



ORDINARY MEETING OF COUNCIL MINUTES

Tuesday 22 October 2019
6:00pm

Council Chamber
Room 1 Community Hub
48 Burns Street
Maryborough

MEMBERSHIP

Administrator Noel Harvey
Administrator Karen Douglas
Administrator Hugh Delahunty

Confirmed at the Ordinary Council Meeting
Held on 26 November 2019

CONFIRMED MINUTES

1. COMMENCEMENT OF MEETING AND WELCOME

The meeting commenced at 6.00pm

The Chair, Administrator Noel Harvey read the Council Prayer and acknowledgement of country.

PRESENT

Administrator Noel Harvey
Administrator Hugh Delahunty
Administrator Karen Douglas

IN ATTENDANCE

Chief Executive Officer, Lucy Roffey
General Manager Corporate Performance, Paul Brumby
General Manager Community Wellbeing, Martin Collins
General Manager Infrastructure, Assets and Planning, Rebecca Stockfeld

2. APOLOGIES

Nil

3. LEAVE OF ABSENCE

Nil

4. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

5. CONFIRMATION OF THE MINUTES OF THE PREVIOUS COUNCIL MEETING

The purpose of this report was to present for confirmation, the minutes of the Ordinary Council Meeting held on 24 September 2019.

Council Resolution

That Council confirms the Minutes of the Ordinary Council Meeting held on 24 September 2019.

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

6. REPORTS FROM COMMITTEES

6.1 NOTING OF THE APPROVED MINUTES OF SPECIAL COMMITTEE MEETINGS AND ADVISORY COMMITTEE MEETINGS

To present for noting the confirmed minutes of Council's special committees established under section 86 of the *Local Government Act 1989* and the Audit and Risk Committee established under section 139 of the *Local Government Act 1989* which is an advisory committee.

CONFIRMED MINUTES

Council Resolution

That Council notes the confirmed Minutes of the:

- *Audit and Risk Advisory Committee Meeting 3 June 2019*
- *Dunolly Historic Precinct Management Special Committee Meeting 26 August 2019*
- *Dunolly Historic Precinct Management Special Committee Annual General Meeting 2018*
- *Talbot Town Hall Special Committee Annual General Meeting 2018*
- *Talbot Town Hall Special Committee Meeting 22 July 2019.*

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

7. PETITIONS

Nil

8. OFFICER REPORTS

8.1 ASSEMBLIES OF COUNCILLORS

The purpose of this report was to provide the record of any assembly of councillors, which has been held since the last council meeting, so that they are recorded in the minutes of the formal council meeting.

Council Resolution

That Council note the record of assemblies of councillors for the period 18 September to 15 October 2019.

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

8.2 MUNICIPAL PUBLIC HEALTH AND WELLBEING PLAN 2017 – 2021

The purpose of this report is to present to Council the Municipal Public Health and Wellbeing Plan 2017 – 2021 (2019 refresh) and the progress of actions.

The purpose of the Municipal Public Health and Wellbeing Plan (MPHWP) is to set the Council's agenda for improving health and wellbeing across the Shire over a four year period.

Council Resolution

That Council adopts the Municipal Public Health and Wellbeing Plan 2017 – 2021 (2019 Refresh).

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

CONFIRMED MINUTES

8.3 NORTHERN VICTORIAN EMERGENCY MANAGEMENT CLUSTER – EMERGENCY ANIMAL WELFARE PLAN

The purpose of this report is to recommend Council adopt the Emergency Animal Welfare Plan which complements the Integrated Municipal Emergency Management Plan (IMEMP).

The focus of the Emergency Animal Welfare Plan is to prescribe the municipal coordination arrangements that exist to support agencies which have a responsibility for emergency animal welfare support.

Council Resolution

That Council endorse the Northern Victorian Emergency Management Cluster – Emergency Animal Welfare Plan.

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

8.4 MUNICIPAL NEIGHBOURHOOD SAFER PLACES PLAN 2019

The purpose of this report is to recommend Council adopt the Municipal Neighbourhood Safer Places Plan 2019 (MNSPP).

The 2018 Plan recently underwent annual review by the Country Fire Authority (CFA) and Council in accordance with the requirements of the Emergency Services Legislation Amendment Act 2009 (which amends the Emergency Management Act 1986) and the Country Fire Authority Act 1958.

Adoption of the 2019 plan will see Neighbourhood Safer Places re-nominated in the townships of Maryborough (Princes Park and Pascoe Reserve), Talbot (Pioneer Reserve), Dunolly (Gordon Garden Reserve) and Carisbrook (Market Reserve).

Council Resolution.

That Council adopt the Municipal Neighbourhood Safer Places Plan 2019.

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

8.5 FIRE PREVENTION ACTIVITIES

The purpose of this report is to update Council on the fire prevention activities undertaken prior to the annual fire danger period commencing.

Councils fire prevention activities are broad and include activities such as the issuing of Permits to Burn, monitoring of potential fire hazards and serving of Fire Prevention Notices, fire prevention planning including establishment of Councils Municipal Fire Prevention Plan and Municipal Neighbourhood Safer Places Plan, investigation of complaints, administration of the CFAs Fire Access Road Subsidy Scheme and broader community education activities.

CONFIRMED MINUTES

Council Resolution

That Council note that the fire prevention activities undertaken prior to the annual fire danger period commencing.

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

8.6 SALE OF COUNCIL LAND 91 INKERMAN STREET MARYBOROUGH

The purpose of this report is to advise Council on the outcome of the public notice process on the proposed sale land located at the rear of 91 Inkerman Street, Maryborough and recommend the sale of the land by private treaty.

This report provides information on the next steps required to finalise the sale of land at the rear of 91 Inkerman Street, Maryborough.

Council Resolution

That Council having given public notice under section 189 of the Local Government Act 1989 ('the Act') to Sell the Land by Private Treaty to the adjoining owner of 91 Inkerman Street, Maryborough, contained within Certificate of Title Volume 2479 Folio 671 and shown as Lot 1 on Title Plan 559585L:

- 1. Proceeds with the sale of land by private treaty for \$2,000 plus costs to the owners of 91 Inkerman Street, Maryborough; and*
- 2. Authorises the Chief Executive Officer to sign all documents relating to the sale and transfer of the land*

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

8.7 COUNCIL ACTION PLAN PROGRESS REPORT – AS AT 30 SEPTEMBER 2019

The purpose of this report is to provide Council with an update on the status of the projects identified in the 2018-19 Action Plan to 30 September 2019.

Council Resolution

That Council notes the 2019-20 Action Plan Progress Report to 30 September 2019.

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

8.8 CENTRAL GOLDFIELDS SHIRE COUNCIL 2018-2019 ANNUAL REPORT

The purpose of this report is to present Council with the 2018-2019 Annual Report for consideration.

CONFIRMED MINUTES

Council Resolution

That Council considers the 2018-2019 Central Goldfields Shire Council Annual Report.

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

8.9 2018-2019 BUDGET CARRY FORWARDS

The purpose of this report is to advise Council on the budgetary impacts of capital works projects, operating expenditure activities and grants carried forwards from the 2018-2019 financial year.

The carry forwards budgetary process is a method of Council exercising sound financial management, by allowing Council to complete projects and activities that were scheduled for the prior financial year, but were not completed due to a variety of reasons. It also allows Council to carry forward unbudgeted grants received during the 2018-2019 financial year that were actually budgeted for in the 2019-2020 year.

Council Resolution

That Council:

- 1. Adopts the financial carry forwards of \$3,382,113 as detailed in this report.*
- 2. Allocates \$250,000 from the remaining cash surplus from the 2018-2019 financial year to resource the completion of 165 outstanding audit actions.*

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

8.10 SEPTEMBER FINANCIAL REPORT

The purpose of this report is to brief Council on its financial performance for the year to date and how it is tracking against the adopted budget.

Council Resolution

That Council receives and notes the attached 30 September 2019 Financial Report showing progress against the budget.

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

CONFIRMED MINUTES

9.1 DOCUMENTS FOR SEALING CONFIRMATION REPORT

The purpose of this report is to present to Council for noting, documents that have been signed under Council's common seal, via delegation, since the last Ordinary Council meeting.

Council Resolution

That Council note that the Instrument of Delegation was signed and sealed by the Chief Executive Officer under delegation on behalf of Council, in accordance with the following resolution of Council made on 24 September 2019:

- 1. That Council, adopt the attached s11A Instrument of Appointment and Authorisation for the member of Council staff set out in the instrument."*
- 2. The attached s11A Instrument of Appointment and Authorisation comes into force immediately the common seal of Council is affixed to the Instrument, and remains in force until Council determines to vary or revoke it.*
- 3. That the attached s11A Instrument of Appointment and Authorisation be signed and sealed.*

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS


Nil

12 CONFIDENTIAL BUSINESS

Nil

13 MEETING CLOSURE

The Chair, Administrator Noel Harvey declared the meeting closed at 6.31pm


Confirmed at the Ordinary Council Meeting
held on 26 November 2019.
Chair, Administrator Noel Harvey