



ORDINARY MEETING OF COUNCIL MINUTES

Tuesday 26 November 2019
6:00pm

Council Chamber
Room 1 Community Hub
48 Burns Street
Maryborough

MEMBERSHIP

Administrator Noel Harvey
Administrator Karen Douglas
Administrator Hugh Delahunty

Confirmed at the Ordinary Council Meeting
Held on 17 December 2019

CONFIRMED MINUTES

1. COMMENCEMENT OF MEETING AND WELCOME

The meeting commenced at 6.00pm

The Chair, Administrator Noel Harvey read the Council Prayer and acknowledgement of country.

PRESENT

Administrator Noel Harvey
Administrator Hugh Delahunty
Administrator Karen Douglas

IN ATTENDANCE

Chief Executive Officer, Lucy Roffey
General Manager Corporate Performance, Paul Brumby
Manager Operations, Glenn Deaker

2. APOLOGIES

Nil

3. LEAVE OF ABSENCE

Nil

4. DISCLOSURES OF CONFLICTS OF INTEREST

4.1 Lucy Roffey declared an indirect conflict of interest with regard to Item 8.5 Proposed Public Closure of Depot Standpipe

5. CONFIRMATION OF THE MINUTES OF THE PREVIOUS COUNCIL MEETING

The purpose of this report was to present for confirmation, the minutes of the Ordinary Council Meeting held on 22 October 2019.

Council Resolution

That Council confirms the Minutes of the Ordinary Council Meeting held on 22 October 2019.

Moved Administrator Delahunty

Seconded Administrator Douglas

CARRIED

6. REPORTS FROM COMMITTEES

6.1 NOTING OF THE APPROVED MINUTES OF SPECIAL COMMITTEE MEETINGS AND ADVISORY COMMITTEE MEETINGS

To present for noting the confirmed minutes of Council's special committees established under section 86 of the *Local Government Act 1989* and the Audit and Risk Committee established under section 139 of the *Local Government Act 1989* which is an advisory committee.

CONFIRMED MINUTES

Council Resolution

That Council notes the confirmed Minutes of the:

- *Talbot Town Hall Special Committee Meeting 16 September 2019.*

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

7. PETITIONS

Nil

8. OFFICER REPORTS

8.1 ASSEMBLIES OF COUNCILLORS

The purpose of this report was to provide the record of any assembly of councillors, which has been held since the last council meeting, so that they are recorded in the minutes of the formal council meeting.

Council Resolution

That Council note the record of assemblies of councillors for the period 16 October to 18 November 2019.

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

8.2 MARYBOROUGH TOY LIBRARY 2018 COMMUNITY GRANT VARIATION REQUEST

SUMMARY/PURPOSE

The purpose of this report is to recommend that Council approve a request from the Maryborough Toy Library to vary their 2018 Community Grant.

The Maryborough Toy Library was awarded a Community Grant of \$969 but did not use all of the grant money they received from Council for the original purpose and has now asked if they can use the remaining funds for a different purpose, rather than returning them to Council.

Council Resolution

That Council approve a request from the Maryborough Toy Library to vary their 2018 Community Grant and retain \$540 to fund continued access to the internet and the membership fee to SETLS for the next two years.

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

CONFIRMED MINUTES

8.3 ART COLLECTION POLICY UPDATE

SUMMARY/PURPOSE

The purpose of this report is to present the updated and revised Art Collection Policy for adoption.

The purpose of the Art Collection Policy is to set the objectives by which Council will purchase new art, maintain its current collection, display the collection and manage deaccessioned artworks. Council maintains and develops a permanent collection of visual arts and crafts for the enrichment of our residents, staff and visitors to our region. The art collection is a resource for display, teaching, learning, research, enjoyment and celebration.

Council Resolution

That Council adopts the revised and updated Art Collection Policy.

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

8.4 PROPERTY OCCUPANCY POLICY

The purpose of this report is to update Council on the outcome of the second round of community consultation on the property occupancy policy and to present a final version of the policy for adoption.

The purpose of the property occupancy policy is to provide a framework for determining the occupancy agreements for public land within the Shire in a fair, transparent and equitable way. The policy will provide clarity of roles and responsibilities, security of tenure and a consistent method of assessing applicable rent and charges.

Council Resolution.

That Council:

- 1. Acknowledge receipt of the six submissions, which have been circulated and considered at Council's Strategy Briefing on 12 November 2019.*
- 2. Adopt the attached Property Occupancy Policy.*
- 3. Notify in writing those people who provided a submission to Council on the Property Occupancy Policy and advise them of the outcome of Council's decision.*

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

CONFIRMED MINUTES

8.5 PROPOSED PUBLIC CLOSURE DEPOT STANDPIPE

The purpose of this report is to recommend that Council close public and commercial access to the water standpipe located within the Maryborough Council depot, and that Council correspond with all known users of the standpipe advising of the decision and outlining alternative options.

Use of the Maryborough depot standpipe by external parties carries considerable occupational health and safety concerns for operation of the depot; allows external parties unfettered access to the Maryborough depot; and, places an onus on Council to ensure loads are secure and within required weight tolerances, which council staff are not set up to do.

This report highlights the need to discontinue this service based on the various risks posed.

Council Resolution

It is recommended that Council:

- 1. Approve the public closure to water access at the Maryborough depot with the following actions:*
- 2. Correspond with all known current users of the Maryborough depot standpipe notifying them of the closure, with a 4 weeks' notice provision, and advice on alternate water supplies.*
- 3. Advise Central Highlands Water of the change to the Maryborough depot standpipe and request that Central Highlands Water provide a public water standpipe.*

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

8.6 COUNCIL MEETING DATES FOR 2020

The purpose of this report is to recommend Council adopt the proposed dates and times for meetings of Council for the 2020 calendar year.

Council Resolution

That Council adopts the following dates for council meetings in 2020:

- Tuesday 25 February 2020*
- Tuesday 24 March 2020*
- Tuesday 28 April 2020*
- Tuesday 26 May 2020*
- Tuesday 23 June 2020*
- Tuesday 28 July 2020*
- Tuesday 25 August 2020*

CONFIRMED MINUTES

- *Tuesday 15 September 2020*
- *Tuesday 22 September 2020 – Special Meeting to approve the annual Financial and Performance Statements*
- *Tuesday 20 October 2020*
- *Tuesday 10 November 2020 – Statutory Meeting*
- *Tuesday 24 November 2020*
- *Tuesday 15 December 2020*

Moved **Administrator Delahunty**
Seconded **Administrator Douglas**

CARRIED

8.7 OCTOBER FINANCIAL REPORT

The purpose of this report is to brief Council on its financial performance for the year to date and how it is tracking against the adopted budget.

Council Resolution

That Council receives and notes the attached 31 October 2019 Financial Report showing progress against the budget.

Moved **Administrator Douglas**
Seconded **Administrator Delahunty**

CARRIED

Council recorded a note of thanks to everyone involved in helping to make the 2019 Energy Breakthrough a very successful event.

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS

Nil

11 CONFIDENTIAL BUSINESS

Nil

CONFIRMED MINUTES

12 MEETING CLOSURE

The Chair, Administrator Noel Harvey declared the meeting closed at 6.24pm


Confirmed at the Ordinary Council Meeting
held on 17 December November 2019.
Chair, Administrator Noel Harvey