Risk | Moderate Risk | High Risk | No rating | Total |
|-----------------------|----------|---------------|-----------|-----------|-------|
| Open as at April 2021 | 26 | 36 | 18 | 2 | 82 |
| New added | 2 | 7 | | | 9 |
| Completed | 1 | | 1 | | 4 |
| Open as at Sept 2021 | 27 | 43 | 17 | 2 | 89 |

These action items have come from various sources and not all provide a risk rating.

The committee closely monitors management's progress on the implementation of internal audit recommendations. This has resulted in a review being conducted into the outstanding audit recommendations, their currency and prioritisation.

Internal Auditors Performance Review

The committee annually undertakes a review of the performance of the internal auditors.

Strategic Risk Register and Risk Management

The committee receives regular reports on the status of the strategic risk register and the management of risk within the organization.

Committee Charter

The committee is governed by the ARC Charter adopted by the council as required by the Local Government Act. The Charter is reviewed by the Committee annually with advice provided to Council on any recommended changes.

Committee Annual Work Plan

The committee adopts an annual work plan setting out all the known matters it needs to consider at each of its quarterly meetings. The plan includes all the matters included in the Committee Charter together with matters under the Local Government Act and any other matter the committee considers necessary. The Work Plan is reviewed at each meeting.

Annual Self-Assessment

The committee undertakes an annual self-assessment, and the results are reported to the council by the CEO.

Review of Internal Audit Contract

The committee provided advice to the council recommending an extension to the period of the internal audit contract.

CONCLUSION

The Biannual Report provides the Audit and Risk Committee through the Chair with an opportunity to report to Council a summary of the outcomes of the Audit and Risk Committee over a number of meetings in the reporting period.

Overall the Committee has performed well with all members actively participating in the matters being discussed. The Committee has strived to provide sound and constructive advice to the Council and management and is always focused on aiding continuous improvement in practices and processes, compliance with legislative requirements and management of risk.

8.4 STRATEGIC RISK REGISTER

Author: Manager Governance Property and Risk

Responsible Officer: General Manager Corporate Performance

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

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RECOMMENDATION

That Council adopt the Strategic Risk Register attached to the February 2022 report of the Manager Governance, Property and Risk

LEGISLATION AND POLICY CONTEXT

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FINANCIAL & RESOURCE IMPLICATIONS

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RISK MANAGEMENT

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CONCLUSION

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draft Strategic Risk Register - February 2022 - for Council review

| Risk | Risk description | Council Plan Linkage | Existing Controls | Likelihood | Impact | = | Risk based on existing controls | Risk treatment plan | Risk Lead |
|--|---|--|--|-------------------|---------------|----------|--|---|------------------|
| Business continuity | Failure to plan adequately for the impacts of a disruption to Council's normal operating environment | Leading Change | Business Continuity Plan Internal Audits Service Planning 2021 Policy Update (drafted not finalised): - Information and Communication Technology Use - Information and Communication Technology Security - Records Management | Occasional | Moderate | | Medium | Complete NBN upgrade Upgrade Open Office module Update Business Continuity Plan and Disaster Recovery Plan Update IT Strategy (targeted to complete 31 December 2021) Apply for Rural Transformation Project (Round 2) Complete review of resourcing Implement Pulse for corporate reporting and registers and project management Review all IT policies | GMCP |
| Community Well-being | Failure to recognise and manage the impact of changing social and economic conditions on the community | Our Community's Wellbeing | Municipal Health and Wellbeing Plan Positive Ageing Strategy Inclusive - Disability Action Plan Gender Equity Plan Walking and Cycling Strategy Loddon Campaspe Digital Plan Community Support Policy Recreation and Open Space Strategy Population, Housing and Residential Strategy Economic Development and Tourism Strategy Integrated Transport Strategy Kindergarten Infrastructure and Support Partnership Agreement Community Plans Pandemic Working Group Community Collaborative Partnership Group | Likely | Moderate | | Medium | Review Emergency Management Plan in partnership with Regional Emergency Management Cluster Board Develop Reconciliation Action Plan Support the implementation of Community Plans Advocate to State and Federal Government on increased funding and autonomy to shape local services to meet the needs of local people Engage with Go Goldfields Leadership Table and Work Themes Secure funding for investment in infrastructure and social renewal | GMCW |
| Government policy changes | Change in government policy &/or funding resulting in significant impact on the delivery of critical services | Our Community's Wellbeing, Our Growing Economy | Memberships to professional organisations Staff training Delegations Participation in regional working groups | Likely | Minor | | Medium | Implement Pulse for corporate reporting and registers | GMCP |
| Climate change adaptation | Failure to appropriately respond to or prepare for the impacts of climate change | Our Community's Wellbeing, Our Growing Economy | Emergency Management Plan Heat Wave Plan Central Victorian Greenhouse Alliance Solar Panel Project Cool It Street Tree Project Working in adverse weather conditions policy Flood and drainage plans Integrated Water Management Planning | Likely | Moderate | | Medium | Develop and implement Climate Change Adaptation Plan Implement of flood and drainage plans Implement Maryborough Flood Study | GMIAP |
| Financial sustainability | Failure to maintain our long term financial sustainability | Leading Change | Annual budget PowerBudget Procurement Policy (currently under review as per LGA requirements) Policy Update: - Corporate Purchase Card Policy - 2021 - Prevention of Fraud and Corruption Policy - Councillor reimbursement of expenses policy - 2021 Long Term Financial Plan 2021-2031 Rate and Revenue Strategy 2021-2025 | Occasional | Moderate | | Medium | Implement Service Plans Implement Pulse for project management | GMCP |
| Information management and protection | Failure to keep up with technology trends and to provide efficient, reliable, secure technology systems to support the delivery of council services | Leading Change | MagiQ Business Continuity Plan Internal Audit on Records Management and Information Privacy 2021 Policy Update (drafted not adopted): - Information and Communication Technology Use - Information and Communication Technology Security - Records Management | Likely | Moderate | | Medium | Update Records Management Policy Implement of new phone system Upgrade NBN Upgrade Open Office modules Update Business Continuity Plan and Disaster Recovery Plan Update IT Strategy Apply for Rural Transformation Project (Round 2) | GMCP |
| Property and Assets | Failure to maintain, renew and expand our assets in a timely and robust way, that considers service and delivery needs | Our Spaces and Places | Asset Management Framework Asset Management Plans | Likely | Major | | High | Develop Asset Management Plans Implement and review Long Term Financial Plan Undertake actions required in Condition Audits of buildings and facilities | GMIAP |

draft Strategic Risk Register - February 2022 - for Council review

| Risk | Risk description | Council Plan Linkage | Existing Controls | Likelihood | Impact | = | Risk based on existing controls | Risk treatment plan | Risk Lead |
|-----------------------------------|--|-----------------------------|--|-------------------|---------------|----------|--|---|------------------|
| Governance | Failure to transparently govern and embrace good governance practices | Leading Change | Staff Code of Conduct Councillor Code of Conduct Councillor training and induction Governance policies and processes Conflict of Interest Gift and Benefits Risk Management Policy Internal Audit Audit and Risk Committee Delegations Conflict of Interest training 2018 Policy Update: - Prevention of Fraud and Corruption Policy - Councillor and Advisory Committee member support and reimbursement of expenses policy - Managing Gifts Benefits and Hospitality for Councillors and Committee members Policy - Managing Gifts Benefits and Hospitality for staff Policy - Managing Conflicts of Interest for Councillors and Committee members Policy - Managing Conflicts of Interest for staff Policy - Strategic Document and Procedure Guidelines - Privacy Policy | Rare | Minor | | Low | Develop Risk Management Procedure Review policies Corporate Compliance Calendar New Local Government Bill Implementation of Pulse for corporate reporting and registers | GMCP |
| Legislative compliance | Failure to manage our compliance with relevant legislative requirements | Leading Change | Risk Management Policy Internal Audits Audit and Risk Committee Delegations LGPRF Organisational Restructures Mandatory annual corporate training - E-Learning FOI Training Conflict of Interest Training | Occasional | Minor | | Medium | Risk Management Procedure Policy Review Develop Corporate Compliance Calendar Implement Regulatory Software Develop Rural Transformations Business Case Review resourcing Continue implementing LGA 2020 Further training for staff | GMCP |
| Community engagement | Inadequate stakeholder management or engagement impacting brand reputation and community satisfaction in Council decision making | Leading Change | Community Engagement Policy Public Transparency Policy Community Advisory Group Other Advisory Groups (ie Aerodrome Taskforce, Walking and Cycling Committee) Community Conversations Program Weekly Councillor Column in the Maryborough Advertiser Community Satisfaction Survey Updated website Customer Service Charter Social Media Quarterly Community Newsletter | Occasional | Minor | | Medium | Review Media Policy Review website Support the implementation of Community Plans | CEO |
| Staff and service delivery | Failure to provide leadership and HR practices required to recruit, retain and train a high performing workforce | Leading Change | EBA PDP's Mandatory annual corporate training - E-Learning Police Checks Probation Period Policy 2018 Policy Update: - Staff Code of Conduct - Higher Duties Policy - Learning and Development Policy - Respectful Workplace Policy - Staff Recruitment and Selection Policy - Outside of work activities Policy - Staff Handbook - Alcohol and other drugs in the workplace Policy - Child Safe Policy - Flexible Working Arrangements Policy - Managing Staff Grievances Policy - Performance Development and Planning Policy - Performance Management and Discipline Policy - Staff Health and Wellbeing Policy | Likely | Moderate | | High | Develop Study Leave Policy Implement additional training for staff Improve Council's induction process Refurbish staff accommodation to create a safe and accessible work environment Utilise new technology Review resourcing Implement recruitment and retention strategy | GMCP |

draft Strategic Risk Register - February 2022 - for Council review

| Risk | Risk description | Council Plan Linkage | Existing Controls | Likelihood | Impact | = | Risk based on existing controls | Risk treatment plan | Risk Lead |
|-------------------------------|--|----------------------|---|------------|--------|------|---------------------------------|--|-----------|
| Theft, fraud and crime | Failure to prevent fraud and corruption risks | Leading Change | Protected Disclosure Policy and Procedure Delegations Code of Conduct Internal Audits Audit and Risk Committee Mandatory annual corporate training - E-Learning Procurement Policy (currently under review as per LGA requirements) Policy Update: - Purchasing Card Policy - 2021 - Prevention of Fraud and Corruption Policy - Councillor reimbursement of expenses policy - 2021 - Managing Gifts Benefits and Hospitality for Councillors and Committee members Policy 2021 - Managing Gifts Benefits and Hospitality for staff Policy - Managing Conflicts of Interest for Councillors and Committee members Policy - Managing Conflicts of Interest for staff Policy - Strategic Document and Procedure Guidelines - Privacy Policy - Disposal or Sale of Assets and Land Policy | Rare | Minor | | Low | Undertake additional training for staff | GMCP |
| Cyber | Failure to plan and prepare for cyber security incidents | Leading Change | 1. Enterprise class firewall and intrusion detection/protection systems in place, supported and delivered via expert vendor resources 2. Email filtering system in place 3. Enterprise anti-virus systems in place across all infrastructure 4. Cyber Security training for all staff underway 5. External third-party technical expert support and advice in place 6. Information Security Policy and Standard Operating Procedures | Likely | Major | High | High | Expand on current security policies and procedures Adopt the Essential Eight framework from Australian Signals Directorate Roll out enhanced systems access security such as Multi Factor Authentication and Mobile Device Management with device encryption | GMCP |

8.5 S11A INSTRUMENT OF APPOINTMENT AND AUTHORISATION

Author: Manager Governance Property and Risk

Responsible Officer: General Manager Corporate Performance

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

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RECOMMENDATION

1. That Council adopt the attached S11A Instrument of Appointment and Authorisation for the members of Council staff set out in the Instrument attached to the December 2021 report of Manager Governance Property and Risk 'S11A Instrument of Appointment and Authorisation'.
2. The S11A Instrument of Appointment and Authorisation comes into force immediately and remains in force until Council determines to vary or revoke it.
3. That the attached S11A Instrument of Appointment and Authorisation be signed by the Chief Executive Officer.

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LEGISLATION AND POLICY CONTEXT

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BACKGROUND INFORMATION

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S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)

Central Goldfields Shire Council

Instrument of Appointment and Authorisation
(Planning and Environment Act 1987 only)

Amy Boyd

**Instrument of Appointment and Authorisation
(*Planning and Environment Act 1987*)**

In this instrument "officer" means -

Amy Boyd

By this instrument of appointment and authorisation Central Goldfields Shire Council -

1. under s 147(4) of the *Planning and Environment Act 1987* - appoints the officers to be authorised officers for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
2. under s 313 of the *Local Government Act 2020* authorises the officers either generally or in a particular case to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that this instrument -

- comes into force immediately upon its execution;
- remains in force until varied or revoked.

This instrument is authorised by a resolution of the Central Goldfields Shire Council on 22 February 2022.

Lucy Roffey
Chief Executive Officer
Date

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| Items included in <i>updated</i> version | Items included in <i>original</i> version |
|---|---|
| AF2 - Health inspections of aquatic facilities | AF6 - Utilisation of aquatic facilities |
| AF6 - Utilisation of aquatic facilities | AM7 - Animal management prosecutions |
| AF7 - Cost of aquatic facilities | FS4 - Critical and major non-compliance outcome notifications |
| AM1 - Time taken to action animal management requests | G5 - Satisfaction with council decisions |
| AM2 - Animals reclaimed | LB4 - Active library borrowers in municipality |
| AM5 - Animals rehomed | MC4 - Participation in the MCH service |
| AM6 - Cost of animal management service per population | MC5 - Participation in the MCH service by Aboriginal children |
| AM7 - Animal management prosecutions | R5 - Satisfaction with sealed local roads |
| FS1 - Time taken to action food complaints | SP4 - Council planning decisions upheld at VCAT |
| FS2 - Food safety assessments | WC5 - Kerbside collection waste diverted from landfill |
| FS3 - Cost of food safety service | Á |
| FS4 - Critical and major non-compliance outcome notifications | Á |
| G1 - Council decisions made at meetings closed to the public | Á |
| G2 - Satisfaction with community consultation and engagement | Á |
| G3 - Councillor attendance at council meetings | Á |
| G4 - Cost of elected representation | Á |
| G5 - Satisfaction with council decisions | Á |
| LB1 - Physical library collection usage | Á |
| LB2 - Recently purchased library collection | Á |
| LB4 - Active library borrowers in municipality | Á |
| LB5 - Cost of library service per population | Á |
| MC2 - Infant enrolments in the MCH service | Á |
| MC3 - Cost of the MCH service | Á |
| MC4 - Participation in the MCH service | Á |
| MC5 - Participation in the MCH service by Aboriginal children | Á |
| MC6 - Participation in 4-week Key Age and Stage visit | Á |
| R1 - Sealed local road requests | Á |
| R2 - Sealed local roads maintained to condition standards | Á |
| R3 - Cost of sealed local road reconstruction | Á |
| R4 - Cost of sealed local road resealing | Á |
| R5 - Satisfaction with sealed local roads | Á |
| SP1 - Time taken to decide planning applications | Á |

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| SP2 - Planning applications decided within required time frames | Á |
| SP3 - Cost of statutory planning service | Á |
| SP4 - Council planning decisions upheld at VCAT | Á |
| WC1 - Kerbside bin collection requests | Á |
| WC2 - Kerbside collection bins missed | Á |
| WC3 - Cost of kerbside garbage bin collection service | Á |
| WC4 - Cost of kerbside recyclables collection service | Á |
| WC5 - Kerbside collection waste diverted from landfill | Á |

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| Items included in updated version Á | Items included in original version Á |
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| AF6 - Utilisation of aquatic facilitiesÁ | Á |
| AM7 - Animal management prosecutionsÁ | Á |
| FS4 - Critical and major non-compliance outcome notificationsÁ | Á |
| G5 - Satisfaction with council decisionsÁ | Á |
| LB4 - Active library borrowers in municipalityÁ | Á |
| MC4 - Participation in the MCH serviceÁ | Á |
| MC5 - Participation in the MCH service by Aboriginal childrenÁ | Á |
| R5 - Satisfaction with sealed local roads | Á |
| SP4 - Council planning decisions upheld at VCAT | Á |
| WC5 - Kerbside collection waste diverted from landfill | Á |

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| Year | 2019 | 2020 | 2021 |
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| Cost of elected representative (correct) | 128,692 | 121,330 | 58,201 |
| Cost of elected representative (incorrect) | 128,692 | 121,330 | 120,760 |

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CONSULTATION/COMMUNICATION

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FINANCIAL & RESOURCE IMPLICATIONS

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RISK MANAGEMENT

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ATTACHMENTS

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8.7 AUDIT AND RISK COMMITTEE CHARTER UPDATE

Author: Manager Governance Property and Risk

Responsible Officer: General Manager Corporate Performance

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

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RECOMMENDATION

That Council approve the attached draft Audit and Risk Committee Charter in accordance with Section 54 of the Local Government Act 2020.

LEGISLATION AND POLICY CONTEXT

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BACKGROUND INFORMATION

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FINANCIAL & RESOURCE IMPLICATIONS

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RISK MANAGEMENT

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Audit and Risk Committee Charter

1 Background

Section 53 of the *Local Government Act 2020* (“the Act”) requires all councils to establish an audit and risk committee. Central Goldfields Shire Council (“Council”) has constituted an Audit and Risk Committee (“the Committee”) to meet this requirement. Section 54 of the Act requires that councils must prepare and approve an Audit and Risk Committee Charter.

This Charter has been developed to comply with the Act and facilitate the operation of the Committee and sets out its functions and responsibilities, authority, composition, remuneration, meetings, responsibilities, publicly available information and review.

2 Authority

The Committee is directly responsible to Council for discharging its responsibilities as set out in this Charter. The Committee has no delegated authority from Council.

The Committee has the authority to:

- Endorse key documents and reports that must be approved by Council, including annual financial reports, annual performance statements, new or revised policies and other documents that assist in maintaining a strong internal control environment;
- Approve internal and external audit plans, including internal audit plans with an outlook of greater than one year;
- Provide advice and make recommendations to Council on matters within its areas of responsibility;
- Retain counsel of relevant independent experts where it considers that is necessary in order to execute its responsibilities, subject to prior agreement with the Chief Executive Officer;
- Seek any relevant information it requires from Council, Council Officers (who are expected to co-operate with the Committee’s requests) and external parties;
- Meet with Council Officers, internal and external auditors and other parties as required to discharge its responsibilities.
- The Committee will, through the Chief Executive Officer, have access to appropriate management support to enable it to discharge its responsibilities effectively.

3 Functions and Responsibilities

The Committee’s functions and responsibilities are to:

- Monitor the compliance of Council policies and procedures with:
 - The overarching governance principles;
 - The Act and the regulations and any Ministerial directions.
- Monitor Council financial and performance reporting;

- Monitor and provide advice on risk management and fraud prevention systems and controls;
- Have an annual work program (detailed in section 7 below);
- Undertake an annual assessment of its performance against the Charter, and provide a copy of the assessment to the CEO (for tabling at the next Council meeting);
- Enhance the credibility and the objectivity of the financial reporting of Council;
- Support the identification and management of enterprise wide material risks of Council;
- Advise Council on systems and processes designed to ensure compliance with the Act and other relevant laws and regulations and consistency of best practice guidelines;
- Advise Council on the establishment, effectiveness and maintenance of controls and systems to safeguard financial and physical resources, and mitigation of risks that may adversely affect achievement of Council objectives;
- Advise Council on the establishment, effectiveness and maintenance of controls and systems to safeguard its governance obligations and promote a culture of accountability and transparency;
- Advise Council on the systems and processes which protect against fraud, corruption and irregularities.

The Committee has no executive role. It is independent of management and reports to the Council providing advice to facilitate Council decision making.

4 Membership and tenure

The Committee will consist of five members appointed by Council, three of whom must be independent members. Council employees cannot be members of the Committee.

Independent Members

- Independent members will be appointed for three-year terms;
- Independent members may be reappointed for two additional three-year terms subject to satisfactory performance, that is, a maximum of nine years;
- Independent members must collectively have expertise in financial management and reporting and risk management and also experience in public sector management;
- Independent members terms of appointment will be set so that as far as possible only one member retires at a time in order to minimise the loss of knowledge of Council's business that may occur on change of membership;
- Remuneration will be paid to independent members as approved by Council from time to time;¹

Councillor Members

- Councillor members will be appointed to the Committee by Council annually;
- Should an appointed Councillor member not be able to attend a Committee meeting, Council can appoint an alternate member to act in such circumstances, either on a meeting by meeting basis or for the entire year;

Chairperson

- The Chairperson of the Committee must be an independent member;
- Council will appoint the Chairperson of the Committee;

¹ Further detail at part 4.6 of the Charter.

- If the Chairperson is unable to attend a meeting, the members in attendance at the meeting will appoint a Chairperson for that meeting from among the attending members;

4.1 Quorum for Meetings

- A quorum shall comprise at least one Councillor member and two independent members;

4.2 Recruitment and Selection

- On the retirement or resignation of an Independent Member, a skills matrix will be used to identify the skills and/or experience to be sought in a new Independent Member;
- An advertisement seeking a new Independent Member will be published in a newspaper generally circulating in Victoria identifying any specific skills and experience sought by the Committee;
- Applications for the vacancy will be reviewed and shortlisted by the CEO or delegate, in consultation with the Chair or, if the Chair is not available, an Independent Member of the Committee;
- A panel will be convened to interview and recommend to Council a candidate's appointment. The panel will comprise of the following:
 - The Chair, or an Independent member if the Chair is unavailable;
 - One Councillor member of the Committee; and
 - The CEO or delegate(s).

4.3 Induction

All Independent Members are to be provided with an induction to Council and the Committee. The induction material must include, but is not limited to:

- Relevant financial reports;
- Audit reports;
- Minutes of the last four Committee meetings;
- The internal auditors reports from the previous 12 months;
- Reports on any relevant investigations;
- Council's risk registers;
- Relevant Council policies and procedures; and
- The Committee Charter.

If the Independent Member/s require a one on one induction, Council officers, as directed by the CEO, will undertake the induction for the new Independent Member/s.

All Councillors are provided with the Committee Charter, Minutes of the last four Committee Meetings and details of the qualifications and experience of the Independent Members of the Committee as part of the Councillor induction program.

4.4 Role of the Chair

The role of the Chair is to:

- In consultation with the CEO, or delegate, set the matters to be included on the agenda for each meeting of the Committee;

- Chair all meetings of the Committee and oversee how the meetings are conducted;
- Determine the actions to be taken in relation to items discussed at the meeting;
- Participate in the appointment of the internal auditor;
- Lead the annual assessment of the performance of the Committee and provide a copy of the annual assessment to the CEO for tabling at the next Council Meeting.

4.5 Decision making out of session

The Chair of the Committee has authority to refer any matter for a discussion and decision making out of session, e.g. via email. Any decisions made out of session will need to be ratified at the next Committee Meeting.

4.6 Remuneration

Section 53(6) of the Act allows for the payment of a fee to Independent Members of the Committee.

Council will pay a sitting fee to the Chair and Independent Members of the Committee. This fee will be reviewed as part of Council's annual budget process, and will be subject to annual CPI indexation.

In addition, each Independent Member will be entitled to claim up to \$500.00 per annum in travel expense based on the per kilometre rate set by the Commissioner of Taxation.

4.7 Insurance and Indemnity

Council must indemnify and keep indemnified each member of the Committee, exercising any function or power on behalf of a Council against all actions or claims (whether arising during or after the term of office or employment of that Councillor or member) in respect of any act or thing done or omitted to be done in good faith in the exercise or purported exercise of any function or power conferred on the Committee or member of the Committee under this or any other Act.

Council's insurance policies shall cover members of the Committee while engaged in the business of the Committee.

5 Meetings

- The Committee will meet at least four times a year, with the authority to convene additional meetings, as circumstances require;
- All Committee members are expected to attend each meeting, in person or via teleconference;
- The Committee may invite members of management, auditors or others to attend meetings and provide pertinent information, as necessary;
- The Committee may hold private meetings with the auditors if required;
- Committee members and the internal and external auditors can request the Chairperson to convene additional meetings if they feel that is justified to address unexpected matters that may have arisen;
- Meeting agendas and related papers will be prepared and provided to members, five days in advance of meetings (wherever possible);
- Minutes of meetings will be kept and action items recorded and monitored;

- The CEO, General Manager Corporate Performance, General Manager Infrastructure Assets and Planning, General Manager Community Wellbeing and Manager Governance Property and Risk will attend the meetings in an “ex officio” capacity. On the direction of the CEO, other Council officers may attend the Committee in an “ex officio” capacity, or at the request of the Committee;
- Any Councillors may attend meetings in an “ex officio” capacity.

6 Committee Member Obligations

Committee members are expected to be aware of their obligations under Section 53 of the Act. These obligations relate to misuse of position as a member of the Committee (Section 123), confidential information (Section 125) and conflict of interest (Sections 126 to 131). Details about these obligations are included in Appendix 1 to this Charter.

Upon appointment, Independent Members are required to sign a confidentiality agreement (Appendix 2).

Committee Members must comply with Council’s Confidentiality Policy. Committee members shall not directly or indirectly release or make available to any person any information relating to the work or discussions of the Committee, except in accordance with any direction of the Council.

Failure to comply with the provisions of the Act with regard to conflicts of interest may result in the Member’s appointment being terminated.

The Committee members are also required to complete Personal Interest Returns within 30 days of becoming a Member of the Committee and Biannual Personal Interest Return every six months.

In addition to any declarations made in a Return of Interest, members of the Committee must declare any past or current relationships that may or may be perceived to, impair their independence. This is required even if these relationships would not be considered a conflict of interest under the relevant sections of the Act. Such relationships include (but are not limited to) employment, consulting, advisory, supplier or contractual roles or relationships.

7 Responsibilities of the Committee

The Committee will carry out the following responsibilities.

7.1 Financial and Performance Reporting

- At least annually review significant accounting and external reporting issues, including complex or unusual transactions, transactions and balances in areas where judgement is required, changes to accounting policies, recent accounting, professional and regulatory pronouncements and legislative changes, and understand their effect on the annual financial report and the audit thereof;
- At least annually review changes to the Local Government Performance Reporting Framework and understand the impact of those changes on Council’s performance indicators;
- Review the annual financial report and annual performance statement and consider whether they are complete, consistent with information known to Committee

members, reflect appropriate accounting treatments and adequately disclose Council's financial performance and position;

- Review with management and the external auditors the results of the audit, including any difficulties encountered by the auditors and how they were resolved;
- Recommend the adoption of the annual financial report and annual performance statement to Council; and
- Review the appropriateness of the format and content of periodic management financial reports and performance statements to Council as required.

7.2 Internal Control Environment

- Review the adequacy and effectiveness of key policies, systems and controls for providing a sound internal control environment. This should be done on a rotational basis over a three to four year period;
- Determine whether systems and controls are reviewed regularly and updated where required;
- Monitor significant changes to systems and controls to assess whether those changes significantly impact Council's risk profile;
- Ensure that a programme is in place to test compliance with systems and controls;
- Assess whether the control environment is consistent with Council's Governance Principles.

7.3 Risk Management

- Review annually the effectiveness of Council's risk management framework;
- Review Council's risk appetite statement and the degree of alignment with Council's risk profile;
- Review Council's risk profile and the changes occurring in the profile from meeting to meeting;
- Review Council's treatment plans for significant risks, including the timeliness of mitigating actions and progress against those plans;
- Review the insurance programme annually prior to renewal; and
- Review the approach to business continuity planning arrangements, including whether business continuity and disaster recovery plans have been regularly updated and tested.

7.4 Fraud Prevention Systems and Controls

- Review Council's Fraud Prevention policies and controls, including the Fraud Control Plan and fraud awareness programmes at least very two years;
- Receive reports from management about actual or suspected instances of fraud or corruption including analysis of the underlying control failures and action taken to address each event; and
- Review reports by management about the actions taken by Council to report such matters to the appropriate integrity bodies.

7.5 Internal Audit

- Review the Internal Audit Charter annually to determine that it provides an appropriate functional and organisational framework to enable Council's internal audit function to operate effectively and without limitations;
- Review and approve the three year strategic internal audit plan, the annual internal audit plan and any significant changes to them;
- Review progress on delivery of annual internal audit plan;
- Review and approve proposed scopes for each review in the annual internal audit plan;
- Review reports on internal audit reviews, including recommendations for improvement arising from those reviews;
- Meet with the leader of the internal audit function at least annually in the absence of management;
- Monitor action by management on internal audit findings and recommendations;
- Review the effectiveness of the internal audit function and ensure that it has appropriate authority within Council and has no unjustified limitations on its work;
- Ensure that the Committee is aware of and appropriately represented with regard to any proposed changes to the appointment of the internal audit service provider, including being appropriately briefed on the need for any proposed change;
- Recommend to Council, if necessary, the termination of the internal audit contractor.

7.6 External Audit

- Annually review and approve the external audit scope and plan proposed by the external auditor;
- Discuss with the external auditor any audit issues encountered in the normal course of audit work, including any restriction on scope of work or access to information;
- Ensure that significant findings and recommendations made by the external auditor, and management's responses to them, are appropriate and are acted upon in a timely manner;
- Review the effectiveness of the external audit function and ensure that the Victorian Auditor General's Office (VAGO) is aware of the Committee's views;
- Consider the findings and recommendations of any relevant performance audits undertaken by VAGO and monitor Council's responses to them; and
- Meet with the external auditor at least annually in the absence of management.

7.7 Compliance Management

- Review the systems and processes implemented by Council for monitoring compliance with relevant legislation and regulations and the results of management's follow up of any instances of non-compliance;
- Review the processes for communicating Council's Employee Code of Conduct to employees and contractors and for monitoring compliance with the Code;
- Obtain briefings on any significant compliance matters; and

- Receive reports from management on the findings of any examinations by regulatory or integrity agencies (whether related to investigations at Council or other agencies), such as the Ombudsman, IBAC, Victoria Government Inspectorate, etc. and monitor Council's responses.

8 Reporting of ARC activities

- Minutes of Committee meetings will be provided to Council at the first available opportunity after Committee approval;
- The Chairperson will prepare a report to Council through the Chief Executive Officer on the Committee's activities twice per annum. The report will be endorsed by the Committee (out of session) before being provided to the Chief Executive Officer. One of these reports will be prepared after the meeting at which the annual financial report and the annual performance statement have been considered and recommended to Council for adoption, such report indicating how the Committee has discharged its responsibilities as set out in this Charter for the previous year.

8.1 Performance Evaluation

- The Committee shall undertake a process to evaluate its performance annually and report the outcomes of the evaluation process to Council through the Chief Executive Officer, including recommendations for any opportunities for improvement. The evaluation will include feedback from both Committee members and senior officers who have regular interactions with the Committee.

8.2 Committee Member Regulatory Obligations

- Committee members are expected to be aware of their obligations under Section 53 of the Act. These obligations relate to misuse of position as a member of the Committee (Section 123), confidential information (Section 125) and conflict of interest (Sections 126 to 131). Details about these obligations are included in Appendix A to this Charter.

8.3 Review of Charter

- The Committee shall review and assess the adequacy of the Charter annually and submit requests to Council through the Chief Executive Officer for revisions and improvements for approval.

9 Control Information

| | |
|---------------------------------|--|
| Author | Manager Governance, Property and Risk |
| Responsible Officer | General Manager Corporate Performance |
| Date adopted by Council: | |
| Revision History | March 2011 November 2013 June 2015 March 2017 (Version 2) March 2019 March 2020 July 2020 February 2022 |
| Next Review | December 2023 |

DRAFT

Appendix 1

Guidance to Members

| LGA Section | LGA Requirement |
|--|---|
| Misuse of Position | |
| 123(1) | A Committee member must not intentionally misuse their position to: <ul style="list-style-type: none"> a) Gain or attempt to gain, directly or indirectly, an advantage for themselves or for any other person; or b) Cause, or attempt to cause, detriment to the Council or another person |
| 123(3) | Circumstances involving misuse of a position by a member of the Committee include: <ul style="list-style-type: none"> a) Making improper use of information acquired as a result of being a member of the Committee; or b) Disclosing information that is confidential information; or c) Directing or improperly influencing, or seeking to direct or improperly influence, a member of Council staff; or d) Exercising or performing, or purporting to exercise or perform, a power, duty or function that the person is not authorised to exercise or perform; or e) Using public funds or resources in a manner that is improper or unauthorised; or f) Participating in a decision on a matter in which the member has a conflict of interest. |
| Confidential Information | |
| 125 | A member of the Committee must not intentionally or recklessly disclose information that the member knows, or should reasonably know, is confidential information. There are some exemptions to this requirement, the key one being that if the information disclosed by the member has been determined by Council to be publicly available. |
| Conflicts of Interest | |
| 126 | A member of the Committee has a conflict of interest if the member has: <ul style="list-style-type: none"> a) A general conflict of interest as described in Section 127; or b) A material conflict of interest as described in Section 128. |
| 127 | A member of the Committee has a general conflict of interest in a matter if an impartial, fair-minded person would consider that the members private interests could result in that member acting in a manner that is contrary to their public duty as a member of the Committee. |
| 128 | A member of the Committee has a material conflict of interest in a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter. |
| <p>Please Note</p> <p><i>The above guidance is not verbatim from the Act and does not include all details as explained in Part 6, Division 1 of the Act. For a full understanding of the requirements of the Act in relation to the matters summarised above, members are expected to make themselves fully aware of the requirements of the Act.</i></p> | |

Appendix 2

AUDIT AND RISK COMMITTEE CONFIDENTIALITY AGREEMENT

THIS AGREEMENT is made the _____ day of _____ 20_____

BETWEEN

AND CENTRAL GOLDFIELDS SHIRE COUNCIL

I herewith agree that I must not, whether during or after my membership of the Central Goldfields Shire Council Audit and Risk Committee, unless expressly authorised by the Chief Executive Officer or in accordance with the law, make any disclosure or use of:

- a. Any information or trade secrets of the Council;
- b. The position of the Council or any Councillor or Council Officer on any confidential matter;
- c. Any other information whatsoever, the disclosure of which may be detrimental to the interest of the Council or of any other person who has provided it to the Council on a confidential basis; unless I am required to disclose the information by law.

The termination or expiry of my membership of the Committee, for whatever reason, does not affect or derogate from my obligations of confidentiality set out above.

Signed by:

.....

Name:

AUDIT AND RISK COMMITTEE MEMBER

Signed for and on behalf of Central Goldfields Shire Council

.....

Lucy Roffey

CHIEF EXECUTIVE OFFICER

8.8 DELEDIO PAVILION DUNOLLY

Author: Recreation Coordinator

Responsible Officer: General Manager Community Wellbeing

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

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RECOMMENDATION

That Council:

1. notes the Deledio Pavilion Concept Plans, and
2. supports officers to continue to work with local groups to investigate funding options and provide support for making grant applications.

LEGISLATION AND POLICY CONTEXT

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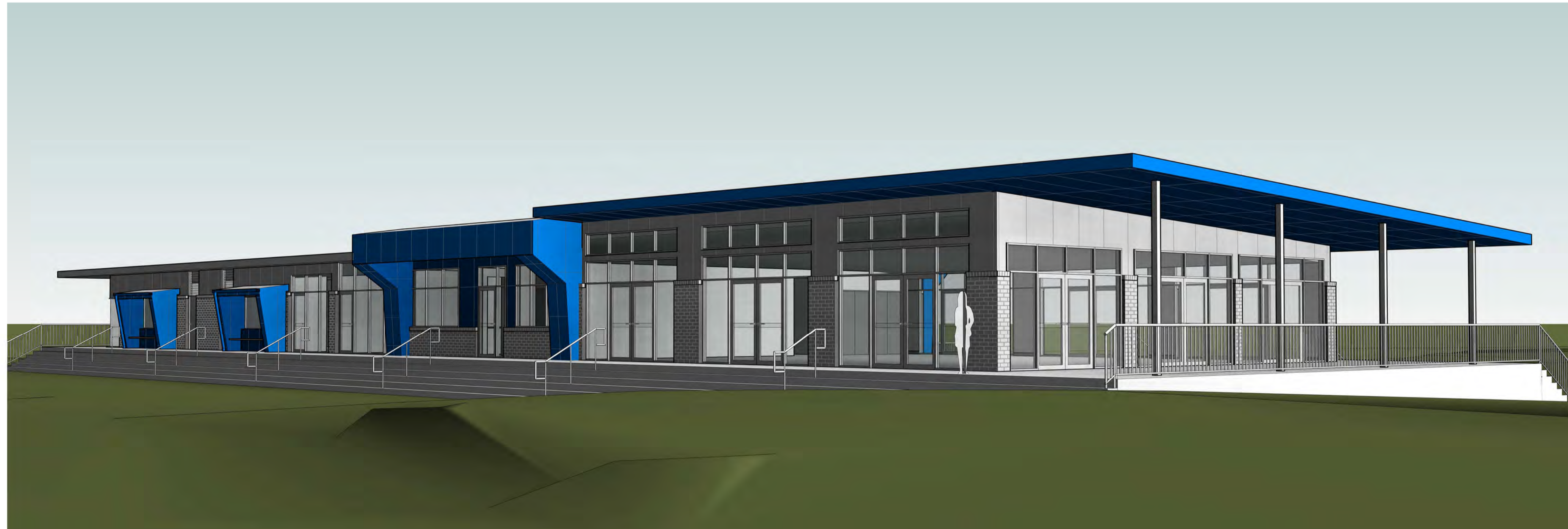
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DELEDIO PARK PAVILION

20 ELGIN STREET, DUNOLLY VIC 3472

SCHEMATIC DESIGN

| Rev. | Date | Description |
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| P1 | 31/03/2021 | Schematic Design Preliminary Issue |
| P2 | 04/08/2021 | Level Change and Building relocation |
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PRELIMINARY

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AVOR
 AVOR ARCHITECTURE PTY. LTD.
 P.O. BOX 6420
 MELBOURNE
 VICTORIA 3004
 w: www.avor.com.au
 e: contact@avor.com.au
 p: 0408 366 358
 ABN: 48 621 788 403

| Drawing List | | | |
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| Sheet Number | Sheet Name | Revision | Date |
| A000 | COVER SHEET | P2 | 04/08/2021 |
| A001 | ARTIST IMPRESSIONS | P2 | 04/08/2021 |
| A201 | PROPOSED SITE PLAN | P2 | 04/08/2021 |
| A301 | PROPOSED GROUND FLOOR PLAN | P2 | 04/08/2021 |
| A302 | PROPOSED ROOF PLAN | P2 | 04/08/2021 |
| A401 | PROPOSED ELEVATIONS | P2 | 04/08/2021 |
| Grand total: 6 | | | |

Project
DELEDIO PARK PAVILION

Project address
**20 ELGIN STREET, DUNOLLY
 VIC 3472**

Title
COVER SHEET

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| Drawn by ABS | Designed by ABS |
| Checked by OM | Project No. AV0040 |
| Scale @ A1 | Date started MARCH 2021 |
| Drawing No. A000 | Revision No. P2 |

| Rev. | Date | Description |
|------|------------|--------------------------------------|
| P1 | 31/03/2021 | Schematic Design Preliminary Issue |
| P2 | 04/08/2021 | Level Change and Building relocation |
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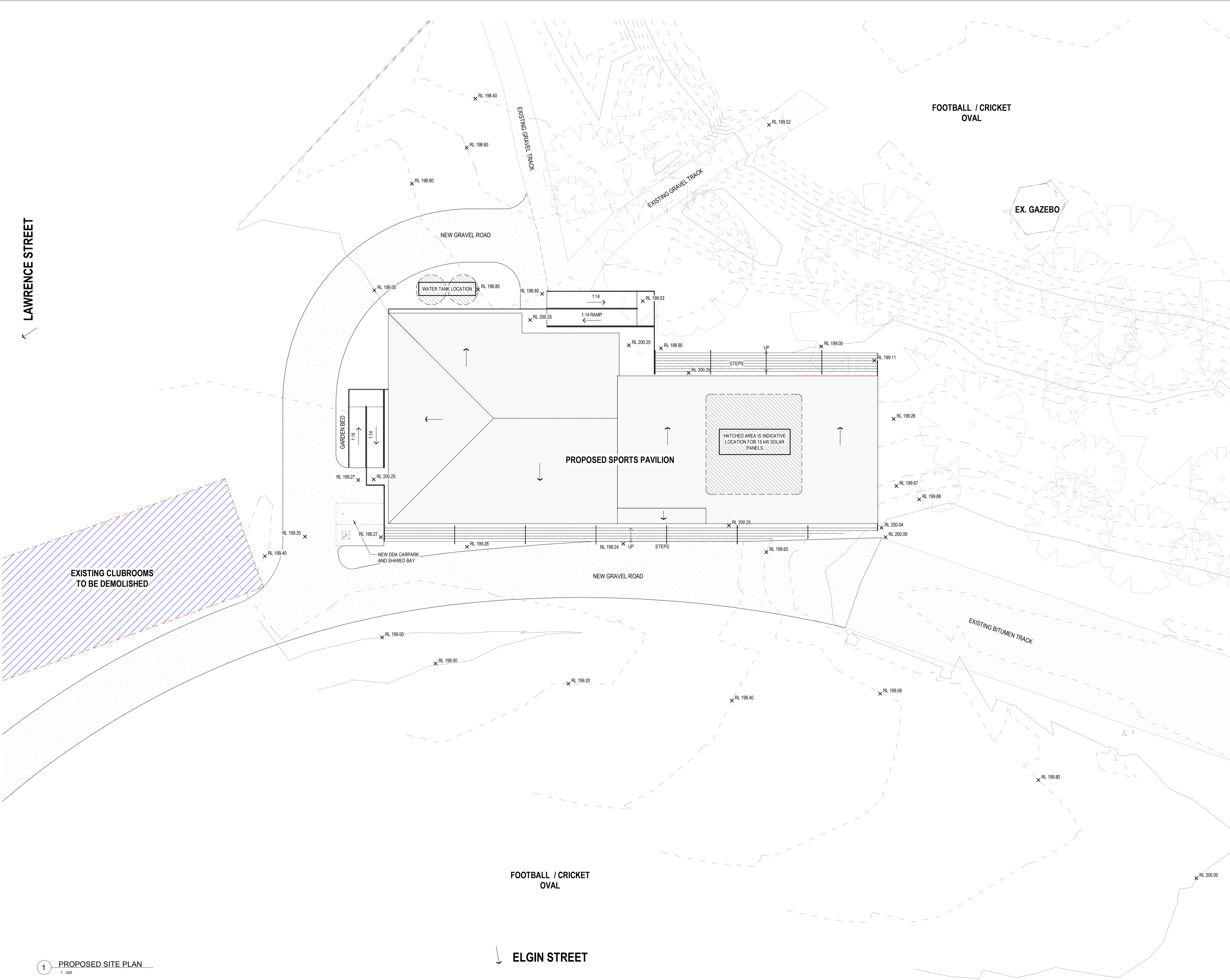
Project
DELEDIO PARK PAVILION

Project address
**20 ELGIN STREET, DUNOLLY
VIC 3472**

Title
ARTIST IMPRESSIONS

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| Drawn by ABS | Designed by ABS |
| Checked by OM | Project No. AV0040 |
| Scale @ A1 | Date started MARCH 2021 |
| Drawing No. A001 | Revision No. P2 |

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| P1 | 31/03/2021 | Schematic Design Preliminary Issue |
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Project
DELEDIO PARK PAVILION

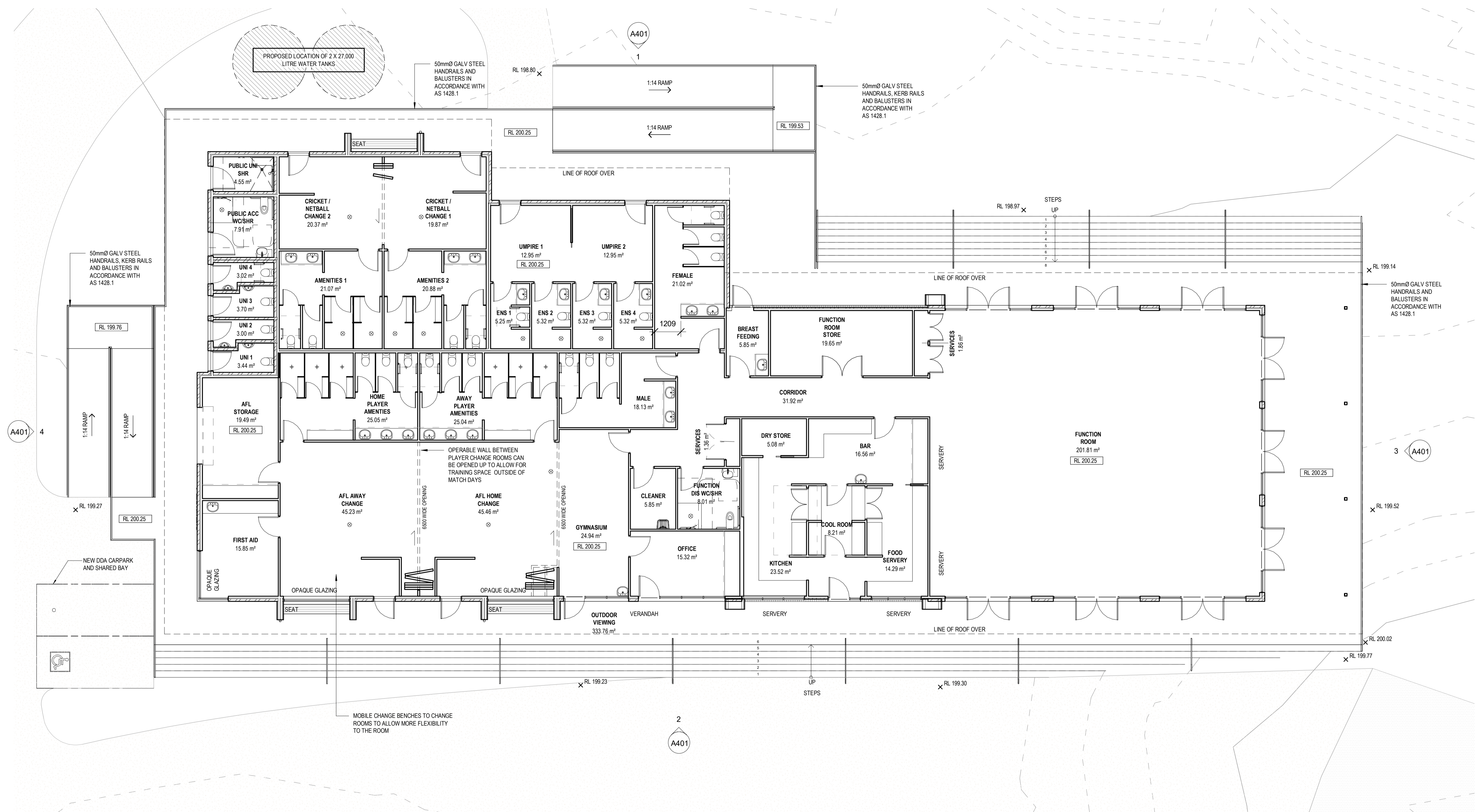
Project address
**20 ELGIN STREET, DUNOLLY
 VIC 3472**

Title
PROPOSED SITE PLAN

| | |
|------------------------------|-----------------------------------|
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| Checked by OM | Project No. AV0040 |
| Scale 1 : 200 @ A1 | Date started MARCH 2021 |
| Drawing No. A201 | Revision No. P2 |

1 PROPOSED SITE PLAN
 1 : 200

| Rev. | Date | Description |
|------|------------|--------------------------------------|
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| P2 | 04/08/2021 | Level Change and Building relocation |



1 PROPOSED GROUND FLOOR PLAN
1:100

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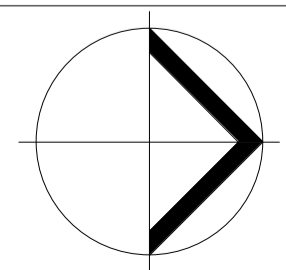
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Project
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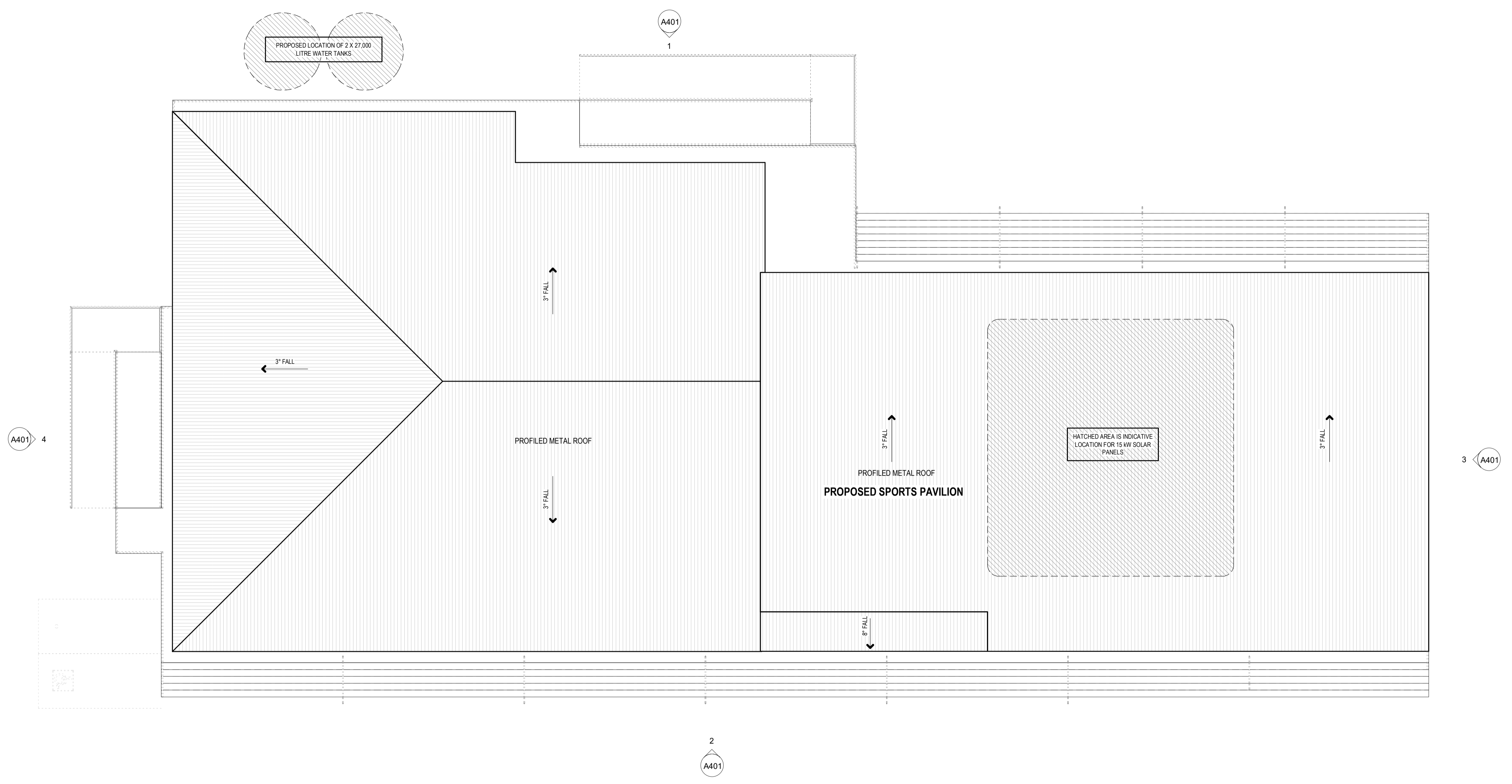
Project address
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Title
**PROPOSED GROUND FLOOR
 PLAN**

| | |
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| Drawn by ABS | Designed by ABS |
| Checked by OM | Project No. AV0040 |
| Scale 1:100 @ A1 | Date started MARCH 2021 |
| Drawing No. A301 | Revision No. P2 |



| Rev. | Date | Description |
|------|------------|--------------------------------------|
| P1 | 31/03/2021 | Schematic Design Preliminary Issue |
| P2 | 04/08/2021 | Level Change and Building relocation |
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Project
DELEDIO PARK PAVILION

Project address
**20 ELGIN STREET, DUNOLLY
 VIC 3472**

Title
PROPOSED ROOF PLAN

1 PROPOSED ROOF PLAN
 1 : 100

| | | |
|--|------------------------------|-----------------------------------|
| | Drawn by ABS | Designed by ABS |
| | Checked by OM | Project No. AV0040 |
| | Scale 1 : 100 @ A1 | Date started MARCH 2021 |
| | Drawing No. A302 | Revision No. P2 |

| | | |
|---------|--|------------------|
| project | Delidio Park Sports Pavilion Redevelopment | REPORT |
| | 20 Elgin Street | Date : 21-Oct-21 |
| | Dunolly 3472 | |
| | Victoria. Australia | |

2.0 CONSTRUCTION COST

2.1 CONSTRUCTION COST The Total Construction Cost is summarised as follows :

| COST CENTRES | COST PLAN B | |
|--|---------------------|-----------------|
| | Cost | Cost/m2 |
| A Trade Costs | | |
| 1 Building | \$ 2,668,594 | \$ 2,274 |
| 2 Demolition | \$ 46,542 | \$ 40 |
| 3 Siteworks And Landscaping | \$ 292,669 | \$ 249 |
| 4 External Services | \$ 343,584 | \$ 293 |
| TOTAL TRADE COSTS | \$ 3,351,388 | \$ 2,856 |
| B Preliminaries And Supervision | \$ 318,382 | \$ 271 |
| C Profit And Overheads | \$ 183,489 | \$ 156 |
| SUB-TOTAL : A | \$ 3,853,259 | \$ 3,283 |
| D Escalations | \$ 90,378 | \$ 77 |
| E Contingencies | \$ 394,364 | \$ 336 |
| NETT CONSTRUCTION COST | \$ 4,338,000 | \$ 3,696 |
| F Consultants' Fees | \$ - | \$ - |
| G Authority Charges | \$ 40,000 | \$ 34 |
| TOTAL CONSTRUCTION COST excluding GST | \$ 4,378,000 | \$ 3,731 |
| H GST | \$ 437,800 | \$ 373 |
| TOTAL CONSTRUCTION COST including GST | \$ 4,815,800 | \$ 4,104 |

Notes :

- We would like to note that this cost plan is based on conceptual plans and design briefs, which have not been reviewed and designed by the respective design disciplines. We would recommend that the costings of this cost plan be reviewed and updated when the design documents are ascertained with the defined scope of works.
- Whilst every care has been taken in the preparation of this document, no guarantee will be given or implied by OSH and Associates as to the correctness and/or completeness of the stated items, quantities and description of the measured works. All works are measured net as fixed in position. All sizes and dimensions stated in item descriptions are approximate only. Items and quantities in this report should NOT be used as a reference to placing orders for materials.
- At time of preparing this cost plan, there are several factors but limited to, which affect the cost :
 - Metal (in particular iron and copper), coal and fuel global price hikes and fluctuations including supplies capacity and timing.
 - Global covid 19 pandemic restrictions affect issues associated with material supply domestically and overseas which create uncertainty in terms of the material supply capacity and timing (delay).
 We have not included any risk contingencies associated with the foregoing issues noted above.

Deledio Reserve

Multi-Purpose Facility Business Case



August 2020

Disclaimer

The information contained in this report is intended for the specific use of the within named party to which it is addressed ("the *communityvibe* client") only. All recommendations by communityvibe are based on information provided by or on behalf of the communityvibe client and communityvibe has relied on such information being correct at the time this report is prepared. communityvibe shall take no responsibility for any loss or damage caused to the communityvibe client or to any third party whether direct or consequential as a result of or in any way arising from any unauthorised use of this report or any recommendations contained within.

Report Date: July 2019

Prepared By



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Photo of Dunolly Laanecoorie Junior
Cricket players on front cover
sourced from Maryborough
Advertiser.

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1.0 Executive Summary

Deledio Reserve in Dunolly (also known as Deledio Park) is one of Central Goldfields Shires' major sport and recreation precincts. It currently caters for AFL football, netball, cricket, Country Fire Authority (CFA), archery, school activities and various community activities. Adjoining the park is the Dunolly Primary School, Dunolly Public Park, Camping Ground and the Waanyarra Cycle Track. It is approximately 300m from the Dunolly Bowling Club.

It is apparent, as evidenced through Council reports and consultation with key stakeholders, that there is strong support to develop a new multi-purpose facility at Deledio Reserve. Key stakeholders believe that such a development will enable a broad range of health, wellbeing, social and economic benefits to occur. The key components of the proposed multi-purpose facilities include:

- Social facility / activity space / meeting space catering for up to 200 people
- Kitchen with kiosk attached
- Bar
- Offices
- Gym
- Storage space
- Home and away change rooms for males and females
- Umpire change rooms (male and female)
- Trainer's room / first aid room for each change room
- Public toilets and accessible toilet
- Viewing balconies
- Timekeepers box
- Utility / cleaner's room.

Key factors driving the need to upgrade and develop new facilities at Deledio Reserve are:

- The existing pavilion at Deledio Reserve is over 40 years of age, has termites and asbestos and needs replacement as it has reached the end of its useful life.
- The existing building does not meet DDA requirement, nor does it cater for the growth in women's sport.
- The function space is unable to attract many hirers as it is too small. Ideally it would need to seat up to 200 people to make it more attractive and feasible.
- Operational costs may be reduced through inclusion of energy efficient products and by using Environmentally Sustainable Design features.
- The recognition that quality social and change rooms are one of the important considerations when players are choosing which club to play with (therefore quality facilities can help to attract quality players, which then in turn can create a successful and more sustainable club).
- Changing community expectations around quality of facilities – people are no longer satisfied with sub-standard facilities and derive a sense of pride from quality facilities.

In terms of usage, it is envisaged that all existing user groups will be retained, i.e.

- Dunolly Football Netball Club
- Laanecoorie Dunolly Cricket Club
- Dunolly CFA
- Golden Triangle Archers
- Dunolly Primary School
- Dunolly Horse Activity Club
- Casual users, e.g. the general community, government agencies and the private sector for other events such as meetings, conferences, community celebrations and funerals.

It is anticipated that improved facilities will attract new user groups and more use by existing groups ie. expanded sporting competitions including female teams, more school events, more meetings, more presentations by sporting clubs, workshops, training, conference, expos, markets, swap meets, etc. They will enable a more equitable use of the facility with a broader range of community members such as seniors and those with a disability being able to access the building

However, it is not simple enough to say that a facility is feasible because a proportion of the community say that it is needed. An assessment needs to be made to determine if:

- sufficient funds are likely to be sourced to construct the facility;
- there is likely to be long term usage of the facilities;
- there is likely to be enough income sourced from regular and casual bookings to operate the facility and replace items as required;
- there are likely to be sufficient benefits to the community to warrant the construction of a new or upgraded facility;
- the proposed facility will not have a negative impact on other existing facilities nearby;
- there are no viable alternative options to upgrading and redeveloping facilities;
- developments will increase participation in and access to sport and recreation opportunities for all members of the community;
- the facility can be designed to minimise environmental impacts; and
- the facility can be designed to maximise usage through universal design.

As evidenced through financial records and projections, Dunolly Recreation Reserves Committee of Management is able to assist with both capital and operational costings, via user group payments. The new facility should generate more income than the existing facilities currently do.

In terms of location, no other sites were considered due to the suitability of the existing site and the fact that Deledio Reserve is already the major sport and recreation hub in town. To construct the facilities elsewhere would come at a significant cost if supporting sports infrastructure had to be developed.

Although the impact on Dunolly Town Hall is expected to be minimal, it will be important to continue to promote the hall to the broader community to attract as much use as possible, specifically promoting the hall for arts, cultural and community-based activities.

Based on the research undertaken and the information provided by Dunolly Recreation Reserves Committee of Management and user groups, it is the opinion of Communityvibe that a new multi-purpose facility at Deledio Reserve is feasible from a usage, need, community and economic benefit and operational costing perspective and can be justified, providing that:

- existing usage levels are retained but preferably increased (to ensure sufficient operational revenue)
- operating costs do not increase substantially from their current level (noting that a 3% increase has been budgeted for each year)
- sufficient funds can be obtained to contribute to the capital cost of the facility.

It is therefore recommended that work proceeds to develop a new multi-purpose facility at Deledio Reserve.

These works are as follows:

1. Endorse the business case
2. Develop a project brief for the engagement of an architect / draftsman to undertake detailed design works for the project
3. Advertise for a suitably qualified and experienced architect (and quantity surveyor) to undertake detailed design works and costings for the project
4. Engage a suitably qualified and experienced architect (and quantity surveyor) to undertake detailed design works and costings for the project
5. Complete detailed design drawings and incorporate feedback from relevant stakeholders, e.g. Dunolly Recreation Reserves Committee of Management, DELWP, user groups, Central Goldfields Shire, Sport and Recreation Victoria, state sporting associations, health agencies and emergency services
6. Commence community fundraising
7. Seek external grants to contribute to the cost of the development
8. Tender for construction companies
9. Appoint a construction company
10. Monitor and manage the project during construction
11. Demolish the existing pavilion
12. Complete the project and open the facility.

In addition, discussions need to occur with DELWP to identify the most suitable governance and operational structure for the new multi-purpose building, i.e. a lease or licence.

2.0 Introduction

2.1 Purpose of the report

The purpose of this report is to develop a business case to support a new multi-purpose facility to accommodate social and change needs for all existing and potential future user groups at Deledio Reserve in Dunolly.

2.2 Scope

The need for a new facility at Deledio Reserve has already been identified by Central Goldfields Shire Council. Estimates provided by Council indicate that the new facility may cost approximately \$2.5 million to build. This business case explores the potential usage of the new facility, management structures and potential income and expenditure levels. Whilst it identifies the key components required, it does not provide detailed building plans.

2.3 Dunolly – people and location

Dunolly is the second largest township in the Central Goldfields Shire with a population of approximately 893 people, although the catchment, which includes neighbouring Laanacoorie and Tarnagulla, is much bigger. A small level of population growth is anticipated in Dunolly in the future, with a projected growth rate of 0.5%¹. The Loddon Mallee South Regional Growth Plan² recognises that the sustainability of Dunolly is important and therefore supports any opportunities for growth, leveraged by new investment or employment.

Located 60 km from Bendigo and 182km from Melbourne, Dunolly is a former gold mining township and now serves predominantly as a farming community but is also a small regional service centre for surrounding smaller townships. The town itself features a primary school, a hall, post office, pharmacy, a caravan park, a motel, supermarket, a Bendigo Bank branch, a Visitor Information Centre, a police station and various shops and businesses.

Whilst the Dunolly community has a long and proud history dating back to the gold rush days, it also experiences many challenges. With a score of 25 (rank within state) on the SEIFA Index of Disadvantage, which measures and compares income, educational attainment, employment and occupations with other towns, Dunolly can therefore be considered to be one of the state's most disadvantaged towns from a socio-economic perspective.

¹ CENTRAL GOLDFIELDS PLANNING SCHEME MUNICIPAL STRATEGIC STATEMENT - CLAUSE 21.02 MUNICIPAL PROFILE

² Victorian Government (2014) Loddon Mallee Regional Growth Plan

3.0 Deledio Reserve

3.1 Location

Deledio Reserve is centrally located in Dunolly at 20 Elgin Street. It is bordered by the Hospital Street, Lawrence Street (unmade) and a railway line. Dunolly Primary School is located directly across Hospital Street.



3.2 Ownership and management

Deledio Reserve currently consists of two parcels of land. Crown Land Allotment CA 22A is owned by the Crown or Department of Environment, Land, Water and Planning (DELWP) and CA 22B is owned by Central Goldfields Shire Council, as part of a Restrictive Crown Grant gazetted in 1913 for the purpose of being set aside for public recreation on a permanent basis. Since 1973 the care and management of the site has been undertaken by the Dunolly Recreation Reserves Committee of Management, as appointed by DELWP.

In November 2018, DELWP wrote to Central Goldfields Shire Council to request that Council surrender Crown Allotment 22B by relinquishing the Restricted Crown Grant issued to Council back to the Crown. The purpose of this request is to ensure the effective control and clear ownership of Deledio Reserve by one governing authority. At its March 2019 ordinary meeting, Council supported this notion.

Central Goldfields Shire Council slashes the ovals periodically; removes waste; and undertakes playground inspections and maintenance. The Dunolly Recreation Reserves Committee of Management is responsible for maintaining the pavilion and surrounding grounds. User groups are responsible for cleaning the pavilion during their tenure.

3.3 Infrastructure

Deledio Reserve features:

- one full size football oval (AFL and school use)
- one full size cricket oval (cricket)
- change rooms social room facilities (AFL, netball, cricket, CFA, archery, private sector)
- one netball court and change facilities (netball, school)
- Four cricket net practice pitches (cricket)
- Fire running track (CFA)
- Archery range and shed (archery)

3.4 User groups and existing usage levels

Deledio Reserve is a well utilised facility. The clubs and organisations utilising the facility are all relatively strong and have a reasonable catchment locally from which to draw players and participants. No football, netball or cricket club amalgamations are known about at this point in time. The local population is projected to remain steady or may continue to grow; hence participation levels at Deledio Reserve are expected to be retained, or potentially increase into the future.

Existing user groups at Deledio Reserve include:

| Organisation | Number of Members | Facility Used | Details of Use |
|--------------------------------------|---|--|--|
| Dunolly Football Netball Club | Dunolly Football Club: approximately 125 players including 50 senior football players and 50 junior football players, plus numerous supporters /members who attend social events. Football teams include seniors, reserves, under 17.5, under 14 and under 11. Dunolly Netball Club: approximately 60 players including 30 juniors and 30 seniors. | Currently use football oval, netball court, change rooms and social room facilities. Use the oval and netball courts for training and games. | The football and netball season commences in April each year and finishes in September. Football and netball games are held at the reserve every second Saturday during the winter season. The pavilion is used from 8am until 9pm on these days. Training is also held on Tuesdays and Thursdays during winter. The pavilion is used from |

| Organisation | Number of Members | Facility Used | Details of Use |
|--|---|---|--|
| | <p>Netball teams include U11 (at Maryborough Netball Association), U13, U17, C, B and A grade players.</p> | | <p>6pm-9pm on Tuesdays and 4pm-10pm on Thursdays.</p> <p>The club holds a meeting once per month on Mondays from 7pm to 9pm year-round, with other ad hoc meetings occurring periodically.</p> <p>DFNC currently uses the facility from Nov-Dec from 6pm-9pm once a week then from Jan - April for pre-season training twice a week.</p> |
| <p>Lannecoorie – Dunolly Cricket Club</p> | <p>Approximately 60 players including 30 juniors and 30 seniors. Cricket teams include U13, U16, A reserve and A grade.</p> | <p>Currently use change rooms and social facilities. 4 caged cricket pitches are used for practice.</p> | <p>Season commences in October and finishes in March.</p> <p>Senior training is held on Thursday nights and matches are held on Saturdays.</p> <p>Juniors train on Mondays and play on Tuesday evenings.</p> <p>Meetings are held on a monthly basis.</p> |

| Organisation | Number of Members | Facility Used | Details of Use |
|---|--|---|---|
| CFA | Approximately 15 members. | Use a shed near the netball courts and the fire running track. | In the past, the CFA held a fire running demonstration once every 1-2 years. When there are bushfires, the site is used to cater for firefighters. The strike team comprises of up to 20 trucks. |
| Golden Triangle Archers | Approximately 30 members | The Golden Triangle Archers currently use a small club room/shed at the rear of the property within the bushland setting. | The Golden Triangle Archers use the pavilion once per year for a tournament. |
| Dunolly, Tarnagulla, Timor and Bealiba Primary Schools | Dunolly – 93 students Bealiba – 7 students Tarnagulla – 26 students Timor – 33 students Total: 159 students + teachers | Ovals, netball court, toilets and pavilion. | Use sports facilities for whole of school sports and inter-school sports periodically. Currently schools use the facility for: March / April: - Cluster cross country: 12approx. 120 students plus families - Lightning Premiership training – approximately 50 – 60 students September: - Cluster Performing Arts festival – 180 – 200 students October - Colour Fun Run – 12approx. 100 students |
| Other user groups, e.g. Government departments, emergency services, community members, etc) | Varies. | Groups use the sports oval and the pavilions. | Use by many individuals and organisations for one-off or occasional meetings or events. The ambulance lands its helicopter on the oval when transporting seriously injured / unwell people to hospital. |

3.5 Other sport, recreation and cultural facilities in Dunolly

In addition to the Deledio Reserve, the town of Dunolly features a range of sport and recreation opportunities including:

- Dunolly Racecourse used by the Dunolly Horse Activity Club
- Dunolly Swimming Pool
- Dunolly Golf Club
- Dunolly Lawn Bowls Club
- Dunolly Tennis Centre

4.0 Demonstrated Need

There is overwhelming support by all user groups to develop a shared multi-purpose facility at Deledio Reserve that is able to meet a range of community needs. This need is supported by physical assessments of the buildings, which suggest that they are nearing or past their useful life; and also supported by other Council and community plans.

4.1 Support from Literature

- The *Council Plan (2017-2021)* includes the promotion and enhancement of passive and active recreation, including the development of a Central Goldfields Shire Recreation Plan and the continued development and implementation of Major Recreation Reserves Master Plans, as a key priority.
- The *Council Action Plan (2018-2019)* details Councils objective of ensuring that the Central Goldfields community is supported to live a full and healthy life. It articulates the need to promote and enhance passive and active recreation opportunities and to complete the design of a new community hub at Deledio Reserve by April 2019. Other focus areas include growing events and ensuring that facilities meet the needs of the community now and in the future.
- The *Municipal Public Health and Wellbeing Plan (2013)* supports the development of high quality and accessible spaces and facilities for physical activity; a reduction in barriers to participation (including access to facilities); and improved accessibility and connections between physical activity infrastructure, including creation and implementation of major Recreation Reserve Master Plans. It also supports the improvement of recreation and sporting facilities and their programming, which will in turn will promote physical activity across all stages of the lifespan and enhance liveability and social connectedness for residents of the Central Goldfields Shire.
- The *CGSC Priority Projects Plan* lists the Deledio multi-use facility upgrade as one of its major projects to be addressed. It estimates that the cost to upgrade the existing structurally unsound clubrooms will be in the vicinity of \$2.5M. It is anticipated that *“the new facility will improve existing facilities beyond their current offering. The reserve complex currently doesn’t cater to women’s sport, with no dedicated change rooms and facilities anywhere on the complex. Upgrading the current facilities would represent an additional opportunity to improve women’s access to sport on the site, as well as make other upgrades to prepare the site for a growing number of uses into the future.”*
- The *Deledio Recreation Reserve Master Plan (2011-2020)* specifically noted the following recommendations:

- *“develop a new pavilion to meet the needs of existing users and the general community, incorporating public toilets that are accessible from inside and outside the building*
- *extend the veranda to provide more shelter for players and spectators”*
- The vision of the *Active Victoria Report (2017-2021)* is to increase the proportion of Victorians who participate in sport and active recreation. It identifies the key way in which to achieve this objective is to increase the capacity of sport and active recreation infrastructure and prioritise investment in regional and local infrastructure.

4.2 Physical assessment

The existing pavilion was constructed in 1977. A recent report from Council³ indicates: “The buildings on site are rapidly deteriorating. Major damage exists in the current building, including extensive termite damage, a cracked concrete slab and a kitchen that may not meet health requirements. Multiple building inspections, from both Central Goldfields Shire and independent contractors, have concluded that an upgrade is not suitable, and complete reconstruction is required.”

Another more detailed report from Council⁴ states:

- *“The building was constructed in 1977 and is single storey, timber framed, metal cladding externally, plasterboard and fibre cement sheet internal lining.*
- *The age of the building indicates that fibre cement will contain asbestos.*
- *The framing has been attacked and damaged by termites. The only visible evidence of termites is in the door jam, but the extent of damage is unclear.*
- *No sarking material under the roof cladding in exposed sections of the roof*
- *Only ladder access to the timekeepers and score keeper’s box and is unlined internally.*
- *Some cracking in the exposed parts of the concrete floor slab.*
- *Shower facilities are basic, have a bare concrete floor with disjointed wall panels.*
- *The bare concrete floors do not have an impervious finish and are possibly considered a health hazard.*
- *Generally non-compliant door hardware.*
- *The kitchen fittings and linings are unsatisfactory and are unlikely to pass a check as a food preparation area.*
- *Generally poor ventilation for the building.*
- *The public toilets are in poor condition.*
- *The store room is inadequate in size.*
- *Hot water unit/s are domestic units and probably undersized for the intended uses.*
- *Whilst the problems with the building are extensive and the condition is poor, it is still able to be used provided the fibre cement sheet remains undamaged. The building is not considered dangerous, but the showers and kitchen could be considered as potentially a health hazard.*

³ Central Goldfields Shire Priority Projects: <https://www.centralgoldfields.vic.gov.au/Council/Policies-Plans-Strategies-and-Documents/Council-Strategies>

⁴ Central Goldfields Shire Council – Memo from Glynn Lewis (Building Surveyor) to Martin Mark (Recreation Manager) on 8 February 2018

- *Options: The repair and refurbishment of the existing building is not practical because of the poor condition of the linings, the potential termite damage and the extent of the cracking in the concrete slab. Whilst there can be repairs, the cost of any repairs could be significant based on the extent of repairs required, and it will still be basically a 40- year old building with significant ongoing issues.”*

In addition to being in a very poor condition, the existing facility no longer meets the functional requirements expected of it, i.e.:

- It does not provide suitable change facilities for the growing number of female footballers and cricketers
- It does not provide adequate change facilities for umpires (both male and female)
- It does not meet DDA compliance in relation to accessible toilets
- It does not provide suitable spaces for trainers and first aid
- It does not provide ideal spaces for timekeepers
- It does not provide safe and modern kitchen and canteen facilities
- It does not provide suitable storage for food or club administration
- It does not provide a social space suitable in size for local functions, events and school activities
- It doesn't provide any heating or cooling for activities, thereby limiting its use in the height of summer and winter.

4.3 Participation

There has been considerable growth in women's sport in Victoria (specifically in relation to AFL football and cricket), necessitating the need for suitable change facilities for female players and umpires at recreation reserves. This growth is also apparent in Dunolly.

AFL football, netball and cricket continue to be three of the most participated in team sports in Victoria. Some sport specific details from Ausplay documents to consider follow:

AFL Football⁵:

- 4.2% of Victorians aged 15+ take part in AFL football
- 75.8% of Australians play football in a club environment
- Nationally, the largest growth market is among young children up to the age of eight.

Netball⁶:

- 3.0% of Victorians aged 15+ take part in netball
- 69% of Australians who play netball play in a club environment

⁵ Ausplay (2019) Australian Football. State of Play Report: https://www.clearinghouseforsport.gov.au/_data/assets/pdf_file/0010/821980/State_of_Play_Report_-_Australian_Football.pdf

⁶ Ausplay (2019) Netball. State of Play Report: https://www.clearinghouseforsport.gov.au/_data/assets/pdf_file/0003/821991/State_of_Play_Report_-_Netball.pdf

- Need to address the age-related decline in participation rates among females, potentially through new products aimed at women aged 24+.
- Need to build deeper emotional connection with and advocacy from females aged 15-17.

Cricket⁷:

- 3.0% of Victorians aged 15+ take part in cricket
- 84% of Australians who play cricket play in a club environment
- Net growth is mostly driven by the 'younger' (15-44) male market.

4.4 Community Sport and Recreation Facility Trends

In terms of community sport and recreation facilities, such as those proposed at Deledio Reserve in Dunolly, there has been a trend in recent years across the state and nationally towards:

Development of Community Hub Buildings

- Development of multi-use community facilities at recreation reserves which can cater for a variety of traditional, non-traditional or emerging activities, e.g. pilates, yoga, meetings, conferences, expos, markets, children's programs, etc. They will typically feature a kitchen, a meeting space, storage space and toilets as a minimum.

Improved Planning

- Instigation of master planning of the entire community precinct in which the facility is situated, and the surrounding area to ensure that needs of all existing and casual users are considered in the long term – including the linking of cycling / walking paths, development of play spaces, landscaping and BBQ / picnic facilities.

Improved Facility Standards

- Expectation by the community that facilities, programs, services and management will be of a reasonably high standard.

Accessibility

- Installation of facilities and equipment to encourage participation by people of all abilities, e.g. use of ramps, unisex toilets with change tables, single storey buildings to allow for mobility aids and prams, Braille signs, etc. Greater awareness of and adherence to Disability Discrimination Act (DDA) requirements and Universal Design principles

Incorporation of Public Art

- There has been a greater use of public art in community precincts as a way of recognising the significance of the site to local residents. The public art may take the form of sculptures, pavers, tiles, statues, etc.

Environmentally Sustainable Design Features

- Development of environmentally responsible practices such as solar electricity, solar hot water, passive heating / cooling, solar lights, installation of water tanks, recycled water systems, etc., to reduce the impact of facilities and their users on the environment.

⁷ Ausplay (2019) Cricket. State of Play Report:

https://www.clearinghouseforsport.gov.au/_data/assets/pdf_file/0004/821983/State_of_Play_Report_-_Cricket.pdf

Greater Availability of Facilities

- Expectation that facilities will be available during a range of time slots throughout the week, including weeknight, early morning and weekends.

Events

- Greater demand on community facilities for special events and tournaments, e.g. concerts, markets, expos, displays, etc.

4.5 Benefits of physical activity

The opportunity for people to take part in local sport and recreation activities at venues such as Deledio Reserve in Dunolly is extremely important. Such activities can improve health and wellbeing through physical activity participation and social interactions. It can also strengthen the capacity and resilience of the community. In some instances, sport and recreation at hubs such as Deledio Reserve can be a conduit to economic activities, creating employment for local people or enabling them to further their skills and therefore their employability.

4.6 Community engagement

4.6.1 Engagement with user groups

Engagement undertaken with community groups prior to the commencement of the business case demonstrated the following needs and desires:

| Organisation | Details |
|---|---|
| Dunolly Football Netball Club | <ul style="list-style-type: none">• Improved change rooms• Larger social rooms to cater for community events• Construction of umpire rooms• Improved toilet and shower facilities• Upgrading of cooling / heating• Development of a timekeeper's box• New and improved kitchen servery• Electronic scoreboard for both ovals• Development of female friendly change rooms in the new facility• Development of female umpire change rooms in the new facility• Lights for football and netball courts. |
| Laanecoorie Dunolly Cricket Club | <ul style="list-style-type: none">• New change rooms required (AFL standard will meet the needs of cricketers also)• Separate storage for cricket equipment• Administration office for cricket• Scorer's box facing Williams Oval. |
| Golden Triangle Archers (GTA) | <ul style="list-style-type: none">• GTA host an event on site every two years – the kitchen and social facilities are utilised. |
| Dunolly CFA | <ul style="list-style-type: none">• Has limited usage of facility at present. |

| | |
|------------------------------------|---|
| Dunolly Horse Activity Club | <ul style="list-style-type: none"> • Has limited usage of facility at present. |
| Dunolly Primary School | <ul style="list-style-type: none"> • Uses the facility for a three-day performing arts festival and primary school cross country events • Would like to hold the school's graduation ceremony at the proposed community hub as Dunolly Town Hall and Dunolly Bowls Club are not big enough. |

Two meetings were held with user groups during the development of the business case to identify key issues, opportunities and needs.

User groups stated that the existing pavilion is no longer suitable as:

- There are no facilities to support female sports participation
- The facility is not accessible for people with mobility issues
- Kitchen, kiosk and bar facilities are all sub-standard
- There is nowhere for clubs to store their files or undertake administrative tasks
- The function space is unable to attract many hirers as it is too small. Ideally it would need to seat 200 people to make it more attractive and feasible.
- Recognition that quality social and change rooms are one of the important considerations when players are choosing which club to play with (therefore quality facilities can help to attract quality players, which then in turn can create a successful and more sustainable club)
- Changing community expectations around quality of facilities – people are no longer satisfied with sub-standard facilities and derive a sense of pride from quality facilities.

User groups believe that by developing a new multi-purpose facility, there are opportunities for:

- Creating a building that is able to meet DDA requirements
- Creating a building that supports women's participation in sport
- Creating a purpose-built multi-purpose facility with spaces that are able to cater for a broad range of existing and future community needs
- Reducing maintenance tasks on an ageing building
- Reducing operating costs by designing the building in such a way as to minimise operational costs such as electricity.

4.6.2 Come and Try Day

A Come and Try Day was held at Deledio Reserve on Saturday 23 March 2019 to seek the views of the broader community in relation to the layout and key components of a new community hub at the reserve. Approximately 40 local residents turned up to 'have their say', participate in an activity, e.g. indoor carpet bowls, and to partake in the free community BBQ. The majority of attendees are already users of facilities at the site.

Discussions with members of the CFA on the day and afterwards indicate that the CFA track is no longer usable. The CFA have agreed that the building can be located on the lower half of the track between the two ovals.

A preliminary floor plan was provided to enable people to identify a preferred layout and identify the key components required. Suggestions included:

| Component | Details |
|-----------------------------------|--|
| Change rooms | <ul style="list-style-type: none"> • Home and away change rooms need to be separated from one another for the run out on to the oval • Need to have doors leading from the change room to the gym • Need to provide facilities for female footballers and cricketers |
| Trainer's room / first aid | <ul style="list-style-type: none"> • A trainer's room is required next to the change rooms |
| Gym | <ul style="list-style-type: none"> • Construct the gym at one end of the building |
| Kitchen | <ul style="list-style-type: none"> • Kitchen needs to be at the front of the building and needs to adjoin the social room • Kitchen needs to be built to commercial standard to enable catering and hospitality training |
| Bar | <ul style="list-style-type: none"> • Bar needs to be able to be accessed from the front of the building (veranda) and the social room. |
| Social room | <ul style="list-style-type: none"> • Social room should be in the centre of the building. • Social rooms will require heating and cooling. |
| Public toilets | <ul style="list-style-type: none"> • Female toilets need to be close to social room. • Provide baby change facilities in the public toilet area. |
| Technology | <ul style="list-style-type: none"> • Needs reliable Wi-Fi that doesn't drop out. |
| Store rooms | <ul style="list-style-type: none"> • Need external access |
| Offices | <ul style="list-style-type: none"> • At least 3-4 offices are required to enable storage of club administrative materials. |
| Hallways | <ul style="list-style-type: none"> • Hallways need to be wide to enable clubs to display their photos on the walls and to provide space for built in glass display cabinets for football, netball and cricket. |
| Time keeper box | <ul style="list-style-type: none"> • There needs to be a timekeeper's box. |
| Balcony | <ul style="list-style-type: none"> • Need a balcony under cover for people to watch sporting matches. |
| External items | <ul style="list-style-type: none"> • Install new lights for the football oval and the netball courts. • Move the netball coach's box to the north east side of the netball court to provide a view of the netball court from the new pavilion. • Electronic scoreboards for Williams Oval and football oval and a smaller one for the netball court - all viewable from the new pavilion. |

5.0 Potential new usage of the facility

The Dunolly Town Hall, located in Broadway St, is the main facility in Dunolly used for social, arts and cultural events such as balls, dancing, community concerts, etc. It has capacity for 120 people and provides full kitchen facilities, a large hall, smaller hall and a meeting room. The kitchen does not adjoin the main function room and there is no separate bar facility. The Dunolly Recreation Reserves Committee of Management is mindful that it does not want to compete with the hall for events, and therefore intends to build a social space with greater capacity than the town hall in terms of the number of people it is able to accommodate.

The existing pavilion's function space is too small to attract many hirers. To make it more attractive, economically viable and usable there is a requirement for a 200sqm function area. Both Graincorp and Maryborough District Health Service used to hold regular workshops in the current facility until it became unusable for these types of events. Corporate events require a larger space to accommodate workshop and dining areas for these events and the Committee looks forward to inviting these and other organisations to use the facility.

The function room will cater for community meetings; functions such as dances and weddings; cricket and football end of year events and well as balls and social events; attract clubs from other locations to use the facility; enable emergency services to have a larger space with improved facilities; the primary school is also planning to use the facility for all its sport and recreation programs as well as hold the performing arts event held over a week in the facility, along with its year six graduation ceremony which caters for large numbers of people to a sit-down dinner; the archery club holds a yearly weekend camping event at the Reserve in which 60-70 people participate and the larger function space will be welcome.

The potential types of events identified as user and income generators include: Meetings, Conferences, Expos, Markets, Training courses, e.g. first aid, responsible serving of alcohol, hospitality training, etc, School activities, e.g. sports days, school productions, end of year events, Community celebrations, e.g. weddings, birthday parties, etc, funerals.

Quality social and change rooms are one of the important considerations when players are choosing which club to play with thus quality facilities can help to attract quality players, which then in turn create successful and more sustainable clubs.

The sports, clubs and community groups that will benefit as part of the new pavilion are:

- Football
- Netball
- Cricket
- Archery
- Primary school
- Neighbourhood Centre
- Dunolly Fire Brigade

The new building will enable a more equitable use of the facility with a broader range of community members such as seniors and those with a disability being able to access the building.

The following table provides an indicative timetable of use: **Spring-Summer**

| Time | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-----------|-------------------------------|--|--|--|---------------------------|-----------------|-----------------------|
| 8am-9am | | | | | | | |
| 9am-10am | | | | | | Cricket | |
| 10am-11am | | Neighbourhood Centre | Neighbourhood Centre | | | Cricket | |
| 11am-12md | | Neighbourhood Centre | Neighbourhood Centre School sport | Possible exercise group | | Cricket/Archery | Archery |
| 12md-1pm | School performing arts yearly | Neighbourhood Centre School performing arts | Neighbourhood Centre School performing arts | School performing arts | Archery | Cricket/Archery | Archery |
| 1pm-2pm | School performing arts | School performing arts | Neighbourhood Centre School performing arts | School performing arts School sport | Archery School fun run | Cricket | Archery |
| 2pm-3pm | School performing arts | School performing arts | School performing arts | School performing arts | Archery | Cricket | Archery |
| 3pm-4pm | School performing arts | School performing arts | School performing arts | School Year 6 graduation | Archery | Cricket | Archery |
| 4pm-5pm | Cricket | Cricket | | Cricket | Community event | Cricket | Community Xmas carols |
| 5pm-6pm | Cricket | Cricket | Football | Cricket | Community event | Cricket | |
| 6pm-7pm | Cricket | | Football | Cricket | Community event | Cricket | |
| 7pm-8pm | Community Meeting | | Football | Cricket | Community event | Cricket | |
| 8pm-9pm+ | Community Meeting | | Football | Cricket | Community event | Cricket | |

The following table provides an indicative timetable of use: **Autumn-Winter**

| Time | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-----------|-----------------------------|--|---|-------------------------|-----------------|--------------------------|------------------------|
| 8am-9am | | Workshops quarterly | | | | Football Netball | Archers weekend yearly |
| 9am-10am | | | | | | Football Netball | |
| 10am-11am | Possible community meeting | Neighbourhood Centre | Neighbourhood Centre | | Archery | Football Netball Archery | Archery |
| 11am-12md | School cross country Yearly | Neighbourhood Centre School cross country | Neighbourhood Centre School cross country | Possible exercise group | Archery | Football Netball Archery | Archery |
| 12md-1pm | School cross country | Neighbourhood Centre School cross country yearly | Neighbourhood Centre School cross country | School sport weekly | Archery | Football Netball Archery | Archery |
| 1pm-2pm | School cross country | | Neighbourhood Centre | | | Football Netball Archery | Archery |
| 2pm-3pm | | | | | | Football Netball | Archery |
| 3pm-4pm | | | School cluster meeting quarterly | | Community event | Football Netball | |
| 4pm-5pm | | | School meeting fortnightly | | Community event | Football Netball | |
| 5pm-6pm | | Football Netball | | Football Netball | Community event | Football Netball | |
| 6pm-7pm | Football | Football Netball | Community Event | Football Netball | Community event | Football Netball | |
| 7pm-8pm | Football | Football Netball | Community Event | Football Netball | Community event | Football Netball | |
| 8pm-9pm+ | Football | Football Netball | Community Event | Football Netball | Community event | Football Netball | |

5.1 Female Inclusion

With the increased interest in female sport both football and cricket clubs have promoted their junior teams within the local community with the result that half the members of the junior cricket and football teams are girls. The inclusion of female facilities will enable the establishment of new female junior football and cricket teams which will encourage the establishment of senior female teams in the future. The new facility will also encourage the expansion of the netball teams.

The primary school is planning to use the facility for all of its sport and recreation activities on a fortnightly basis as well as the yearly cross-country event and fun run which includes the five schools in the cluster. With the new facilities the primary school event will be able to include a focus on female sport.

6.0 Proposed Works

It is the intention of the Dunolly Recreation Reserves Committee of Management to develop a new multi-purpose facility. To ensure all stakeholders and the community were consulted, the Committee set up a subcommittee called Deledio Sports Committee Inc as the project lead group.

6.1 Components of the proposed multi-purpose facility

Ideally this facility will meet the minimum provisions contained within the AFL Preferred Guidelines document for a local facility. The following table identifies the key features of the facility:

| Component | ALF Minimum size for local facilities |
|---|---|
| Social facility / activity space / meeting space catering for up to 200 people - including IT facilities to enable meetings / conferences | 100m ² is the minimum. 200m ² is needed to meet the required need |
| Kitchen with kiosk attached | 20m ² |
| Bar | Included in social space |
| Office | 15m ² (<i>note that user groups want 3-4 offices, therefore need space of 30-45m²</i>) |
| Gym | 20m ² - 25m ² |
| Storage space | 20m ² internal and external |
| Player amenities (toilets and showers) | 2 x 25m ² 3 toilets per amenity 3 showers per amenity |
| Player change rooms | 2 x 45m ² – 55m ² (<i>note that user groups want 4 change rooms – male and female home and away - therefore need a space of approximately 220m²</i>) |
| Umpire change rooms (male and female) with toilets and showers | 20m ² - 25m ² |
| Trainer's room / first aid room for each change room | 15m ² x 2 |
| Public toilets and accessible toilet | Male 10m ² Female 10m ² Accessible 5m ² (or can be gender neutral to size specified) |
| External covered viewing area | 50m ² (<i>note that user groups want external covered viewing on both sides of the building, therefore need space of 100m²</i>) |
| Timekeepers box | 10m ² |
| Utility / cleaner's room | 5m ² + |

Note that due to the growth of female sport and the potential for a male sports match to immediately follow a female sports match, the Committee wishes to construct a set of female home and away change rooms as well as a set of male home and away change rooms, i.e. a total of four rooms.

6.2 Infrastructure works

New facilities often require significant infrastructure works to accompany them. Discussions with Council staff and benchmarking against previous projects indicate the following:

| Item | Details |
|--|--|
| Parking | A designated parking area will need to be identified, including disabled parking, emergency services parking and parking for delivery of goods. |
| Power | It will be necessary to review the existing power supply for the potential new building. The transformer will need to be upgraded. This is likely to cost in the vicinity of \$50k. |
| Sewerage | A full upgrade is unlikely to be necessary, but there is likely be a requirement for some additional sewerage infrastructure (i.e. pipes and lines) to accommodate the proposed new social facilities. |
| Earth works | Major earthworks will be required as the facility will need to be constructed over a gully and built so that it is at the same height as the fire track. The cost is yet to be determined but could be at least \$200k. |
| Fire services | If the new building is over 500 square metres in size, additional fire service features are likely to be required. The cost of these facilities may be around \$20k if water pressure is adequate; but could be in excess of \$100k if pumps and tanks need to be installed. |
| Demolition and removal of existing pavilion | Demolition and removal of the existing building could cost in the vicinity of \$25k. |
| Authority charges | Authority charges (i.e. permits, inspections, etc) could cost in the vicinity of \$35k. |
| Landscaping | An amount of money needs to be set aside for landscaping of the site following the build, e.g. pathways, tree planting, garden beds, etc. |
| Fittings and soft furniture | Fittings and equipment for the kitchen / kiosk will be required. New tables and chairs will also be required. |

6.3 Accessibility

The proposed multi-purpose facility at Deledio Reserve will need to be designed according to meet relevant Australian Safety Standards, Australian Building Code regulations, Disability Discrimination Act (DDA) requirements as well as Universal Design Principles. The seven key principles of Universal Design⁸ to be incorporated are:

1. Equitable use – the design is useful and marketable to people with diverse abilities
2. Flexibility in use – the design accommodates a wide range of individual preferences and abilities
3. Simple and intuitive use – use of the design is easy to understand, regardless of the user’s experience, knowledge, language skills or current concentration level
4. Perceptible information – the design communicates necessary information effectively to the user, regardless of ambient conditions or the user’s sensory abilities
5. Tolerance for error – the design minimises hazards and the adverse consequences or accidental or unintended actions
6. Low physical effort – the design can be used efficiently and comfortably with a minimum of fatigue
7. Size and space for approach and use – appropriate size and space is provided for approach, reach, manipulation, and use regardless of user’s body size, posture or mobility.

Some specific activities to promote universal access include:

- Provision of designated accessible parking bays
- Accessible toilets
- Signage and lighting to comply with Australian Standards.

6.4 Environmentally sustainable design

Opportunities could be explored to reduce the environmental footprint of the proposed community facilities at Deledio Reserve by:

- Capturing run off from the roof of the proposed community hub in water tanks and utilise this water to irrigate the grounds or to flush toilets
- Installing solar panels on the roof of the building to reduce electricity costs and potentially sell electricity back to the grid
- Utilising double glazed windows and passive heating and cooling in the community hub to reduce utility bills
- Installing a veranda on both sides of the building to offer sun protection
- Planting trees near the community hub to provide some cooling through shade in summer
- Installing energy efficient lighting in the buildings, e.g. LED
- Incorporating low flow taps and dual flush toilets in the public toilets
- Weather sealing all external doors
- Insulating walls and ceiling of the multi-purpose building

⁸ National Disability Authority – Centre for Excellence in Universal Design (USA): <http://universaldesign.ie/What-is-Universal-Design/The-7-Principles/>. Website viewed 26/8/15.

- Using cross flow ventilation to take advantage of cooler southerly prevailing winds.

6.5 Generation of Ongoing or Indirect Jobs

With the increased use of the new facility will require a manager to oversee the day to day operations of the building; promotion and use of the facility; ensure the building cleaning and maintenance; liaise with the community and the management committee.

The building will also require a part time maintenance person to ensure that all parts of the building are maintained and protected from weather and deterioration.

Local community people with skills and knowledge of physical activities and training will be present daily to oversee the use of equipment and run exercise classes. There is likely to be the involvement of the Maryborough District Health Service community services department as well in running exercise groups.

6.6 Supply Chain Opportunities

The Central Goldfields Shire Council procurement policy recognises the need to support the local economy and actively seeks offers from local suppliers through tender evaluation criteria that gives a weighting for local content. Council encourages local suppliers and tradespeople to register on Council's e-tender board. This enables local business to be emailed details of any tender opportunities within their field.

The local construction sector has both the capacity and capability to deliver the project.

7.0 Finances

7.1 Economic Benefit

The project will deliver important economic benefits from:

- the initial construction activities;
- the establishment of a facility that will generate economic impact for the area;
- is likely to use volunteer labour; improve the viability of clubs using the facility and provide opportunities for other clubs to generate income;
- will generate income through the recreational benefits enjoyed by the users
- the facility will also support community connectedness and improve social capital and could be used in the future for tourism related activities.

7.2 Potential Construction Costs

Council and Dunolly Recreation Reserves Committee of Management estimates⁹ identify the following indicative costings for a community hub and sports lighting at Deledio Reserve:

| Component | Indicative cost |
|---|--------------------|
| Building – 550 square metres @ \$3,000 per square metre | \$1,650,000 |
| Design fees / professional fees | \$200,000 |
| Fire services | \$100,000 |
| Authority charges | \$35,000 |
| Demolition costs | \$25,000 |
| Earthworks | \$200,000 |
| External works (landscaping and car parking) | \$70,000 |
| Paving | \$10,000 |
| Oval lighting | \$60,000 |
| Upgrade to transformer | \$50,000 |
| Furniture and fittings | \$90,000 |
| TOTAL | \$2,500,000 |

The building is estimated to cost approximately \$2.5 million. This figure is based on the costings of similar buildings that have been planned recently in Victoria. However, the exact cost will not be known until detailed plans have been prepared and plans have been assessed by a quantity surveyor. Even then, the actual cost of construction is determined by market forces, i.e. the quotations received from builders when the project goes out to tender. Additional factors that may cause the price to increase include higher than expected cost of service upgrades and earthworks, or a delay from the original quote to the actual build if prices of materials increase significantly.

To try to keep costs to a minimum, it may be necessary to:

- Build to a basic standard and fairly simple design
- Determine where in-kind support (labour, materials, etc) can be provided
- Ideally keep the building under 500 square metres to avoid fire compliance regulations (which can typically add an additional \$100,000 to the budget).

7.3 Potential Operating Costs

In order to determine the feasibility of developing a new multi-purpose building, it is important to understand the potential operating costs of such a facility. To do this, we have identified the existing running costs of Deledio Reserve as it is expected that income and operational costs will be much the same as they currently are. Based on this scenario, it has a sufficient level of income versus expenditure to provide the level of maintenance and service to manage the proposed new development, should there be no unforeseen circumstances. The Committee is likely to operate at a profit each year. This profit could be used to help fund some of the proposed works, or to be set aside for the replacement of buildings and infrastructure as they reach the end of their life. This operational budget assumes:

⁹ Central Goldfields Shire Council – Memo from Glynn Lewis (Building Surveyor) to Martin Mark (Recreation Manager) on 8 February 2018

- The figures shown in the column for 2018 are the combined actual figures from the 2018-19 financial year as provided by the Dunolly Recreation Reserves Committee of Management, Laanecoorie Dunolly Cricket Club and the Dunolly Football Netball Club.
- Existing user groups will be retained and will continue to use the reserve at increased levels.
- Limited maintenance is likely to be required in the new buildings for the first seven years or so, however the line item for maintenance has remained the same so that there will be some funds set aside to undertake maintenance tasks as they do arise. It is assumed that maintenance costs will increase 3% each year.
- Although the facility is likely to attract more use in the future than it does at present, utility costs have been set an annual increase of 3%, on the assumption that the building will be designed in such a way as to minimise operating costs (e.g. installation of solar electricity panels and passive heating / cooling).
- Figures do not include capital upgrades, depreciation or funds set aside to replace assets.
- Figures include facility hire fees from 2021, based on an assumption that the facility is conservatively hired twice per month for an event at a rate of \$250 and once per month for a meeting at a rate of \$50. This equates to \$550 per month, or \$6,600 per annum. Potentially this figure could well be higher. The types of events identified as income generators include: Meetings, Conferences, Expos, Markets, Training courses, e.g. first aid, responsible serving of alcohol, hospitality training, etc, School activities, e.g. sports days, school productions, end of year events, Community celebrations, e.g. weddings, birthday parties, funerals etc
- The figures assume a minimum of 20 people each pay \$100 per annum for a gym membership.
- From 2021, figures include marketing and miscellaneous costs (tea, coffee, toilet paper, cleaning products, etc)
- All other costs increase by 3% annually.

The following table provides an overview of the potential operating costs for the new facility:

| | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
|--------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Income \$ | | | | | | | | | | |
| Membership | 12167 | 12532 | 12907 | 13295 | 13673 | 14083 | 14505 | 14940 | 15388 | 15849 |
| Sponsorship | 11863 | 12218 | 12584 | 12961 | 13349 | 13749 | 14161 | 14585 | 15022 | 15472 |
| Facility hire | 0 | 0 | 0 | 6600 | 6798 | 7001 | 7211 | 7427 | 7649 | 7878 |
| Gym | 0 | 0 | 0 | 2000 | 2060 | 2122 | 2185 | 2251 | 2319 | 2388 |
| Grants | 3000 | 3090 | 3182 | 3278 | 3376 | 3477 | 3581 | 3688 | 3798 | 3911 |
| Total income \$ | 27030 | 27840 | 28673 | 38134 | 39256 | 40432 | 41643 | 42891 | 44176 | 45498 |
| Expenses \$ | | | | | | | | | | |
| Advertising | 0 | 0 | 0 | 914 | 941 | 969 | 998 | 1027 | 1058 | 1089 |
| Insurance | 1680 | 1730 | 2250 | 2317 | 2387 | 2458 | 2532 | 2608 | 2686 | 2767 |
| Rec Res fee | 4596 | 4734 | 6154 | 6339 | 6529 | 6725 | 6926 | 7134 | 7348 | 7569 |
| Bank Charges | 689 | 709 | 730 | 752 | 774 | 797 | 820 | 844 | 869 | 895 |
| Maintenance | 0 | 0 | 0 | 1724 | 1776 | 1829 | 1884 | 1940 | 1999 | 2059 |
| Utilities | 7900 | 8137 | 8381 | 8632 | 8890 | 9156 | 9431 | 9713 | 10004 | 10304 |
| Club Operations | 4500 | 4635 | 4774 | 4917 | 5064 | 5215 | 5371 | 5532 | 5697 | 5867 |
| Miscellaneous | 0 | 0 | 0 | 515 | 530 | 546 | 563 | 580 | 597 | 615 |
| Total expenses \$ | 19365 | 19945 | 22289 | 25595 | 26361 | 27695 | 28525 | 28798 | 30258 | 31165 |
| Net Profit \$ | 7665 | 7895 | 6384 | 12539 | 12895 | 12737 | 13118 | 14093 | 13918 | 14333 |

7.4 Potential funding sources

In order to construct new facilities at Deledio Reserve, a significant amount of funds need to be obtained. The most suitable funding programs that are currently available are:

| Government Department | Maximum Funding Amount | Activities that may be supported |
|---|--|--|
| <p>Regional Development Victoria</p> <p>Rural Development Program Stream</p> | <p>For infrastructure projects: up to \$300,000. RDV \$3:\$1 other. For projects over \$300,000 to a maximum of \$500,000, the ratio is RDV \$2:\$1 other (excluding land). In-kind contributions will be considered subject to the following requirements:</p> <ul style="list-style-type: none"> • no more than 50% of applicant (and partners) contribution can be in-kind • skilled labour costed at \$45 per hour • unskilled labour costed at \$20 per hour • equipment costed at standard commercial hire rate • Local Government Authorities are ineligible from providing in-kind support as part of their funding contribution. | <p>This program stream will provide assistance to rural Victoria’s businesses and communities by investing in local infrastructure, creating opportunities for economic growth and enhancing the appeal and liveability of rural towns and surrounding areas. It aims to assist the growth of rural Victoria by providing grants for infrastructure projects that have the potential to stimulate economic activity in rural towns and their surrounding areas.</p> <p>Projects seeking funding will need to demonstrate how they will:</p> <ul style="list-style-type: none"> • improve economic performance • harness key regional strengths • improve the liveability and attractiveness of rural towns • enhance the resilience and competitiveness of the location. <p>They should also be identified in a Council-endorsed plan or supported by a local government authority.</p> <p>Projects that will generally be funded include:</p> <ul style="list-style-type: none"> • multi-purpose infrastructure, suitable and accessible for a wide range of business and community groups such as business hubs, co-working spaces, community and event facilities • infrastructure that connects communities, links recreation to retail precincts, attracts visitors and promotes recreation activity such as rail trails and walking tracks • heritage and cultural initiatives of economic significance to the local community such as renewal of historic buildings and sites, arts and cultural centres or resource facilities • civic renewal to enhance liveability and improve business opportunities such as township entrance points, streetscaping, signage and upgrading of open space areas. |

| Government Department | Maximum Funding Amount | Activities that may be supported |
|--|---|---|
| | | http://www.rdv.vic.gov.au/grants-and-programs/regional-infrastructure-fund/rural-development |
| Sport and Recreation Victoria Community Facility Funding program – minor facilities category | Minor Facilities Component: up to \$250,000 for facilities Funding based on ratio SRV \$2:\$1 local. Last funding round closed on 25 June 2018. | <p>The aim of this funding program is to assist community sport and recreation groups, working in partnership with local government, to develop or upgrade community sport and active recreation facilities.</p> <p>To develop or upgrade sport and recreation facilities. Types of projects funded: unisex accessible change facilities, sports surfaces, sports lighting, play spaces, multi-use recreation / meeting spaces, shared paths / trails, energy or water efficiency projects, multi-purpose training facilities.</p> <p>Consideration will be given to claiming in-kind expenses to a maximum of 50 per cent of the total project cost. Councils must approve and underwrite any in-kind contribution.</p> <p>https://sport.vic.gov.au/grants-and-funding/our-grants/community-sports-infrastructure-fund</p> |
| Sport and Recreation Victoria Country Football and Netball Program | Up to \$100,000. Funding program closes on 3 June 2019. | <p>The Country Football and Netball Program provides funding to assist country football and netball clubs, associations and umpiring organisations to develop facilities including ground resurfacing, installation of lighting, building modern and safer netball courts and new pavilions with accessible and female-friendly change rooms.</p> <p>https://sport.vic.gov.au/news-media/news/applications-now-open-country-football-and-netball-grants</p> |
| Sport and Recreation Victoria Female Friendly Facilities Fund | Up to \$500,000 Last funding round closed in July 2018 | <p>The fund aims to support local clubs and organisations, with grants of up to \$500,000 for projects that encourage more women and girls to become active.</p> <p>All projects must ensure that women and girls have prioritised and equitable access to existing and new facilities.</p> <p>Examples of potential projects that may be funded include:</p> |

| Government Department | Maximum Funding Amount | Activities that may be supported |
|---|--|---|
| | | <ul style="list-style-type: none"> • New or redevelop existing change rooms to facilitate participants and officials that are women and girls • Sports grounds that facilitate women and girls' participation • Multi-sport courts that facilitate women and girls' participation • Sports lighting that facilitates women and girls' participation • Upgrading existing grounds to improve capacity for women and girls' participation. |
| <p>Foundation for Rural and Regional Renewal</p> <p>People, Place and Prosperity – Small and Vital Program</p> | <p>Typically grants are less than \$10,000.</p> <p>Open year round</p> | <p>Strengthening Rural Communities (SRC) Small & Vital grants (up to \$10,000) can be used for a wide range of purposes including:</p> <ul style="list-style-type: none"> • Delivering activities, programs and services; • Purchasing or hiring equipment and materials; • Community infrastructure projects; • Operational and administrative costs associated with your project will be considered. This could include wages, paying a skilled contractor, or paying for overhead costs incurred in the project's delivery. <p>The following applications will be prioritised:</p> <ul style="list-style-type: none"> • Projects initiated and delivered by local community groups. • Applications from communities fewer than 15,000 people. • Organisations that do not have Deductible Gift Recipient (DGR) Tax status. <p>Applications must clearly demonstrate a focus on one activity from the following seven activity areas. Click on the activity to reveal examples of what could be funded.</p> |

| Government Department | Maximum Funding Amount | Activities that may be supported |
|---|--|---|
| | | <ol style="list-style-type: none"> 1. Building community resilience 2. Developing organisational resilience and capacity 3. Enhancing environmental sustainability 4. Fostering cultural vibrancy 5. Lifelong learning and education 6. Economic strength 7. Improving community health and social wellbeing <p>Note that <i>applications from sporting organisations need to clearly demonstrate a benefit to the wider community and should clearly indicate which other local organisations are involved.</i></p> <p>https://www.frrr.org.au/SRC_Small_Vital.php</p> |
| <p>Federal Department of Infrastructure, Transport, Cities and Regional Development (DITCRD)</p> <p>Building Better Regions Fund</p> | <p>The minimum grant amount is \$20,000.</p> <p>The maximum grant amount is \$10 million.</p> <p>For most projects grant funding will be up to 50 per cent or up to 75 per cent of eligible project costs. The project's location will determine the percentage of grant funding an applicant can receive.</p> <p>Applicants may apply for a partial or full exemption to their contribution requirement if they can demonstrate that they are experiencing exceptional circumstances.</p> | <p>The \$841.6 million Building Better Regions Fund (BBRF) supports the Australian Government's commitment to create jobs, drive economic growth and build stronger regional communities into the future.</p> <p>This includes a further \$200 million for a fourth round of the program which is anticipated to open in the second half of 2019.</p> <p>The Infrastructure Projects Stream supports projects which involve the construction of new infrastructure, or the upgrade or extension of existing infrastructure that provide economic and social benefits to regional and remote areas.</p> <p>https://www.business.gov.au/Assistance/Building-Better-Regions-Fund/Building-Better-Regions-Fund-Infrastructure-Projects</p> |
| <p>Australian Sports Commission</p> <p>Move It AUS Community</p> | <p>\$2,000 to \$500,000</p> <p>Funding program is currently closed.</p> | <p>Supporting small to medium scale projects up to \$500,000 to improve local community sport infrastructure which will support greater community participation in sport and physical</p> |

| Government Department | Maximum Funding Amount | Activities that may be supported |
|----------------------------|------------------------|--|
| Sport Infrastructure Grant | | activity and/or offer safer and more inclusive community sporting hubs. https://www.sportaus.gov.au/grants_and_funding |

It may be possible to secure some funding through the State Government's Department of Education and Training. In addition, Federal Government grants and philanthropic grants and grants / donations from the private sector should also be explored to fund components of the facility, e.g.:

- Community Enterprise Foundation - Bendigo Bank: <https://www.bendigobank.com.au/community/community-funding>
- ANZ Seeds of Renewal Program: <https://www.frrr.org.au/grants/ANZ-seeds-of-renewal>
- Building Better Regions Fund: <https://www.regional.gov.au/regional/programs/building-better-regions-fund.aspx>
- Bennelong Foundation Grants: <https://www.bennelongfoundation.com/>
- RACV Community Foundation Grants: <https://www.racv.com.au/about-racv/our-business/community-involvement/community-foundation.html>
- The Westpac Foundation – Community Grants: <https://www.westpac.com.au/grants/home/>
- Australian Communities Foundation Grant Programs: <https://www.communityfoundation.org.au/grant-opportunities/>
- IOOF Foundation Community Grants: http://www.iooffoundation.org.au/our_grant_program
- Local fundraising initiatives, e.g. IGA community grants program, naming rights of the facility, selling of pavers, raffles, fundraising events, silent auctions, etc.

The table below provides an overview of where some of the funds may come from. Note that none of these grants have yet been applied for and there is no guarantee that any funding submission will be successful. Some of the matching funds can be made up of in-kind materials and labour. Based on this table, user groups of Deledio Reserve will need to raise approximately \$200,000 from fundraising activities and other grants / donations or in-kind labour and materials.

| Costs | |
|--|--------------------|
| Expenditure | |
| Construction Costs (approximate only) | \$2,500,000 |
| Total | \$2,500,000 |
| Income | |
| Regional Development Victoria – Rural Development Program | \$500,000 |
| Sport and Recreation Victoria Country Football and Netball Program | \$100,000 |
| Maldon and District Community Bank | \$50,000 |

| | |
|---|--------------------|
| FRRR | \$10,000 |
| DETCRD - Building Better Regions | \$400,000 |
| Australian Sports Commission | \$100,000 |
| Central Goldfields Shire Council (concept design & management) | \$200,000 |
| Community fundraising / donations (some in-kind support to be included) | \$200,000 |
| Other grants / philanthropic grants | \$940,000 |
| Total | \$2,500,000 |

8.0 Governance and management

8.1 Governance

Governance refers to making decisions about the way an organisation operates; setting of policies; strategic planning; etc. It doesn't refer to day to day management and maintenance.

Since 1973 the care and management of Deledio Reserve has been undertaken by the Dunolly Recreation Reserves Committee of Management Inc, as appointed by DELWP.

In November 2018, DELWP wrote to Central Goldfields Shire Council to request that Council surrender Crown Allotment 22B by relinquishing the Restricted Crown Grant issued to Council back to the Crown. The purpose of this request is to ensure the effective control and clear ownership of Deledio Reserve by one governing authority. At its March 2019 ordinary meeting, Council supported this notion.

Once this transfer of land ownership occurs, the Dunolly Recreation Reserves Committee of Management will be appointed to manage the entire reserve on behalf of the Crown (currently it only manages one section of the reserve). Dunolly Recreation Reserves Committee of Management currently manages the sports pavilion and is responsible for its maintenance, hiring, etc.

Advice received from DELWP indicates that it may be best to manage a new facility under the Crown Lands Reserves Act 17B Licence or 17D Lease. A lease enables an organisation to have exclusive rights to occupy a defined area of land, whereas a licence allows for non-exclusive use of Crown Land.

8.2 Management responsibilities and options

Management responsibilities for the proposed new community hub at Deledio Reserve in Dunolly are likely to include:

- Arranging for maintenance issues to be addressed as required
- Ensuring that the facility is cleaned regularly
- Opening and closing the facility, or arranging for keys for regular user groups
- Receiving regular and one-off bookings for the pavilion via telephone calls, emails, letters, faxes or personal visits from organisations
- Providing an information kit to potential hirers on request
- Providing verbal information to potential hirers about IT, accommodation, catering, etc

- Assessing the suitability of organisations to hire the facility, based on agreed policies
- Delegating a specific area / room for organisations who have been approved to use the facility
- Providing written confirmation of the hire (using agreed templates), along with copies of the usage policies
- Providing access to the facility for organisations during the period of hire
- Invoicing hirers and providing them with receipts
- Ensuring that supplies of toilet paper, tea, coffee, milk, sugar and dishwashing detergent are maintained.

The following diagram shows one potential option re governance and management:



From a day to day management perspective of the proposed new pavilion, there are also several options to be considered:

| Option | Pros | Cons |
|---|---|---|
| Appoint a volunteer from the Sports Committee Inc. (or new incorporated committee) to manage the facility. | <p>No cost to the Committee as site manager is a volunteer.</p> <p>As person is closely involved in the Committee, they may be very committed to the role.</p> <p>Funds not spent on employment may be able to be spent on promotional activities such as a website, brochures and signage to promote hire of the venue.</p> <p>May be an ideal role for a retiree who wants to 'give something back' to the community.</p> | <p>Person may not be available when required due to other paid work commitments or priorities.</p> <p>Person unlikely to be based at the centre, hence user groups and potential hirers will need to contact person by telephone or email, potentially with a lapse between response times (which may cause potential hirers to look elsewhere or for specific issues to go unresolved for longer than necessary).</p> <p>It may be difficult to find someone who wishes to volunteer to undertake this role.</p> |

| Option | Pros | Cons |
|---|--|--|
| | | <p>If the person goes on leave, it may be difficult to find a replacement, hence service levels could be interrupted.</p> |
| <p>Use members of the existing Sports Committee Inc. (or members of a new incorporated committee) to manage the facility</p> | <p>This model is cost effective as it relies on using all members of the incorporated body to undertake specific tasks on a voluntary basis.</p> <p>As committee members are already involved in activities at Deledio Reserve, they may be very committed to the role.</p> <p>Funds not spent on employment may be able to be spent on promotional activities such as a website, brochures and signage to promote hire of the venue.</p> <p>If one person is away, their responsibilities could potentially be undertaken by other committee members, allowing for a continuation of service.</p> | <p>Various committee members may not be available when required due to other paid work commitments or priorities.</p> <p>Due to so many people potentially being involved, there could be some miscommunications</p> <p>It is unlikely that any member of the committee will be based at the centre, hence user groups and potential hirers will need to contact relevant committee members by telephone or email, potentially with a lapse between response times (which may cause potential hirers to look elsewhere or for specific issues to go unresolved for longer than necessary).</p> <p>It may be difficult to find people willing to serve on such a body on a voluntary basis.</p> |
| <p>Appoint a part-time paid manager of the facility to be located at the facility</p> | <p>This model would provide an additional paid employment opportunity in Dunolly.</p> <p>Quality control is likely to be more easily managed if the Committee selects and appoints a part-time paid employee.</p> <p>Additional hiring opportunities may be picked up due to the presence of a part-time manager on site and on telephone and email during part of the working week.</p> <p>This model should ensure that the facility has a sense of activity for part of the working week.</p> | <p>This model comes at a cost to the Committee and may limit other activities such as promotion or may not be affordable.</p> <p>Part-time manager may not be available at times required, depending on hours and conditions articulated in his / her contract.</p> <p>May be difficult to find someone with appropriate skill level to operate according to this business model.</p> <p>Committee may need to undertake training costs, supervision responsibilities and ultimately take on any risk</p> |

| Option | Pros | Cons |
|--|--|---|
| | <p>The part-time staff person is likely to provide good passive surveillance of the site, thereby limiting potential for vandalism during the time that s/he is present on site.</p> <p>This model reduces the load on volunteers.</p> | <p>associated with this position and its functions.</p> |
| <p>Install a tenant at the community hub to manage the site in return for low cost rental</p> | <p>This option should be cost neutral as the rent would hopefully offset the cost of utilities used by the tenant.</p> <p>This model should ensure that the facility has a sense of activity for most of the working week.</p> <p>Additional hiring opportunities may be picked up due to the presence of a tenant on site and on telephone and email during most of the working week.</p> <p>The tenant is likely to provide good passive surveillance of the site, thereby limiting potential for vandalism during the week.</p> <p>This model reduces the load on volunteers.</p> | <p>The Committee may not have as much influence over quality under this model, as it will not directly have any involvement in the employment of the person whose role it will be to undertake management responsibilities (that will be the role of the tenant).</p> <p>The Committee may find it difficult to remove an underperforming or unskilled person from this.</p> <p>The tenant may place a greater priority on its own functions at the expense of the Reserve.</p> <p>The tenant may not be available at the times required.</p> <p>It may be difficult to find a group who would like to be a tenant at the Recreation Reserve.</p> |

It is recommended that day to day management of the community facilities at the community hub are undertaken by a leasee or licensee known as Deledio Community Hub Management (which will replace the Deledio Reserve Sports Committee). However, if use of the site increases significantly and there are sufficient resources available, it may be necessary to review the arrangement and determine whether or not a paid staff person is required to undertake this role.

8.3 Maintenance

It is important to develop a preventative maintenance plan and maintenance budget for the proposed community facilities to ensure that these valuable community assets are managed effectively and so that all of their components have the best possible chance of functioning correctly for as long as possible. An amount of 4% of the cost of a facility is typically allocated (in cash or in-kind) on an annual

basis to maintenance tasks. This figure may not be as high in the first 10 years or so but is likely to increase as the facility ages and wears.

The maintenance program will need to consider:

- Safety – ensuring that components are maintained to ensure health and safety of all users
- Cleaning – ensuring that components are kept in hygienic conditions
- Facility Performance – ensuring that all components of the facilities are maintained so that they can operate as they are intended to
- Resource Protection – ensuring that components are protected from weather, deterioration and vandalism
- Responsiveness – ensuring that any issues identified are dealt with as soon as possible.

Typical maintenance tasks are likely to include (but not limited to):

Daily / Weekly

- Empty bins
- Clean toilets and showers
- Clean kitchen
- Sweep, mop and vacuum floors
- Dust furniture

Monthly / Quarterly

- General building maintenance issues
- Clean windows
- Check / repair lights / furnishings / heating and cooling, etc
- Cleaning of gutters

Less Frequently

- Replace batteries in fire alarms
- Painting
- Replacing carpet
- Polishing floors.

It is recommended that the Deledio Reserve Leasee or Licencee be responsible for internal and external maintenance tasks; tenant groups be responsible for cleaning when using the building; and casual hirers be required to pay a fee to cover the cost of cleaning. Contributions from tenant groups for maintenance tasks and capital upgrades will need to be determined based on an equitable model such as the number of members.

8.4 Risk Management

The following table identifies some of the potential risks identified with the planning, construction and management of the proposed community hub:

| Risk | Likelihood | Impact | How to address this risk |
|---|--|---|--|
| Inability to raise sufficient local funds to support a funding application to develop the community hub | Medium | High Building may not be able to be constructed / upgraded, alternative sources of funding may need to be sought, or the building may need to be staged. | Develop a fundraising plan and promote this to the community so that they are supportive of contributing funds through pledges, fundraising events, etc. Agree to stage the facility development if appropriate / possible. |
| Inability to attract a grant from State or Federal Government, private sector, community sector or the philanthropic sector | Medium Funding programs are very competitive; hence there is no surety re a grant. | High Building may not be able to be constructed / upgraded, alternative sources of funding may need to be sought, or the building may need to be staged. | Explore a range of alternative models of funding including bank loans, crowd sourcing, etc. Agree to stage the facility development if appropriate / possible. |
| Inability to secure a loan from a banking enterprise (if required) | Medium It is getting more difficult to secure a loan from banks for new developments, unless a clear business plan has been developed which demonstrates that the borrower can service the loan adequately. | High Building may not be able to be constructed / upgraded, alternative sources of funding may need to be sought, or the building may need to be staged. | Explore a range of alternative models of funding, e.g. philanthropic trusts, donations, crowd sourcing, etc. Agree to stage the facility development if appropriate / possible. |
| Tender price for the facility development exceeds the expected construction cost. | Medium The open market determines the cost of a facility construction. | High Building may not be able to be constructed / upgraded, | Ensure that current commercial rates are utilised in the costing of the community hub and that additional research is undertaken |

| Risk | Likelihood | Impact | How to address this risk |
|--|--|--|---|
| | | alternative sources of funding may need to be sought, or the building may need to be staged. | to explore potential costs of service upgrades, etc prior to submitting a funding application. |
| The capacity of existing services is not adequate to support a new facility or the cost of site works / services is significantly higher than expected | Medium | Medium If the capacity of existing services is inadequate or the cost of site works / services is higher than expected, additional costs are likely to be added to the total building cost. | Investigate capacity and cost issues related to services and the extent of site works required as a priority before submitting a funding application to develop the community hub so that more accurate costings are known. |
| Facility does not attract expected amount of use | Medium If there are not enough groups who wish to use the community hub regularly, then it will not reach its targets in terms of use or income generation. | Medium Insufficient funds may be raised to help pay off the facilities and to pay for their operation. | Implement a marketing campaign to encourage residents, organisations and businesses to utilise the community hub. Review fees and any other considerations that may impact on whether or not the facilities are hired by potential user groups. The Committee of Management may need to seek assistance from Council or take out a commercial loan to meet its operational costs. However, there is no guarantee that assistance will be available. |
| Facility expenses such as utilities are not able to be met through user fees | Medium If calculations are incorrect when | High Insufficient funds to operate facilities | Potential operating costs need to be known prior to setting fees and regularly |

| Risk | Likelihood | Impact | How to address this risk |
|--|--|--|---|
| | <p>determining fee levels, there may not be sufficient funds to cover costs.</p> | <p>may then result in them being utilised less or ultimately a Committee of Management walking away from their facility management responsibility.</p> | <p>evaluated to ensure costs will be recovered.</p> <p>Additional promotion may be required to encourage more groups to use the facilities.</p> <p>Some fundraising events may need to be held to off-set or subsidise the costs of facility expenses.</p> <p>The Committee of Management may need to seek assistance from Council or take out a commercial loan to meet its operational costs. However, there is no guarantee that assistance will be available.</p> |
| <p>Dunolly Recreation Reserves Committee of Management overseeing Deledio Reserve is unable to attract sufficient office bearers to continue to operate or insufficient funds to cover costs</p> | <p>Low</p> | <p>Medium</p> <p>If Committee of Management is no longer viable, management of the site may be handed to Council.</p> | <p>Council to provide support to the Committee of Management and to consider new models of operation if necessary.</p> |

8.5 Marketing

Effective marketing of the community facilities at Deledio Reserve will be very important if targets are to be met in terms of income generation. It is recommended that a basic marketing strategy is developed to promote use of the facilities for various community and commercial events and functions.

Some specific tools to consider are:

- A website providing information about Deledio Reserve:
 - Description of the features, e.g. capacity of each room for various types of functions
 - Hire fees
 - Hire conditions
 - Contact details for booking
 - Map of the location
 - Links to accommodation and catering opportunities, wedding planners, event coordinators, etc
- A link to the facility on various websites, e.g. Central Goldfields Shire Council website
- Printed / hard copy brochures
- Information packs suitable to be forwarded to wedding planners, meeting organisers and relevant businesses in the region
- Signage at the entry detailing what facilities are available and contact details
- Regular advertisements in local newsletters and newspapers to promote usage of the facility by the local community
- Paid advertisements in relevant local or regional newspapers, newsletters and magazines to promote the venue as a suitable location for functions and events.
- Professional quality photo library so that suitable images can be utilised in the development of marketing collateral.

Marketing resources needs to be fully integrated and fully mobile so that potential hirers can access information via websites, smart phones, laptops / notebooks and tablets.

9.0 Conclusion

Based on the research undertaken; information provided by Dunolly Recreation Reserve Committee of Management and user groups; and support from Central Goldfields Shire Council, it is the opinion of Communityvibe that a new multi-purpose facility at Deledio Reserve is feasible (from a usage, need, community and economic benefit and operational costing perspective) and can be justified, providing that:

- existing usage levels are retained but preferably increased (to ensure sufficient operational revenue)
- operating costs do not increase substantially from their current level (noting that a 3% increase has been budgeted for each year)
- sufficient funds can be obtained to contribute to the capital cost of the facility.

It is therefore recommended that work proceeds to develop a new multi-purpose building at Deledio Reserve.

These works are as follows:

1. Endorse the business case
2. Develop a project brief for the engagement of an architect / draftsman to undertake detailed design works for the project
3. Advertise for a suitably qualified and experienced architect (and quantity surveyor) to undertake detailed design works and costings for the project
4. Engage a suitably qualified and experienced architect (and quantity surveyor) to undertake detailed design works and costings for the project
5. Complete detailed design drawings and incorporate feedback from relevant stakeholders, e.g. Deledio Recreation Reserve Committee of Management, DELWP, user groups, Central Goldfields Shire, Sport and Recreation Victoria, state sporting associations, health agencies and emergency services
6. Commence community fundraising
7. Seek external grants to contribute to the cost of the development
8. Tender for construction companies
9. Appoint a construction company
10. Monitor and manage the project during construction
11. Demolish the existing pavilion
12. Complete the project and open the facility.

In addition, discussions need to occur with DELWP to identify the most suitable governance and operational structure for the new multi-purpose facility, i.e. a lease or licence.

10.0 Appendix

10.1 Strategy Review

| Document | Key Points |
|---|---|
| <p>Council Plan (2017-21)</p> | <p>The Council Plan identifies the priorities and actions of Central Goldfields Shire into the future. Council’s vision is <i>“To be a vibrant, thriving, inclusive community.”</i></p> <p>Of the four strategic platforms identified in the plan, the most relevant to Deledio Reserve are:</p> <ol style="list-style-type: none"> 1. Our Community - A supported, cohesive community, living a full and healthy life. <ol style="list-style-type: none"> 1.3 Ensure that all of our community, regardless of diversity, can live a full and healthy life. 1.6 Promote and enhance passive and active recreation 2. Our Economy - A vibrant local economy which contributes to the municipality’s economic prosperity. <ol style="list-style-type: none"> 2.3 Promote Central Goldfields as a place of choice to live, work and Play 2.7 Capitalise on tourism and the visitor economy through growth of events and promotion of unique local experiences 3. Our Natural and Built Environment - Central Goldfields Shire celebrates the rich built and natural heritage and a sustainable environment. <ol style="list-style-type: none"> 3.1 Ensure investment in roads, footpaths and buildings meet community needs now and in the future. <p>Of the seven strengths and competitive advantages of the Shire, the following relates most closely to Deledio Reserve:</p> <ul style="list-style-type: none"> • Key lifestyle infrastructure and services – education, health and recreation • Moderate climate • Supportive communities including groups and service clubs. |
| <p>The Council Action Plan (2018-2019)</p> | <p>The Council Action Plan (2018-2019) details Councils objective of providing a supported, cohesive community, living a full and healthy life. Relevant initiatives to arise from the Council Action plan include:</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none"> 1.3 Ensure that all of our community, regardless of diversity, can live a full and healthy life 1.6 Promote and enhance passive and active recreation 2.3 Promote Central Goldfields as a place of choice to live, work and play 2.7 Capitalise on tourism and the visitor economy through growth of events and promotion of unique local experiences 3.1 Ensure investment in roads, footpaths and buildings meet community needs now and in the future. |

| | |
|--|--|
| | <p><u>Initiatives:</u></p> <ul style="list-style-type: none"> • Implement Central Goldfields Public Health and Wellbeing Plan • Develop a Central Goldfields Shire Recreation Plan • Continue to implement priorities from Major Recreation Reserves Master Plans, including Deledio Reserve at Dunolly. • Participate in Regional Economic Development Strategies • Identify opportunities for new events in the Central Goldfields Shire • Review and update Asset Management Plans and prepare a 10 year capital works program |
| <p>Municipal Public Health and Wellbeing Plan (2013)</p> | <p>The Municipal Public Health and Wellbeing Plan (2013) supports the development of high quality and accessible spaces and facilities for physical activity; a reduction in barriers to participation (including access to facilities); and improved accessibility and connections between physical activity infrastructure, including creation and implementation of major Recreation Reserve Master Plans, and the improvement of recreation and sporting facilities and their programming. This will promote physical activity across all stages of the lifespan, enhance liveability and social connectedness for residents of the Central Goldfields Shire.</p> <p>The aim of this strategy is to identify ways to improve the health and wellbeing of local residents. The three key priorities are:</p> <p>Priority 1: Healthy Eating and Active Living Priority 2: Mental Wellbeing Priority 3: Primary Prevention of Violence against Women Overarching Lens: Social Inclusion</p> <p>The actions aligned with Deledio Reserve listed under these priorities are:</p> <p style="padding-left: 40px;">1.5 collaborate with the activities of CHSP or any other seniors funding programs to promote the recreation facilities Council manages</p> <p style="padding-left: 40px;">8.2 Working with Sport and Recreation Victoria and all sporting clubs of Central Goldfields Shire Council prepare a Recreation Strategy that supports increased female participation</p> |
| <p>Central Goldfields Shire Priority Projects Plan (2018)</p> | <p>The Central Goldfields Shire Priority Projects document highlights seven major projects considered of greatest importance to the Shire. Among these is the Deledio Reserve facility upgrade, valued at \$2.5M.</p> <p>The Priority Projects Plan provides support for this project based on the following assessment:</p> <ol style="list-style-type: none"> 1. The entire Dunolly community uses the Deledio Reserve facilities for varied events, gatherings and sporting groups. It is the foundation of many local clubs and societies, which depend on the facilities for their activities. |

| | |
|---|---|
| | <ol style="list-style-type: none"> 2. Current facilities are severely degraded due to termite damage, cracked concrete slab and kitchen facilities that do not meet current health standards. 3. Replacement with new, purpose-built facilities is deemed to have broad community benefits for the entire region, including the increase of women in sport through provision of adequate change rooms and facilities. |
| <p>Active Victoria (2017-2021)</p> | <p>The Active Victoria Report (2017-2021) is a strategy focused on increasing the proportion of Victorians participating in sport and active recreation. With a strategic direction focused on growing the capacity of sport and active recreation infrastructure, and a prioritised investment in regional and local infrastructure.</p> <p>The five-point vision encompasses the following goals:</p> <p>More active: An increased proportion of Victorians participate in sport and active recreation.</p> <p>More diverse and inclusive: An inclusive system that provides all Victorians with the opportunity to be involved.</p> <p>Collaborative: Well-planned and connected investment that maximises participation and health, economic, community and liveability benefits.</p> <p>Robust, flexible, sustainable and affordable: A sustainable and efficient approach that responds to changing demands and provides flexible and affordable choices for participants.</p> <p>Broad-based and connected: An integrated system that addresses the different demands, contributors and structure of community sport, active recreation and high-performance sport and events and maximises the pathways and connections across the system.</p> <p>Under these banners, it promotes a strategic direction specific to the Deledio Reserve Pavilion Business Case though:</p> <p>Meeting demand:</p> <ul style="list-style-type: none"> • Increase the capacity of sport and active recreation infrastructure. • Invest in a network of international, metropolitan, regional and local infrastructure. <p>Broader and more inclusive participation:</p> <ul style="list-style-type: none"> • Build inclusion into the system. • Provide affordable participation options. <p>Additional focus on active recreation:</p> <ul style="list-style-type: none"> • Create a model that supports the structure and needs of active recreation. • Invest in infrastructure that enables active recreation. <p>Connect investment in events, high performance and infrastructure:</p> |

| | |
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| | <ul style="list-style-type: none"> • Invest in state and regional facilities that underpin Victoria’s event calendar. • Strengthen linkages between events and high-performance sport and grassroots sport. <p>Work together for shared outcomes:</p> <ul style="list-style-type: none"> • Ensure complementary investment to create collective impact. |
| <p>Australian Sports Commission and CSIRO (2013) The Future of Australian Sport – Megatrends shaping the sports sector over coming decades</p> | <p>The Australian Sports Commission (ASC), in partnership with the Commonwealth Scientific and Industrial Research Centre (CSIRO) have undertaken research which identifies six key megatrends that may redefine and impact the makeup of sport over the next 30 years. These six megatrends are:</p> <p>A Perfect Fit</p> <ul style="list-style-type: none"> • Participation rates in individualised sport and recreation activities such as walking, cycling, aerobics, running and gym memberships has increased sharply. • Participation rates in many organised sports has remained steady or declined. • People are less likely to commit to regular organised sporting events. • People are reporting that they are increasingly busy and have time-fragmented lifestyles. • Expenditure on health care has risen and is forecast to continue to rise, as a result of people becoming more health conscious. • People are “increasingly playing sport to get fit rather than getting fit to play sport.” <p>From Extreme to Mainstream</p> <ul style="list-style-type: none"> • Lifestyle, adventure and alternative sports (such as mountain bike riding, skateboarding, rock climbing, etc) are increasing in popularity, particularly with younger people. • There is a “strong lifestyle element and participants often obtain cultural self-identity and self-expression through these sports”. • These sports may involve a sense of danger or thrill seeking and generally require participants to develop complex and advanced skills. • These sports are heavily promoted online via YouTube, Facebook, Twitter and other forms of social media, and there is strong demand for watching such sports on TV and on the internet. <p>More than Sport</p> <ul style="list-style-type: none"> • There is increasing recognition that sport can provide a range of benefits such as improved physical and mental health, lower rates of obesity, lower levels of chronic illness, improved social inclusion, reduced crime rates, positive relationships with other countries. <p>Everybody’s Game</p> <ul style="list-style-type: none"> • There is a need to provide appropriate sporting opportunities for all sectors of society including older adults and different cultural groups. <p>New Wealth, New Talent</p> <ul style="list-style-type: none"> • The growth of population and income levels in Asia may create stronger competition in the sports arena as skill levels of athletes improves due to much higher levels of investment in sporting outcomes, but at the |

same time provide business opportunities for Australia in relation to sports related television, tourism, equipment, services and events.

Tracksuits to Business Suits

- Sport has become increasingly commercialised with some elite athletes earning high wages for playing, in addition to very attractive sponsorship deals.
- Sports that offer large financial returns to players may draw these players away from other sports with less attractive conditions.
- In time, due to market pressures, many community-based sports associations or clubs may be replaced by organisations that operate more like the private sector, i.e. with corporate structures and more formal governance systems.
- The cost of participating in sport continues to rise and is a barrier to participation for many people.

Source:

http://www.ausport.gov.au/_data/assets/pdf_file/0019/523450/The_Future_of_Australian_Sport_-_Full_Report.pdf

10.2 Dunolly Demographics

Demographic data provides information which can be used by organisations to understand the current make-up of the community. Potential markets can be determined by examining the number of people in specific age groups. Other details such as household income may help decision making in terms of setting fees and languages spoken at home may indicate a need to have information translated into other languages for example.

A brief summary of the demographic make-up of Dunolly follows¹⁰.

Population and Age

At the time of the 2016 Census, Dunolly comprised of 893 people – 51.5% males and 48.5% females, although the catchment is likely to be much bigger. The median age is 57 (compared with a median age of 37 for both Victoria and Australia).

There are 223 families in Dunolly with an average of 1.6 children per family. Compared with Victorian figures, Dunolly has a significantly lower percentage of people aged between 20-39 years of age (2.1% compared with 6.8%) and significantly higher percentage of people aged 55-59 years of age (10.5% compared with 6.0% in Victoria). From age 59 through to 79 Dunolly has 5% more people than the statistical Victorian average. Children are generally within 1-2% points of the Victorian average however.

Birthplace and Languages Spoken

The majority of residents were born in Australia (75.8% compared with the national figure of 66.7% and a state figure of 64.9%), with a further 6.9% of residents born in England, 1.2% in New Zealand, 1% in the Netherlands, 0.9% in Germany, and 0.8% in Scotland.

The majority of residents only speak English at home (88.7%). Of those who speak languages other than English at home, the most common languages are Tagalog (0.4%), German (0.3%), Dutch (0.3%) Finnish (0.3%) and Greek (0.3%).

Employment and Income

24.3 % of people over 15 years of age in Dunolly carried out voluntary work for an organisation in the last 12 months, compared with 19.2% for Victoria.

256 people were in the labour force at the time of the 2016 ABS Census. 45.3% of these people worked full-time; 36.3% worked part-time; and 13.7% were unemployed. Compared with Victorian statistics, there are significantly less people working full-time, more working part-time in Dunolly and more people unemployed.

Key employment industry sectors are: Other Social Assistance Services (7.0%), Supermarket and Grocery Stores (6.3%), Primary Education (6.3%), Hospitals (6.3%) and Local Government Administration (5.1%).

¹⁰ Australian Bureau of Statistics. 2011 QuickStats. Dunolly (L – Urban Centres and Localities). Website: http://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/SSC20807 (Viewed 8 February 2019)

The highest category of occupational types in 2016 are Labourers 22.4%, Community and Personal Service Workers 14.2% compared to (9% and 10.6% respectively) in Victoria overall, followed by Sales Workers 12.8%, Technicians and Trades Workers 12.3%, and Managers 11.0%.

The median weekly household income is \$626 compared with the Victorian median household income of \$1,419.

Households

Of the families in Dunolly in 2016, 24.3% were couple families with children, 52.8% were couple families without children and 20.6% were one parent families. Lone parent families in Dunolly at the same time comprised 22.2% male single parents and 77.8% were female single parents, compared with 17.8% and 82.2% averages in Victoria respectively.

Home Ownership

In Dunolly a far greater percentage of residents own their home outright (48%) or owned with a mortgage (26.3%) compared with the state average of 32.3% and 35.3%. There is also a lower percentage of homes rented in Dunolly (18.2% compared with 28.7% for Victoria).

For those paying off homes, the median home loan repayment in Dunolly is \$ 794 per month, compared with \$ 1,728 for Victoria overall, and for those who are renting homes, the median weekly rental amount is \$ 153 compared with the Victorian median of \$ 325.

Transportation

An average 41.1% of occupied private dwellings had one registered motor vehicle garaged or parked at their address in 2016, 30.8% had two registered motor vehicles and 16.7% had three or more registered motor vehicles.

Future Growth

In 2016 Dunolly's population had grown by 225 people since the 1996 census ten years earlier, which, at the time, had recorded a 5% drop in population. This represents growth of 33% in 10 years, a promising figure for the future of the town.

10.3 Benchmarking

Community hubs or multi-purpose buildings have been developed in a number of rural Victorian towns in recent years. Some of these facilities have been developed at Recreation Reserves, whilst others have been developed in a central location in the middle of a town. The following table provides an overview of several community centres or hubs that have been developed recently, including what has worked well and where some of the challenges have occurred:

| Details | Rupanyup | Quantong |
|---|--|---|
| Name of facility | Rupanyup Community Centre | Quantong Recreation Reserve |
| Year of construction | Completed 2010 | Completed 2012 |
| Town | Rupanyup | Quantong |
| Municipality | Yarriambiack Shire | Horsham Rural City |
| Size of building (m2) | 47 m frontage x 14.816 m wide | |
| Components (spaces, rooms, etc) | 2 change rooms Office Function room Time keepers box Kitchen First Aid room Store room Umpires Room | Function room 2 change rooms small meeting room kitchen netball change rooms public toilets |
| User groups – permanent (e.g. football, netball) | Rupanyup Football Netball Club Rupanyup Cricket Club Community Centre Committee | Norajuha/Quantong Football Netball Club Quantong Tennis Club Quantong Cricket Club Quantong Fire Brigade |
| User groups – casual (e.g. parties, conferences, etc) | Fitness group, kinder gym, most community functions, Council meetings, Birchip Cropping Group, Graincorp, Rabo Bank, Bendigo Bank, Weddings, 21 st and other birthday parties | Weddings, Private Functions |
| Governance (e.g. Committee of Management, Incorporated body) | Incorporated body | Quantong Recreation Reserve Board of Management |
| Day to day management responsibility (Committee of Management, council, paid employee) | Person employed on a casual basis by the Community Centre Committee | Quantong Recreation Reserve Board of Management |
| Features that work well | Sound system, projector – it is set up as a conference centre | Kitchen. Facility as a whole, works really well Size of function room |
| Features that you would do differently if you were to build again | Incorporate a large office space so that a business could possibly run from the facility, therefore ensuring that there is always someone on site. | More storage |

| Details | Rupanyup | Quantong |
|--|---|---|
| | Space for memorabilia or TV system to display a loop of all club memorabilia | |
| Cost to construct | Budget \$600,000 Actual \$720,000 (2010) | Not known. \$800K to \$900K (2012). |
| Source of capital funding (what amount from State Govt, LGA, local user groups) | In-kind actual - \$96,408 (demolition, site prep, concreting, carpentry) Bendigo Community Bank State Government – drought relief funding Federal Government/Local Government Local user groups | State Government Local Government User Groups – \$200,000 |
| Cost to operate annually (utilities – electricity, gas, water, insurance) | Approximately - \$12,000 per annum | Unknown – but is split across user groups |
| Hire fees for users | Rupanyup charges \$250 for functions e.g. weddings and business hire for training, seminars and expos. It charges \$50 for meetings. | \$330 including cleaning |
| Number of private functions annually | Approximately 10 – 15 per year | 25+ private functions |
| Other comments | Issue surrounding cost of ongoing maintenance/running cost | |



Figure 1: Rupanyup Community Centre at the Recreation Reserve

Communityvibe, in partnership with Plans for People, has been involved in the planning of numerous multi-purpose and recreation reserve facility upgrades in the past year. Information from these projects can be used to assist with the identification of potential suitable facility layouts, construction costs and operational costs. An overview of some of these projects, which have not yet been constructed, are as follows:

| Facility | Proposal | Estimated Cost | Comments |
|---|---|---|---|
| Cameron Oval, Laharum (pop: 210) | Development of a separate change facility and a separate social facility. | Change room: building alone is \$547,000 but with power and sewerage upgrade, etc is \$795,000. Social room: building alone is: \$770,000, but with car parking, authority charges, etc is \$860,000. Project not yet gone to tender. | Change facility to incorporate: home and away change rooms, netball change rooms, umpire change room, trainer's / first aid room, office, accessible toilet and storage space. Social room to incorporate: function space for 150, meeting room for 20, kitchen, kiosk, bar, cool room, public toilets, storage space. User groups: football, netball, cricket, tennis, community. |
| Balmoral Recreation Reserve (pop: 328) | Development of a new community hub at the recreation reserve (utilising some of the existing building) potentially in two stages. | Social room: \$544,020 Change facilities: \$327,990 Construction costs are based on a very basic standard of building. Project not yet gone to tender. | Social room to incorporate: netball change, toilets, accessible toilet, function / social space for 150-200, kitchen, bar, stadium viewing and time keeper's box. Change room to incorporate: home and away change, umpire change, first aid room, office and store. Football / Netball Club has amalgamated with nearby Harrow and use the Balmoral Ground once per month for football matches. User groups: football, netball, cricket, tennis, show society, community. |

| Facility | Proposal | Estimated Cost | Comments |
|--|--|---|--|
| North Park Recreation Reserve, Stawell (pop: 6,100) | Development of a new community hub at the Recreation Reserve | \$2 million with all building costs and professional fees. Building alone is \$1.6m. Project not yet gone to tender. | Facility to include: function room for 200, meeting room for 25, canteen, bar, kitchen, first aid rooms, store rooms, sports change rooms, training rooms, umpires change room and scorer's room. User groups: Football, netball, cricket, athletics, little athletics, fire brigade, schools, community. |

10.4 Support Letters



MDHS
Inspiring Health

MARYBOROUGH CAMPUS
(03) 5461 0333

AVOCA CAMPUS
(03) 5465 1202

DUNOLLY CAMPUS
(03) 5468 2900

WWW.MDHS.VIC.GOV.AU

Our Ref: TW/tc

1 August, 2020

To whom it may concern,

I writing in support of the proposed Deledio Reserve with a new multi-purpose facility. This project would not only benefit our organisation of Maryborough District Health service in response to providing alternative spaces to support local residents in physical activity, but would also promote the key message of inspiring a healthy community.

Having the ability to provide an outdoor space to promote and engage with physical activity for local community members will assure better overall health outcomes and also community engagement in their own health, such as walking groups and exercise groups.

This type of facility will draw not only local Dunolly residents but others from close neighbouring areas to support health exercises options. MDHS would be able to promote local activities, support services and referral pathways our services further aiding in supporting the key message of inspiring a health community.

Please contact me if you require further information regarding this correspondence via Tara Cramer (tcramer@mdhs.vic.gov.au or 54610301)

Yours sincerely

Terry Welch
Chief Executive Officer



PO Box 114
Dunolly 3472

13 August 2020

To whom it may concern,

A new facility at Deledio Reserve would greatly benefit Dunolly Football Netball Club by providing larger club rooms including the benefit of much needed female change room facilities to accommodate our growing number of female sports people which currently makes up approximately half of our junior football teams with an outlook for the opportunity to gain an all-girls junior team in the near future. Our netballers will benefit from larger change room facilities and the ability to be more involved with the football side of the Club with many of our younger female juniors playing in both our netball and football teams.

Our Club will benefit from a facility that will give us space to hold functions and fundraisers which will help keep our players in our community and the opportunity to involve more volunteers and give our Club a great opportunity to grow as one.

The Club would love to have the ability to hold our social functions in our own facility rather than having to travel elsewhere for function space. These functions are senior, junior and family based providing a safe environment within our community to encourage local involvement. The Club holds monthly fundraisers and with our numbers growing the current facilities are unable to accommodate these team building activities.

A new facility will attract people from neighbouring towns to Dunolly to participate in sport as players and as spectators. As a winter sport there isn't much shelter on wet days except to hide in our cars. The new facility would give supporters the opportunity to cheer on our teams as one out of the inclement weather.

This Club is part of a tight community who share resources and encourage community wellbeing and involvement. These new facilities will help encompass all our community groups to work together for our town and ensure the longevity and development of our future stars.

Yours sincerely

Sam Wakeman
Secretary
Dunolly Football Netball Club



Laanecoorie – Dunolly Cricket Club

Incorporation number A0002567C

8 Bristol Crt Maryborough 3465

ABN 41 433 090

To Whom It May Concern

The Laanecoorie-Dunolly Cricket Club supports the Committee of Management proposal to construct a new Multi Purpose Community Facility at Deledio Park , our home base .

The current facilities are well below standard compared to other local district clubs and we believe our club will benefit greatly from new facilities .

The proposed site for the new building between the two ovals will greatly improve change room access for our players and provide shade for our spectators during the long hot summer months. R .L Williams oval was created 20 years ago at the park but has never had change rooms / facilities adjacent to the oval .

In keeping with state & national trends we have seen our female playing numbers increase over the past few seasons . Female friendly change rooms will be of benefit and will encourage increased female participation and we hope this may lead to the creation of our own female teams in the future.

At present we are unable to hold gatherings of any significant size and a larger space coupled with improved kitchen & bar will give us the flexibility to hold fundraisers & functions etc at our home facilities instead of using venues in outlying towns.

We believe up to date modern facilities would be a big benefit in attracting prospective junior & senior players & would also be a boost for retaining cricketers at our club.

Regards

Ralph Williams

President , Laanecoorie-Dunolly Cricket Club

0427374309

laanedunollycc@gmail.com

8.9 PLAY SPACE STRATEGY

Author: Recreation Coordinator

Responsible Officer: General Manager Community Wellbeing

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

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RECOMMENDATION

That Council endorses a financial commitment of \$39,375.00 and an in-kind commitment of \$5,625.00 to support the development of a Play Space Strategy

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LEGISLATION AND POLICY CONTEXT

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FINANCIAL & RESOURCE IMPLICATIONS

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Central Goldfields Shire Council Priority Projects Plan



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Acknowledgement of Traditional Owners

Central Goldfields Shire Council acknowledges the ancestors and descendants of the Dja Dja Wurrung.

We acknowledge that their forebears are the Traditional Owners of the area we are on and have been for many thousands of years.

The Djaara have performed age-old ceremonies of celebration, initiation and renewal.

We acknowledge their living culture and their unique role in the life of this region.



MAYOR'S INVITATION

**“In 2031, we are an inspiring, thriving and prosperous community of choice.”
What an exciting future vision opening statement our community has set.**



As a Council we are passionately committed to leading the change that makes this exciting vision a reality. We have a Council Plan with a focus on sustainable growth. Our Shire sits between the two fastest growing regional cities in Australia and we have a population growth corridor between Ballarat and Maryborough supported by passenger rail.

We are located in the centre of the magnificent landscape of the central Victorian Goldfields World Heritage Listing Bid.

To reach our full potential we need investment to lead the change that will give all our residents the prosperity, opportunity and services they deserve.

Our unique and beautiful built heritage comes at a high cost which is an immense burden on a small council. These buildings however, are not only our treasure, but are for sharing with visitors from the wider community and the world.

We need to develop and enhance our sporting areas in Maryborough and Dunolly and create trails and open spaces to provide for fun, recreation, enjoyment and better health outcomes for residents and visitors including youth.

Small town sewerage for Talbot is critical to develop the potential of the Ballarat-Maryborough growth corridor.

We need to create a breathtaking visitor experience based on our gold legacy, beautify our Maryborough civic precincts, and consolidate Maryborough's role as a major regional centre.

Investment in Central Goldfields Shire projects unlocks the future we need and must deliver.

Chris Meddows-Taylor
Mayor, Central Goldfields Shire

OUR PEOPLE AND PLACE

Central Goldfields Shire – Victoria’s best kept secret

Maryborough is the Shire’s major business centre and also functions as a major health and retail centre for surrounding regional towns including Castlemaine, St Arnaud and Avoca.

The Shire’s rich history began with Traditional Owners and has been enriched by migration during Victoria’s gold rush era, and all of the Shire’s townships feature iconic heritage architecture and streetscapes.

Central Goldfields Shire features many advantages including its liveability, manufacturing, agriculture, health, education, tourism and natural environment. It is home to the Maryborough Aerodrome and has access to passenger rail and freight as well as state-wide road connectivity.

Residents have access to affordable housing, schools, recreation facilities and parks and gardens. The Shire boasts a caring and friendly culture that values community leadership with a strong focus on volunteering and inclusiveness.

Central Goldfields Community Vision 2031

Through further investment and working closely with community leaders, we aim to capture key opportunities for sustainable growth towards realisation of the ten-year Community Vision:

“In 2031, we are an inspiring, thriving and prosperous community of choice, we’ve taken bold steps towards growing our economy and our community is full of optimism and opportunities.
















We are kind, connected and inclusive and we nurture creativity, leadership and innovation.

We value and invest in our young people and our health and wellbeing is high.

We live sustainably, cherish and protect our environment and heritage and we have access to outstanding jobs, education, health, community services, infrastructure, and affordable housing”.



Located at the geographic heart of Victoria, Central Goldfields Shire is home to:

-  **13,000** people
-  **5** kindergartens
-  **1** aerodrome
-  **6** primary schools
-  **Rail** – passenger and freight
-  **2** high schools
-  **35** park, gardens and playgrounds
-  **2** hospitals
-  **14.4** GPs and **5** GP clinics
-  **4** major supermarkets
-  **1** regional retail centre
-  **5** major industries
-  **1** state forest
-  **4** creeks
-  **4** reservoirs



OUR STRATEGIC PLANNING FRAMEWORK

An ambitious rural Council ready to implement on significant strategic planning

In leading change, we're proud to be guided by a robust strategic planning framework developed with extensive community input. See Appendix One for more information about our Strategic Planning Framework (page 34).

Central to this framework is the Central Goldfields Community Vision 2031 which outlines twelve strategic priorities for the future of the Shire. These strategic priorities are captured and expanded on through the Central Goldfields Shire Council Plan 2021–2025 which is the delivery mechanism for the Vision:



Our community's wellbeing

1. Strengthen and build inclusion and community and intergenerational connections
2. Nurture and celebrate creativity
3. Support positive life journey development for all residents
4. Encourage, support and facilitate healthy and safe communities
5. Maximise volunteer efforts
6. Value, celebrate and actively engage First Nations culture and people

Our growing economy

7. Retain, grow and attract our population
8. Capitalise on tourism activities
9. Support existing and new and emerging business and industry
10. Develop a skilled and diverse workforce
11. Strengthen digital infrastructure and capability



Our spaces and places

12. Provide engaging public spaces
13. Provide infrastructure to meet community need
14. Value and care for our heritage and cultural assets
15. Manage and reduce and reuse waste
16. Care for the natural environment and take action on climate change



Leading change

17. Actively engage, inform and build the leadership capacity of community members and organisations
18. Provide financial sustainability and good governance
19. Provide a safe, inclusive and supportive workplace
20. Advocate and partner on matters of community importance



OUR PRIORITY PROJECTS

Lead change through enhancing existing assets and strengthening the role of the Shire in the region

LEAD SUSTAINABLE GROWTH

- Industrial Employment Precinct
- Strengthen Central Maryborough
- Talbot Futures

FACILITATE REGIONAL TOURISM OPPORTUNITIES

- Central Goldfields Art Gallery
- Castlemaine – Maryborough Trail
- Events Prospectus – A Considered Approach to Events Planning
- Maryborough Railway Station Activation – Stage 3

SUPPORT AN ACTIVE AND HEALTHY COMMUNITY

- Deledio Recreation Reserve, Dunolly
- Maryborough Outdoor Pool
- Netball Activation Initiative
- Enhance our Active Transport Network
- Princes Park Grandstand

PRESERVE OUR HERITAGE BUILDINGS

- Princes Park Grandstand
- Town Hall Restoration Package



INDUSTRIAL EMPLOYMENT PRECINCT

Lead sustainable growth

The ask

Funding to support the delivery of a small lot industrial precinct in the Shire including detailed design work, a development plan, subdivision, site clean-up and infrastructure provision

\$2,000,000 – \$3,000,000

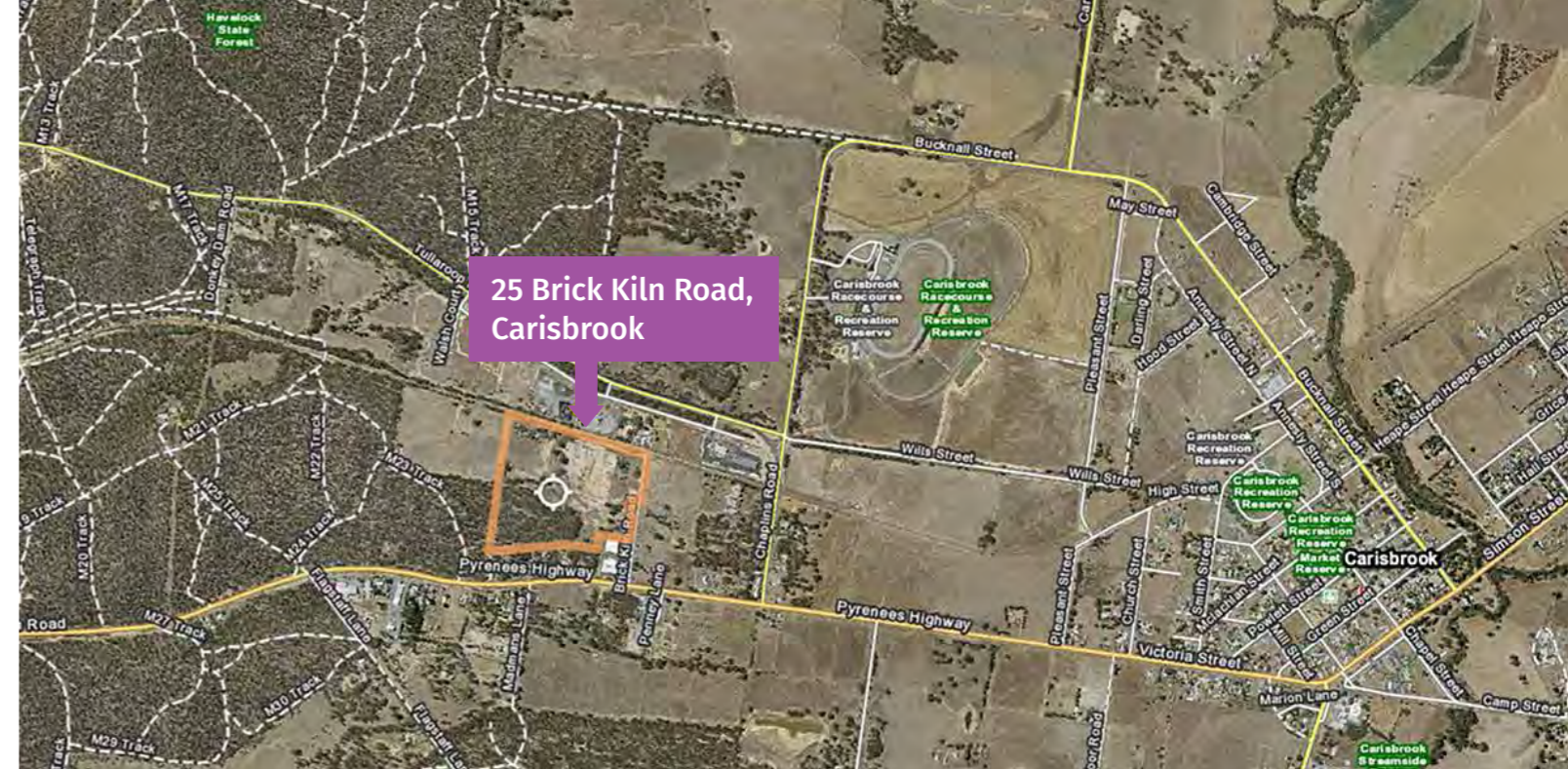
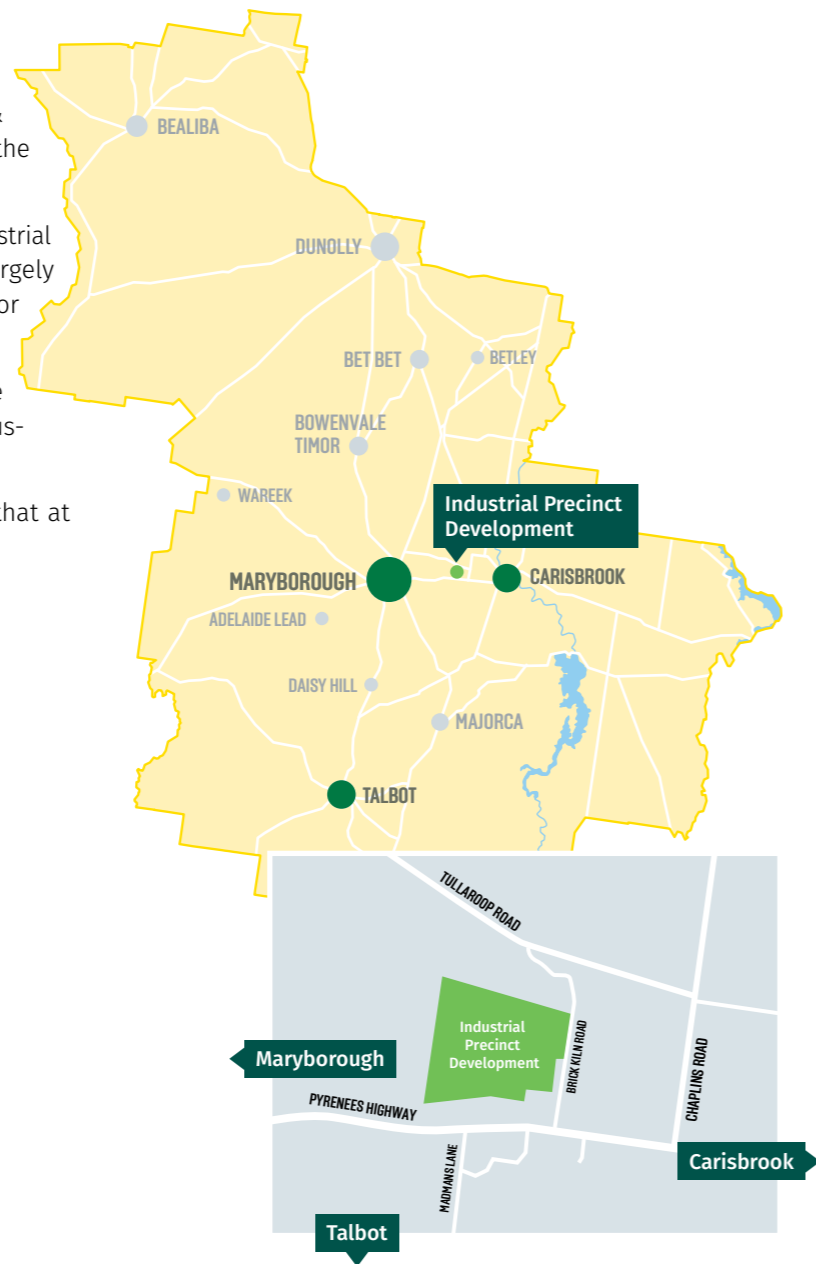
The brief

The recently adopted Industrial Land Supply & Demand Assessment and Strategy has identified the need for small lot industrial sites.

A large (18 hectare) Council-owned site zoned Industrial 1 is available for this use. The land is level and largely cleared and only a small portion of it is needed for future use by Council.

A Development Plan and subdivision of the site would provide 7–10 years supply of small lot industrial development.

Based on this supply scenario, it is estimated that at least 300 ongoing local jobs would be created.



The benefits

- ✓ Council owned land enables rapid implementation in a context where land fragmentation and a lack of local industrial developers has constrained supply of sites of this type
- ✓ An adjacent factory site has been bought by a business that seeks additional land for operations and future expansion
- ✓ The precinct meets an identified need for small industrial lots and creates 7–10 years of supply enabling more than \$2.2 million in annual industrial building approvals
- ✓ Establishes an employment precinct close to Maryborough and the future growth areas of Carisbrook and Talbot
- ✓ Supports the growth of small local businesses that underpin supply chains in goods, maintenance and other services and which are integral to the local economic ecosystem

Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Support existing and new and emerging business and industry
 - Develop a skilled and diverse workforce
- Industrial Land Supply & Demand Assessment and Strategy

Delivery schedule

- ✓ Emerging priority – Completed
- ✓ Feasibility study – Completed
- ✓ Business case – 2022
- Detailed planning – 2023
- Shovel ready / Implementation – 2024

CENTRAL MARYBOROUGH DEVELOPMENT

Lead sustainable growth

The ask

Funding to support place making activities in the centre of Maryborough including detailed design and implementation of key upgrades

\$3,000,000 (Stage 1 funding)

The brief

Significant public sector investment is revitalising key civic anchor sites around central Maryborough. Integrating this precinct through public realm improvements will facilitate a sense of place and stimulate private sector investment in the retail, tourism, hospitality and services sectors.

The fine heritage architecture of the Post Office, Supreme Court and Town Hall buildings create a space that can be re-imagined as a civic square or open plaza in the European tradition.

Integrated urban infrastructure treatments will invite pedestrians to explore the nearby Central Goldfields Art Gallery and the High Street retail area as well as provide a strong connection to the Hospital precinct.



Further staged works along the Nolan Street spine will draw visitors from the newly activated Maryborough Railway Station into this civic and retail area, integrating the Resource Centre, Phillips Gardens and Paramount Theatre area into a unified town core.

A pathway connection could also be installed between Princes Park and the unified town core to integrate this highly valued recreational space.

The benefits

- ✓ Establishes a cohesive vision and long-term view in which government investment in the public realm stimulates private sector investment in the retail, tourism, hospitality and services sectors
- ✓ Leverages off major projects already underway around central Maryborough and regional initiatives such as the evolving World Heritage recognition of the Central Victorian Goldfields
- ✓ Links key historical sites and facilitates activation of the public realm through supporting foot traffic and visitor 'stickiness' (local spending) through differentiating the centre of Maryborough from generic city/suburban/mall spaces and online retail
- ✓ Walkability of central Maryborough encourages inner-town residential renewal and diversification in a context of limited land supply and changing demographics



Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Provide engaging public spaces
 - Provide infrastructure to meet community need
- Economic Development Strategy 2020–2025
- Tourism and Events Strategy 2020–2025
- Maryborough Retail Recovery Program

Delivery schedule

- ✓ Emerging priority – Completed
- ✓ Feasibility study – Completed
- ✓ Business case – Completed
- Detailed planning – 2022
- Shovel ready / Implementation – 2024

TALBOT FUTURES

Facilitate sustainable growth

The ask

Detailed design and costings for a sewerage system to connect Talbot to a reticulated sewerage system and Planning Scheme Amendment to implement a Structure Plan to plan for future land use, population and housing growth

\$10,000,000 - \$12,000,000



The brief

The charming village of Talbot is well placed to accommodate some of the renewed regional growth, and to take advantage of economic opportunities, but is currently constrained by a lack of wastewater infrastructure.

Talbot is strategically located between Maryborough and Ballarat, with an upgraded train station, a famous farmers' market and intact goldrush heritage to offer. A process to develop a town structure plan that ties in with a sewerage service area is currently under development. Up-to-date costings for the sewerage scheme are also being developed, which will lead to a 'shovel ready' project for delivering the infrastructure.

Funding the installation of a modern sewerage system would enable growth while improving the quality of life for existing residents, and allow local businesses to expand in servicing a growing population.



The benefits

- ✓ Provision of sewerage infrastructure will ensure the safety and health of Talbot residents and deliver much needed population and economic growth for the township
- ✓ An integrated planning approach in consultations with residents and other stakeholders is already underway, with a priority of retaining the charm and heritage character that is valued by the Talbot community
- ✓ Talbot can play a growing role as a 'village-sized' community within the Ballarat to Maryborough corridor that already includes Creswick and Clunes

Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Complete planning for a wastewater scheme for Talbot township.
 - Ensure sufficient land is zoned to accommodate residential growth.
- Population, Housing and Residential Strategy 2020
- Economic Development Strategy 2020–2025

Delivery schedule

- ✓ Emerging priority – Completed
- ✓ Structure plan – Funded
- ✓ Business case – Funded
- Detailed design – 2023
- Shovel ready / Implementation – 2024

CENTRAL GOLDFIELDS ART GALLERY

Facilitate regional tourism opportunities

The ask

Funding for stage 2&3 of the Indigenous Interpretive Garden adjacent to the Central Goldfields Art Gallery including detailed design and construction

\$300,000

The brief

In partnership with the Dja Dja Wurrung Clans Aboriginal Corporation (DDWCAC), Council has designed an Indigenous Interpretive Garden as part of the Central Goldfields Art Gallery revitalisation project.

Through the design process, opportunities beyond the original scope were identified for Dja Dja Wurrung culture to be better recognised and shared with the community. These design recommendations have been developed into Stage 2&3 concept plans by Landscape Architect 3Acres.

Referencing the Aboriginal Rock Wells (found in the Shire), traditional fire practices (that juxtapose the adjacent 1861 fire station) and utilising Indigenous plantings, phase 2&3 links strongly to regional and state tourism and economic strategies, as well as those closer to home.



The benefits

- ✔ Opportunity for Dja Dja Wurrung culture to be recognised and shared with the local and regional community to enhance well-being and encourage greater respect and reconciliation as detailed in the Dja Dja Wurrung Country Plan, Dhelkunya Dja 2014–2034
- ✔ Opportunity to leverage from Bendigo and Ballarat’s existing assets and experiences, including the UNESCO City and Region of Gastronomy and the UNESCO City of Creativity
- ✔ Development of arts and culture experiences which celebrate and promote Dja Dja Wurrung culture
- ✔ Opportunity for Central Goldfields Shire Council to demonstrate leadership through investing in and actively valuing and celebrating First People’s culture and people



Community leadership

Designs were developed through an Indigenist Wartaka process to ensure Dja Dja Wurrung people led the development of the story and representation of cultural themes embedded within the design. The workshops focused on creating space for storytelling, conceptual mapping and also visioning to ensure the integral values of respect, recognition and reconciliation. This process was facilitated by the Dja Dja Wurrung Clans Aboriginal Corporation (DDWCAC) and supported by Landscape Architects, 3Acres.

Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Nurture and celebrate creativity
 - Value, celebrate and actively engage First Nations culture and people
 - Capitalise on tourism activities
- Tourism and Events Strategy 2020–2025
- Economic Development Strategy 2020–2025
- Goldfields Villages Destination Management Plan
- Victoria State Government – Visitor Economy Recovery and Reform Plan
- Dja Dja Wurrung Country Plan, Dhelkunya Dja 2014–2034

Delivery schedule

- ✔ Emerging priority – Completed
- ✔ Feasibility study – Completed
- ✔ Business case – Completed
- Detailed planning – 2022
- Shovel ready / Implementation – 3 months post funding allocation

CASTLEMAINE – MARYBOROUGH TRAIL

Walking and Cycling Infrastructure

The ask

Funding for a feasibility study to progress the development of the Castlemaine – Maryborough Trail
\$150,000

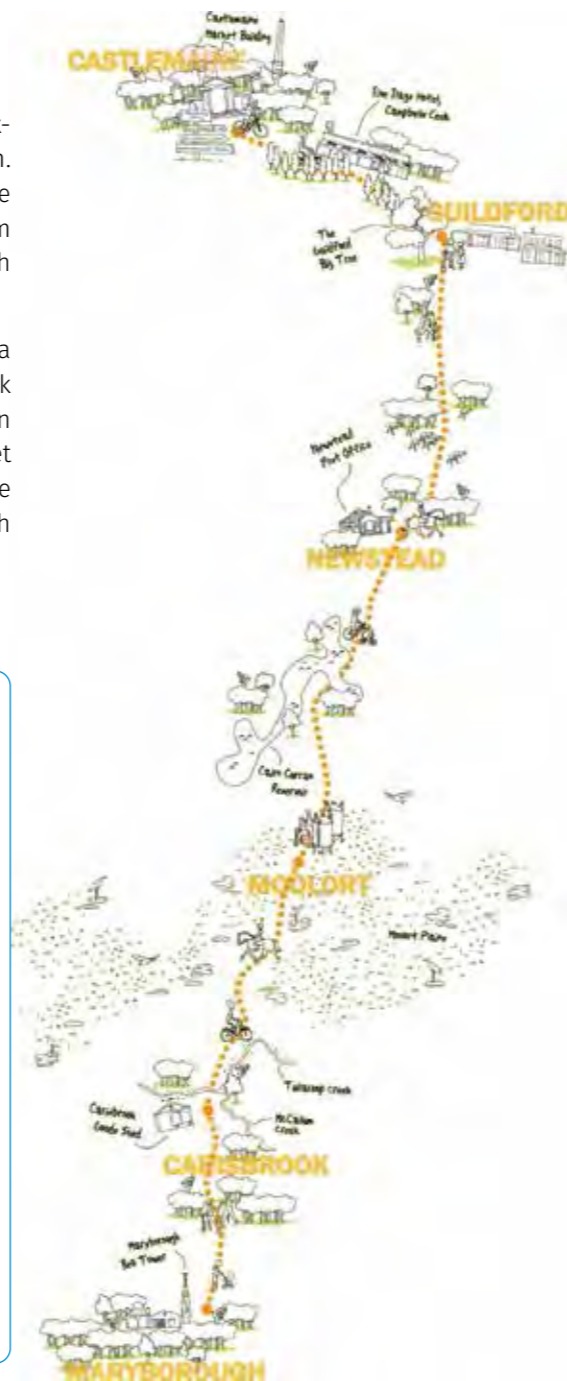
The brief

Central Goldfields Shire Council has partnered with Mount Alexander Shire Council to support local community association, Castlemaine – Maryborough Rail Trail Inc. in seeking funding to prepare a detailed feasibility study regarding the development of a 55km shared-use trail on the disused rail corridor between Maryborough and Castlemaine.

The proposed trail would connect Maryborough to Castlemaine via Carisbrook, promoting active transport across communities and link key attractions in the region – including the beautiful central Victorian landscapes and rich Aboriginal history – with the large tourism market in Melbourne. A rail head at each end of the trail will further showcase the heart of the goldfields region and connect a new audience with the Maryborough Railway Station.

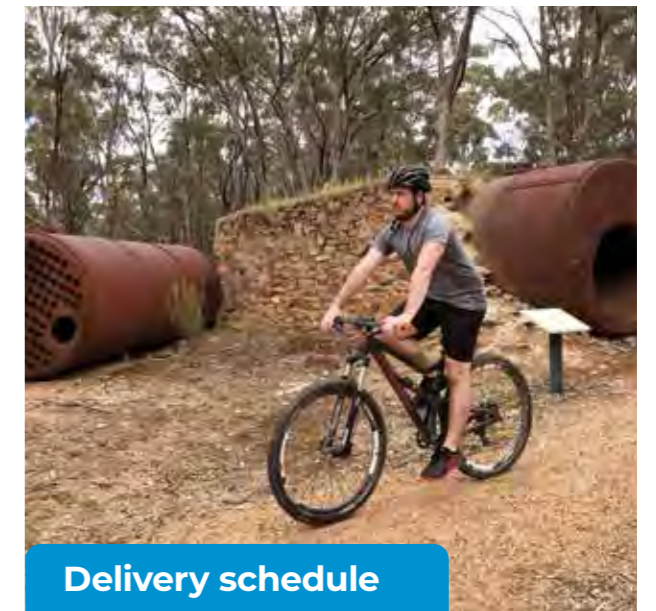
The benefits

- ✓ A healthier, better-connected community, creating opportunities for active travel and an attractive recreation site for people of all ages and abilities
- ✓ Identification of features and histories which will underpin a trail of national significance in the heart of Goldfields country
- ✓ Sharing of stories and features through a network of destinations to create a powerful attraction for visitors seeking outstanding epicurean, cultural and nature-based experiences
- ✓ Protection of native flora and fauna through thoughtful design while creating maximum impact for visitors seeking to experience the natural beauty of the central Victorian landscape, wildlife and wildflowers



Community leadership

The project is led by Castlemaine – Maryborough Rail Trail Inc. (CMRT), a community-based incorporated association. The organisation has attracted over 4000 supporters, largely from local residents of Central Goldfields and Mount Alexander Shires (since its inception in 2019). CMRT members and supporters share a common passion for bringing life back to the disused rail corridor through re-purposing it as a rail trail for cyclists, walkers and horse riders. By realising this site as a valuable community asset, the trail will also be a valuable drawcard for tourists.



Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021 – 2025
 - Provide infrastructure to meet community need
 - Actively engage, inform and build the leadership capacity of community members and organisations
- Municipal Health and Well Being Plan 2021 – 2025
- Walking and cycling strategy 2017 – 2026
- Recreation and Open Space Strategy 2020 – 2029
- Tourism and Events Strategy 2020 – 2025
- Economic Development Strategy 2020 – 2025

Delivery schedule

- ✓ Emerging priority – Completed
- ✓ Feasibility study – Completed
- Business case – 2022
- Detailed planning – 2023
- Shovel ready – 2024
- Implementation – 2025

EVENTS PROSPECTUS – A CONSIDERED APPROACH TO EVENTS PLANNING

Facilitate regional tourism opportunities

The ask

Funding for the research and development of a prospectus aimed at attracting events to the Shire by showcasing facilities, market strengths and identified regional target markets

\$100,000 – \$150,000

The brief

A prospectus is required to showcase the benefits of hosting events in the Shire, with a particular focus on visitor dispersal across the region.

Bringing attention to the Shire’s existing strengths and key target markets, the document should also include tiering and funding criteria, providing readers with clear direction regarding the prioritisation of events promotion, funding and support.



The benefits

- ✓ Strengthen inclusion and community and build intergenerational connection
- ✓ Improve the perception of the Shire and strengthen the aspirational culture
- ✓ Expanded tourist activity throughout the Shire through existing and new and unique events and experiences
- ✓ Build the capability and capacity of the community to deliver strong and sustainable events
- ✓ Optimize the potential of existing events and opportunities for co-ordination and collaboration
- ✓ Identify possible new events and leverage off regional events
- ✓ Maximise economic, social and environmental outcomes
- ✓ Build visitation and investment attraction



Community leadership

Through the continued development and implementation of Council’s plans and strategies, the Central Goldfields community consistently prioritise connection, events and places for people to come together.

Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Strengthen and build inclusion and community and intergenerational connections
 - Nurture and celebrate creativity
- Health and Wellbeing Plan 2021–2025
- CGSC Tourism and Events Strategy
- CGSC Economic Development Strategy
- Central Goldfields 5-Year Events Strategy (2014)
- Goldfields Marketing Strategy
- Goldfields Villages Destination Management Plan
- Victoria State Government – Visitor Economy Recovery Reform Plan



Delivery schedule

- ✓ Emerging priority – Completed
- ✓ Feasibility study – Completed
- ✓ Business case – Completed
- Detailed planning – 2022–2023
- Shovel ready – 2023
- Implementation – 2024 and beyond

MARYBOROUGH RAILWAY STATION ACTIVATION – STAGE 3

*Immersive Interpretation Centre
telling the story of gold in Central Victoria*

Facilitate regional tourism opportunities

The ask

Funding for Stage 3 of the redevelopment of Maryborough Railway Station precinct, including detailed design and implementation of a contemporary world class immersive interpretation centre

\$3 million

The brief

An immersive contemporary interpretation of our gold-fields history presents a unique opportunity to leverage from our existing assets and interpret our unique stories and those of the wider gold rush to create a point of difference.

The opportunity is to enhance and interpret the gold story within the iconic Maryborough Railway Station precinct, transforming it into a game-changing local and visitor hub which will become a renowned centre in the region.

Council is partnering with 12 other LGAs including the City of Ballarat and the City of Greater Bendigo to achieve World Heritage Listing of the Central Victorian Goldfields. There is an opportunity to share this exciting journey and the developing Outstanding Universal Value (OUV) statement with visitors as part of the story of gold.

There is added opportunity to approach regional Traditional Owners and the Dja Dja Warrung to invite them to participate in the story telling and interpretation from their own cultural and historical perspective.

Stage 1 focussed on the relocation of the Visitor Information Centre to the Station and creating a co-working space (*Complete*)

Stage 2 includes planning and design of visitor access and movement around the complex and supporting infrastructure changes as well as contemporary immersive and virtual reality technology design, followed by the development of a gold interpretation strategy framework (*Underway*)

Stage 3 will enable the implementation of a contemporary world class immersive interpretation centre for telling the story of gold focussed on the Central Victorian gold rush and its impact on the region, Victoria and the world. It will be a massive visitor drawcard and its impact will be transformational (*This priority project*)



The benefits

- ✓ Facilitate local and regional tourism recovery and economic development
- ✓ Development of a world class interpretation centre creates a unique point of difference and attraction
- ✓ Provides a key driver for the local and regional visitor economy as a “must visit” destination
- ✓ Encourages wider and extended local regional visitation and greater spend by showcasing engaging stories of regional locations in an immersive way and boosts a recovering regional economy
- ✓ Promotes civic pride and investment attraction as this splendid heritage building is used in creative and engaging ways putting Maryborough and Central Goldfields on the map

Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Value, celebrate and actively engage First Nations culture and people
 - Capitalise on tourism opportunities
 - Value and care for our heritage and culture assets
- Central Goldfields Tourism and Events Strategy 2020–2025
- Central Goldfields Economic Development Strategy 2020–2025 – Maryborough Railway Station

Delivery schedule

- ✓ Emerging priority – Completed
- ✓ Feasibility study – Completed
- ✓ Business case – Completed
- Detailed planning – 2023
- Shovel ready / Implementation – 2024

DELEDIO RECREATION RESERVE, DUNOLLY

Support an active and healthy community

The ask

Funding for detailed design and construction costs to provide modern facilities at the recreation reserve including contemporary change facilities for players and umpires, a function space and a commercial kitchen

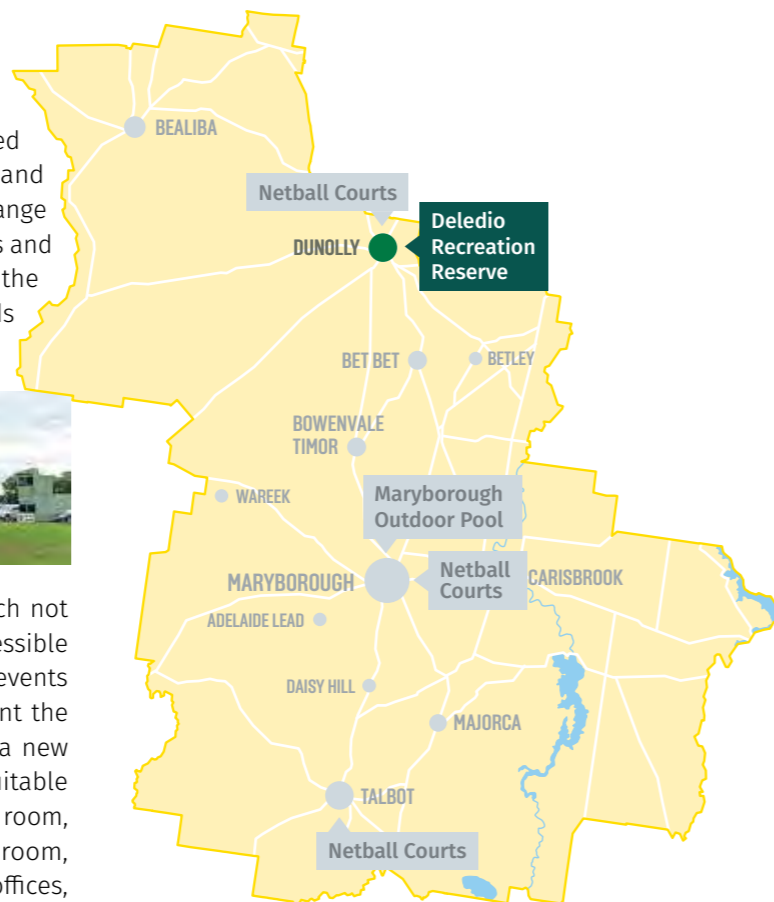
\$5,000,000

The brief

The existing club rooms are no longer fit for purpose. There is extensive termite damage, a cracked concrete slab and very poor change facilities and kitchen facilities. The building has no female change rooms and lacks disability access. Council officers and independent contractors have determined that the building is not suitable for an upgrade and needs to be replaced.



The local community envisages a complex which not only provides change facilities, but which is accessible to all and can also be used to host community events and gatherings. Through community engagement the following key components were identified for a new facility – change rooms and umpires’ rooms suitable for men and women (home and away), trainer’s room, first aid, gym, commercial kitchen, bar, social room, public toilets, technology access, storerooms, offices, memorabilia display and balcony.



Community leadership

The Dunolly Sports Committee (DSC) was established for this initiative. The DSC comprises the chair of the Deledio Recreation Reserve Committee Inc. plus representatives from the Dunolly Football Netball Club, the Laanecoorie Dunolly Cricket Club, the Dunolly Primary School, the Golden Triangle Archery Club, and the Dunolly Country Fire Authority (CFA). The DSC has been very active in contributing to the development of the concept plans. Community leaders are currently lobbying MPs to secure funding as well as leading other fund raising activities.



The benefits

- ✓ Increase in participation in sporting and active recreation for all
- ✓ Expansion of spaces and facilities to host local events, classes and activities which are accessible for all ages and abilities
- ✓ Creation of local employment through catering, personal training (12 indirect jobs) and jobs through construction (5 direct jobs)
- ✓ Change facilities that are fit for purpose and meet the requirements of the relevant State associations – AFL, Netball Victoria, Cricket Victoria
- ✓ A sporting and social community asset that is accessible to the whole community

Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Provide infrastructure to meet community need
 - Value and care for heritage and cultural assets
- Dunolly and District Community Township Plan 2030
- Central Goldfields Recreation and Open Space Strategy 2020–2029
- Deledio Recreation Reserve (Dunolly) Master Plan 2011–2020
- Deledio Reserve Multi-Purpose Facility Business Case 2020
- Deledio Pavilion Concept Plan

Delivery schedule

- ✓ Emerging priority – Completed
- ✓ Feasibility study – Completed
- ✓ Business case – Completed
- Detailed planning – 2023
- Shovel ready / Implementation – 2024

MARYBOROUGH OUTDOOR POOL

Support an active and healthy community

The ask

Funding to complete essential restoration works at the Maryborough Outdoor Pool while preserving the heritage values as outlined in the Conservation Management Plan (and subject to Heritage Victoria approval)

\$6,500,000

The brief

Maryborough Municipal Olympic Swimming Complex is a highly valued community asset, both in terms of its recreation function and its heritage values. In fact, the swimming pool is identified in the Conservation Management Plan (2018) as (H1319).

In response to the COVID-19 pandemic, Council received \$2,000,000 in stimulus funding from Heritage Victoria to conduct upgrades to the pool.

As per the Conservation Management Plan, the works to the Olympic Pool will include:

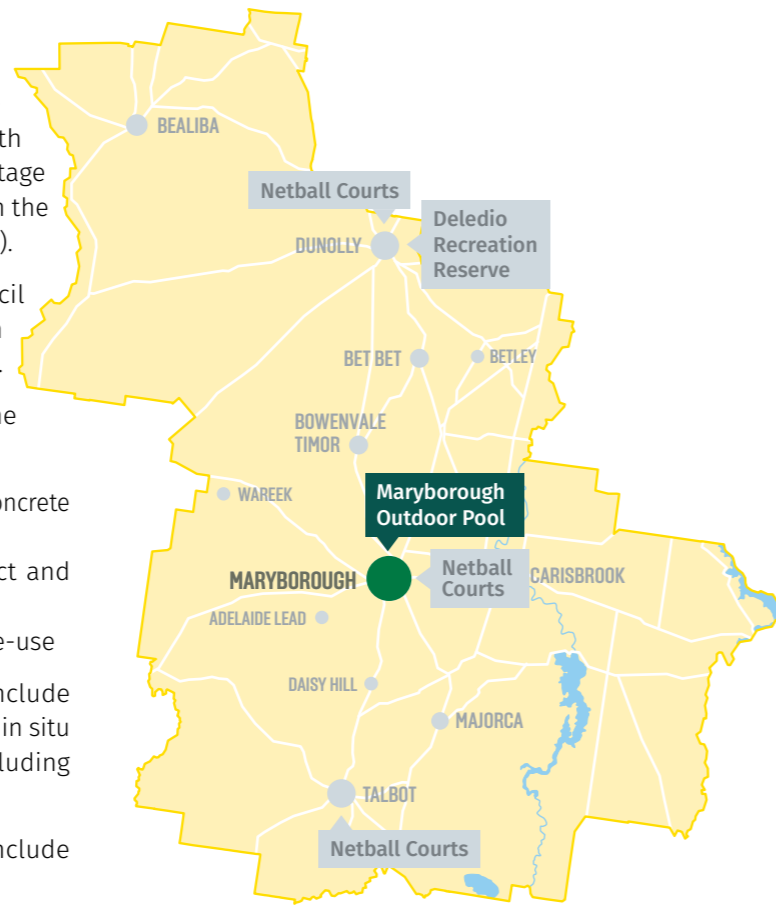
- Repair and reconstruction of reinforced in situ concrete pool basin and associated works
- Replacement of water filter, aeration, extract and balance drainage and cleaning system
- Conservation of original hexagonal tiles for re-use

The works to the Octagonal Wade Pool will include remedial repair and reconstruction of reinforced in situ concrete pool basin and associated works including conservation of hexagonal tiles.

The works to the Filter and Plant room will include rebuilding part of roof and wall.

The works to the Entrance Pavilion will include repairs to box gutter and rainwater down pipe roof plumbing system.

All works are subject to approvals under the Heritage Act 2017. The works will allow essential repairs and ensure the continued preservation of the pool complex.



Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Provide infrastructure to meet community need
 - Value and care for our heritage and cultural assets
- Active Central Goldfields: Recreation and Open Space Strategy 2020–2029
- Conservation Management Plan (2018) as (H1319)



The benefits

- ✓ A significant heritage asset restored to its former glory
- ✓ A safe and pleasant space for the community to enjoy during the summer months
- ✓ A regional heritage asset that attracts swimming events and carnivals



Delivery schedule

- ✓ Emerging priority – Not applicable
- ✓ Feasibility study – Completed
- ✓ Business case – Not applicable
- Detailed planning – 2023
- Shovel ready / Implementation – 2024 and beyond

NETBALL ACTIVATION INITIATIVE

Support an active and healthy community

The ask

Funding for detailed design and construction of courts and facilities

\$2,000,000

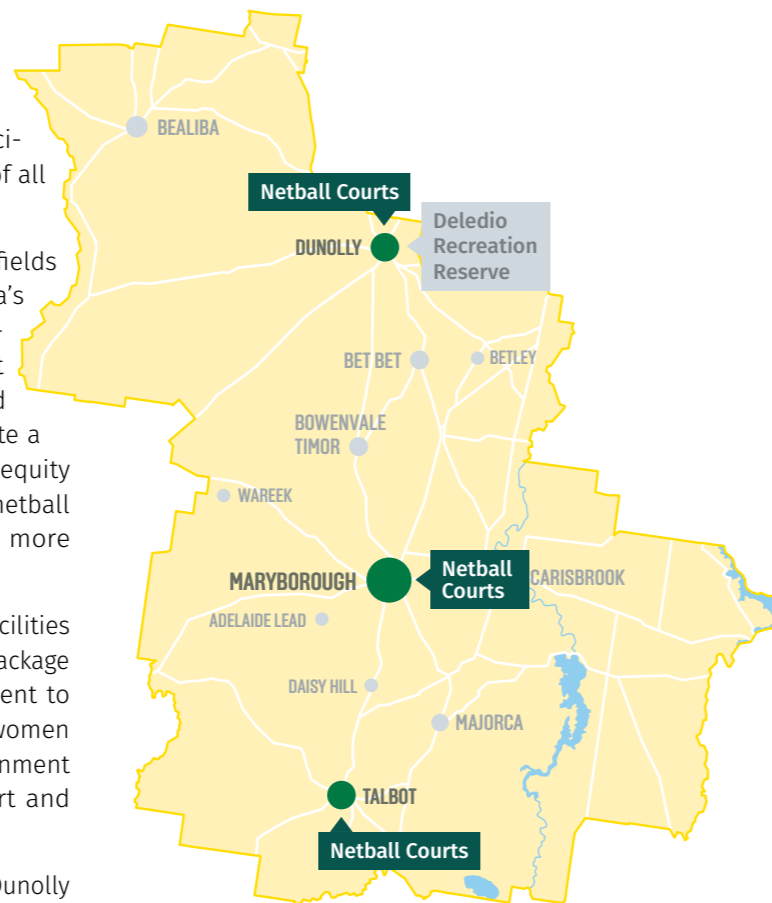
The brief

Netball courts are a major investment and an important community asset that support participation in physical activity for women and girls of all ages, and in some cases, males as well.

The netball courts and facilities in Central Goldfields are non-compliant across all of Netball Victoria's requirements and standards. Also, the accompanying change facilities require upgrades to support safe and accessible change places for women and girls. There is an increasing need to demonstrate a sustained commitment and approach to gender equity and equality across all sports, and given that netball is predominately a female sport, this is even more important.

Whilst upgrading courts and the accompanying facilities – as a package – will result in a significant cost, a package approach will demonstrate Council's commitment to gender equity, improving access to sports for women and girls, and aligning its focus with State Government priorities around female participation in sport and recreation.

Netball courts and facilities are located at Talbot, Dunolly and Maryborough in three locations – Jack Pascoe Netball Complex, JH Hedges Memorial Oval and Princes Park. The existing court at Carisbrook has been upgraded and a new show court with lights is currently under development.



The benefits

- ✓ Increased participation by women and girls in sport and recreation
- ✓ Female friendly facilities that are modern, safe and accessible
- ✓ Increased opportunities for large scale netball events, particularly at the Jack Pascoe Reserve Netball Complex

Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Provide infrastructure to meet community need
- Active Central Goldfields: Recreation and Open Space Strategy 2020–2029
- Maryborough Major Reserves Master Plans 2021 (under development)

Delivery schedule

- ✓ Emerging priority – Completed
- ✓ Feasibility study – Completed
- Business case – 2022
- Detailed planning – 2023
- Shovel ready / Implementation – 2024

ENHANCE OUR ACTIVE TRANSPORT NETWORK

Support an active and healthy community

The ask

Funding to design and construct the tracks, trails and paths network

\$500,000

The brief

Every year Council commits funding for footpaths, bike paths and shared pathways but additional funding is needed to continue a dedicated program of new pathways across our townships.

As part of the Victorian Government's Healthy Heart of Victoria initiative, Central Goldfields Shire participated in the Active Living Census in 2019. More than 1,176 responses were received providing us with a detailed dataset to better understand the needs of our community.

Whilst walking was identified as the most common and simple form of exercise in our Shire, the results also told us that 69% of adults living in Central Goldfields are overweight or obese and just 51% of adults meet the guidelines for physical activity.

Based on these findings it is more important than ever for us to increase opportunities for our communities to participate in active transport by providing usable, safe and appealing tracks, trails and pathways. Our aim is to provide connected multi-use tracks, trails and pathways for people of all ages and abilities, including families with prams, people with motorised scooters or mobility aids, cyclists, and pedestrians. This approach will create greater connectivity around our townships, and eventually between some of our townships. We will also have a more active and healthy community.

The benefits

- ✓ An active, connected and healthy community where people of all ages and abilities regularly walk and cycle
- ✓ Pathways that are safe, well linked and easy to access from homes, provide universal access to shops, school, work, friends and other essential destinations
- ✓ Promotes uptake of sustainable forms of transport



Community leadership

The role of the Walking and Cycling Advisory Group (WCAG) is to provide advice to Council on the implementation of the Walking and Cycling Strategy 2017-2026. The group is chaired by Councillor Grace La Vella and memberships consists of community members and representatives from Sport & Recreation Victoria, Parks Victoria, Victoria Police, Sports Focus, Department of Transport, Committee for Maryborough and Council officers. The group will meet quarterly and focus on a strategic approach to the implementation of the Strategy.



Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021-2025
 - Encourage, support and facilitate healthy communities
 - Provide infrastructure to meet community need
 - Care for the natural environment and take action on climate change
- Health and Wellbeing Plan 2021-2025
- Walking and Cycling Strategy 2017-2026
- Integrated Transport Strategy 2020-2030
- Recreation and Open Space Strategy 2020-2029

Delivery schedule

- ✓ Emerging priority – Completed
- ✓ Business case – Not applicable
- ✓ Feasibility study – Not applicable
- ✓ Detailed planning – Completed
- Shovel ready / Implementation – 2023 onwards

PRINCES PARK GRANDSTAND

Support an active and healthy community

Preserve our heritage buildings

The ask

Funding for a business case, detailed design and construction for upgrades to Princes Park Grandstand while preserving the heritage values as outlined in the Conservation Management Plan (and subject to Heritage Victoria approval)

\$5,000,000

The brief

The Princes Park Grandstand is a highly valued community asset with a Conservation Management Plan having been recently completed for the precinct. Beyond the heritage values, the grandstand serves an important community function with urgent facility upgrades needed.

Within the Grandstand:

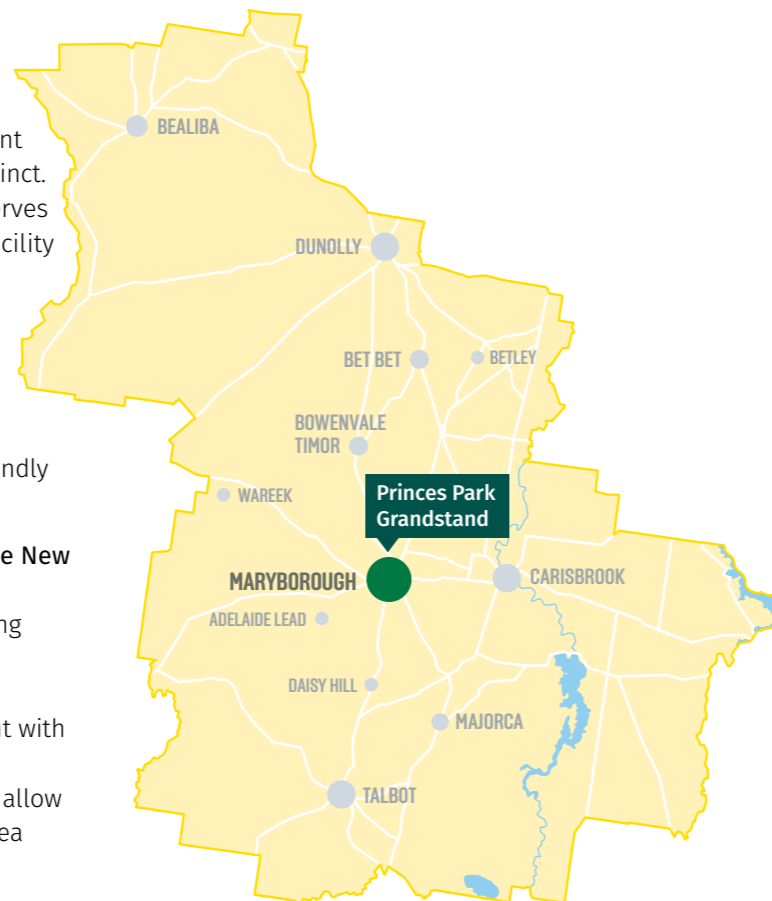
- A new design layout within the existing space to increase the functionality and use of the space and to upgrade facility
- Retrofitting of change rooms to be female friendly (players and umpires)

At the Junction between the Grandstand and the New Club Room addition (in 1979):

- Redesign of layout to allow for more co-sharing of facilities
- Refurbishment of changing rooms and toilets
- Refurbishment of kitchen area to be compliant with building and OHS Act 2021
- Possible new lift and access to Grandstand to allow universal access to the Grandstand seating area

Other matters requiring funding include:

- Increasing disability access throughout the facility as per DDA requirements.



The benefits

- ✓ Provision of fit for purpose change facilities that meet the requirements of the State Sporting Associations – AFL, Netball, Cricket – for players and umpires
- ✓ Brings components within a significant historical Grandstand up to current standards, making it more user friendly and retaining its long history as a valued community sporting asset
- ✓ The Grandstand will be more accessible and inclusive and will be available for use by all community members
- ✓ Increasing the functionality and use of an important community asset
- ✓ Supports the World Heritage Bid through maintaining and enhancing a highly valued heritage asset

Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Provide infrastructure to meet community need
 - Value and care for our heritage and cultural assets
- Active Central Goldfields, the Central Goldfields Shire's Recreation and Open Space Strategy 2020–2029
 - Continue planning to make the Princes Park Complex the Premier Sport, Recreation and Open Space Strategy
 - Increasing multi-use shared use by clubs/associations
 - Grandstand Renewal
- Princes Park Grandstand, Cultural Management Plan, 2021
 - The CMP recommends the Princes Park Grandstand to be restored to its former glory.
- Maryborough Major Reserves Master Plans 2021 (under development)

Delivery schedule

- ✓ Emerging priority
- ✓ Business case – 2022–2023
- ✓ Feasibility study – Not applicable due to Cultural Management Plan
- Detailed planning – 2024
- Shovel ready – 2026
- Implementation – 2027

TOWN HALL RESTORATION PACKAGE

Preserve our heritage buildings

The ask

Funding to support the development of a revitalisation masterplan for Maryborough Town Hall and Carisbrook Town Hall. The masterplans will build on the historic significance of the buildings and capture arts, conferencing and civic activities as potential future activities.

\$400,000

The brief

The Maryborough Town Hall has architectural significance as a notable and largely intact example of a late nineteenth century provincial town hall, and as a major public building designed by the prominent Melbourne architect George Johnson. It is notable for the fine interior of the hall, particularly the gallery and painted ceiling.

There are significant opportunities to upgrade the Town Hall so that it is more widely used and open more often to the community and broader public. These include, reinstatement of the council chambers, creation of a function and modernised performance space, regional conferencing facilities as well as community and creative industry spaces.

The revitalised Town Hall will provide direct opportunities to attract new income into the Shire through conferencing and touring productions. It forms a central part of the full civic upgrade planned for Maryborough which will support the town to further cement its role as a regional centre, serving communities across the area in terms of access to new, high quality cultural, civic and wellbeing opportunities.

The Carisbrook Town Hall serves the Shire's second largest town. Carisbrook is set to grow in the next five years, through housing development, industry investment and an associated rise in population. In order to support this growth we must prioritise improved liveability to better serve new and existing residents.

The Town Hall, as well as being an historic building of cultural significance also has the potential to offer modern meeting facilities, provide a venue for community events, performance and exhibitions support local groups and activities and facilitate the delivery of outreach services to the Carisbrook community.

The benefits

- ✓ **Bring two of Maryborough's most cherished and historically significant buildings back into use for the community**
- ✓ **Establish modern conferencing and performance facilities which can attract new investment into the Shire and enhance the cultural life of the community**
- ✓ **Along with the art gallery and railway station, create a major civic precinct for central Victoria, which fully supports and complements the World Heritage application for the Central Victorian Goldfields**



Community leadership

In revitalising the Carisbrook Town Hall there is an opportunity for the local community to take on the management of its day to day running to ensure that the Hall becomes a centrepiece of the Carisbrook community. Council is very supportive of working with community groups to establish Community Asset Committees, where there is local demand, to give real power back to people in how local resources are best shaped to meet their needs.

Delivery schedule

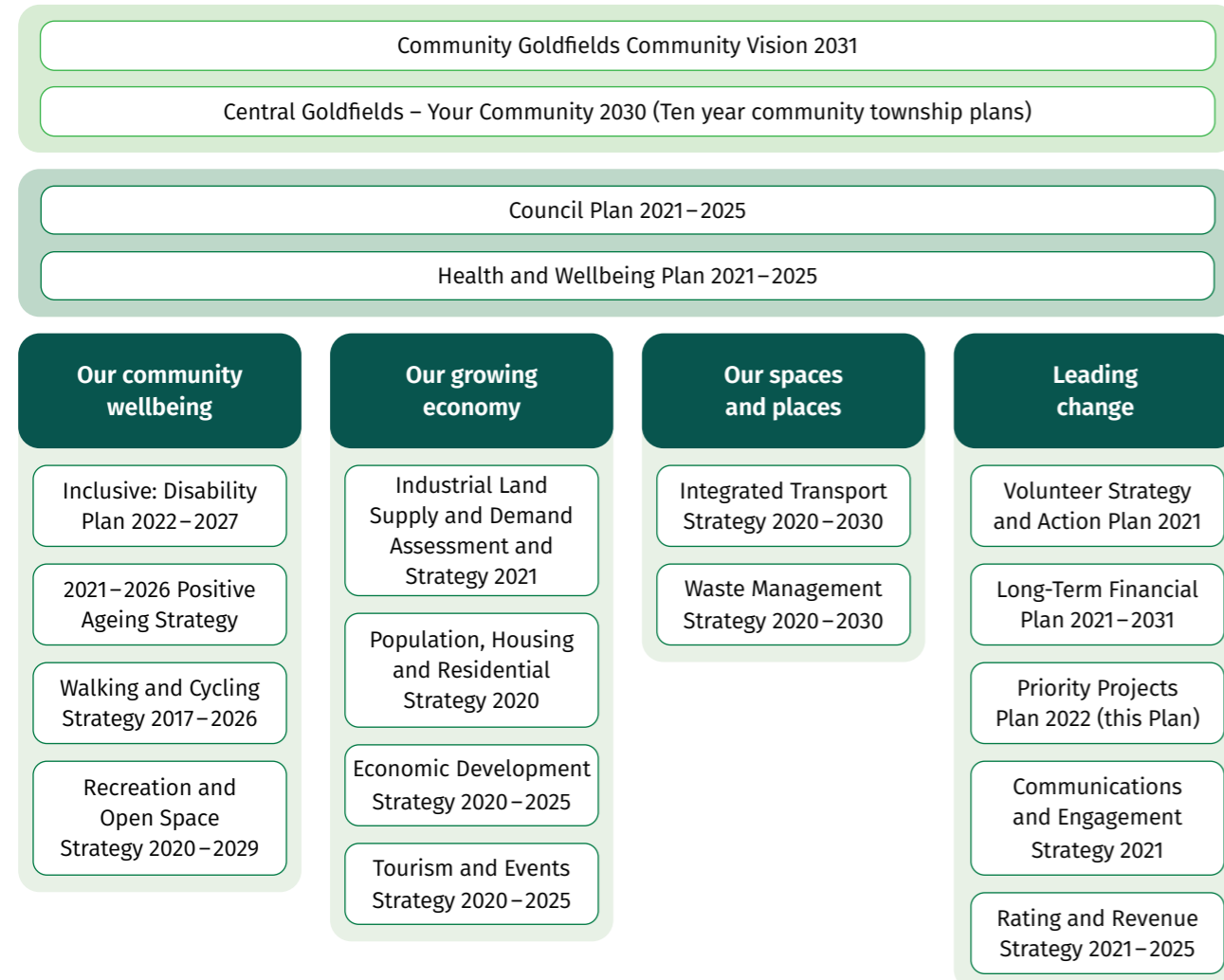
- ✓ Emerging priority – Complete
- ✓ Feasibility study – 2022
- Business case – 2023
- Shovel ready – 2024
- Implementation – 2025

Strategic precedence

- Central Goldfields Community Vision 2031
- Central Goldfields Shire Council Plan 2021–2025
 - Provide infrastructure to meet community need
 - Value and care for our heritage and cultural assets

APPENDIX 1

Our strategic planning framework



Delivery schedule legend

- **Emerging priority** – a project idea which links to community priorities, is supported by high-level research and demonstrates desirability as well as potential feasibility
- **Feasibility study** – a study that determines whether a project idea is practically and financially viable. It determines the resources (time, effort and money) required to deliver the project and the potential benefits including whether these benefits outweigh the resource costs
- **Business case** – once it's clear that a project is practically and financially viable a business case is completed to determine how the project will operate including the key objectives, operating structure, financial projections, targets and delivery methods
- **Detailed planning** – takes the concept developed through the feasibility study and business case and makes it practical and implementable including detailed construction plans, permit applications, procurement planning and establishing delivery timelines
- **Shovel ready** – is the stage where the project is ready to commence pending the procurement and commissioning of the relevant services required
- **Implementation** – begins once the physical work of the project has commenced continues throughout the remaining duration of the project

APPENDIX 2

Creating value through previous investment

Through Council's previous Priority Projects Plan, 7 of the 10 projects have been awarded State and or Federal Government funding with 2 projects being carried over into this Plan.

The Shire is already reaping multiple benefits from this investment including progress with economic development and improvements to community health and wellbeing.

Here are just two examples:

CASE STUDY ONE Economic development and tourism

In 2018 the State Government funded the Economic Development and Tourism Strategy to secure a strategic way forward for economic development in the Shire.

Once in place, the strategy provided justification for the funding of two key projects including the relocation of the Visitor Information Centre (VIC) to Maryborough Railway Station and the co-location of a co-working space for small enterprises.

While COVID-19 restrictions and a lack of NBN have impacted these services and their ability to operate at full capacity, we saw some encouraging trends during 2021 with a significant increase in visitation, tour groups and merchandise sales at the Station location.

Building on the successful implementation of these projects, the Federal Government have funded additional works at the Station precinct including an immersive tourism experience, new creative spaces, increased co-working facilities and improved facilities for the VIC and café.

This project, which is now underway, is set to boost and diversify the small business ecosystem. The improvements will increase tourism visits and consolidate the Station as the centre of the story of gold (through the World Heritage Bid).

CASE STUDY TWO Developing Central Goldfields Shire's pedestrian pathways

Through Council's previous Priority Projects Plan, footpaths were nominated as a key area for investment and new footpaths have now been constructed Maryborough, Dunolly and Bealiba.

Since construction, there has been a increase in people walking, pushing prams, using mobility scooters off road (which has significantly increased safety).

The Active Living Census in 2019 said walking was the most common form of exercise in our Shire and we have been told that, connecting our footpath network is increasing a notable increase in safe spaces for access and recreation and exercise.

Further, the delivery of a complete and widened path around Goldfields Reservoir has led to more people using this for exercise and a Saturday ParkRun event on the pathway each week.

This Priority Project Plan aims to increase our understanding of footpaths usage. Through funding pedestrian counters at various sites across the Shire.



8.11 FINANCE REPORT – MID YEAR REVIEW

Author: Manager Finance

Responsible Officer: General Manager Corporate Performance

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

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| <p>RECOMMENDATION</p> <p><i>That Council:</i></p> <ol style="list-style-type: none"> 1. <i>Receives and notes the attached Mid Year Review for the 2021/22 Financial Year.</i> 2. <i>Council notes an operating surplus of \$10.7m and a capital works spend of \$20.7m</i> |
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LEGISLATION AND POLICY CONTEXT

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BACKGROUND INFORMATION

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REPORT

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| <i>Budget Operating Surplus</i> | 11,138 | <i>Budget Underlying result</i> | (1,174) |
|---|---------------|---|-----------------|
| Capital Grants | 538 | Capital Grants | - |
| Energy Breakthrough event not running | 20 | Energy Breakthrough event not running | 20 |
| Supplementary rates | 100 | Supplementary rates | 100 |
| Donations (Artworks) | 68 | Donations (Artworks) | 68 |
| Interest on investments | (30) | Interest on investments | (30) |
| Depreciation | (543) | Depreciation | (543) |
| Insurances | (90) | Insurances | (90) |
| Asset revaluation | (90) | Asset revaluation | (90) |
| Legal fees | (131) | Legal fees | (131) |
| Reduced revenue (User fees and statutory) | (220) | Reduced revenue (User fees and statutory) | (220) |
| Other | (30) | Other | (30) |
| Forecast Operating Surplus | 10,730 | Forecast Underlying result | (2,120) |

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FORECAST \$'000s

Budget Capital Works 20,917

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Forecast Capital Works 20,719

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Forecast Capital Works 20,719

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Summary

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Income Statement- Mid Year Review

| | 2020/21 Actuals | 2021/22 Total Budget | 2021/22 Mid Year Review | 2021/22 YTD Variance +ve (-ve) |
|---|---------------------|----------------------------|-------------------------------|---|
| Income | | | | |
| Rates and service charges | (15,715,509) | (16,056,222) | (16,157,069) | 100,847 |
| Contributions - monetary | (130,700) | (121,250) | (257,560) | 136,310 |
| Grants - capital | (1,588,518) | (12,312,392) | (12,850,766) | 538,374 |
| Grants - Operating | (10,401,401) | (9,138,922) | (10,411,784) | 1,272,862 |
| Other Income | (287,413) | (523,050) | (61,494) | (461,556) |
| Statutory fees and fines | (421,719) | (515,800) | (533,545) | 17,745 |
| User Charges | (1,646,661) | (2,019,174) | (1,723,908) | (295,266) |
| Total Income | (30,191,921) | (40,686,810) | (41,996,126) | 1,309,316 |
| Expenses | | | | |
| Bad and doubtful debts | (23,855) | 10,000 | 5,000 | 5,000 |
| Borrowing costs | 49,728 | 25,271 | 25,271 | 0 |
| Depreciation | 6,517,926 | 6,186,900 | 6,729,766 | (542,866) |
| Employee costs | 15,209,911 | 14,248,318 | 14,723,645 | (475,327) |
| Materials and services | 9,670,575 | 8,836,571 | 9,538,241 | (701,670) |
| Net loss on disposal of property, infrastructure, plant and equipment | 9,802 | (90,000) | (90,000) | 0 |
| Other Expenses | 360,219 | 331,000 | 334,000 | (3,000) |
| Total Expenses | 31,794,306 | 29,548,060 | 31,265,923 | (1,717,863) |
| (Surplus) Deficit | 1,602,385 | (11,138,750) | (10,730,203) | (408,547) |

Balance Sheet- Mid Year Review

| | 2020/21 Actuals | 2021/22 Mid Year Review |
|--|----------------------|-------------------------------|
| Assets | \$ | |
| Current Assets | | |
| Cash and cash equivalents | 21,104,130 | 3,520,473 |
| Inventories | 9,472 | 9,500 |
| Non-current assets classified as held for sale | 245,223 | 245,223 |
| Other financial assets | 693,278 | 537,850 |
| Trade and other receivables | 3,220,882 | 2,831,817 |
| Total Current Assets | 25,272,985 | 7,144,863 |
| Non-current assets | | |
| Property, infrastructure, plant and equipment | 308,955,042 | 322,824,610 |
| Total Non-Current Assets | 308,955,042 | 322,824,610 |
| Total Assets | 334,228,027 | 329,969,473 |
| Liabilities | | |
| Current Liabilities | | |
| Interest-bearing loans and borrowings | (668,000) | (564,000) |
| Provisions | (2,560,129) | (2,910,129) |
| Trade & other payables | (15,091,856) | (578,512) |
| Trust funds & deposits | (520,161) | (510,000) |
| Total Current Liabilities | (18,840,146) | (4,562,641) |
| Non Current Liabilities | | |
| Other NC Liabilities | (2,236,253) | (1,525,000) |
| Prepaid Revenue | 0 | 0 |
| Provisions NC | 0 | 0 |
| Total Non-Current Liabilities | (2,236,253) | (1,525,000) |
| Total Liabilities | (21,076,398) | (6,087,641) |
| Net Assets | 313,151,629 | 323,881,832 |
| Equity | | |
| Accumulated Surplus | (124,998,452) | (135,728,655) |
| Reserves | (188,153,177) | (188,153,177) |
| Total Accumulated Surplus | (313,151,629) | (323,881,832) |
| Reserves | | |
| Asset Revaluation Reserve | (187,675,327) | (187,675,327) |
| Open Space Reserve | (27,850) | (27,850) |
| Other Reserves | (450,000) | (450,000) |
| Total Reserves | (188,153,177) | (188,153,177) |
| Total Equity | (313,151,629) | (323,881,832) |

Cash Flow- Mid Year Review

| | 2020/21 Actuals | 2021/22 Mid Year Review |
|---|--------------------|-------------------------------|
| Cash Flows from Operating Activities | \$'000 | |
| Rates and charges | 15,516 | 15,957 |
| User fees, statutory fees and fines | 1,786 | 1,454 |
| Grants - operating | 10,401 | 10,624 |
| Grants - capital | 12,194 | 12,444 |
| Contributions - monetary | 131 | 258 |
| Interest received | 75 | 61 |
| Trust funds and deposits taken | (45) | 0 |
| Other receipts | 26 | 0 |
| Net GST refund/(payment) | (1,712) | 1,776 |
| Employee costs | (14,856) | (14,724) |
| Materials and services | (11,159) | (7,838) |
| Other payments | (360) | (334) |
| Net cash provided by/(used in) operating activities | 11,997 | 19,678 |
| Cash flows from investing activities | | |
| Payments for property, infrastructure, plant and equipment | (7,071) | (20,599) |
| Proceeds from sale of property, infrastructure, plant and equipment | 10 | 0 |
| Payments for other financial assets | (2,477) | 0 |
| Net cash provided by/(used in) investing activities | (9,538) | (20,599) |
| Cash flows from investing activities | | |
| Finance costs | (39) | (25) |
| Repayment of borrowings | (564) | (564) |
| Net cash provided by/(used in) financing activities | (603) | (589) |
| Net increase (decrease) in cash and cash equivalents | 1,856 | (1,510) |
| Cash and cash equivalents at the beginning of the financial year | 1,999 | 3,855 |
| Cash and cash equivalents at the end of the financial year | 3,855 | 2,345 |

Capital Works Statement- Mid Year Review

| Project | 2021/22 Total Budget | 2021/22 YTD Actual Spend | 2021/22 Mid Year Review |
|----------------------------------|----------------------------|--------------------------------|-------------------------------|
| Infrastructure | | | |
| Bridges and major culverts | 95,500 | 285 | 95,500 |
| Drainage | 1,047,434 | 347,933 | 1,352,424 |
| Other Infrastructure | 185,000 | 84,418 | 188,729 |
| Parks, Open Space & Streetscapes | 165,000 | 39,449 | 165,000 |
| Pathways | 500,000 | 255,149 | 559,865 |
| Roads | 3,738,000 | 1,276,774 | 4,323,480 |
| Infrastructure Total | 5,730,934 | 2,004,008 | 6,684,998 |
| Plant and equipment | | | |
| Fixtures, fittings and furniture | 369,500 | 14,823 | 369,500 |
| Plant, machinery and equipment | 670,000 | 449,113 | 1,120,000 |
| Plant and equipment Total | 1,039,500 | 463,936 | 1,489,500 |
| Property | | | |
| Buildings | 10,124,182 | 1,165,638 | 10,309,808 |
| Land Improvements | 4,022,811 | 510,293 | 2,115,028 |
| Property Total | 14,146,993 | 1,675,931 | 12,424,836 |
| Capital Works Total | 20,917,427 | 4,143,875 | 20,599,334 |

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Balance Sheet

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CONSULTATION/COMMUNICATION

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RISK MANAGEMENT

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CONCLUSION

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ATTACHMENTS

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Income Statement Period to 31 Jan 2022

| | 2020/21 Actuals | 2021/22 Total Budget | 2021/22 YTD Budget Jan | 2021/22 YTD Actuals Jan | 2021/22 YTD Variance +ve (-ve) | 2021/22 Forecast |
|---|---------------------|----------------------------|---------------------------------|----------------------------------|---|---------------------|
| Income | | | | | | |
| Rates and service charges | (15,715,509) | (16,056,222) | (16,024,141) | (16,113,042) | 88,901 | (16,157,069) |
| Contributions - monetary | (130,700) | (121,250) | (44,478) | (262,393) | 217,915 | (257,560) |
| Grants - capital | (1,588,518) | (10,183,882) | (5,055,162) | (10,792,324) | 5,737,162 | (10,650,256) |
| Grants - Operating | (10,401,401) | (11,267,432) | (7,182,372) | (7,019,362) | (163,010) | (12,612,294) |
| Other Income | (287,413) | (523,050) | (305,109) | (79,976) | (225,133) | (61,494) |
| Statutory fees and fines | (421,719) | (515,800) | (257,638) | (282,575) | 24,937 | (533,545) |
| User Charges | (1,646,661) | (2,019,174) | (1,228,277) | (1,072,126) | (156,151) | (1,723,908) |
| Total Income | (30,191,921) | (40,686,810) | (30,097,177) | (35,621,798) | 5,524,621 | (41,996,126) |
| Expenses | | | | | | |
| Bad and doubtful debts | (23,855) | 10,000 | 5,831 | 0 | 5,831 | 5,000 |
| Borrowing costs | 49,728 | 25,271 | 14,742 | 11,477 | 3,265 | 25,271 |
| Depreciation | 6,517,926 | 6,186,900 | 3,607,030 | 3,925,697 | (318,667) | 6,729,766 |
| Employee costs | 15,209,911 | 14,248,318 | 8,327,897 | 8,760,759 | (432,862) | 14,723,645 |
| Materials and services | 9,670,575 | 8,836,571 | 5,294,392 | 4,823,443 | 470,949 | 9,538,241 |
| Net loss on disposal of property, infrastructure, plant and equipment | 9,802 | (90,000) | (45,831) | 0 | (45,831) | (90,000) |
| Other Expenses | 360,219 | 331,000 | 189,081 | 151,573 | 37,508 | 334,000 |
| Total Expenses | 31,794,306 | 29,548,060 | 17,393,142 | 17,672,949 | (279,807) | 31,265,923 |
| (Surplus) Deficit | 1,602,385 | (11,138,750) | (12,704,035) | (17,948,849) | 5,244,814 | (10,730,203) |

Balance Sheet Period to 31 Jan 2022

| | 2020/21 Actuals | 2021/22 YTD Budget Jan |
|--|----------------------|---------------------------------|
| | \$ | \$ |
| Assets | | |
| Current Assets | | |
| Cash and cash equivalents | 21,104,130 | 14,508,049 |
| Inventories | 9,472 | 33,352 |
| Non-current assets classified as held for sale | 245,223 | 245,223 |
| Other financial assets | 693,278 | 1,106,865 |
| Trade and other receivables | 3,220,882 | 13,210,496 |
| Total Current Assets | 25,272,985 | 29,103,985 |
| Non-current assets | | |
| Property, infrastructure, plant and equipment | 308,955,042 | 309,719,576 |
| Total Non-Current Assets | 308,955,042 | 309,719,576 |
| Total Assets | 334,228,027 | 338,823,561 |
| Liabilities | | |
| Current Liabilities | | |
| Interest-bearing loans and borrowings | (668,000) | (668,000) |
| Provisions | (2,560,129) | (2,533,596) |
| Trade & other payables | (15,091,856) | (933,099) |
| Trust funds & deposits | (520,161) | (1,346,087) |
| Total Current Liabilities | (18,840,146) | (5,480,782) |
| Non Current Liabilities | | |
| Other NC Liabilities | (2,236,253) | (2,089,000) |
| Prepaid Revenue | 0 | |
| Provisions NC | 0 | (147,252) |
| Total Non-Current Liabilities | (2,236,253) | (2,236,252) |
| Total Liabilities | (21,076,398) | (7,717,034) |
| Net Assets | 313,151,629 | 331,106,527 |
| Equity | | |
| Accumulated Surplus | (124,998,452) | (142,947,301) |
| Reserves | | |
| Asset Revaluation Reserve | (187,675,327) | (187,578,876) |
| Open Space Reserve | (27,850) | (130,350) |
| Other Reserves | (450,000) | (450,000) |
| Total Equity | (313,151,629) | (331,106,527) |

Capital Works Statement Period to 31 Jan 2022

| Project | 2021/22 Total Budget | 2021/22 YTD Budgets Jan | 2021/22 YTD Budget Jan | 2021/22 Forecast | Comments |
|---|----------------------------|----------------------------------|---------------------------------|---------------------|--|
| Infrastructure | | | | | |
| Bridges and major culverts | 95,500 | 55,713 | 285 | 95,500 | |
| 63241.01. Minor Culverts Renewal | 15,500 | 9,044 | - | 15,500 | Starting in Q3/Q4 |
| 63330.622. Major Culvert Renewal Program | 65,000 | 37,919 | 285 | 65,000 | Starting in Q3/Q4 |
| 63340.01. Minor Culverts New | 15,000 | 8,750 | - | 15,000 | Starting in Q3/Q4 |
| | 95,500 | 55,713 | 285 | 95,500 | |
| Drainage | 1,047,434 | 255,171 | 1,556,966 | 1,352,424 | |
| 63271.01. Kerb & Channel Renewal | 68,000 | 39,662 | - | 68,000 | Starting in Q3/Q4 |
| 63271.52. Kerb & Chanel Nightingale Street (Park to Clarendon) | 8,000 | 4,669 | - | 8,000 | Awarded as part of Nightingale Street renewal |
| 63271.53. Kerb & Chanel Broadway (8 Orme Street to Orme Street) | 11,434 | 6,671 | - | 11,434 | |
| 63370.01. Kerb & Channel New | 51,000 | 29,750 | 5,859 | 51,000 | Starting in Q3/Q4 |
| 64306.21. Drainage Renewal | 200,000 | 116,669 | 1,443 | 200,000 | Locations identified. Starting in Q3/Q4 |
| 64306.25. Tabledrain Renewals | 56,000 | 32,669 | - | 56,000 | Locations identified. Starting in Q3/Q4 |
| 64306.34. Carisbrook Drainage Mitigation-Consultation & Design | - | - | 185,631 | - | Carry-over project |
| 64306.341. Carisbrook Drainage Mitigation-Creek Clearing | 43,000 | 25,081 | 93,347 | 43,000 | Carry-over project |
| 64306.344. Carisbrook Drainage Mitigation - Stg 3 North Pyrenees Hwy | - | - | 1,186,854 | 304,990 | Carry-over project |
| 64306.345. Carisbrook Drainage Mitigation - Stg 4 South Pyrenees Hwy | 610,000 | - | 83,832 | 610,000 | Expected spend to begin June 2022. Tenders expected Feb 2022 |
| Maryborough Flood Study | - | - | 21,323 | - | Carry over |
| | 1,047,434 | 255,171 | 1,556,966 | 1,352,424 | |
| Other Infrastructure | | | | | |
| | 185,000 | 107,912 | 103,036 | 188,729 | |
| 63251.01. Street Furniture Renewal | 15,000 | 8,750 | 17,900 | 15,000 | Reactive capital |
| 63251.03. Furniture Renewal Urban | 10,000 | 5,831 | - | 10,000 | Reactive capital |
| 63251.04. Furniture Renewal / Rural | 5,000 | 2,919 | - | 5,000 | Reactive capital |
| 63261.01. Signs Renewal | 15,000 | 8,750 | 23,931 | 18,729 | Reactive capital |
| 63281.01. Traffic Control Facilities Renewal | 10,000 | 5,831 | - | 10,000 | Reactive capital |
| 63360.01. Signs New | 10,000 | 5,831 | 6,342 | 10,000 | Reactive capital |
| 63410.01. (LRCl) Shire Wide Upgrades | 120,000 | 70,000 | 52,741 | 120,000 | Tracking in line with budget |
| 63510.02. Aerodrome Fence Renewal | - | - | 2,122 | - | Carry-over project |
| | 185,000 | 107,912 | 103,036 | 188,729 | |
| Parks, Open Space & Streetscapes | | | | | |
| | 665,000 | 387,919 | 482,999 | 724,865 | |
| 62461.06. (DJCS) Lighting Lake Victoria | 150,000 | 87,500 | 153,541 | 150,000 | Project finalised |
| 63352.01. Streetscape Renewal | 15,000 | 8,750 | - | 15,000 | |
| 63291.01. Pathways Renewal | 100,000 | 58,338 | 7,544 | 130,000 | Derby Rd footpath starting Q3 |
| 63390.01. Pathways New Dunolly \$100K | 400,000 | 233,331 | 106,803 | 106,804 | Project Completed |
| 63390.02. (LRCl 2) Pathways New/Upgrade \$300K | - | - | 212,050 | 320,000 | Project to be completed in Q3 |
| 63390.34. Pathways New/Upgrade Carisbrook | - | - | 3,061 | 3,061 | Carry-over project |
| | 665,000 | 387,919 | 482,999 | 724,865 | |
| Roads | | | | | |
| | 3,738,000 | 2,388,824 | 1,898,879 | 4,323,480 | |
| 63200.01. Design Capital Works | 150,000 | 87,500 | - | 150,000 | Tender being written currently |
| 63200.02. Design Main Street Bealiba (Davies to Grant) | - | - | 20,027 | - | Carry-over project |
| 63200.03. Design Pascoe Avenue (Park Road to End of Court) | - | - | 15,657 | 1,812 | Carry-over project |
| 63200.05. Design Nightingale Street (Park to Clarendon) | - | - | 24,878 | 539 | Carry-over project |
| 63210.112. Goldsmith Street (Newton to Wills) | - | - | 339,339 | 113,699 | Carry-over project |
| 63210.113. (LRCl 2) Gillies Street (Sutton to Layton) \$452,982 | 500,000 | 500,000 | 180,073 | 500,000 | Project to be completed in Q3 |
| 63210.115. Rogers Street (Railway Street to Gillies Street) | - | - | 165,252 | 148,710 | Carry-over project |
| 63210.117. Dunolly Avoca Road (Racecourse Road to Shaw Track) (Agrilinks) | - | - | 373,557 | 339,041 | Carry-over project |
| 63210.118. Middle road (Wild Dog Lane to Stiegmeiers Road) | - | - | 15,046 | 4,441 | Carry-over project |
| 63210.120. Middle Road (Freemantles Rd to Bendigo Maryborough Rd) | - | - | 7,205 | - | Carry-over project |
| 63210.124. Prince Alfred Street, Talbot (Chapman Street to Rowe Street) | - | - | 52,837 | - | Carry-over project |

Capital Works Statement Period to 31 Jan 2022

| Project | 2021/22 Total Budget | 2021/22 YTD Budgets Jan | 2021/22 YTD Budget Jan | 2021/22 Forecast | Comments |
|---|----------------------------|----------------------------------|---------------------------------|---------------------|--|
| 63210.125. Picnic Point Road (Joyces Creek Baringhup to Picnic Point Reserve) | - | - | 48,716 | 9,012 | Carry-over project |
| 63210.127. Main Street - Davies Street to Grant Street (R1412) R2R \$350,000 | 380,000 | 221,669 | 1,580 | 380,000 | Tender awarded, to be completed Q3/Q4 |
| 63210.128. Pascoe Avenue - Park Road to End of Court (R0484) | 250,000 | 145,831 | 211,499 | 250,000 | Project completed, awaiting final invoices |
| 63210.129. Nightingale Street - Park Road to Florence Street Lane (R0214 & R0215) R2R \$400,000 | 500,000 | 291,662 | 4,917 | 500,000 | Tender awarded, to be completed Q3/Q4 |
| 63210.130. Prince Alfred Street - Ballarat Street to Rowe Street (R1147 & R1145) | 400,000 | 233,331 | 73 | 400,000 | Works commenced, to be completed in Q3 |
| 63210.131. Rowe Street - Chapman Street to Barkly Street (R1216 & R1217) | 270,000 | 157,500 | 11,744 | 270,000 | Works commenced, to be completed in Q3 |
| 63210.4. Major Patches RG | 90,000 | 52,500 | 22,610 | 90,000 | Reactive capital |
| 63210.85. Queen St Renewal/Upgrade Smith St to Birch St | - | - | 12,134 | - | Carry-over project |
| 63210.9. Gillies Street Renewal and Upgrade Street to Majorca Road | - | - | - | 363 | Carry-over project |
| 63210.97. Design Stabilisation Goldsmith Street (Newton to Wills) & Wills Street | - | - | 6,491 | - | Carry-over project |
| 63210.981. Dunolly Avoca Road - Renewal Racecourse Track to Shaw Track | - | - | 18,745 | - | Carry-over project |
| 63210.99. Gillies Street Renewal & Upgrade Fraser Street to Sutton Road | - | - | 18,973 | - | Carry-over project |
| 63212.01. Sealed Road Shoulders Renewal | 60,000 | 35,000 | 18,319 | 60,000 | Reactive capital |
| 63215.01. Unsealed Roads Renewal | 438,000 | 255,507 | 312,727 | 438,000 | On track |
| 63220.01. Seals Renewal Reseals | 564,000 | 328,993 | 16,480 | 531,863 | Carry-over project. Contract awarded to complete in Q3 |
| 63220.011. Seals Renewal Asphalt | 66,000 | 38,500 | - | 66,000 | Contract awarded to complete in Q3 |
| 63221.01. Seals Renewal Final Seals | 70,000 | 40,831 | - | 70,000 | Contract awarded to complete in Q3 |
| Infrastructure Total | 3,738,000 | 2,388,824 | 1,898,879 | 4,323,480 | |
| Plant and equipment | | | | | |
| Fixtures, fittings and furniture | 369,500 | 191,833 | 14,823 | 369,500 | |
| 64751.04. PC Network/Hardware | 85,000 | 49,581 | 14,823 | 85,000 | |
| 64751.36. IT Strategy Initiatives - Disaster Recovery | 215,000 | 107,500 | - | 35,000 | |
| 64751.361. IT Strategy Initiatives - Security Key Review, System and Key Replacement | - | - | - | 51,300 | |
| 64751.362. IT Strategy Initiatives - Human Resources Information System | - | - | - | 49,500 | |
| 64751.363. IT Strategy Initiatives - Financial Management System and Payroll | - | - | - | 79,200 | |
| 64751.37. Customer Service and Mobility Module | 69,500 | 34,752 | - | 69,500 | |
| | 369,500 | 191,833 | 14,823 | 369,500 | |
| Plant, machinery and equipment | 670,000 | 275,000 | 449,113 | 1,240,000 | |
| 63820.91. Operating Plant WIP | 470,000 | 235,000 | 449,113 | 920,000 | Carry over Flocon. Specifications being undertaken for mowers and other items |
| 63820.93. Vehicles Cars WIP | 80,000 | 40,000 | - | 200,000 | Vehicle upgrades to be done as part of fleet review in Q3/Q4 |
| 63820.94. Vehicles Utes WIP | 120,000 | - | - | 120,000 | Vehicle upgrades to be done as part of fleet review in Q3/Q4 |
| | 670,000 | 275,000 | 449,113 | 1,240,000 | |
| Plant and equipment Total | 1,039,500 | 466,833 | 463,936 | 1,609,500 | |
| Property | | | | | |
| Buildings | 10,124,182 | 5,805,760 | 2,226,013 | 10,309,808 | |
| 60217.24. Worsley Cottage - Internal and external wall repairs | 148,000 | 86,331 | 12,340 | 148,000 | Tender assessment being undertaken |
| 60217.26. Maryborough Railway Station Activation Project | 2,000,000 | 1,166,662 | 160,368 | 2,000,000 | Currently design underway. Construction tender to be awarded in May. Expecting balance to be carry forward |
| 61511.18. (LRCI) Hall Improvements - Timor/Wareek | 0 | 0 | 42,080 | 9,458 | Completed |
| 61511.19. (LRCI) Hall Improvements - Bealiba | 55,000 | 32,081 | 64,350 | 64,350 | Completed |
| 61511.2. (LRCI) Hall Improvements - Talbot | 225,000 | 131,250 | 34,953 | 225,000 | Currently out for tender |
| 61511.21. (LRCI) Hall Improvements - Bet Bet | 15,000 | 8,750 | 0 | 15,000 | |
| 61511.22. (LRCI) Hall Improvements - Dunolly | 0 | 0 | 27 | 27 | |
| 61511.23. (LRCI) Hall Improvements - Majorca | 5,136 | 2,996 | 16,144 | 5,136 | Completed |
| 61511.24. (LRCI) Hall Improvements - Carisbrook | 113,882 | 66,430 | 193,346 | 113,882 | Completed |
| 61565.01. Essential Safety Measures Buildings Upgrade | 5,000 | 2,919 | 822 | 5,000 | Reactive capital |
| 61565.12. Building Insurance Risk Reduction Upgrades | 21,000 | 12,250 | 11,170 | 21,000 | Reactive capital |

Capital Works Statement Period to 31 Jan 2022

| Project | 2021/22 Total Budget | 2021/22 YTD Budgets Jan | 2021/22 YTD Budget Jan | 2021/22 Forecast | Comments |
|---|----------------------------|----------------------------------|---------------------------------|---------------------|--|
| 61565.13. Building Structural Condition Assessments & Management Plan | 0 | 0 | 153,870 | 94,549 | Carry-over project |
| 61575.02. Living Libraries - Capital Expenditure | 0 | 0 | 57,513 | 0 | |
| 61575.05. Dunolly Library Works | 0 | 0 | 5,856 | 5,856 | Carry-over project |
| 61611.17. Art Gallery Expansion | 663,000 | 386,750 | 157,100 | 663,000 | Expecting a portion to carry forward. Waiting on updated building program |
| 61611.18. Art Gallery Development (Phases 2 and 3) | 1,200,000 | 600,000 | 17,819 | 1,200,000 | Expecting a portion to carry forward. Waiting on updated building program |
| 62121.09. Maryborough Sports & Leisure Centre (MSLC) Upgrade Project | 0 | 0 | 66,681 | 66,386 | Carry-over project |
| 62121.11. Community Sports Infrastructure (MSLC) Grant | 0 | 0 | 150,091 | 0 | Carry-over project |
| 62470.28. Carisbrook Recreation Reserve Upgrades Stage 1 Project | 2,329,000 | 1,358,581 | 897,092 | 2,329,000 | Phases 1 & 2 complete, phase 3 underway, phase 4 out to tender. Phases 3/4 due for completion in August 2022 |
| 62470.29. Carisbrook Recreation Reserve Building Project Management | 50,000 | 29,169 | 62,173 | 50,000 | Phases 1 & 2 complete, phase 3 underway, phase 4 out to tender. Phases 3/4 due for completion in August 2022 |
| 62470.291. Carisbrook Recreation Reserve Upgrades Stage 2 | 2,377,900 | 1,387,106 | 14,816 | 2,377,900 | Phases 1 & 2 complete, phase 3 underway, phase 4 out to tender. Phases 3/4 due for completion in August 2022 |
| 63713.31. Depot - Administration Block | 0 | 0 | 4,206 | 0 | Reactive capital |
| 64110.31. Carisbrook Transfer Station - Bin Roofs | 400,510 | 233,632 | 91,526 | 400,510 | New timelines negotiated. Anticipated to begin but not complete in 2021/22 |
| 64110.32. Carisbrook Transfer Station - Compost Roof | 131,573 | 76,748 | 0 | 131,573 | New timelines negotiated. Anticipated to begin but not complete in 2021/22 |
| 64225.02. Rene Fox Gardens Dunolly - Design Public Toilets | 15,000 | 8,750 | 5,400 | 15,000 | |
| 64751.014. Building Upgrades Civic Centre | 369,181 | 215,355 | 6,270 | 369,181 | Electrical works at Town Hall. Not anticipated to be completed in 2021/22 |
| | 10,124,182 | 5,805,760 | 2,226,013 | 10,309,808 | |
| Land Improvements | 4,022,811 | 2,052,057 | 1,641,572 | 2,115,028 | |
| 60180.055. Healthy Hearts Infrastructure - Gordon Gardens Pump Track | - | - | 1,818 | 1,818 | Carry-over project |
| 60180.056. Healthy Hearts Infrastructure - Talbot Outdoor Fitness Equipment | - | - | 59,500 | 59,500 | Carry-over project |
| 60180.057. Healthy Hearts - Talbot Infrastructure and Activation Stream 3 | - | - | 300 | 20,000 | Carry-over project |
| 60180.058. Healthy Hearts - Jamie's Ministry of Food Program Stream 3 | - | - | - | 10,000 | |
| 60180.059. Healthy Hearts - Go & Play Activation and Infrastructure Stream 3 | - | - | - | 30,000 | |
| 60180.06. Healthy Hearts Infrastructure Grant - Carisbrook Market Reserve Fitness Equipment | - | - | - | 41,985 | |
| 60181.01. Energy Breakthrough (EBT) Land Improvements | 500,000 | - | 520,298 | 512,000 | |
| 60216.21. Bike Racks New | 5,000 | - | - | 5,000 | |
| 60216.22. (LRCI) Town Entrance Signage | 50,000 | 29,169 | 527 | 50,000 | To be spent in Q3/Q4 but will be allocated against other LRCI projects |
| 60360.07. (LRCI) Shade Structures Towns by 6 | 154,311 | 90,013 | 72,574 | 154,311 | Talbot shade sail only project outstanding. Awaiting invoices |
| 61016.07. Dunolly Dump Point Installation | 18,000 | 10,500 | 48,538 | 41,724 | Plant rates to be reviewed |
| 62121.62. Carisbrook Bowls Club Synthetic Green Upgrade | - | - | - | 19,994 | |
| 62121.69. Recreation Open Space Strategy Implementation | - | - | 57,225 | 12,804 | |
| 62121.71. Recreation Planning - Unallocated | - | - | - | 20,000 | |
| 62316.03. Maryborough Outdoor Pool - Living Heritage | 1,987,500 | 1,159,368 | 159,794 | - | Approval from grant authority for scope change. All works anticipated to be complete by Dec 2022 |
| 62316.13. Maryborough Indoor Pool Capital Works | - | - | 3,380 | - | Carry-over project |
| 62316.14. Maryborough Outdoor Pool Works | - | - | 341,203 | - | Carry-over project |
| 62316.15. Swimming Pool Renewal | 15,000 | 8,750 | - | 15,000 | Reactive capital |
| 62400.16. Parks Renewal | 52,000 | 30,331 | 31,476 | 52,000 | Derby Rd beautification |
| 62400.17. (LRCI) Community Hall Projects | 75,000 | 43,750 | 55,668 | 75,000 | Tracking ahead of budget |
| 62410.01. Renewal Surrounds | 50,000 | 29,169 | 227 | 50,000 | |
| 62410.05. Phillips Gardens - Implement Strategy(Entrances & Lights) | - | - | - | 883 | |
| 62410.08. Growing Victoria Botanic Gardens Phillips Gardens Round one | 200,000 | 116,669 | - | 200,000 | |
| 62411.03. Gordon Gardens Master Plan Works | 82,000 | 47,831 | 5,618 | 82,000 | Landscaping plan in progress. Contract awarded and works begun |
| 62421.01. Princes Park Improvements | - | - | 1,700 | 1,700 | Carry-over project |
| 62421.21. Rubbish Bins Renewal General | 10,000 | 5,838 | - | 10,000 | Reactive capital |
| 62430.01. Renewal Playgrounds | 15,000 | 8,750 | 11 | 15,000 | Reactive capital |
| 62470.3. Maryborough Skate and Scooter Park | 619,000 | 361,081 | 141,703 | 80,557 | To be carried forward into 2022/23 |
| 62470.31. Goldfields Reservoir Dam Stabilisation | - | - | - | 316,000 | |
| 62492.71. Deledio Reserve Messaging and Scoreboard | - | - | 22,500 | 22,500 | Carry-over project |
| 62492.72. (RIF) Princes Park Outdoor Gym | - | - | 5,940 | - | |
| 62495.25. Princes Park Grandstand - Cultural Management Plan | - | - | 34,764 | 17,300 | Carry-over project |

Capital Works Statement Period to 31 Jan 2022

| Project | 2021/22 Total Budget | 2021/22 YTD Budgets Jan | 2021/22 YTD Budget Jan | 2021/22 Forecast | Comments |
|--|-------------------------------------|--|---|-----------------------------|--|
| 62671.08. (LRCI) Playground Improvements | 5,000 | 2,919 | 34,055 | 12,952 | |
| 64110.35. Carisbrook Transfer Station Pavement Rehabilitation | 140,000 | 81,669 | 30,240 | 140,000 | Starting in 2021/22 to be completed in 2022/23 |
| 64110.76. Bealiba Landfill Rehabilitation | 15,000 | 8,750 | - | 15,000 | Reactive capital |
| 64110.77. Dunolly Landfill Rehabilitation | 15,000 | 8,750 | - | 15,000 | Reactive capital |
| 64150.02. Recycled Watermain Replacement | 15,000 | 8,750 | - | 15,000 | Reactive capital |
| 64150.05. Central Highlands Water Integrated Water Management (IWM) Station Domain Pro | - | - | 12,513 | - | Carry-over project |
| | 4,022,811 | 2,052,057 | 1,641,572 | 2,115,028 | |
| Property Total | 14,146,993 | 7,857,817 | 3,867,585 | 12,424,836 | |
| Capital Works Total | 20,917,427 | 11,520,189 | 8,373,686 | 20,719,334 | |

Cash Flow Period to 31 Jan 2022

| | 2020/21 Actuals | 2021/22 YTD Budget Jan |
|---|--------------------|---------------------------------|
| | \$'000 | \$'000 |
| Cash Flows from Operating Activities | | |
| Rates and charges | 15,516 | 10,880 |
| User fees, statutory fees and fines | 1,786 | 887 |
| Grants - operating | 10,401 | 6,867 |
| Grants - capital | 12,194 | 1,646 |
| Contributions - monetary | 131 | 262 |
| Interest received | 75 | 20 |
| Trust funds and deposits taken | (45) | (81) |
| Other receipts | 26 | 60 |
| Net GST refund/(payment) | (1,712) | 0 |
| Employee costs | (14,856) | (9,199) |
| Materials and services | (11,159) | (5,329) |
| Other payments | (360) | (152) |
| Net cash provided by/(used in) operating activities | 11,997 | 5,862 |
| Cash flows from investing activities | | |
| Payments for property, infrastructure, plant and equipment | (7,071) | (8,374) |
| Proceeds from sale of property, infrastructure, plant and equipment | 10 | 0 |
| Payments for other financial assets | (2,477) | 0 |
| Net cash provided by/(used in) investing activities | (9,538) | (8,374) |
| Cash flows from financing activities | | |
| Finance costs | (39) | (11) |
| Repayment of borrowings | (564) | 0 |
| Net cash provided by/(used in) financing activities | (603) | (11) |
| Net increase (decrease) in cash and cash equivalents | 1,856 | (2,523) |
| Cash and cash equivalents at the beginning of the financial year | 1,999 | 3,855 |
| Cash and cash equivalents at the end of the financial year | 3,855 | 1,332 |

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2021-2025 – Leading Change

The Community's vision 4. Transparent decision making;

This report has been developed in accordance with the *Planning and Environment Act 1987* and the Central Goldfields Planning Scheme.

BACKGROUND INFORMATION

Planning permit application 096/21 was lodged on 25 August 2021 for the use and development of the land for a single dwelling, outbuildings and associated buildings and works within the Rural Living Zone, Bushfire Management Overlay and Erosion Management Overlay at Crown Allotment 7 Section 4A Parish of Maryborough. For this report, the subject site will be referred to as CA7 hereafter.

The application seeks planning approval to construct a single-storey, four-bedroom dwelling on the subject site. The dwelling is proposed to be orientated towards Denyers Road in the front (north-western) portion of the site. The dwelling would be setback 30m from the front (western) boundary, 5m from the side (northern) boundary, 20m from the side (southern) boundary, and about 60m from the rear (eastern) boundary.

The dwelling is proposed to have linear weatherboard cladding to walls and colourbond roofing in a hipped roofline, with a pitch of 25 degrees. The dwelling would be sited on a standard concrete slab with underground connection to mains electricity, the use of a water tank for potable water, and a septic system for wastewater. The dwelling would have a maximum building height of approximately 5m with a total floor area of 259.92m².

The proposal also includes a shed (or outbuilding) behind the dwelling and in the rear part of the site. The shed would be approximately 10m from the rear boundary with dimensions of 20m by 10m and with a maximum height of 5.8m. The shed would be clad in colourbond sheeting with the roof having a shallow 10-degree pitch. The shed includes one open bay with the rest of the structure enclosed.

A shipping container is also proposed 2.5m in from the southern side boundary as a permanent storage structure. As the shipping container would be permanent, it is also classed as an outbuilding.

Access would be from Denyers Road via a new all-weather driveway, with a crossover to be constructed to the relevant rural standard.

REPORT

Proposal

The application proposes the use and development of land for a single dwelling, outbuildings, and associated works at CA7, 56 Denyers Road, Bowenvale, as described above. Please refer to Attachment 1: Proposed plans.

Site and Surrounds

The subject site is located at CA7, 56 Denyers Road, Bowenvale, approximately 4km northwest of the Maryborough town centre. The site is rectangular in shape with a total area of 4047m² (0.4ha) and cleared of vegetation. There are no easements or restrictions on title.

CA7 is on the eastern side of Denyers Road. The topography is generally flat although with a gentle fall from west to east towards Flat Creek. The site sits at approximately 210m AHD. The site has a frontage of 40.23m to Denyers Road and a depth of 100.58m. There is existing, basic vehicle access at the southern end of the site to Denyers Road, which is a local road with a gravel surface.

CA7 is one of several Crown Allotments forming 56 Denyers Road. While these parcels are vacant, it is understood they have recently been individually sold off into separate ownership. Council is also assessing an application on Crown Allotment 5A (067/21) for a single dwelling, outbuilding and the removal of native vegetation. This application is also likely to be recommended for refusal.

CA7 has access to electricity via overhead powerlines to the northwest. However, there are no reticulated water, sewerage, or gas services available to the site.

Under the Central Goldfields Planning Scheme, the site is within the Rural Living Zone (RLZ). The site is affected by the Bushfire Management Overlay (BMO) over most of its area and the Erosion Management Overlay (EMO) over its entire area.

The site is within an area of Aboriginal Cultural Heritage Sensitivity. However, the development of one dwelling and ancillary outbuildings is exempt from requiring a Cultural Heritage Management Plan (CHMP) under the *Aboriginal Heritage Regulations 2018*. The site is within a Designated Water Supply Catchment (Laanecoorie Reservoir Catchment – Loddon River).

The surrounding area in the vicinity of Denyers Road, Logan Road and Rowes Lane is generally a mixture of rural-residential development on larger lots of between approximately 2-12ha. An earthmoving business is operated from 5 Rowes Lane to the east.

Land immediately surrounding the subject site falls within the RLZ. About 250m to the west, land is within Farming Zone (FZ); about 700m to the southwest, land is within the Public Use Zone, Schedule 7 (PUZ7), which is associated with the Maryborough Airport; and approximately 500m to the east, land is within the Public Conservation and Resource Zone (PCRZ), which is associated with the Timor State Forest. Please see attachment 2: Site and surrounding context

Planning Permit Triggers

Under the Central Goldfields Planning Scheme, a planning permit is required for the following:

- Pursuant to Clause 35.03-1 *Table of uses*, a permit is required to use the land for a dwelling (section 2 use – permit required) as the site does not have access to reticulated water and the minimum lot size of 4ha is not met.
- Pursuant to Clause 35.03-4 *Buildings and works* of the RLZ, a permit is required to construct a building or construct or carry out works within 100 metres from a waterway.
- Pursuant to Clause 35.03-4 *Buildings and works* of the RLZ, a permit is required to construct an outbuilding associated with a section 2 use that exceeds 100m² in floor area.
- Pursuant to Clause 44.01-2 *Buildings and works* of the EMO, a permit is required to construct a building or construct or carry out works.
- Pursuant to Clause 44.06-2 *Buildings and works* of the BMO, a permit is required to construct a building or construct or carry out works associated with accommodation.

Planning Scheme Provisions

Planning Policy Framework

The following clauses of the Planning Policy Framework (PPF) are considered relevant to this application:

11.01-1S Settlement

To promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.

11.01-1L Settlement - Central Goldfields

Provide low density and rural living opportunities around the periphery of Maryborough and other centres where they do not conflict with environmental and agricultural objectives and where infrastructure can be supplied in a cost-effective way.

11.03-6S Regional and local places

To facilitate integrated place-based planning.

12.01-1S Protection of biodiversity

To assist the protection and conservation of Victoria's biodiversity.

12.03-1S River corridors, waterways, lakes, and wetlands

To protect and enhance river corridors, waterways, lakes, and wetlands.

13.02-1S Bushfire planning

To strengthen the resilience of settlements and communities to bushfire through risk-based planning that prioritises the protection of human life

13.04-2S Erosion and landslip

To protect areas prone to erosion, landslip, or other land degradation processes.

13.07-1S Land use compatibility

To protect community amenity, human health and safety while facilitating appropriate commercial, industrial, infrastructure or other uses with potential adverse off-site impacts.

14.01-1S Protection of agricultural land

To protect the state's agricultural base by preserving productive farmland.

14.02-1S Catchment planning and management

To assist the protection and restoration of catchments, waterways, estuaries, bays, water bodies, groundwater, and the marine environment.

14.02-2S Water quality

To protect water quality.

14.02-2L Water quality - Central Goldfields

Ensure effluent disposal systems in unsewered areas are located and maintained to minimise the risk of pollution to waterways.

15.01-2S Building design

To achieve building design outcomes that contribute positively to the local context and enhance the public realm.

15.01-5S Neighbourhood character

To recognise, support and protect neighbourhood character, cultural identity, and sense of place.

15.01-6S Design for rural areas

To ensure development respects valued areas of rural character.

15.02-1S Energy and resource efficiency

To encourage land use and development that is energy and resource efficient, supports a cooler environment and minimises greenhouse gas emissions.

15.03-2S Aboriginal cultural heritage

To ensure the protection and conservation of places of Aboriginal cultural heritage significance.

16.01-3S Rural residential development

To identify land suitable for rural residential development.

18.02-3S Road system

To manage the road system to achieve integration, choice, and balance by developing an efficient and safe network and making the most of existing infrastructure.

19.03-3S Integrated water management

To sustainably manage water supply, water resources, wastewater, drainage, and stormwater through an integrated water management approach.

19.03-3L Integrated water management - Central Goldfields

Ensure effluent disposal systems can be contained within the site.

Minimise the potential for pollution if reticulated sewerage is not available.

Zoning

35.03 Rural Living Zone

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To provide for residential use in a rural environment.

- To provide for agricultural land uses which do not adversely affect the amenity of surrounding land uses.
- To protect and enhance the natural resources, biodiversity and landscape and heritage values of the area.
- To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.

Overlay(s)

44.01 Erosion Management Overlay

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To protect areas prone to erosion, landslip, other land degradation or coastal processes by minimising land disturbance and inappropriate development.

44.06 Bushfire Management Overlay

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure that the development of land prioritises the protection of human life and strengthens community resilience to bushfire.
- To identify areas where the bushfire hazard warrants bushfire protection measures to be implemented.
- To ensure development is only permitted where the risk to life and property from bushfire can be reduced to an acceptable level.

Particular Provisions

53.02 Bushfire Planning

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure that the development of land prioritises the protection of human life and strengthens community resilience to bushfire.
- To ensure that the location, design and construction of development appropriately responds to the bushfire hazard.
- To ensure development is only permitted where the risk to life, property and community infrastructure from bushfire can be reduced to an acceptable level.
- To specify location, design and construction measures for a single dwelling that reduces the bushfire risk to life and property to an acceptable level.

General Provisions

65.01 Approval of an application or plan

Before deciding on an application or approval of a plan, the responsible authority must consider, as appropriate:

- The matters set out in section 60 of the Act.
- Any significant effects the environment, including the contamination of land, may have on the use or development.
- The Municipal Planning Strategy and the Planning Policy Framework.
- The purpose of the zone, overlay or other provision. Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the environment, human health and amenity of the area.

- The proximity of the land to any public land. Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction. Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

Operational Provisions

Clause 71.02 Operation of the Planning Policy Framework

The PPF seeks to ensure that the objectives of planning in Victoria, as set out in section 4 of the *Planning and Environment Act 1987* (the Act) are fostered through appropriate land use and development planning policies and practices that integrate relevant environmental, social, and economic factors in the interests of net community benefit and sustainable development.

Society has various needs and expectations such as land for settlement, protection of the environment, economic wellbeing, various social needs, proper management of resources and infrastructure. Planning aims to meet these needs and expectations by addressing aspects of economic, environmental, and social wellbeing affected by land use and development.

Planning and responsible authorities should endeavour to integrate the range of planning policies relevant to the issues to be determined and balance conflicting objectives in favour of net community benefit and sustainable development for the benefit of present and future generations.

Referrals

The following table outlines referrals undertaken under both sections 52 and 55 of the Act and Clause 66 of the Central Goldfields Planning Scheme.

| Department | Response |
|---|--|
| Goulburn Murray Water (GMW) s.55 / cl.66.02-2 | <p>No objection to a planning permit being granted subject to the following conditions.</p> <ol style="list-style-type: none"> 1. All construction and ongoing activities must be in accordance with sediment control principles outlined in 'Construction Techniques for Sediment Pollution Control' (EPA, 1991). 2. All wastewater from the dwelling must be treated to a standard of at least 20mg/L BOD and 30mg/L suspended solids using a package treatment plant or equivalent. The system must have a certificate of conformity issued by the Conformity Assessment Body (or equivalent approval) and be installed, operated and maintained in accordance with the relevant Australian Standard and EPA Code of Practice. 3. All wastewater must be applied to land via pressure-compensating sub-surface irrigation installed along the contour. |

| | |
|------------------|---|
| | <ol style="list-style-type: none"> 4. The wastewater disposal area must be located at least: 100m from any waterways, 40m from any drainage lines, 60m from any dams, and 20m from any bores. *Where wastewater is treated to at least a secondary standard, the distance may be reduced in accordance with the current EPA Code of Practice – Onsite Wastewater Management. However, where possible setback distances must be maximised. 5. The wastewater management system must be appropriately designed to manage the potential volume of wastewater generated under full occupancy (based on a minimum 5 bedrooms), including an appropriately sized disposal area based on a full water balance specific to the proposal and subject land in accordance with the requirements of the current EPA Code of Practice – Onsite Wastewater Management. 6. The wastewater disposal area must be kept free of stock, buildings, driveways and service trenching and must be planted with appropriate vegetation to maximise its performance. Stormwater must be diverted away. A reserve wastewater disposal field of equivalent size to the primary disposal field must be provided for use in the event that the primary field requires resting or has failed. 7. The shed must not contain bedrooms (or rooms that could be used as bedrooms) or any facilities with the potential to produce wastewater, including toilets, kitchens or other food preparation facilities. 8. Stormwater run-off from buildings and other impervious surfaces must be dissipated as normal concentrated overland flow or directed to a storage tank or dam. 9. The shed must not encroach on the wastewater treatment system or disposal area, or breach the minimum setback distances specified in the relevant EPA Code of Practice – Onsite Wastewater Management. Stormwater run-off from the shed roof must not be directed towards the disposal area. |
| Planner comment: | Nil |

| Department | Response |
|--|---|
| Country Fire Authority (CFA) s.55 / cl.44.06-6 | <p>Does not object to the grant of a permit for the proposal subject to:</p> <ul style="list-style-type: none"> • Any mandatory conditions specified within the planning scheme; and • The following conditions being included on any planning permit that may be issued. |

| | |
|------------------|--|
| | <p>1. Endorsement of Bushfire Management Plan</p> <p>Before the development starts, the Bushfire Management Plan prepared by Regional Planning & Design Pty Ltd (Figure 9 (Version B), dated 6/8/2021) must be endorsed by the Responsible Authority. Once endorsed the plan must not be altered unless agreed to in writing by CFA and the Responsible Authority.</p> |
| Planner comment: | Nil |

ASSESSMENT OF APPLICATION

The following assessment addresses the effects that the proposed use and development may have while considering the provisions of the Central Goldfields Planning Scheme and the objectives of planning in Victoria. Further, where relevant, the assessment addresses objections and submissions received as well as the decisions and comments of referral authorities. In this regard, the assessment of the application is consistent with section 60 of the Act.

Use and development of the land within the Rural Living Zone

While a primary purpose of the RLZ is to provide for residential use in rural environment, the proposal must strike a balance between several matters, including responding to the PPF, the capability of the land to accommodate the proposal, environmental issues, and design and siting.

The use of land for a dwelling in the RLZ can be a section 1 use (permit not required), provided that the lot size complies with a minimum specified area. A lot that does not have access to reticulated water should meet the minimum area of 4ha, which is specified in the schedule to the RLZ. If the lot does not meet the minimum area, then the use of the land for a dwelling becomes a discretionary section 2 use (permit required). The subject site has an area of 4047m² (or 0.4ha), which is well below the minimum area of 4ha (approximately 10%).

The minimum area of 4ha specified in the schedule to the RLZ sets an expectation that if residential development is to occur, it can only be undertaken on larger rural allotments. The immediate area and beyond in this part of Bowenvale is characterised by the development of dwellings on large allotments ranging between 2-12ha (some containing multiple Crown Allotments) within the RLZ.

Land in the immediate surrounds all falls within the RLZ, with several properties containing established dwellings and outbuildings. Land directly adjoining and surrounding the subject site includes:

- 49 Rows Lane - approximately 2.25ha (single dwelling)
- 65 Denyers Road - approximately 4.5h (single dwelling)
- 71 Denyers Road -approximately 6.4ha (single dwelling)
- 84 Logan Road - approximately 6.8ha (single dwelling)
- 5 Rows Lane – approximately 7.8ha. (single dwelling and earthmoving business)
- 197 Timor Road – (has current Work Area approval for the extraction of sand in association with earthmoving business)

While a planning permit can be entertained on a lot less than the specified minimum area, the lot area is expected to be much closer to the minimum of 4ha and not substantially less, which in this case is only 0.4ha.

The development of a lot of this size for a dwelling might be better suited to the Low-Density Residential Zone (LDRZ), which is typically found on the periphery of townships and where the preferred minimum is 0.2ha with sewer and 0.4ha without. In this instance, a lot of 0.4ha is found within the RLZ in an area characterised by larger allotments.

Under Clause 35.03-5 of the RLZ, the following decisions guidelines should be considered where applicable:

Environmental Issues

The proposed use and development of the subject site is possible without impacting on the environmental values of the site and area. In particular, the proposed wastewater management system is acceptable, and protection of waterways is adequate via appropriate setbacks.

The application was referred to GMW under section 55 of the Act with conditional consent granted. GMW's areas of interest are surface water and groundwater quality, use and disposal. GMW requires that development proposals do not impact detrimentally on GMW's infrastructure and the flow and quality of surface water and groundwater.

The Land Capability Assessment (LCA) prepared by McClelland's Consulting Engineers submitted with the application states that the site is '*severely constrained for sustainable wastewater management. There exists several major and moderate constraints on this site. An on-site treatment and land application system is however possible, albeit with significant restrictions*'. Further the LCA states for a proposal within a Proclaimed Special Water Supply Catchment the LCA '*does not look at the overall long term possible nutrient migration within the catchment.*'

While conditional consent has been granted to the proposal, it will ultimately be the responsibility of the landowner to ensure the conditions of GMW are met, which could present challenges on the severely constrained site. On balance, the proposal is acceptable.

Design and Siting Issues

The proposed dwelling is acceptable in terms of its design and appearance. The area is characterised by single-storey dwellings and typical outbuildings, which the proposal reflects. The application also proposes a 30m setback from the Denyers Road frontage, with the proposed shed to the rear, which is generally suitable.

However, given the size of the subject site, it is considered that the proposal is inconsistent with the existing and preferred rural character of the RLZ, which is generally open and spacious, and further does not represent orderly planning of the area. The primary reason for this is the subject site being significantly undersized in the RLZ and failing to meet the minimum specified area by a substantial margin.

Planning Policy Framework (PPF)

Clause 15.01-6S '*Design for rural areas*' has the objective to ensure development respects valued areas of rural character, with a strategy to ensure that the siting, scale and appearance of development protects and enhances rural character.

When the proposal is assessed against the provisions of the Central Goldfields Planning Scheme and in particular the RLZ, significant deficiencies are identified against the established rural character of the area. It is considered that the proposed use and development does not reflect the established character and current pattern of development of dwellings on large rural

allotments, given that the lot is significantly undersized. In short, rather, than protecting and enhancing rural character, the proposal will detract from it and fails to meet the policy objective.

It is suggested that the subject site and the other Crown Allotments forming 56 Denyers Road could potentially be consolidated to create an overall site area of approximately 4ha, which could better to accommodate a sustainable rural-residential use.

Clause 16.01-3S 'Rural residential development' has the objective to identify land suitable for rural residential development. Relevant strategies to achieve this including managing development in rural areas to avoid inappropriate rural residential development, discouraging development of small lots in rural zones for residential use or other incompatible uses, and encouraging consolidation of existing isolated small lots in rural zones.

The significantly undersized subject site indicates that the proposal should be avoided and discouraged, in accordance with the key strategies mentioned above, as it is fundamentally inappropriate. The clause encourages consolidation of small lots in rural zones. A consolidation of the existing crown allotments would achieve a site area of approximately 4ha at 56 Denyers Road and allow for appropriate rural-residential development.

Erosion Management Overlay

The proposed dwelling and shed on the relatively flat site are not considered to be a significant risk in terms of landslip and erosion. The dwelling and shed will be sited on standard reinforced concrete slabs requiring a minor site scrape and without significant earthworks. Furthermore, no vegetation is required to be removed.

The proposal is considered to meet the purpose of the overlay and Clause 13.04-2S, with suitable conditions that could be imposed regarding water runoff and reinstating disturbed areas of the site.

Bushfire Management Overlay

The proposed dwelling and shed are considered to address the purpose of the overlay and do not create an unnecessary risk in a bushfire event through implementing the required mitigation measures. The application was referred to the CFA with conditional consent granted.

The Bushfire Management Plan is required to be endorsed if a permit is to issue, which implements the required bushfire mitigation measures including static water supply, access arrangements and construction standards.

It is considered that the proposal addresses the requirements of the Bushfire Management Overlay as well as Clauses 13.02-1 and 53.02.

CONSULTATION/COMMUNICATION

Notice of the application was given to 14 adjoining and surrounding landowners via letters in the mail, one advertising sign was placed on the site (at the frontage to Denyers Road) and the application documents were placed on the Council website.

The application has received three objections. The issues raised in the objections are summarised below:

- Environmental impacts – close proximity to the creek
- Privacy concerns

- Potential for dwellings to be constructed on each of the 5 crown allotments included within 56 Denyers Road
- Safety concerns
- Setting of a president
- Out of character with surrounding development pattern
- Impact on visual amenity of the area
- Additional traffic impacts
- Lot size is not in accordance with the scheme (too small)
- The proposal is not in keeping with the rural residential character of the area
- Potential for land use conflict with existing earth moving business due to more housing

Planning officer response to objections

Generally, the planning officer agrees with several matters raised by the objectors, including:

- Lot size (too small)
- The proposal is out of character with the rural-residential nature of the area
- The approval of this application is likely to set a precedent for remaining crown allotments, which could lead to a proliferation of dwellings
- Impacts on the visual amenity of the wider area

It should be noted that the planner officer has not considered the safety concerns as a result of any particular person(s) moving to the area. This is considered to be an assumption made by the objector and is not supported.

The planning officer does not consider that any traffic impacts will be apparent to surrounding landowners as a result of the application. The application proposes a single dwelling, which is likely to create a relatively low increase in vehicle movements per day.

Whilst objector comments around the potential for land use conflict are valid, the planning officer would urge Council to consider that that the earth moving use is also a section 2 use that required a planning permit and Work Authority to be issued. Earthmoving is not an 'as of right' use and has its own requirements to ensure that operations are not impacting on surrounding land, particularly residential uses. The work area is also separated from the proposed development site by the creek and vegetation. Refer to attachment 2: site and surrounding area.

FINANCIAL & RESOURCE IMPLICATIONS

The assessment of planning permit applications is within the normal operational budget of Council.

Should any party appeal any decision that Council makes there would be a VCAT hearing. Additional costs will be incurred if a VCAT hearing occurs.

RISK MANAGEMENT

This report addresses Council's strategic risk Governance - Failure to transparently govern and embrace good governance practices by ensuring our assessment of the application meets all relevant legislation. The risk management issues in relation to this planning permit application have been discussed above.

There is a risk to Council should it not decide within the statutory timeframes of a 'failure to determine' appeal at VCAT.

Should the proposal be approved by Council and VCAT (upon appeal) there is a risk to non-compliance with the permit conditions. Council has a planning compliance function to mitigate this risk.

CONCLUSION

The planning permit application seeks approval for the use and development of the land for a dwelling, outbuildings, and associated works.

A Council determination is sought on the application as three objections have been received and planning officers' recommendation is to refuse the application.

Council must determine a position on the application for a planning permit and take one of the following options:

- I. Refuse to grant a permit on any ground it thinks fit and issue a Notice of Decision to Refuse to Grant a Permit; or
- II. Grant a permit subject to conditions and issue a Notice of Decision to Grant a Permit.

ATTACHMENTS

1. Proposed Plans
2. Site and surrounding area

Dean & Briony Richards


Proposed Residence & Shed

*Lot 7, 56 Denyers Road
Bowenvale Vic 3465*

Contents

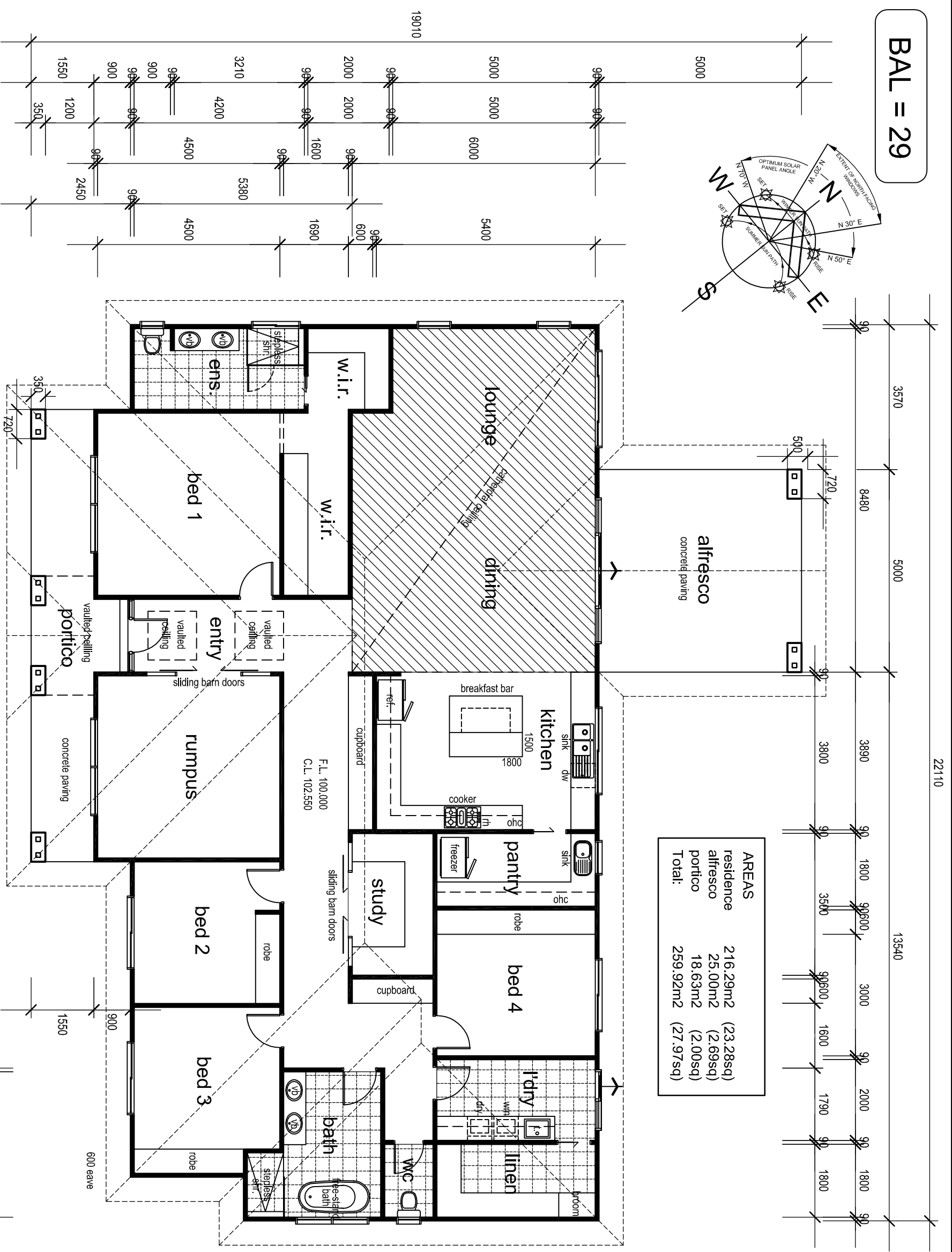
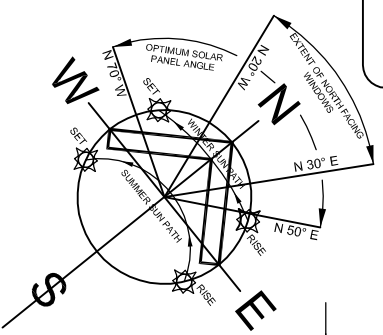
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|-----------------|--------------------------|
| 01 | Site Plan |
| 02 | Floor Plan |
| 03 | North & South Elevations |
| 04 | East & West Elevations |
| 05 | Shed Plan |
| 06 | Shed Elevations |
| 07 | Shed Elevations |

PLANNING PERMIT
ISSUE DATE
AUGUST 2021

 **LAUREN JONES**
Building Design

23 Franklin Street, Maryborough, Vic 3465
Mob: 0419 104 585
Email: lauren.jbd@hotmail.com

BAL = 29



| AREAS | |
|---------------|---------------------------|
| residence | 216.29m2 (23.28sq) |
| alfresco | 25.00m2 (2.69sq) |
| portico | 18.63m2 (2.00sq) |
| Total: | 259.92m2 (27.97sq) |

floor plan 1:100

LEGEND

- new walls.
- brickwork articulation joint
- ceiling manhole
- selected non-slip floor tiles.

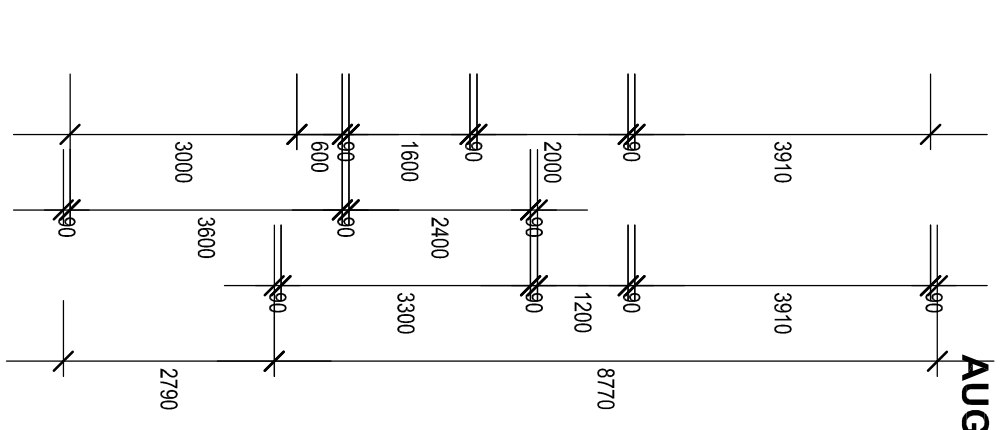
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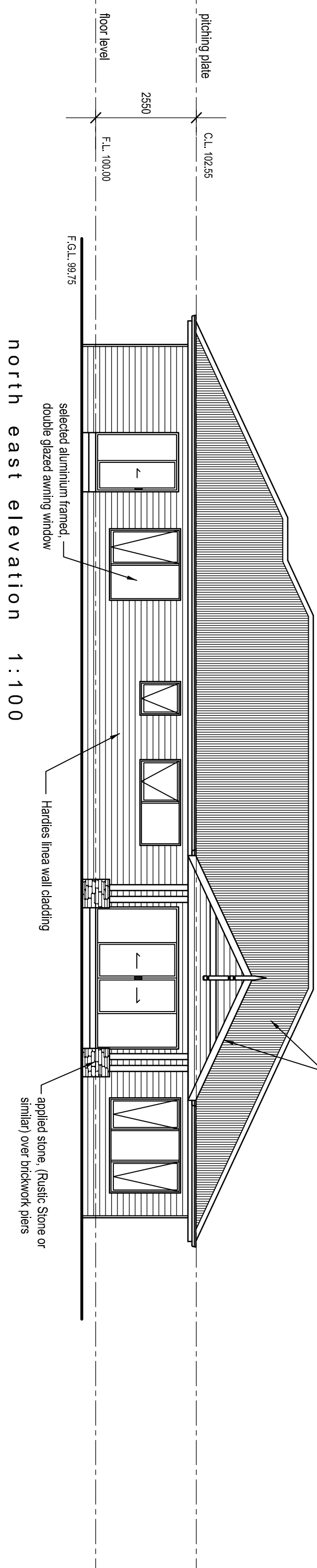
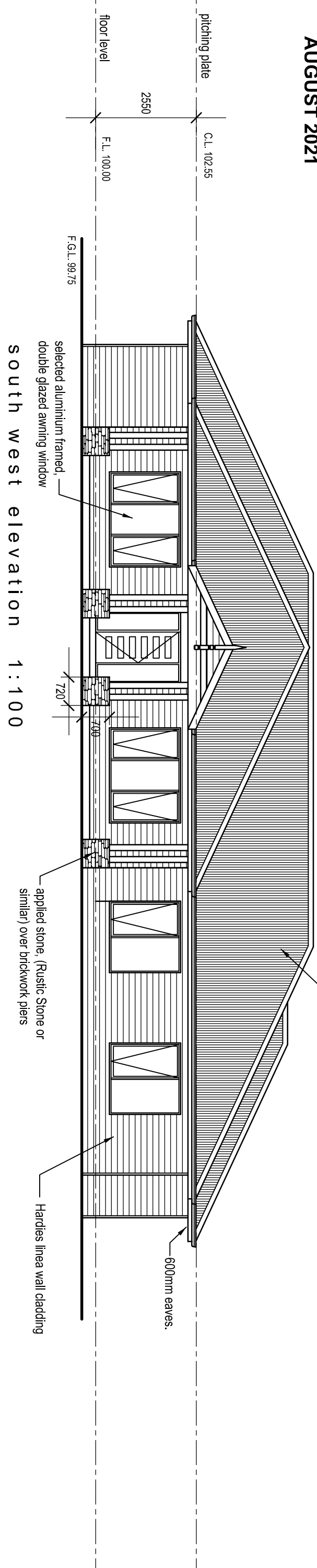
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PROJECT: Proposed Residence & Shed
ADDRESS: Lot 7, No.56 Denyers Road
Bowenvale Vic 3465

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DESIGNED: L.J.
SCALE: 1:100

DATE: 07/05/2021
PAGE SIZE: A3
PROJECT NO.: 21-004 TP
DRG No.: 02 of 07
REV.:

BAL = 29

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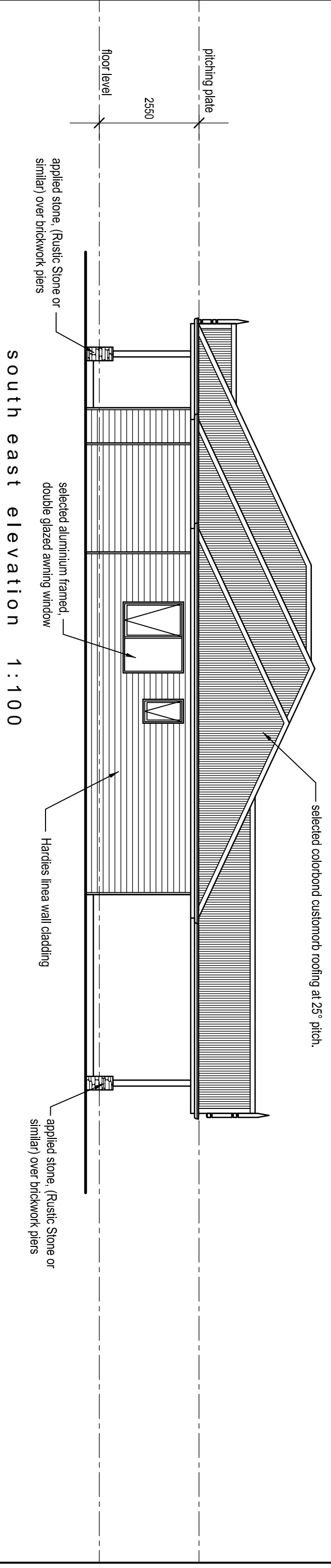
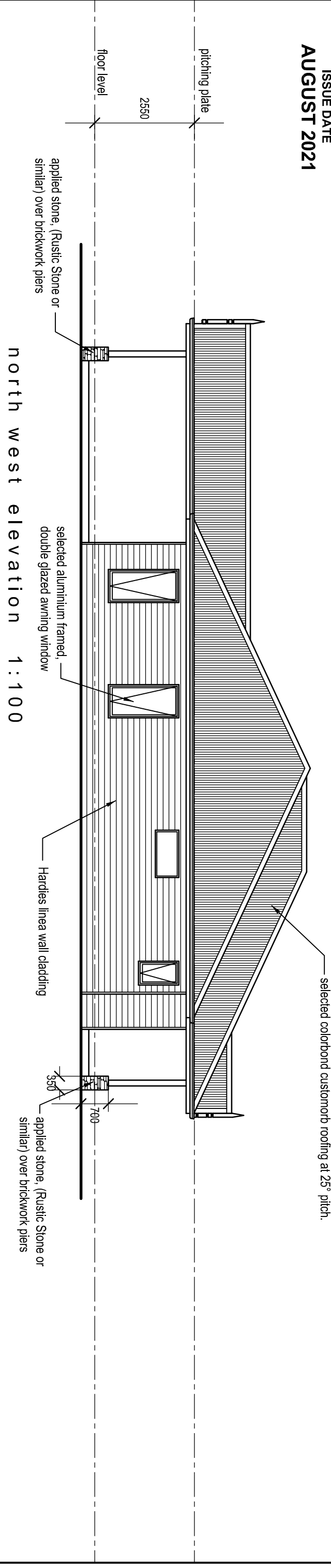
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CLIENT: Dean & Briony Richards
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DRG. TITLE: North & South Elevations
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DESIGNED: L.J.
SCALE: 1:100
DATE: 07/05/2021
PAGE SIZE: A3
PROJECT NO.: 21-004 TP
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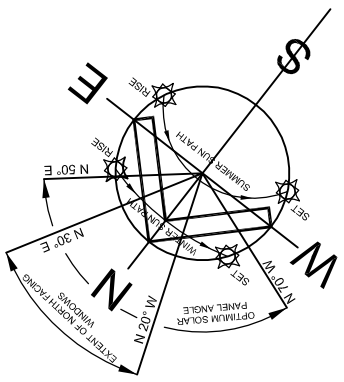
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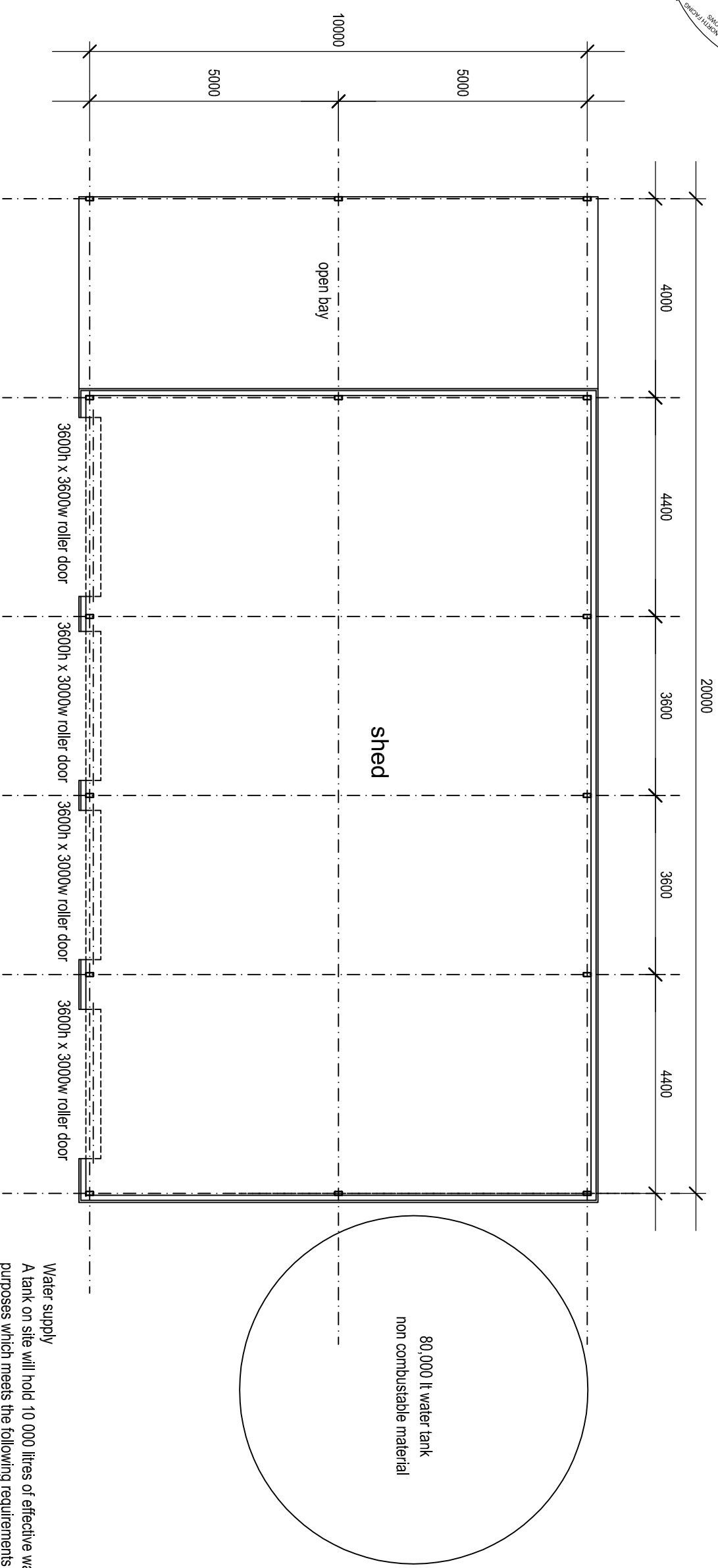
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ADDRESS: Lot 7, No.56 Denyers Road
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DATE: 07/05/2021
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**DRAWINGS TO BE READ IN CONJUNCTION WITH
LOCAL SHED SOLUTIONS - STRUCTURAL DESIGN**



PLANNING PERMIT

ISSUE DATE
AUGUST 2021

BAL = 29

shed plan 1:100
floor area: 210.91sqm

- Water supply**
A tank on site will hold 10 000 litres of effective water supply for fire fighting purposes which meets the following requirements:
- Is stored in an above ground water tank constructed of concrete or metal.
 - All fixed above-ground water pipes and fittings required for fire fighting purposes must be made of corrosive resistant metal.
 - Include a separate outlet for occupant use
- The water supply must also
- Incorporate a ball or gate valve (British Standard Pipe (BSP) 65mm) and coupling (64 mm CFA 3 thread per inch male fitting).
 - The outlets of the water tank must be within 4m of the access way and 60m of all parts of the building and be unobstructed.
 - Be readily identifiable from the building or appropriate identification signage to the satisfaction of CFA must be provided.
 - Any pipework and fittings must be a minimum of 65 mm (excluding the CFA coupling).



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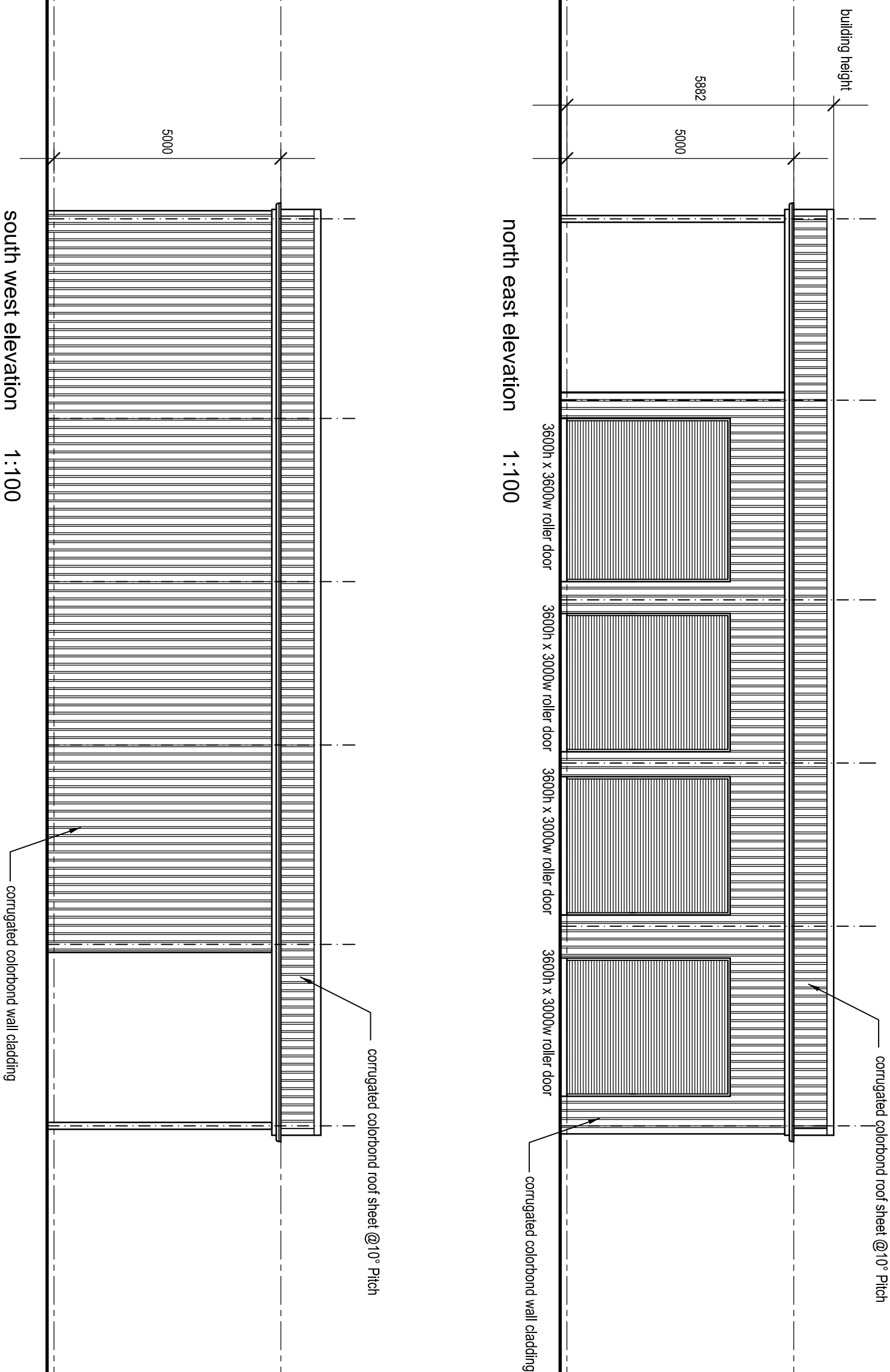
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| PROJECT: Proposed Residence & Shed |
| ADDRESS: Lot 7, No.56 Denyers Road Bowenvale Vic 3465 |

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| SCALE: 1:100 | DRG No.: 05 of 07 |
| | REV.: |

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south west elevation 1:100

north east elevation 1:100

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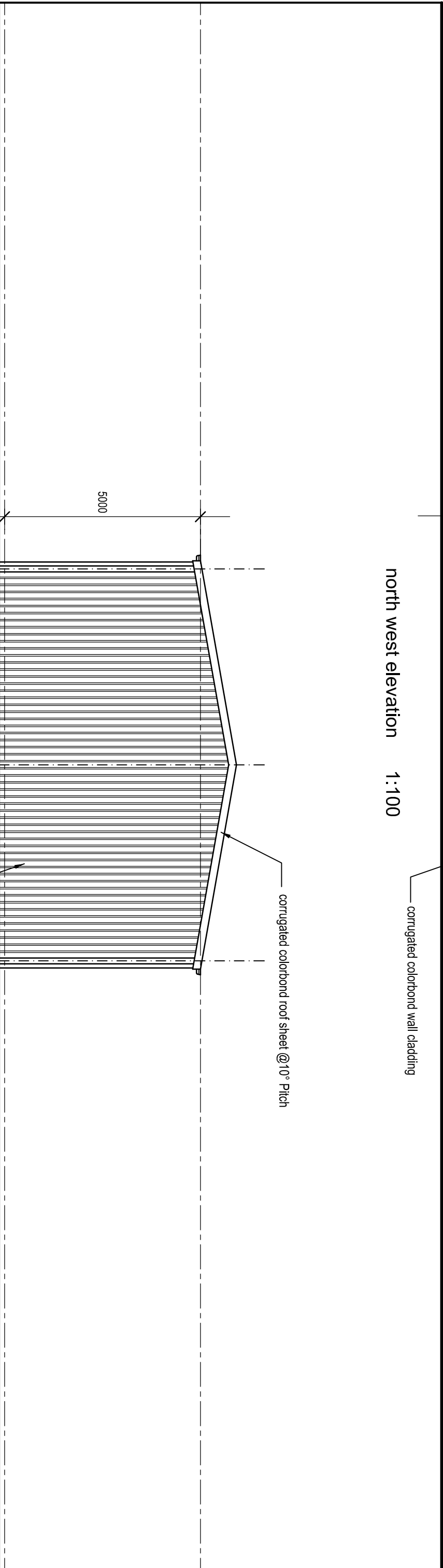
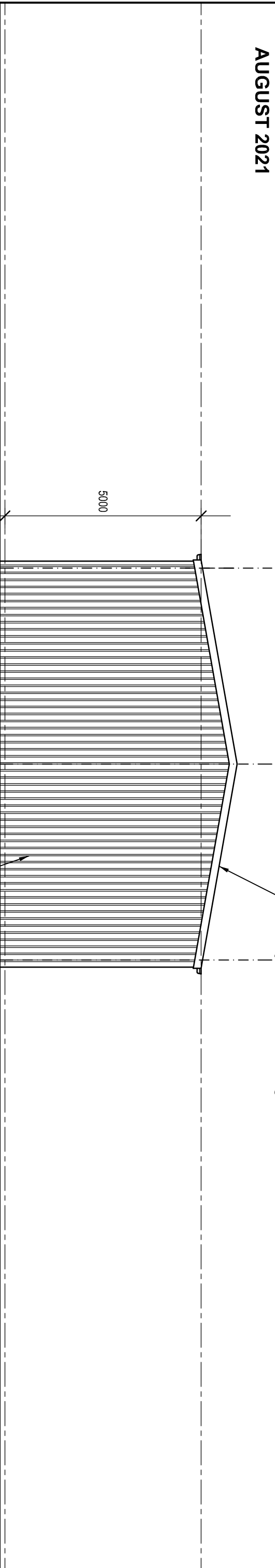
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DESIGNED: L.J.
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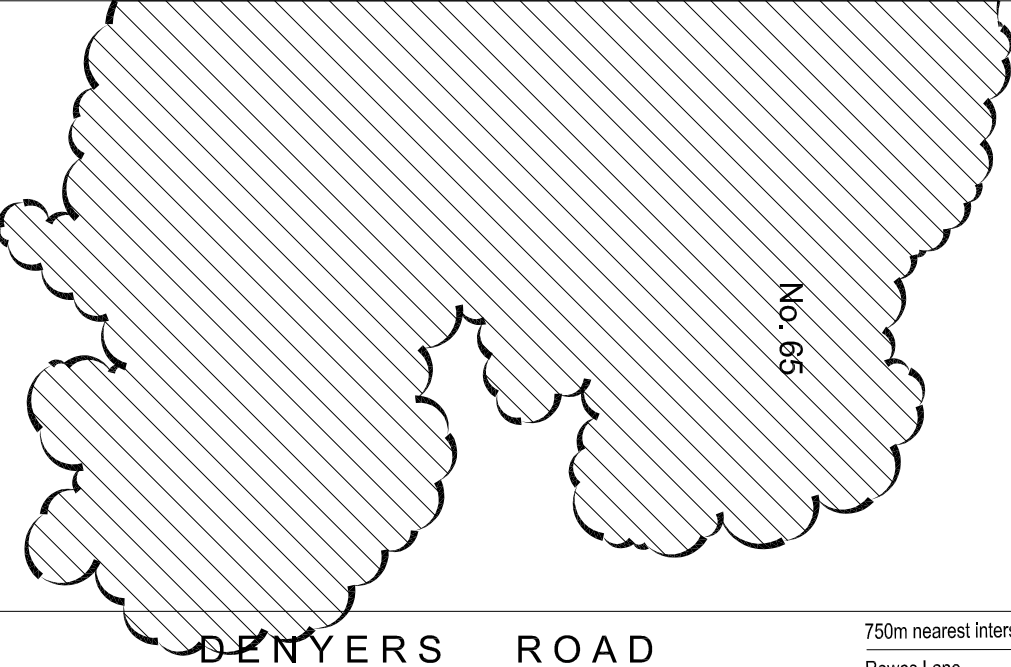
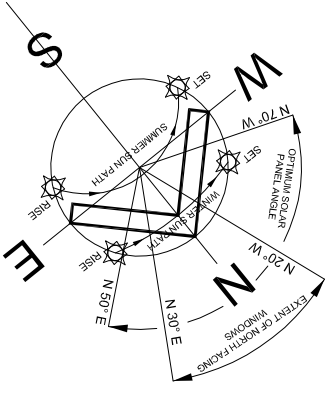
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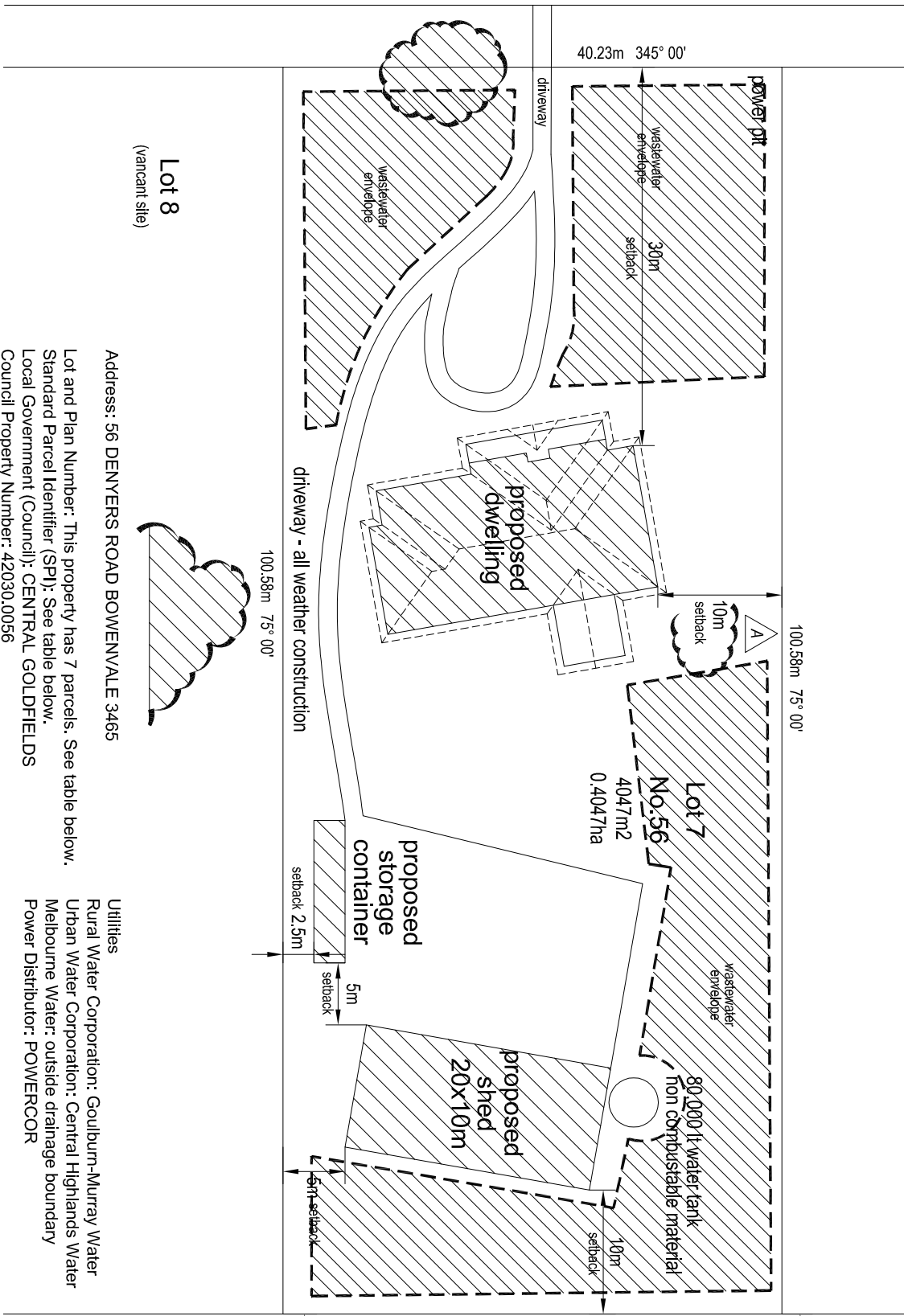
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| SCALE: 1:100 | DRG No.: 07 |
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The driveway shown on the plan will provide access for trucks for fire fighting purposes which meets the following requirements:

- A load limit of at least 15 tonnes
- Curves must have a minimum inner radius of 10m.
- The average grade must be no more than 1 in 7 (14.4 per cent) (8.1 degrees) with a maximum of no more than 1 in 5 (20 per cent) (11.3 degrees) for no more than 50m.
- Have a minimum trafficable width of 3.5m of all weather construction.
- Be clear of encroachments for at least 0.5m on each side and 4m above the access way.
- Dips must have no more than a 1 in 8 (12.5 per cent) (7.1 degrees) entry and exit angle.

Construction standards
The dwelling will be designed and constructed a minimum Bushfire Attack Level of (BAL) 29. There are no special construction requirements for the shed.



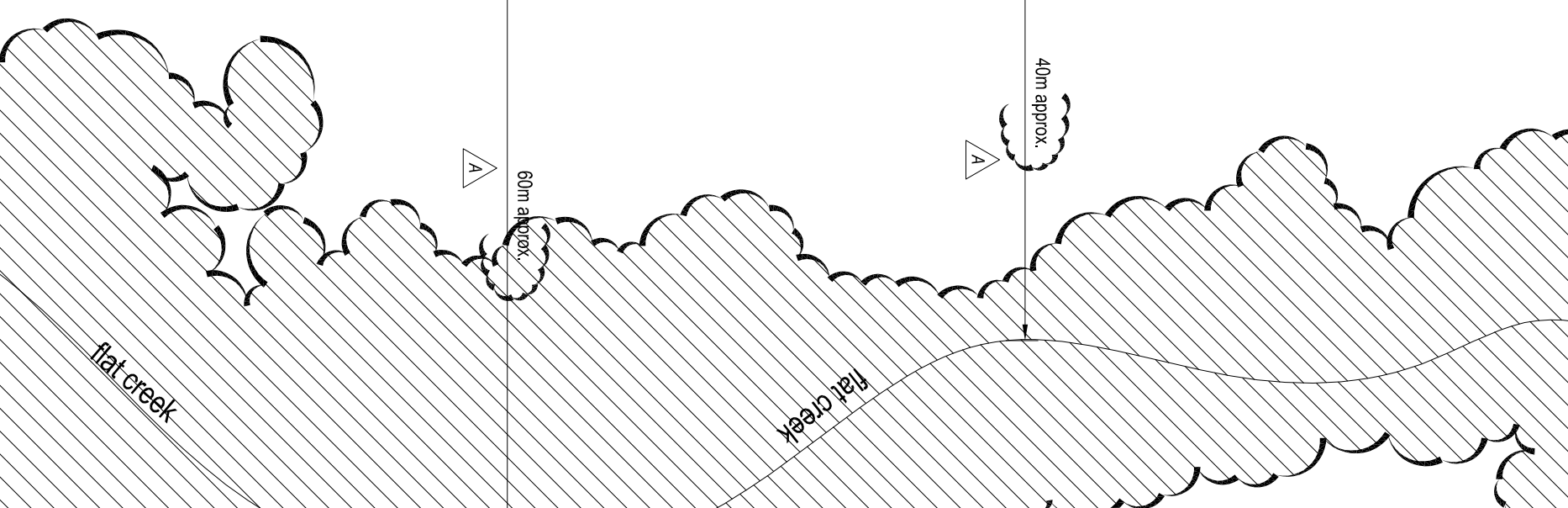
Lot 8
(vacant site)

Address: 56 DENYERS ROAD BOWENVALE 3465

Lot and Plan Number: This property has 7 parcels. See table below.
Standard Parcel Identifier (SP): See table below.
Local Government (Council): CENTRAL GOLDFIELDS
Council Property Number: 42030.0056
Directory Reference: VicRoads 58 D2
This property is in a designated bushfire prone area. Special bushfire construction requirements apply.

Utilities
Rural Water Corporation: Goulburn-Murray Water
Urban Water Corporation: Central Highlands Water
Melbourne Water: outside drainage boundary
Power Distributor: POWERCOR

Planning Zone Summary
Planning Zone: RURAL LIVING ZONE (RLZ)
SCHEDULE TO THE RURAL LIVING ZONE (RLZ)
Planning Overlays: BUSHFIRE MANAGEMENT OVERLAY (BMO)
EROSION MANAGEMENT OVERLAY (EMO)
EROSION MANAGEMENT OVERLAY SCHEDULE (EMO)
Areas of Aboriginal Cultural Heritage Sensitivity:
All or part of this property is an area of cultural heritage sensitivity



PLANNING PERMIT
ISSUE DATE
AUGUST 2021

BAL = 29

REGISTERED
Building Practitioner
DP - AD 38682

DO NOT SCALE DRAWINGS. USE WRITTEN DIMENSIONS ONLY. THE DIMENSER, BUILDER, SUBROB, TRATOR SHALL VERIFY ALL DIMENSIONS AND SETBACKS AND SPECIFICATIONS PRIOR TO COMMENCING ANY WORK. RESPONSIBILITY FOR ENSURING THAT ALL BUILDING WORKS COMPLIES WITH THE BUILDING CODE OF AUSTRALIA, AS CODES, BUILDING REGULATIONS, LOCAL BY-LAWS AND TOWN PLANNING REQUIREMENTS.

LAUREN JONES
Building Design
23 Franklin Street, Maryborough, Vic 3465
Mob: 0419 104 585
Email: lauren.ljhd@hotmail.com

| No. | AMENDMENT | DATE: |
|-----|---|----------|
| A | REAR BOUNDARY TO FLAT CREEK SETBACK DIMENSIONS | 24/09/21 |
| A | NW BOUNDARY SETBACK INCREASED. TO ALLOW FOR GREATER CLEARANCE TO PREFERRED WASTEWATER APPLICATION AREA NW OF PROPERTY FRONTAGE. | 24/09/21 |

CLIENT: Dean & Briony Richards
PROJECT: Proposed Residence & Shed
ADDRESS: Lot 7, 56 Denyers Road Bowenvale Vic 3465

| DRG. TITLE: | DATE: | DRG. No. |
|-----------------------|-------------------------------|------------------------|
| Site Plan | 07/05/2021 | 380 |
| DRAWN: L.J. | PAGE SIZE: A3 | |
| DESIGNED: L.J. | PROJECT NO.: 21-004 TP | |
| SCALE: 1:500 | | |
| | | 01 of 07 REV. A |

PROPERTY

56 DENYERS ROAD BOWENVALE

WASTE COLLECTION

Wednesday

GREEN WASTE COLLECTION

First and Third Friday of Month

HARD WASTE COLLECTION

First and Third Monday of Month

LAND PARCEL

6~4A\PP3071

5B~4A\PP3071

5A~4A\PP3071

7~4A\PP3071

8~4A\PP3071

9~4A\PP3071

11~4A\PP3071

WARD

PADDYS RANGES



PROPERTY

56 DENYERS ROAD BOWENVALE

WASTE COLLECTION

Wednesday

GREEN WASTE COLLECTION

First and Third Friday of Month

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7~4A\PP3071

8~4A\PP3071

9~4A\PP3071

11~4A\PP3071

WARD

PADDYS RANGES



9. NOTICES OF MOTION

9.1 MARYBOROUGH AERODROME, CR DE VILLIERS

Councillor: Cr de Villiers

MOTION

- a. *i. That the Aerodrome Task force be requested to present a report relating to the progress in responding to the Task Force brief.*
 - ii. *That the report be presented by the Chair of the Task Force.*
- b. *A report from Council officers on progress resolving the Leases*
- c. *That the aerodrome be recognised as a significant project and funding allocated in the 2022/2023 budget to facilitate and support development at the aerodrome as a community asset as per the recommendations made by the Task Force.*

Maryborough Aerodrome

Council has determined that the airport is a valuable asset. A Task Force was appointed to report to council. I believe that the Task Force is ready and able to deliver such a report to council when requested.

9.2 LEASES AND LICENSES POLICY, CR DE VILLIERS

Councillor: Cr de Villiers

MOTION

1. *The development of a lease and license policy, with clear definitions of the exact meaning of a lease and license, as well as sub-leases and sub-licenses.*

This policy should also have clear guidelines regarding the management of leases and licenses in four areas of asset management:

- 1) *Land and buildings owned by council*
- 2) *Land and buildings owned by DELWP with the council as the appointed committee of management*
- 3) *Land owned by DELWP and managed by community groups and committees*
- 4) *Land owned by DELWP and the building on the land belonging to council.*

Leases and Licenses Policy

Leases and Licenses is a vital part of Asset Management. My observations have led me to believe that there seems to be a problem with the issuing and renewing of leases and licenses within the Central Goldfields Shire, leading to uncertainty and inconsistency.

There seems to be a lack of process.

The lack of process is causing three issues:

- 1) Council is missing out on income which is important for a small council such as Central Goldfields Shire
- 2) Community Groups need leases and licenses in place because it will ensure certainty regarding their use of the facilities
- 3) The absence of leases as well as dated/expired leases pose a litigation risk to council.