



Council Meeting Agenda

Wednesday 26 August 2026 at 6:00pm

Maryborough Town Hall, 71 Clarendon Street, Maryborough and livestreamed on the internet.

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- 1 Welcome**
- 2 Apologies and Leave of Absence**
- 3 Declarations of Conflict of Interest**
- 4 Confirmation of Minutes from Previous Council Meetings**

RECOMMENDATION

That the Minutes of the Council Meeting held on 22 July 2026 be confirmed

- 5 Minutes of Delegated and Advisory Committees**
Nil.
- 6 Petitions**
Nil.

7 Council Reports

7.1 2025 Energy Breakthrough Evaluation

Author: Manager Tourism Economy and Culture

Responsible Officer: Director Community Wellbeing

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The purpose of this report is to provide an update on the evaluation and review of the 2025 Energy Breakthrough in accordance with the Terms of Reference for the Management Group. Council has allocated funds within the 2026/27 budget to support the ongoing delivery of the Energy Breakthrough event.

RECOMMENDATION

That Council:

1. Notes the evaluation outcomes of the 2025 Energy Breakthrough event; and
2. Acknowledges the positive economic, community and educational impacts generated by the event.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2025-2029:

The Community's vision:

Economic Growth and Prosperity

1. Boost tourism and celebrate regional Identity.

Initiative:

Support community-led festivals, art and cultural events

BACKGROUND INFORMATION

Energy Breakthrough (EB) is jointly managed and delivered by Council and Country Education Partnership (CEP) through a special committee of Council titled the Management Group.

EB is the largest and longest running science, technology, engineering and mathematics (STEM) educational program in the country.

The event, hosted annually in Maryborough for over 35 years, is the largest annual event in Central Goldfields Shire.

Following the challenges of the COVID pandemic and rising event costs, a revised delivery model introduced in 2023 has continued to achieve efficiencies and improved financial performance.

The 2025 event saw a 6% increase in entries compared to 2024, with 244 teams from 92 schools registered.

An estimated 14,500 people attended the event over the five days, including more than 3,500 students, teachers and families who camped on site.

The Energy Breakthrough continues to be the largest annual event in Central Goldfields Shire and remains a highly successful partnership between education, community and industry.

The program provides a hands-on STEM learning experience where students design, construct and compete with innovative vehicles, supported by strong collaboration between schools, industry and the community.

The event contributed an estimated \$3.9 million to the local economy.

Following the 2025 event, RM Consulting Group (RMCG) facilitated an evaluation workshop with key stakeholders on 1 December 2025 to review outcomes and identify areas for improvement.

REPORT

The major program changes introduced in 2023 were successfully maintained in 2025, with the event continuing to deliver strong outcomes across participation, financial performance and community engagement. The 2025 event saw increased entries and school participation, significant growth in sponsorship including the introduction of Honda as a major partner, and a stronger-than-expected financial result with a reduced deficit.

Operationally, the event benefited from a number of key improvements, including the implementation of digital iPad scoring systems, enhanced track infrastructure such as a new pedestrian overpass, updated traffic lights and improved event presentation.

Feedback from participants, volunteers and stakeholders was overwhelmingly positive, highlighting the strong event atmosphere, effective organisation and quality participant experience, with only minor refinements identified for future events.

Sponsors

Sponsorship attraction remained competitive in 2025; however, the event secured significant new investment, led by Honda Australia joining as a major partner. This represented a substantial uplift in sponsorship value and further strengthened the event's financial sustainability and profile.

In 2025, the Department of Education, Transport Victoria (Department of Transport and Planning), Community Bank Avoca, Maryborough and St Arnaud, Acciona, Central Highlands Water and McCafé continued their support of the event.

In addition to the major sponsorships, 15 local businesses and community organisations contributed financially to the introduction of new traffic lights, enhancing safety and event operations.

These contributions demonstrate strong local support for the event, with the following organisations contributing:

- Asteria
- Bourke Hire
- Carisbrook Lions Club
- ITS
- Jim's Pool Care
- Lyal Eales Stores
- Maryborough Conveyancing
- Maryborough & District Advertiser
- Maryborough Highland Society
- Maryborough IGA
- Maryborough Rotary
- Maryborough Transport Services
- True Blue Brew
- Vital Signs
- Waste Recyclers

This collective investment from local businesses highlights the strong level of community ownership and commitment to the ongoing success and safety of the Energy Breakthrough event.

The Energy Breakthrough Management Group would like to extend a sincere thank you to Jeff Hooper, whose proactive approach in engaging and securing these local sponsors was instrumental in delivering these improvements.

Overall, sponsorship contributed approximately 54% of total revenue, making it the largest single revenue source and significantly strengthening the event's financial sustainability.

Entries

Registrations increased by 6% in 2025, demonstrating continued recovery and strong demand for participation in the Energy Breakthrough program.

The event attracted 244 teams from 92 schools, with participants travelling from across Victoria and interstate, reinforcing the event's strong reputation and broad geographic reach.

Entry fees contributed \$150,663, representing 25% of total event revenue, confirming entries as a key revenue stream alongside sponsorship.

The continued growth in participation highlights the ongoing relevance and value of the program to schools, students and communities, while also contributing to the financial sustainability of the event.

Entry fees and sponsorship together contributed 79% of total revenue, reflecting a balanced and increasingly sustainable funding model.

Volunteers

Volunteers continue to play a critical role in the successful delivery of the Energy Breakthrough event, with more than 700 volunteers contributing over 2,300 hours annually, representing an estimated value of approximately \$77,000.

The strong level of volunteer participation reflects a high degree of community ownership and support, with individuals contributing across a wide range of roles including marshalling, judging, site operations, catering and event coordination.

In 2025, the volunteer experience was further strengthened through improved coordination, facilities and support services. The Volunteer Hub, supported by Community Bank Avoca, Maryborough and St Arnaud, continues to play a key role in enhancing volunteer wellbeing. The hub recorded 727 visits from 195 unique volunteers across the event, with an average of 3.7 visits per volunteer, demonstrating strong utilisation and engagement.

Volunteer Hub data shows consistent usage throughout the event, with peak activity occurring during core operational days (Wednesday to Friday accounting for 86.4% of visits) and during lunchtime periods, reinforcing the importance of accessible rest and catering facilities in supporting volunteer participation.

Survey feedback from volunteers was overwhelmingly positive, with results indicating:

- Over 90% of respondents were satisfied or very satisfied with their overall experience
- More than 90% indicated they were very or extremely likely to volunteer again
- Over 85% rated facilities, friendliness and overall experience as 4 or 5 out of 5
- Over 90% felt recognised and appreciated for their contribution

Volunteers identified key motivations for their involvement including supporting the local community, giving back, being part of the event and connecting with others, highlighting the important social and community benefits generated through volunteering.

The event also benefits from a strong cohort of returning volunteers, providing continuity, experience and leadership, while continuing to attract new volunteers, including former participants, supporting long-term sustainability and succession planning.

Volunteer contributions not only support the successful delivery of the event but also foster strong community connections, social participation and a sense of pride in the Energy Breakthrough program. Opportunities have been identified to further enhance volunteer coordination, communication and role clarity to continue improving the volunteer experience.

Contractors and Local Impact

Local businesses and community organisations continue to play a critical role in delivering the event.

In 2025, significant expenditure was directed toward local suppliers for key services including transport, infrastructure, electrical works, site setup, catering, accommodation and waste management.

Analysis of event expenditure indicates approximately \$269,259 of direct spend with local providers, representing approximately 35% of total event expenditure (\$767,729), supporting a wide range of businesses including:

- Transport and logistics providers
- Engineering and construction services
- Electrical contractors
- Accommodation providers
- Catering and community groups
- Printing and signage businesses

In addition to contracted services, community groups were engaged to deliver event functions such as catering, waste management and site support, while also benefiting from fundraising opportunities.

This strong local procurement approach ensures the economic benefits of the event are retained within the community and contribute to local business sustainability.

Economic Impact

The estimated economic impact of Energy Breakthrough 2025 is approximately \$3.9 million, demonstrating the significant contribution the event makes to the local economy and broader community.

The estimate is based on a direct expenditure methodology originally developed through an economic impact assessment undertaken by the University of Ballarat. The assessment established average expenditure rates for participants, team managers and spectators attending the event. These expenditure rates have subsequently been indexed annually using Melbourne Consumer Price Index (CPI) data to reflect changes in visitor spending patterns and costs. The total economic impact is calculated by applying these expenditure rates to estimated visitor numbers across each attendee group.

With an estimated 14,500 attendees across the five-day event, Energy Breakthrough continues to be the largest annual tourism event in Central Goldfields Shire and a major driver of visitation, overnight stays and local spending.

Program Value

The Energy Breakthrough program provides a nationally recognised STEM learning experience and aims to:

- Provide hands-on STEM opportunities for students from Year 4 to Year 12
- Encourage innovation in energy, transport and sustainability
- Strengthen connections between schools, industry and communities
- Support participation from rural and regional schools
- Promote inclusion, including increased participation of girls in STEM

Marketing and Reach

Energy Breakthrough continues to achieve strong digital engagement, with:

- Approximately 1.73 million social media views

- 132 posts across platforms
- Around 38,000 engagements

This level of reach significantly amplifies the event's visibility and promotes Central Goldfields as a tourism and events destination.

Activations

Event activations played an important role in enhancing the overall Energy Breakthrough experience in 2025, supporting participant engagement and providing opportunities for families and the broader community to connect with the program in meaningful ways.

Major partner Honda Australia delivered a comprehensive activation program across the five-day event, providing a range of interactive and hands-on experiences aligned with the educational and innovation focus of Energy Breakthrough.

These activations were delivered across both EB Central and HONDA Maryborough Track start-line and included:

- Remote control car time trials and competitions
- "Build your own" LEGO Energy Breakthrough figurines
- Personalised graffiti-designed bucket hats
- Product displays and promotional giveaways
- Refreshment stations and branded merchandise
- Short relaxation massages for teachers, parents and volunteers

These experiences complemented the core program by providing additional opportunities for engagement, creativity and interaction, particularly for families supporting participants across the event.

On Saturday, the Honda activation contributed to strong engagement around the HONDA Maryborough Track start-line throughout the day, encouraging visitors to remain close to the competition areas and maintaining a high level of connection to the on-track activities.

From 4:00pm to 8:00pm, a range of family-focused activities were provided to further support participant wellbeing and create a welcoming environment for those attending the event, including:

- Silent disco
- Inflatable activities
- Food trucks
- Face painting
- Music and giveaways

These activities were designed to complement the core educational program by providing inclusive, age-appropriate opportunities for families to engage with the event environment, particularly during extended periods onsite.

Overall, the activation program enhanced the event experience while remaining aligned with the Energy Breakthrough's core objectives of education, participation and community connection.

Debrief Workshop

A structured evaluation workshop was conducted on 1 December 2025 comprising volunteers, coordinators and key stakeholders.

Key outcomes included:

- Strong positive feedback regarding event delivery and atmosphere
- Recognition of improved operational processes and efficiency

- Identification of opportunities to increase participation in Pushcarts and TRYathlon
- Recommendations to strengthen marshalling, sustainability and communication practices

Overall, the event was delivered successfully with only minor improvements required.

CONSULTATION/COMMUNICATION

In June 2025, a “Kitchen Table” community conversation was held with local residents, providing valuable insights into community perspectives, local impacts and opportunities for future enhancement. These insights informed planning for the 2025 event and guided the implementation of achievable improvements. The Committee will continue to work on these outcomes.

Following the event, the Committee, Energy Breakthrough (EB) Action Group and key stakeholders participated in a structured evaluation workshop, with 26 attendees contributing to the review and identifying areas for further refinement.

This consultation process was complemented by targeted surveys of team managers and volunteers, capturing detailed feedback on participant experience, event delivery and operational effectiveness.

Together, these engagement activities provide a comprehensive evidence base to inform continuous improvement, ensuring the event remains responsive to participant, volunteer and community needs.

FINANCIAL & RESOURCE IMPLICATIONS

Energy Breakthrough continues to require an annual investment from Council to support event logistics, planning and delivery.

The 2025 event financial position is as follows:

- Total Revenue: \$609,378
- Total Expenditure: \$767,729
- Net Deficit: (\$158,351)

This represents a \$46,027 improvement on the budgeted deficit of (\$204,378).

The improved result was driven by significantly higher revenue than forecast, particularly through sponsorship and event income, which offset increased operational expenditure associated with delivering a larger and enhanced event.

While expenditure exceeded budget, this reflects deliberate investment in event quality, infrastructure, and delivery, contributing to increased participation and positive stakeholder outcomes.

Council’s contribution remains essential, including approximately \$70,000 in staff wages and salaries. However, the continued growth in external revenue streams is reducing reliance on Council funding and strengthening the event’s long-term financial sustainability.

RISK MANAGEMENT

Community Well-being - Failure to recognise and manage the impact of changing social and economic conditions on the community

This risk is mitigated through ongoing delivery and evaluation of the Energy Breakthrough event, ensuring it remains responsive, inclusive and beneficial to the community while delivering strong social, educational and economic outcomes.

Financial Sustainability - Failure to maintain our long-term financial sustainability

This risk is managed through growth in sponsorship, careful management of expenditure and continuous refinement of the event delivery model.

The improved financial result in 2025 demonstrates positive progress toward long-term sustainability.

CONCLUSION

The 2025 Energy Breakthrough event was highly successful, reinforcing its importance to Central Goldfields Shire as a flagship event and major economic driver.

With approximately 14,500 attendees and an estimated \$3.9 million economic impact, the event continues to deliver significant value to the community and local economy.

The event achieved a stronger-than-expected financial outcome, reducing the final deficit to (\$158,351) and demonstrating improved financial performance.

Participation increased, volunteer engagement remained strong, and stakeholder feedback confirmed a high-quality event experience.

While only minor refinements are required, opportunities have been identified to further strengthen participation, operational coordination and sustainability practices.

With strong partnerships, growing sponsorship and ongoing improvements, Energy Breakthrough is well positioned for continued success and growth.

The event continues to demonstrate a strong and balanced delivery model, underpinned by growing sponsorship, consistent participation and strong community support.

ATTACHMENTS

1. RMCG - Final report - Energy Breakthrough Debrief 20251203 [7.1.1]



Energy Breakthrough Debrief Report 2025

Central Goldfields Shire Council

3 December 2025

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge Djaara as the Traditional Owners of the Country on which this project will be conducted. We recognise their continuing connection to the land, waters, and culture, and pay our respects to their Elders, both past and present, while also acknowledging emerging leaders. Additionally, we express our gratitude for the knowledge and insights contributed by Traditional Owners and other Aboriginal and Torres Strait Islander peoples to our shared work in Australia.

We pay our respects to all Aboriginal and Torres Strait Islander communities. We recognise that Australia was established on the genocide and dispossession of First Nations peoples and acknowledge that sovereignty was never ceded in this country. We are committed to embracing the spirit of reconciliation, working toward self-determination, equitable outcomes, and an equal voice for Australia's First Peoples.

1 Introduction

1.1 OVERVIEW

RMCG facilitated a debrief workshop for the Energy Breakthrough event on Monday, 1 December 2025. The session was designed to reflect on four aspects of the event: Pushcarts, TRYathalon, marshalling and waste and sustainability. The workshop also provided time for general feedback on other aspects of the event.

1.2 REPORT STRUCTURE

This report summarises the discussion from the workshop. It is structured in two parts:

- Session 1: involved a mix of volunteers and area coordinators
- Session 2: involved only the area coordinators and focused on specific areas of event management.

2 Session 1: Volunteers and Area Coordinators

2.1 POSITIVE REFLECTIONS ON THE EVENT

The group reflected on 1-2 highlights from their experience at the Energy Breakthrough event. These included:

- **Family, community, and stories**
 - A father who competed as a child is now watching his own son compete, with the grandfather working at the event
 - A long-term competitor (five years) thanking a volunteer, saying he will always remember the experience
 - Cheryl's story about moving to Maryborough, feeling isolated, and making wonderful connections by volunteering
 - The celebration by the kids after the trials created excitement and joy
 - Sense of pride across the community
 - General enthusiasm from participants, volunteers, and spectators
- **Volunteer experience and support**
 - Volunteers were well looked after
 - The average volunteer commitment was three days
 - Sustainability Team helped with catering for volunteers
 - Dishwashing efforts by volunteers to reduce waste
 - Catering was perfect
 - iPad scoring reduced pressure on judges and ensured they had time for a lunch break
- **Student capability, effort, and achievement**
 - Determination and bravery shown by kids competing in the rain and travelling at 60 km/h
 - Intelligence demonstrated by students, including comments such as the importance of aerodynamics
 - The work schools have done was inspiring

- A school from last year (Casey) placed 5th in the Sphero World Championships
- A team of four girls from Cowes are likely to be invited to the world championships with Sphero.
- **Event operations, management, and improvement**
 - Smooth operation and strong communication among organisers
 - Marshalling was improved this year
 - Proper maps and guidance for campers improved sustainability for personnel
 - Ongoing commitment to improvement
 - Introduction of iPads for judging and scoring significantly increased efficiency
 - Schools will now receive results within a week instead of waiting until July next year
 - The event is now a well-oiled machine.
- **Atmosphere, presentation, and legacy**
 - Founders of the event are still trackside
 - Aesthetically, the event looked the best it ever has, with hay bales, bridges, and a sleek, professional setup
 - The event had a great buzz throughout
 - Tony waving the flag was a highlight
- **Honda sponsorship**
 - Honda Australia Automotive Director's speech was inspiring
 - Honda is likely to extend their sponsorship.

2.2 REFLECTIONS ON KEY TOPICS

For this part of the session, there was a small group discussion on four topics. We specifically asked the group to respond to the following questions:

- Pushcarts and TRYathlon– How should the event evolve so it can attract more schools?
- Marshalling – What else should we be considering to overcome the challenges?
- Sustainability and waste - How the event could continue to reduce waste, improve bin use to avoid contamination and improve the *wash against waste* system?

A full list of ideas raised by the group is provided below, along with participants' votes for the ones that they considered most important.

PUSHCARTS

For push carts, the group was asked to consider 'How should the event evolve so it can attract more schools?' Participant ideas included:

- **Re-brand so it is more appealing e.g. "Muscle carts", "Race carts", "HP Speed" (2 votes).**
- Consider power to weight – increase points for lightweight material or material efficiency.
- Hold pushcarts closer to the event. Consider the skate park, near ALDI, or the main track to increase visibility.
- Reduce the entry fee.
- Reintroduce display and presentation.
- Increase promotion to schools.
- Provide schools with recycled pushcarts or kits.
- Hold celebrity/teacher events.

TRYATHALON

For TRYathon, the group was asked to consider 'How should the event evolve so it can attract more schools?' Participant ideas included:

- **Promote the team aspect of this competition and all its components (1 vote)**
- Target specialist schools and schools with low resources (i.e. parents and teachers)
- Target schools in nearby regions such as the Goldfields (Dunolly), Pyrenees and Ararat
- Develop a "cart kit" (perhaps with Honda/sponsors) for schools to build themselves
- Lower the entry fee
- Reschedule judging to Thursday, and do *the display and presentation* first, and then the *design and construction*
- Search for vehicles that could be recycled and used by other schools
- Contact Trisled about sponsorship to support schools in participating
- Encourage less competitive schools to enter TRYathon
- Have a dedicated pit land on the outside to aid with bump out.

MARSHALLING

For marshalling, the group was asked to consider, 'What else should we be considering to overcome the challenges?' Participant ideas included:

- **15-minute shift cross over at each marshal station, and have 3–4 marshals (not two) on each corner (1 vote).**
- Ensure someone has a phone contact list.
- On radios, the silent period during an incident is confusing, especially if there are two incidents at the same time in different locations. Consider having multiple radio frequencies.
- The public announcement (PA) system is not loud enough at corners 3 and 4.
- Relay penalties through the Marshals.
- Ensure Marshals are aware of personal safety, bring a drink, and can use radios.
- Ensure Marshals check in at the operation centre first.
- Ensure Marshals have completed their training.
- Ensure one person has the marshalling roster at each station.

SUSTAINABILITY AND WASTE

For sustainability and waste, the group was asked to consider, 'How could the event continue to reduce waste, improve bin use to avoid contamination and improve the *wash against waste* system?' Participant ideas included:

- **Use students as volunteers and engage them for 2–3 hours to ensure waste is put in the correct bins at bin stations and contribute to washing the dishes (2 votes)**
- **Consider a "no bins", "zero waste" or "take home what you bring" approach (1 vote)**
- **Increase communications on waste performance and progress against goals (1 vote)**
- Consider appointing a student waste auditor for each school to build on the sustainability leadership award approach. This student could:
 - Outline a plan for how they will reduce waste from their school during the event
 - Audit their performance against the plan while at the event

- Be judged on their approach during the presentation, or submit their performance report for judging at the end of the event
- Waste sorting at camp sites (noting some schools did this themselves)
- Place bin stations at marshalling points
- Visual display of how much waste is being generated (live if possible)
- Posters to increase awareness about reusables.

2.3 GENERAL FEEDBACK

Other general suggestions from the group included:

- Establish a Marshal Coordinator (3 votes)
- Encourage the community to run a night market and include Human Powered Vehicles and robotics demonstrations (2 votes)
- Showcase the history of the event (2 votes)
- Connect sponsors throughout the year with specialist schools (1 vote)
- Keep paddle boats on the lake
- Encourage sharing of the event highlights on social media (e.g. parents/teachers)
- Share with the media. Aim for national media coverage.

3 Session 2: Area Coordinators

3.1 DE-BRIEF ON EACH AREA

Each Area Coordinator provided an overview of their highlights and considerations for next year. Overall, the sentiment was positive, and recommendations focused on minor tweaks.

Table 3-1: Session 2 Area Coordinators debrief summary

Area/Area Coordinator	Highlights	Things to consider for next year
Track management (Tony)	▪ The additional foot bridge was excellent ▪ Kids picked up the meaning of the lights and flags very quickly.	▪ Tony is losing his assistant to one of the teams next year so may need some support. Otherwise no areas for improvement.
Site set-up and pack up (Barry and Ben)	▪ Site pack up went well. It was all done by Wednesday which is a huge improvement from last year.	▪ Adjust traffic management timings. Need to start at 7am on Tuesday. ▪ Need to change how barriers are stacked to improve loading ability with the forklift. ▪ Let schools leave before barriers are packed up to improve flow. ▪ Strapping by the Colts required considerable correction, so the process and expectations should be reviewed with them for future events. Ben/Barry to meet with Colts prior to the 2026 event and clarify expectations. ▪ Honda may need some assistance at their end if sponsorship is expanded.
Event Site Director	▪ It went well this year, only minor improvements required	Consider: ▪ Designing bus parking passes

Area/Area Coordinator	Highlights	Things to consider for next year
(Alisha)	Car parking QR code worked well.	- Drop-off passes - Security measures at corner 3 (people were loitering and drinking) - Volunteer coordinator at EB Central so Lachie doesn't have to answer everyone's questions - Baby changing facilities - Encouraging people to use toilet facilities at the swimming pool - Upgrading showers at the swimming pool - Road closures for Sunday and getting car park staff to assist with traffic management - Improving the floors in the containers – slippery when wet - A briefing with police prior to the event
TRYathlon (Mary)	- Some participating schools are keen to come back next year. - Other schools do it every two years so expecting some returning schools next year. - Ambassadors provided good support. - There was great support between the teams. For example, one team needed something welded but didn't have the equipment, so another team helped them out.	Primary presentation times were disjointed so some teams left before all have been presented. It would be good to bring them into alignment.
Pushcarts (provided by Rob in lieu of Brooke)	Participants were enthusiastic.	- The tent in the back corner was not used much so reconsider whether it is worth having - Re-brand the area/event as suggested in previous section.
Robotics (Rob)	- Same number of teams this year as last year. - Satellite competitions were great (refer to the example of the schools from Cowes in the positive reflections section above). - Gippsland satellite events work well. - Two days for robotics was good. It doesn't matter what day it's on unless Rob needs to help with push carts. - High standard of competition. - Sphero is a good partner for this	- Partnering with Community Education Partnership to run cluster days in the Pyrenees, Goldfields and Ararat to increase the number of entries into Energy Breakthrough. - Considering a feeder school program to bring more entries. - Consider using the gym, but noting the Town Hall was a good venue. It is just far away. - School administrators do not like paying the Sphero fees in US dollars. Rob is happy to coordinate the fees through his business if the Energy Breakthrough team are on board with this approach. - Drone competitions could help promote robotics.

Area/Area Coordinator	Highlights	Things to consider for next year
Design and construction (D&C) (Jackson)	- iPads for scoring resulted in increased efficiency and enabled the judges to stay on time - Scoring rubric drove consistency in scoring - There were enough judges - Printed out stage notes were excellent and increased efficiency - Youth ambassadors took responsibility for running the stage at times.	- It would be great to have past participants with experience for judging. - Have the volunteer judges tent close to the D&C tent. - Improve the internet. - Include conditions on the iPad form so comments must be entered so the score is justified. - Have a laptop with the WhatsApp messages to improve communications. The earbud and people talking made it difficult to hear and comprehend what was going on. - Have an electronic process for song requests. - Have a process for shout outs - Hand over notes for volunteers that explain the roles and expectations.
Display and presentation (D&P) (Laurie)	- They had a good number of judges on Wednesday (3 per panel) but less on Friday (2 per panel). - iPads were great and the hire company was great to deal with. - People's competency with the scoring got better as they went. - Scores were higher on average this year. - Young people were on the judging panels. - Internet was good. - Lachie provided excellent IT support. - Very few people requested changes to the schedule. It was based on team arrival times.	The junk yard challenge needs some thinking early in the new year. Is it about recycled materials or do we set materials given the transfer stations / recycle centres do not have much.

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Document review and authorisation

Project Number: 2901

Doc Version	Final/Draft	Date	Author	PD Review	BST Review	Release approved by	Issued to
1.0	Draft	03/12/2025	M. Ludeman	B. Hermans	E. Kelly	B. Hermans	Alisha Chadwick (CGSC) Nigel Preston (CEP)
2.0	Final (minor word edits)	11/12/2025	M. Ludeman	B. Hermans	-	B. Hermans	Alisha Chadwick (CGSC) Nigel Preston (CEP)

7.2 Bristol Hill Urban Bike Park - Feasibility Review and Project Closure

Author Coordinator Strategic Property and Facilities Management

Responsible Officer: Director Assets and Planning

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The Bristol Hill Urban Bike Park was identified as a priority project in Council's Walking and Cycling Strategy and subsequently received \$30,000 in grant funding from Sport and Recreation Victoria (SRV), supported by a \$35,000 Council contribution, to develop a shovel-ready project plan and broader masterplan for the site.

Investigations undertaken as part of the planning process identified significant land tenure, heritage, environmental, planning and governance constraints that substantially impacted the project's feasibility. Preliminary findings indicated that overcoming these constraints would have required significant additional investment and approvals beyond the scope of the funding allocation, with no certainty that the site could have ultimately supported the proposed development.

As a result, the project has been cancelled, and the SRV grant funding will be returned. Future investigations will identify alternative cycling infrastructure opportunities that present a greater likelihood of successful delivery and community benefit.

RECOMMENDATION

That Council:

1. Note that the Bristol Hill Urban Bike Park project has been cancelled due to the identification of significant factors limiting site viability. The initial grant funding from Sport and Recreation Victoria will be returned.
2. Note that ending the project at this stage is expected to preserve \$28,598 of the Council contribution that would otherwise have been required if the project continued.
3. Note that alternative cycling infrastructure opportunities will be identified in future that present a greater likelihood of successful delivery and community benefit.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2025-2029:

The Community's vision:

Economic Growth and Prosperity

1. Boost tourism and celebrate regional Identity.

Informed and engaged community

3. Provide our community with clear, transparent and targeted communication and engagement opportunities that are bottom up, planned and accessible.

Sound leadership and financial management

6. Ensure the organisation's long-term financial viability.

Central Goldfields Shire Council Walking and Cycling Strategy 2017- 2026

BACKGROUND INFORMATION

The Bristol Hill Urban Bike Park was originally identified in Central Goldfields Shire Council's Walking and Cycling Strategy 2017–2026 and was listed as a high-priority action in the corresponding Action Plan. The project was also referenced in the Recreation and Open Space Strategy 2020–2029, reflecting its alignment with Council's broader objectives to improve access to recreation, open space and active transport opportunities across the municipality.

The project sought to establish a safe, flexible and accessible cycling hub at Bristol Hill that supports people of varying ages, skill levels and riding abilities.

The proposed facility was intended to include a range of riding opportunities such as beginner and more advanced loops, a pump track, BMX-style features, short family-friendly riding routes and a designated learn-to-ride area. Improvements to the existing velodrome were also intended to support more experienced riders and integrate the velodrome as part of the broader cycling hub.

A concept plan was prepared in 2017 following community consultation, and the project was further supported through the establishment of Council's Walking and Cycling Advisory Group, which was endorsed by Council in November 2021.

In July 2022, Council applied for a planning grant to support the development of shovel-ready plans for the Bristol Hill Urban Bike Park. Funding was subsequently secured, comprising \$30,000 in grant funding from Sports and Recreation Victoria (SRV) and a \$35,000 Council contribution. The intent of the funding was to progress planning, design and stakeholder engagement to a stage where the project would be ready for future implementation funding opportunities.

The original planned completion date for the planning phase was 31 December 2023. However, the project experienced a number of delays due to challenges progressing the work within the available budget. The funding extension date for completion of the planning project was 31 October 2026.

REPORT

Planning work for the Bristol Hill Urban Bike Park commenced to develop a shovel-ready trail plan and broader masterplan for the Bristol Hill area surrounding the Velodrome. Following further review, the project has ceased and the SRV grant funding will be returned.

Phase 1 of the project (Inception and background review) had been completed, with Phase 2 (site assessment and initial consultation) underway. Preliminary analysis of the site identified significant obstacles (see Land Use and Heritage and Planning sections below) which limited the feasibility of completing the planning project and acquitting the grant.

There were also broader issues relating to the scope of the project and whether it could have been feasibly completed within the existing funding allocation. The grant funding required Council to deliver a shovel-ready project plan as well as a masterplan for the broader Bristol Hill area. However, as the project progressed, it became clear that achieving a genuinely shovel-ready outcome for this site would have required a significantly greater level of investigation, design work and approval processes than was originally anticipated.

In particular, the land use, heritage, planning and environmental constraints associated with Bristol Hill would have required additional technical assessments and statutory approvals before the project could have been considered ready for construction. These requirements exceeded the available grant and Council contribution, creating a risk that the funding would have been insufficient to complete the funded planning deliverables or support future implementation without further budget allocation.

Table 1: Summary of Obstacles Identified During Project Review

Potential obstacle	Issue for the project	Potential impact on grant/project completion
Project scope and funding feasibility	The grant required Council to deliver both a shovel-ready project plan and a broader masterplan, but the site constraints would have required more investigation, design work and approvals than originally anticipated.	The grant and Council contribution were insufficient to complete the funded planning deliverables or support future implementation without further budget allocation.
Crown land reserve purpose	The land is reserved for Historic and Cultural Conservation, while the proposed use is recreational.	It may have prevented or delayed endorsement of a feasible plan unless the reserve purpose and land use compatibility were resolved.
DEECA approval requirements	DEECA's preliminary permission was limited and subject to further consultation.	Additional approvals or conditions may have affected the scope, timing and certainty of the planning project.
Multiple Crown land parcels	The 2017 concept extends across four Crown land parcels, while preliminary permission related to one parcel only.	The concept may have needed to be revised or reduced, which could have affected whether the funded plan could be completed as originally intended.
Committee of Management status	Council is not currently the Committee of Management for the site.	Future project delivery would have required Council to assume management responsibility, including ongoing maintenance, risk and renewal obligations.
Heritage constraints	The site includes archaeological places listed on the Victorian Heritage Inventory.	Further assessment and Heritage Victoria approvals may have been required, which could have limited the layout or delayed completion.
Mining and contamination risks	Historical mining may have left mine shafts, unstable ground and heavy metal contamination, including contaminated dust.	Technical investigations and risk controls may have been needed before the site could be confirmed as suitable for public recreation.
Native vegetation impacts	The area contains significant native vegetation that may be affected by trails or associated infrastructure.	Ecological assessment, approvals and potential offsets may have increased cost, complexity and delivery timeframes.

Land Use

The proposed Bristol Hill Urban Bike Park is located on Crown land managed by the Department of Energy, Environment and Climate Action (DEECA). The relevant land is reserved for Historic and Cultural Conservation, reflecting the presence of multiple heritage-listed mining sites in the area. This reserve purpose is an important consideration for Council, as the proposed recreational use needed to be assessed against the existing reservation status and the heritage values that the reservation was intended to protect.

Had the bike park proceeded, the purpose of the Crown reserve would likely need to be reviewed and potentially amended from Historic and Cultural Conservation to Public Recreation, or a similar appropriate public use. Such a change may require a formal statutory process, including Ministerial approval. This creates a significant governance and timing consideration for the project, as the land tenure and reservation arrangements would need to be resolved before construction could commence.

A further constraint was that the preliminary permission from DEECA related to one parcel of Crown land only, while the 2017 concept plan extended across four separate Crown land parcels. The concept therefore required further review to confirm whether the proposed layout remained feasible, whether additional permissions would have been required, and whether the design should have been modified to better align with land ownership and management boundaries.

Council is not the Committee of Management for the site. If the project had progressed, it was likely that management responsibility would have needed to transfer to Council before construction occurred. This would also have transferred ongoing obligations for asset management, maintenance, risk management and future renewal costs, which would have needed to be considered as part of any decision on whether to proceed.

Heritage and Planning

The site contained a number of archaeological places listed on the Victorian Heritage Inventory. Any works within or near these areas would likely have required further archaeological assessment and approval from Heritage Victoria before physical works could be undertaken. This may have influenced both the feasibility of the proposed layout and the scope of any future design work, particularly where proposed trails or infrastructure intersected with identified heritage features.

Historical mining activity may have resulted in site conditions requiring further technical investigation, including potential ground stability and contamination considerations.

The area also contained significant native vegetation coverage. Any proposed works would have needed to be informed by an ecological assessment to identify environmental values, potential impacts and statutory approval requirements. If vegetation removal had been required, offsets may have been needed in accordance with relevant native vegetation regulations, which could have affected project cost, timing and design outcomes.

CONSULTATION/COMMUNICATION

Project stakeholders have been advised of the decision to cancel the Bristol Hill Urban Bike Park project and return the SRV grant funding. Communication focused on the key constraints identified through the review process, including land tenure, heritage, environmental, planning and funding feasibility matters.

Relevant stakeholders have been advised of the decision to cease the project and return the SRV grant funding and were provided with an opportunity to discuss the findings.

FINANCIAL & RESOURCE IMPLICATIONS

The planning project was funded through a \$30,000 SRV grant and a \$35,000 Council contribution. At present, \$6,402 of the total funding has been spent. Returning the \$30,000 SRV grant funding will avoid further Council expenditure on the project and is expected to preserve \$28,598 of the Council contribution that would otherwise have been required if the project continued.

The obstacles identified in this report would have resulted in additional financial and resource implications if the project had continued, including further technical assessments, heritage advice, ecological investigations, stakeholder engagement, legal or statutory processes, and internal officer time. Returning the SRV grant avoided further expenditure on a planning process that was unlikely to result in a deliverable shovel-ready project within the budget.

If an alternative cycling infrastructure opportunity is identified in future, Council will need to consider capital works funding, ongoing maintenance, asset renewal, risk management and any relevant land management responsibilities as part of a separate decision-making process.

Table 2: Financial Implications of Project Closure

Financial Item	Amount (Inc. GST)	Notes
SRV Grant Funding	\$30,000	Grant funding to be returned to SRV
Council Contribution	\$35,000	Council contribution allocated to the planning project
Total Available Funding	\$65,000	Total funding originally available for the project
Expenditure to Date	\$6,402	Approximate expenditure as at June 2026
Grant Funding Returned	\$30,000	SRV grant funding to be returned following project closure
Additional Planning Costs Required	Unknown	Heritage, environmental, contamination, planning and approval requirements not currently funded

RISK MANAGEMENT

This report addresses Council's strategic risk:

Financial sustainability - Failure to maintain our long-term financial sustainability

Property and Assets - Failure to maintain, renew and expand our assets in a timely and robust way, that considers service and delivery needs

Legislative compliance - Failure to manage our compliance with relevant legislative requirements

CONCLUSION

Investigations undertaken identified significant land tenure, heritage, environmental, planning and governance constraints associated with the Bristol Hill Urban Bike Park. Collectively, these issues presented substantial barriers to project delivery and would likely have required significant additional investment to resolve.

Based on the information reviewed, it was unlikely that the project could have been delivered at the Bristol Hill site within a budget that would have been considered reasonable for a facility of this scale. Further expenditure on planning was unlikely to materially change the fundamental constraints affecting the site and may not have resulted in a deliverable project.

Accordingly, the Bristol Hill Urban Bike Park project was discontinued, and the \$30,000 SRV grant funding will be returned. Given the significant land tenure, heritage, environmental and planning constraints identified, further investment in the Bristol Hill site is not considered justified. Future consideration should focus on alternative cycling infrastructure opportunities that can be delivered with greater certainty, stronger strategic alignment and improved value for the community.

ATTACHMENTS

1. Bristol Hill Urban Bike Park concept 2017 [7.2.1]
2. Bristol Hill POZI Map - Parcels [7.2.2]
3. Bristol Hill POZI Map Council CofM [7.2.3]
4. Bristol Hill - Heritage Inventory [7.2.4]

MARYBOROUGH URBAN BIKE PARK CONCEPT

BRISTOL HILL RESERVE

What is an urban bike park?

An urban bike park is a purpose-built cycling facility for recreation and progressive skills development, which typically features dirt jumps; ramps; sealed learn to ride tracks for toddlers; family trails; a variety of natural 'rideable' objects such as logs, stairs, sand and rocks; infrastructure for events; and amenities.



Loop Trail



Dirt Jumps



Skills Loop 1



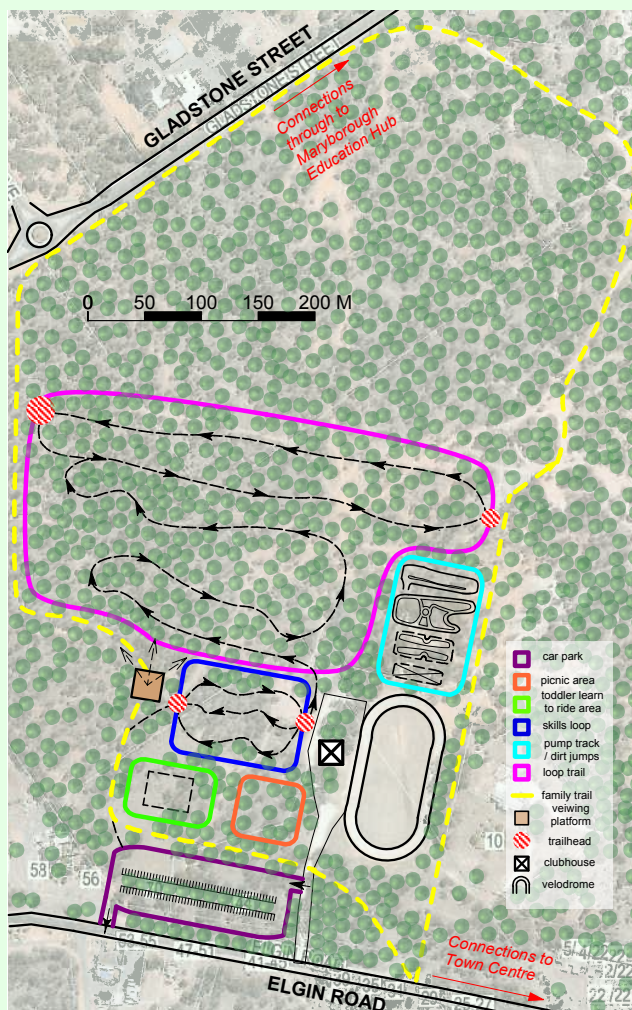
Skills Loop 2
(photo courtesy of Jessica Strange & Total Womens Cycling)



Family Trail



Toddler 'Learn to Ride' Area



Where to from here?

We need to undertake a master plan to determine the exact features required and indicative costings. The master plan will also focus on preferred management models, maintenance requirements, marketing techniques and data around user groups and levels of usage. Once background research is complete, the design and actual layout will be refined.



Existing Clubhouse



Existing Velodrome



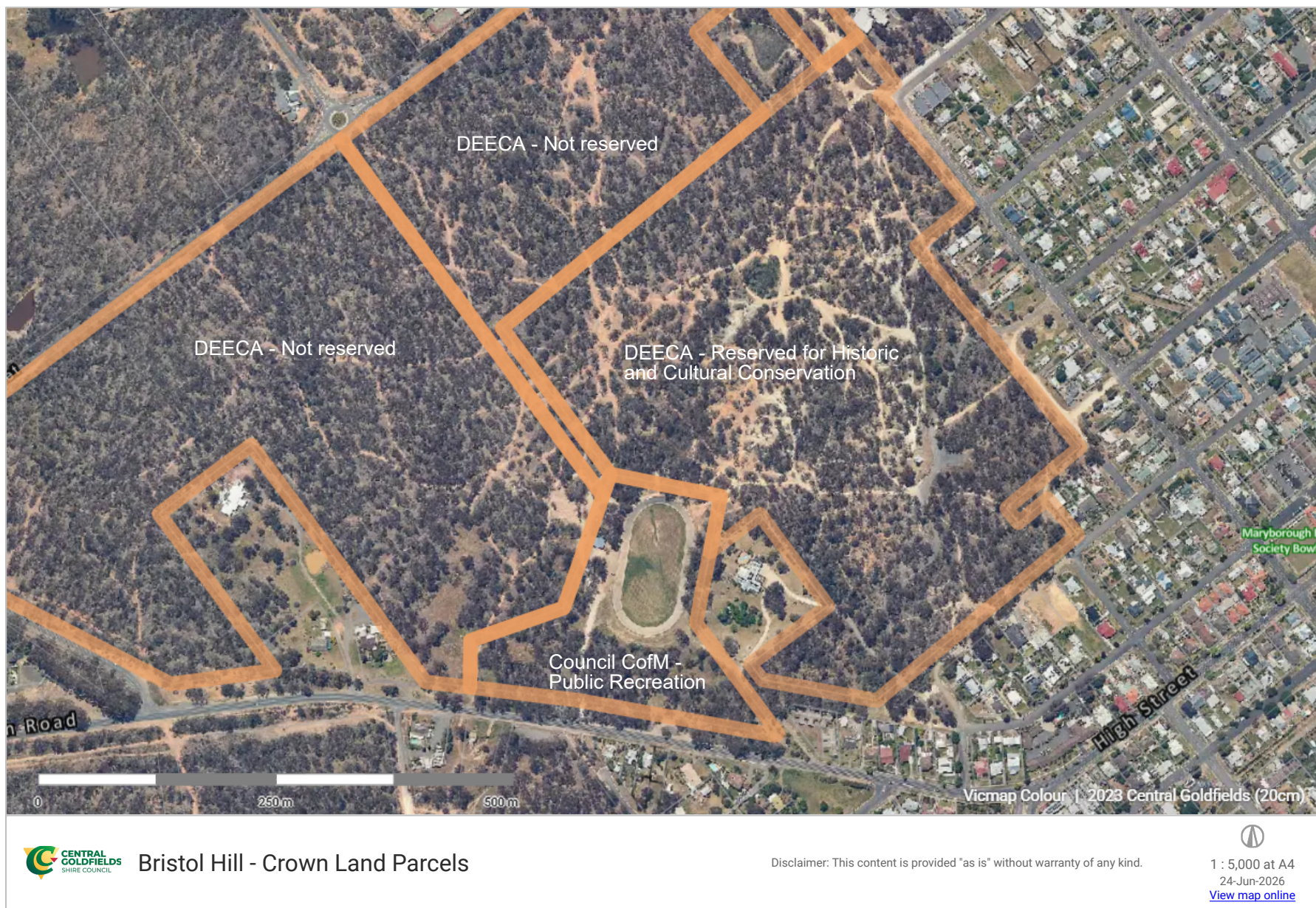
Picnic Area

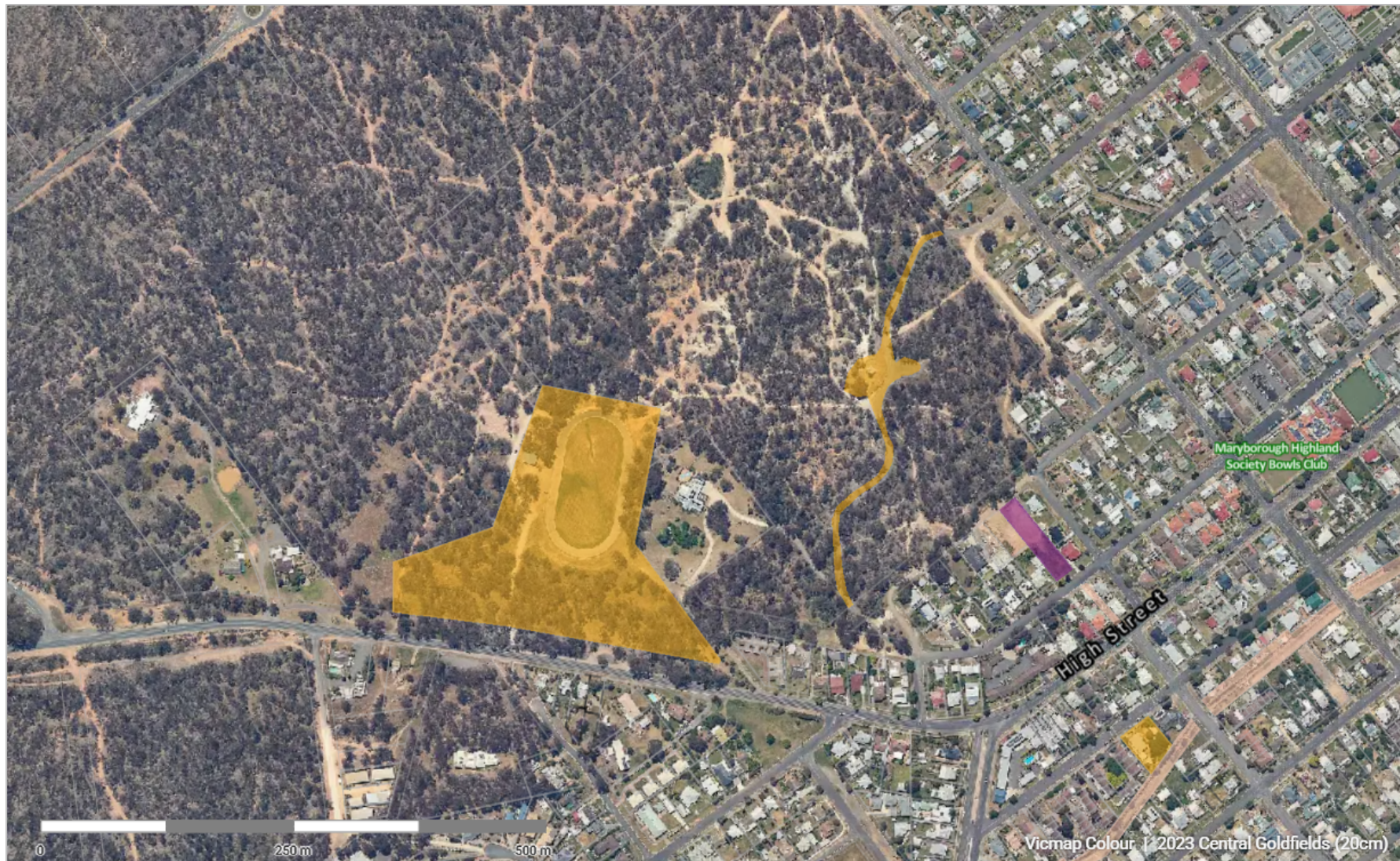
What are the benefits of urban bike parks?

Urban bike parks are accessible to people of all ages and abilities. They are usually centrally located and connected to existing cycling networks. They offer informal social spaces for non-riders, through to more advanced skill loops for the more competent rider. Toddlers can learn to ride a bike in a safe off-road environment and both children and adults can develop and practice their skills on various standards of loops and jumps throughout the park. The site also lends itself well to events, birthday parties, bicycle education and a variety of training opportunities.



For more information contact : Martin Mark, Central Goldfields Shire Council, Ph: 5461 0621, www.centralgoldfields.com.au





Bristol Hill - Crown Land where Council is CofM

Disclaimer: This content is provided "as is" without warranty of any kind.



1 : 5,000 at A4

24-Jun-2026

[View map online](#)

Bristol Hill - Heritage Inventory



7.3 Walking and Cycling Strategy

Author: Coordinator Strategic Asset Management and Development Engineering

Responsible Officer: Director Assets and Planning

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The purpose of this report is to seek Council endorsement to place the Draft Walking and Cycling Strategy on public exhibition for community consultation. The Strategy has been reviewed and updated through funding received from the Transport Accident Commission (TAC) and seeks to ensure alignment with the Victorian Road Safety Strategy 2021–2030, while also reflecting Council's current strategic objectives, Asset Plan and Long-Term Financial Plan. Following community consultation, feedback received will be considered and incorporated where appropriate before the Strategy is presented to Council for adoption.

RECOMMENDATION

That Council:

1. Endorses the Draft Walking and Cycling Strategy for the purpose of public consultation;
2. Notes that community feedback received during the consultation period will be considered and used to inform refinements to the Strategy; and
3. Notes that the final Walking and Cycling Strategy will be presented back to Council for adoption following completion of community consultation.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2025-2029:

The Community's vision:

Economic Growth and Prosperity

1. Boost tourism and celebrate regional Identity.

Healthy, connected and safe Communities

2. Promote and support positive health outcomes for residents in all stages of life.

Infrastructure that supports growth and liveability

4. Provide and maintain inclusive, accessible, culturally safe and sustainable community infrastructure that supports wellbeing at every life stage.
4. Strengthen liveability and transport across townships through sustainable infrastructure and improved connectivity.

Sound leadership and financial management

6. Ensure the organisation's long-term financial viability.

Initiative:

To strategically roll out walking and cycling path infrastructure that enhances connectivity, promotes active transport, and supports community health and wellbeing.

BACKGROUND INFORMATION

Council received funding from the Transport Accident Commission (TAC) to review and update its existing Walking and Cycling Strategy.

The purpose of the funding was to ensure the Strategy remains aligned with the Victorian Road Safety Strategy 2021-2030 and continues to support walking and cycling outcomes across the municipality in line with Safe System Principles. The funding was used to engage a consultant to review and update the Strategy's pathway network and identified missing links.

The scope of the project was to update the existing Strategy rather than develop a new document. As a result, much of the existing content remains relevant and has been retained, including the overarching strategic direction and survey findings. Where more recent information, demographic data and statistics were available, these have been updated to reflect current conditions and planning considerations.

As part of the review process, the document has been streamlined and reformatted to improve readability and accessibility for the community. While the Strategy has been shortened, it continues to capture the key objectives, priorities and actions required to guide future decision-making and investment in walking and cycling infrastructure throughout the municipality.

REPORT

The updated Draft Walking and Cycling Strategy has been reviewed against relevant Council strategies and planning documents to ensure consistency with Council's current priorities and long-term direction. This includes alignment with the Council Asset Plan and Long-Term Financial Plan, while maintaining a strong focus on improving road safety, accessibility and active transport opportunities.

Given that the project scope was limited to updating the existing Strategy, the review has focused on ensuring the document remains contemporary, relevant and easy to understand. The document has been condensed and streamlined to improve readability, while existing actions have been reviewed to remove those already completed and update those that remain relevant. Actions have also been refined to ensure they are realistic, prioritised and aligned with Council's current asset management and financial planning frameworks.

The review identified that the estimated cost of delivering all proposed pathway missing links \$14.655 million. Recognising the scale of investment required, the Strategy adopts a staged and prioritised approach to implementation, focusing on achievable improvements while balancing available resources and competing infrastructure priorities. The Strategy also acknowledges that external grant funding will be critical to supporting delivery of the broader network over time, particularly with other associated infrastructure and safety crossing needing to be identified and then constructed.

Community consultation is proposed as the next stage of the project. The consultation process will provide residents, community groups and other stakeholders with an opportunity to review the Draft Strategy and provide feedback on walking and cycling priorities, network improvements and emerging issues. Feedback received through the consultation period will assist Council in validating the proposed actions, identifying any gaps and making further amendments where required before the final Strategy is considered for adoption.

Community engagement is also a key component of the TAC-funded project and will support the completion and acquittal requirements of the grant.

CONSULTATION/COMMUNICATION

The original Walking and Cycling Strategy was informed by community consultation, including a survey that identified key walking and cycling priorities across the municipality. As this project is an update of the existing Strategy, much of that feedback remains relevant and has been retained.

The proposed public exhibition will provide the community with an opportunity to review the updated Strategy and identify any changes in priorities, needs or opportunities since the previous consultation. Feedback received will be considered and incorporated where appropriate before the

final Strategy is presented to Council for adoption. The consultation process will also support the requirements of the TAC-funded review project.

FINANCIAL & RESOURCE IMPLICATIONS

The review of the Walking and Cycling Strategy has been undertaken through funding provided by the Transport Accident Commission.

The costs associated with community consultation and finalisation of the Strategy will be managed within the existing project budget and available resources.

The Strategy itself does not commit Council to any future capital expenditure. Any infrastructure projects or initiatives identified within the Strategy will be subject to future budget considerations, funding opportunities and separate Council approval processes. Completion of the consultation process will also assist Council in meeting the requirements for acquittal of the TAC funding.

RISK MANAGEMENT

Financial sustainability - Failure to maintain our long-term financial sustainability and accordingly it has been recognised that external funding will be required to achieve the actions outlined in the strategy.

Property and Assets - Failure to maintain, renew and expand our assets in a timely and robust way, that considers service and delivery needs

CONCLUSION

The Walking and Cycling Strategy has been updated to provide Council with a practical and strategic framework for improving walking and cycling connectivity through the delivery of missing links and supporting infrastructure across the municipality. The document has been condensed and streamlined to improve readability, while ensuring that proposed actions are realistic, prioritised and aligned with Council's Asset Plan and Long-Term Financial Plan.

The Strategy recognises that the approximately \$14.655 million of identified missing links cannot be delivered by Council alone and that external funding opportunities will play a critical role in implementation. By establishing a clear strategic direction and prioritised program of works, the Strategy will support future grant applications and guide investment in walking and cycling infrastructure over time.

It is therefore recommended that Council endorse the Draft Walking and Cycling Strategy for the purpose of public consultation.

ATTACHMENTS

1. Footpath Maps [7.3.1]
2. 218615 CGSC Walking & Cycling Strategy 2026-2030 D 3 CGSC EDIT [7.3.2]

Walking and Cycling Strategy: Talbot

Proposed Footpath Projects

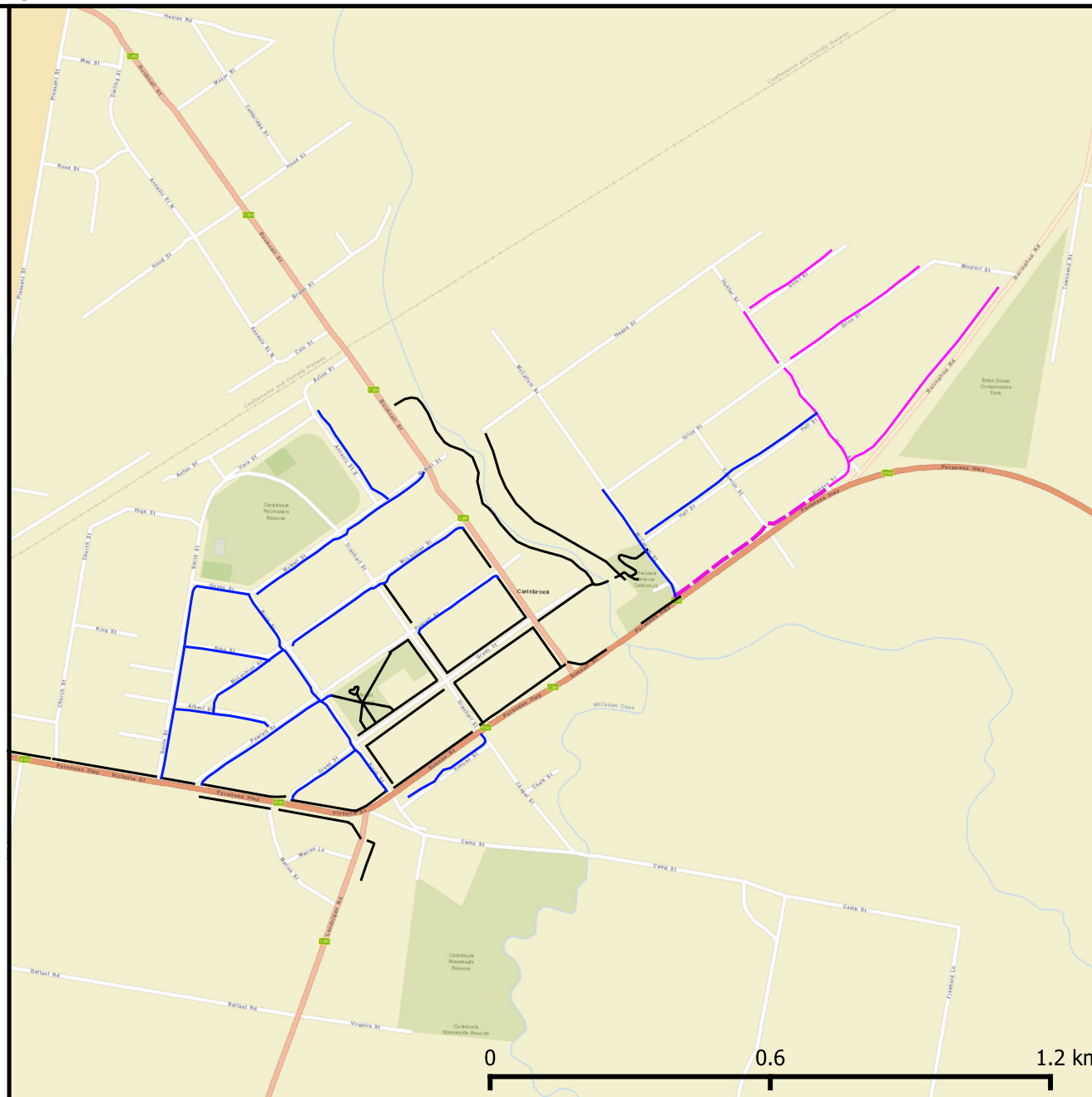
- Footpath - Concrete
- Footpath - Crushed Rock
- Shared Path - Concrete
- Shared Path - Crushed Rock
- Existing Footpaths



Walking and Cycling Strategy: Carisbrook

Proposed Footpath Projects

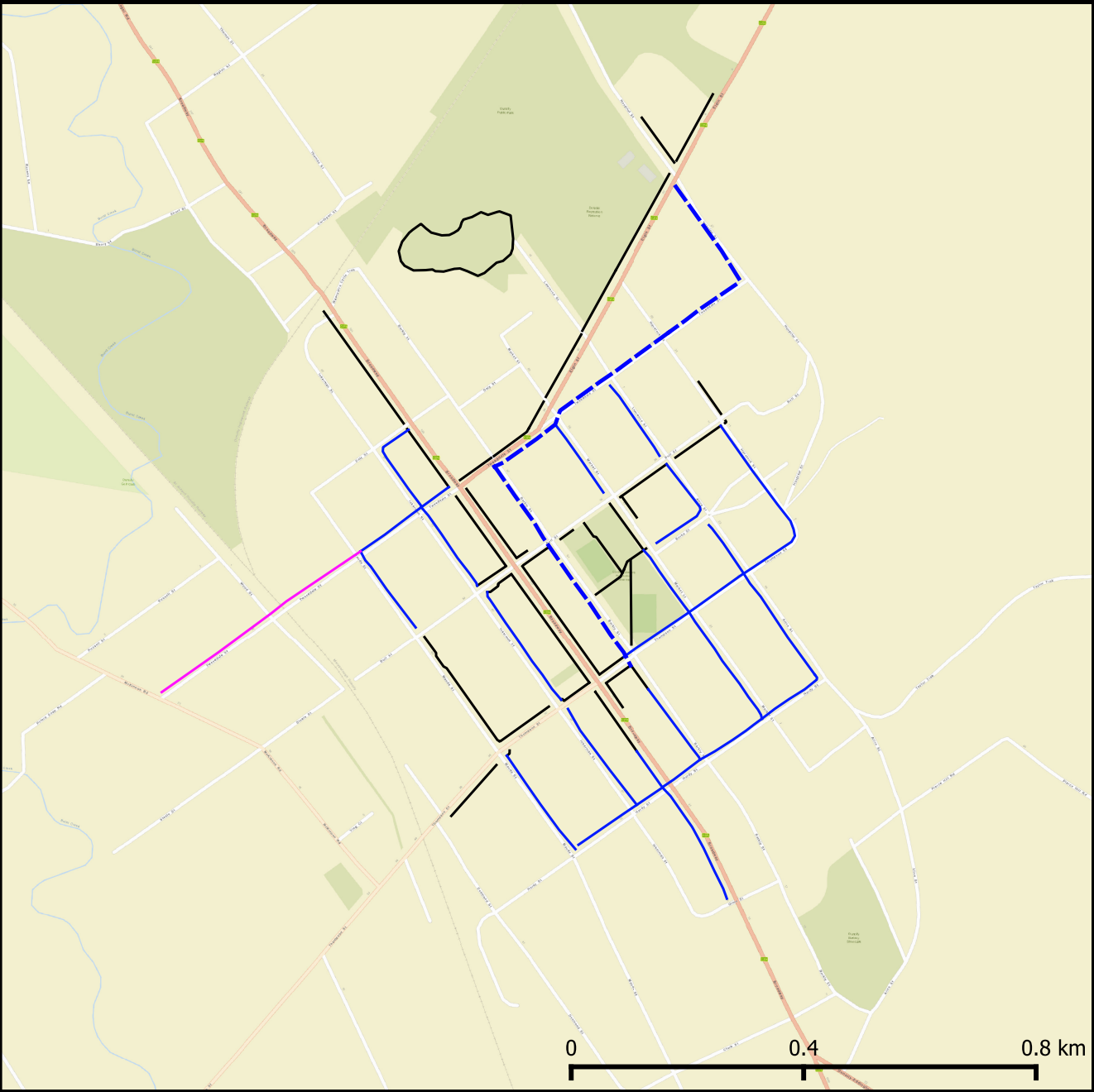
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- Shared Path - Concrete
- Shared Path - Crushed Rock
- Existing Footpaths



Walking and Cycling
Strategy:
Dunolly

Proposed Footpath Projects

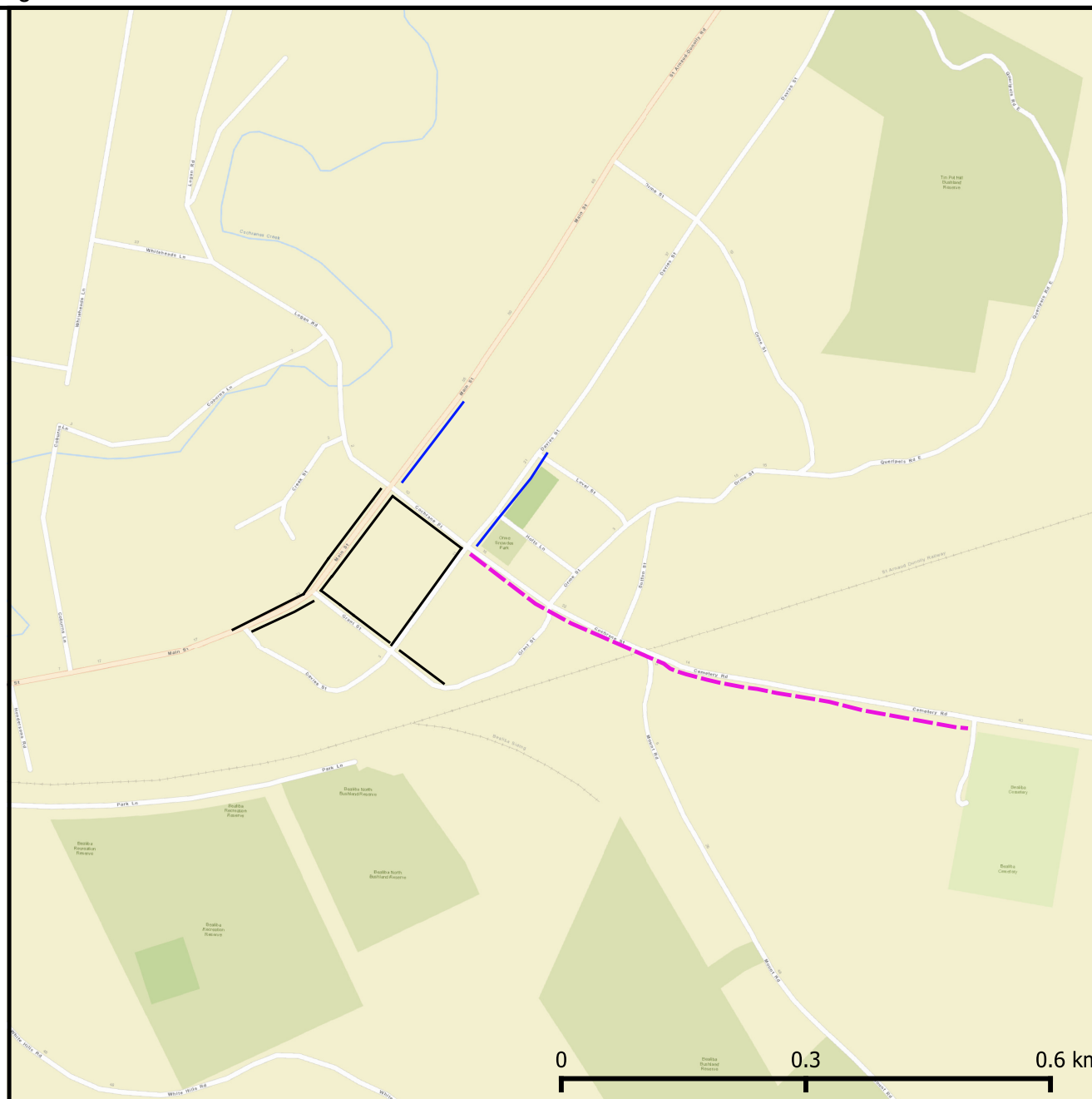
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- Shared Path - Concrete
- Shared Path - Crushed Rock
- Existing Footpaths



Walking and Cycling Strategy: Bealiba

Proposed Footpath Projects

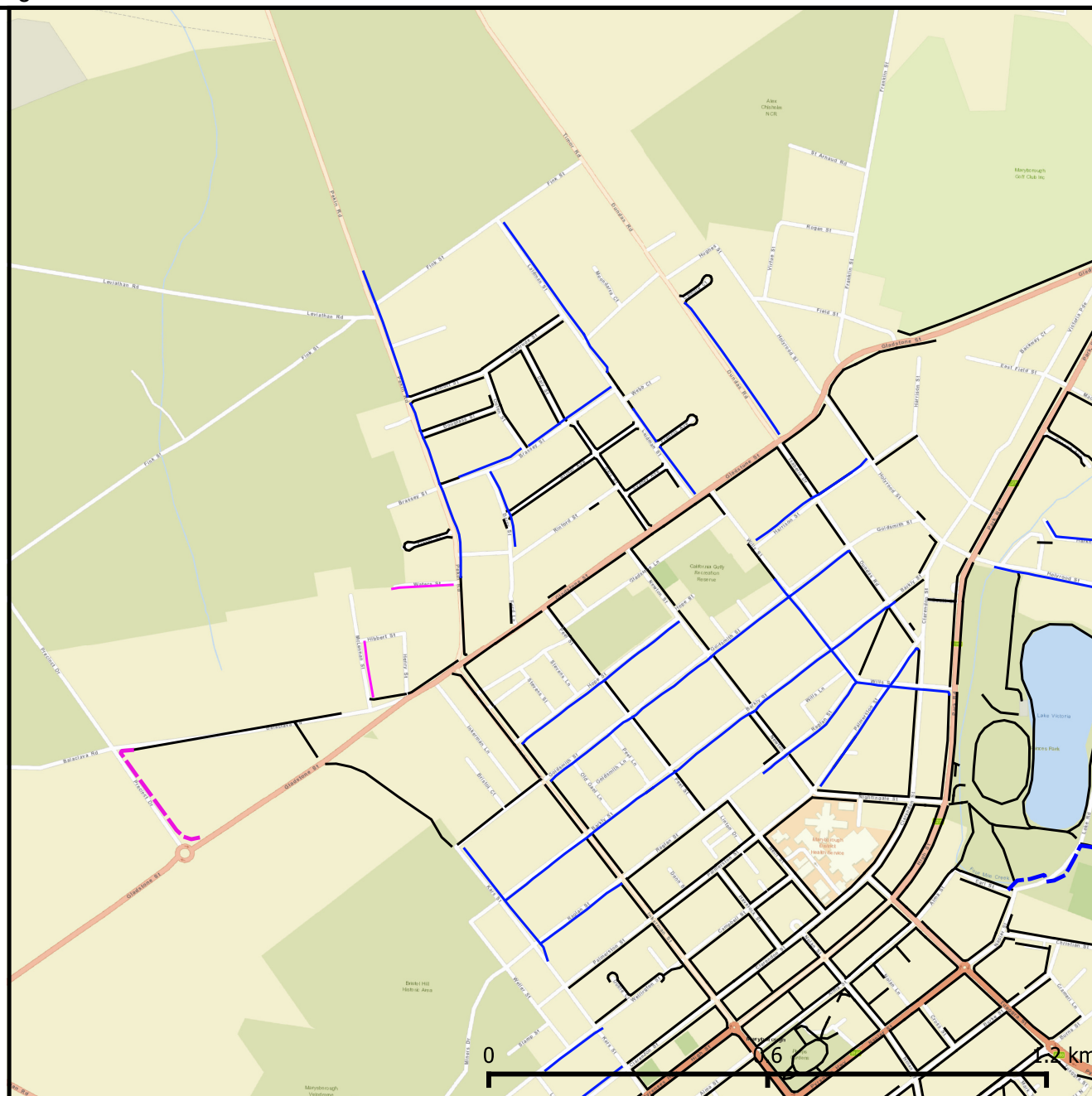
- Footpath - Concrete
- Footpath - Crushed Rock
- Shared Path - Concrete
- Shared Path - Crushed Rock
- Existing Footpaths



Walking and Cycling Strategy: Maryborough

Proposed Footpath Projects

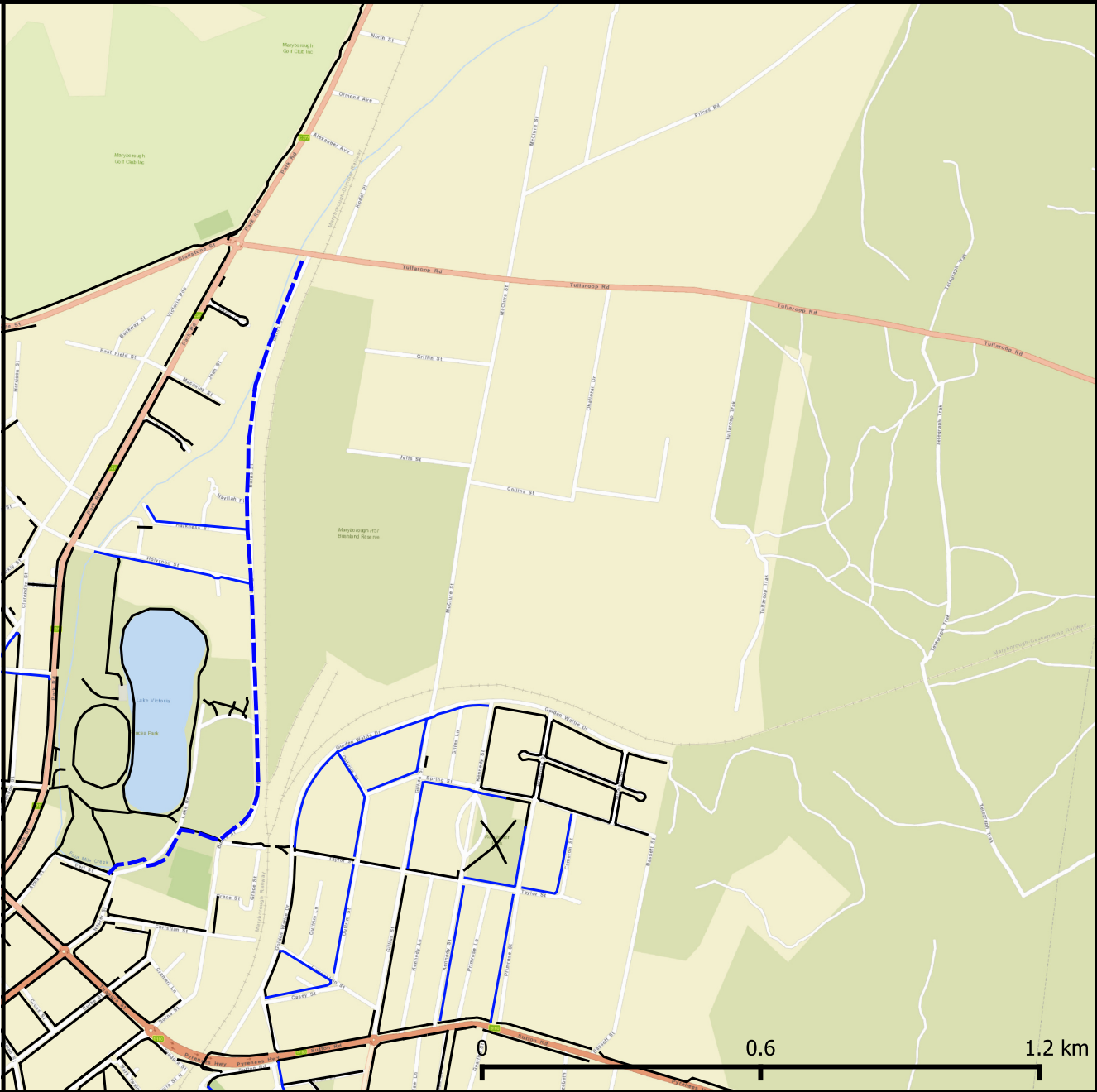
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- Shared Path - Concrete
- Shared Path - Crushed Rock
- Existing Footpaths



Walking and Cycling Strategy: Maryborough

Proposed Footpath Projects

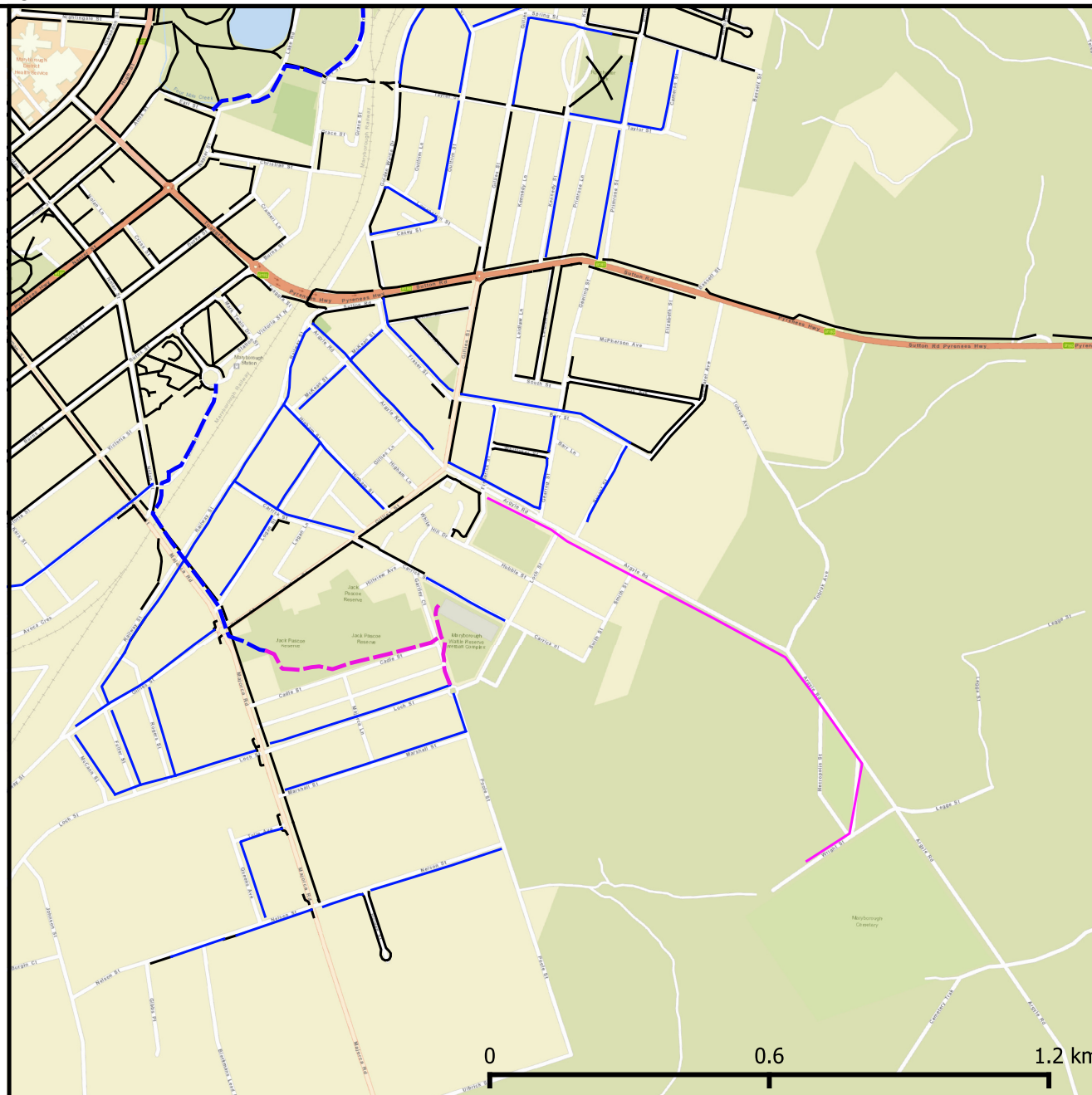
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- Shared Path - Concrete
- Shared Path - Crushed Rock
- Existing Footpaths



Walking and Cycling Strategy: Maryborough

Proposed Footpath Projects

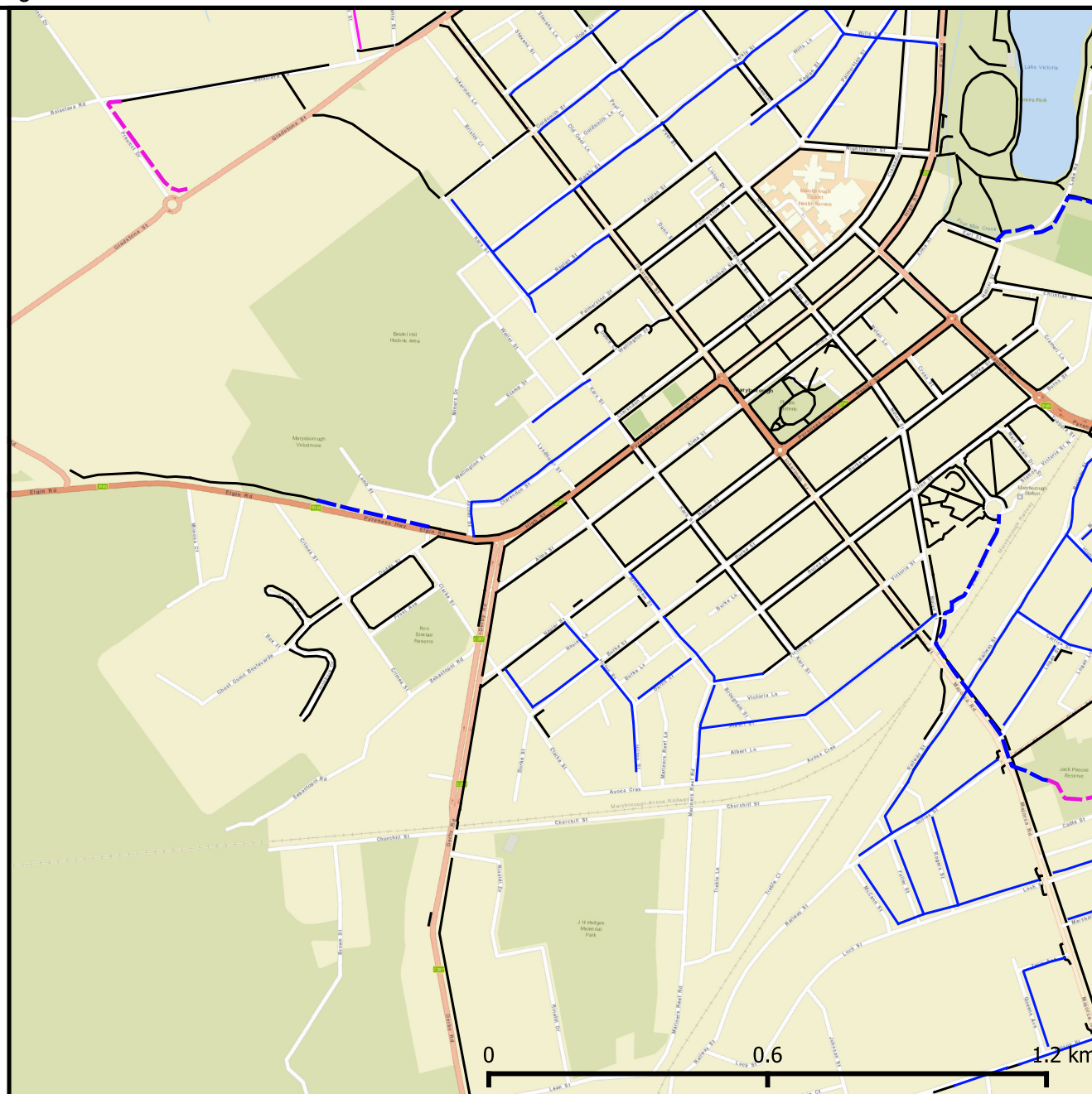
- Footpath - Concrete
- Footpath - Crushed Rock
- Shared Path - Concrete
- Shared Path - Crushed Rock
- Existing Footpaths



Walking and Cycling Strategy: Maryborough

Proposed Footpath Projects

- Footpath - Concrete
- Footpath - Crushed Rock
- Shared Path - Concrete
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- Existing Footpaths

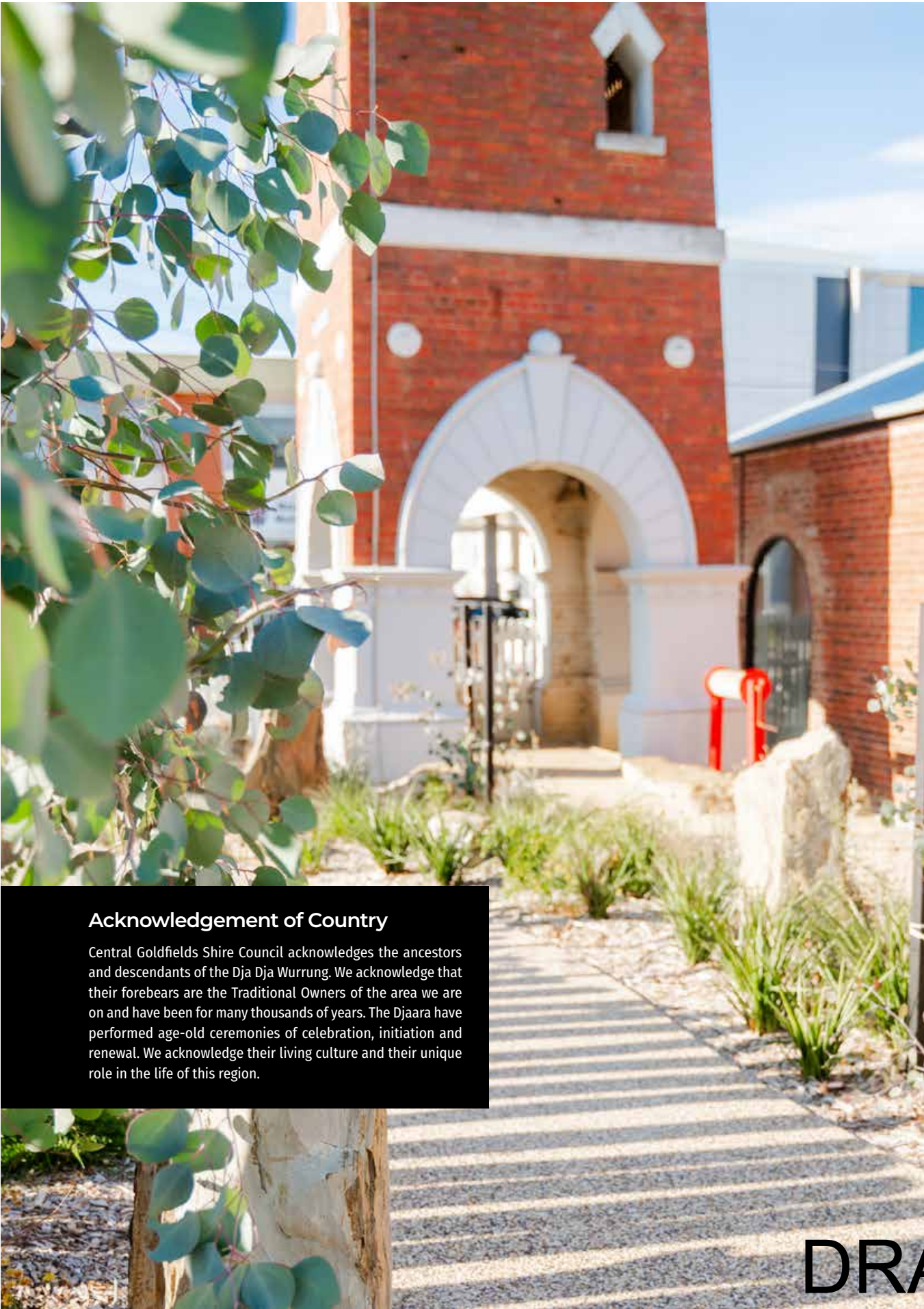




DJA DJA WURRUNG
COUNTRY

Walking and Cycling Strategy 2026–2030

DRAFT



Acknowledgement of Country

Central Goldfields Shire Council acknowledges the ancestors and descendants of the Dja Dja Wurrung. We acknowledge that their forebears are the Traditional Owners of the area we are on and have been for many thousands of years. The Djaara have performed age-old ceremonies of celebration, initiation and renewal. We acknowledge their living culture and their unique role in the life of this region.

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DRAFT

Executive summary

Purpose

This Strategy refreshes Council's 2017–2026 Walking and Cycling Strategy, ensuring its relevance and alignment with the Victorian Road Safety Strategy 2021–2030 and Safe System Principles, Council's Asset Plan, and the Long-Term Financial Plan. While retaining the strategic intent of the original Strategy, the refresh incorporates updated demographic and asset information, evolving community needs, emerging opportunities, and current financial and resource considerations.

The Strategy provides a practical and evidence-based framework to guide the planning, delivery and advocacy of walking and cycling infrastructure across Central Goldfields Shire.

Strategic context

Walking and cycling play an important role in connecting people to schools, shops, parks, community facilities, public transport and recreational destinations. They also contribute to improved public health, reduced transport emissions, increased community participation and enhanced liveability.

Guided by the Victorian Road Safety Strategy 2021–2030s, this Strategy seeks to improve the safety, accessibility and attractiveness of walking and cycling throughout the municipality, while reducing the risk of injury for vulnerable and unprotected road users. In doing so, it aims to maximise the social, health, environmental and economic benefits of active transport and recreation.

Current challenges and opportunities

While newer residential developments generally provide footpaths on at least one side of the road, many older areas within the municipality continue to lack formal pedestrian infrastructure. This often results in pedestrians walking on road pavements, particularly during wet conditions when roadside verges become difficult to use, creating safety and accessibility challenges.

Similarly, there are gaps within the broader walking and cycling network that limit connectivity between residential areas, key destinations and recreational assets. Addressing these missing links remains a key priority in improving safety, accessibility and network functionality across the Shire.

At the same time, Central Goldfields Shire has significant opportunities to build on the success of existing recreational trails and further strengthen its reputation as a destination for walking and cycling tourism.

Strategic objectives

The Strategy seeks to:

- Prioritise safe, connected and accessible walking and cycling networks within townships, particularly linking schools, shopping areas, parks, aged-care facilities and public transport hubs.
- Continue supporting and enhancing high-use recreational trails, including Lake Victoria, Goldfields Reservoir and the Maryborough–Carisbrook Trail.
- Progress strategic regional trail opportunities, including the proposed Castlemaine–Maryborough Rail Trail (CMRT), subject to future funding, partnerships and approvals.
- Increase participation in walking and cycling across all age groups and abilities.
- Strengthen Central Goldfields Shire's reputation as a destination for walking and cycling recreation and tourism.
- Identify walking and cycling infrastructure gaps

Council's role and funding constraints

Council's primary role is to plan, provide and advocate for infrastruc-ture that enables and encourages walking and cycling throughout the municipality. Where resources permit, Council will also support promotion and partnership initiatives that encourage active transport and recreation.

Council currently manages a pathway network comprising approximately 63.6 km of infrastructure with a replacement value of approximately \$18.1 million. As custodian of these community assets, Council is responsible for ensuring the network remains safe, accessible and fit for purpose through ongoing maintenance and timely renewal. Consistent with sound asset management principles, renewal funding should be maintained at or near the annual depreciation of pathway assets, currently approximately \$306,000 per annum, to sustain service levels and minimise the risk of a growing renewal backlog. Ongoing investment in asset renewal is critical to preserving the long-term functionality and sustainability of the pathway network.

A significant challenge for implementation is the cost associated with addressing the identified gaps within the existing walking and cycling network. Based on the assessment undertaken as part of this Strategy, it is estimated that approximately \$14.655 million in capital investment would be required to deliver the currently identified footpath, shared path and network connection projects across the municipality (see spatial analysis).

The scale of investment required exceeds Council's current financial capacity and will therefore require a staged and prioritised approach to implementation. Priority projects will be delivered progressively through Council's capital works program, with opportunities to leverage external funding and partnerships actively pursued. Securing State and Federal Government funding will be critical to achieving many of the Strategy's longer-term objectives and delivering a connected, accessible and safe walking and cycling network across Central Goldfields Shire.

Community engagement

The Walking and Cycling Advisory Group (WCAG) has provided valuable community input and advocacy since the adoption of the original Strategy. While meetings have not occurred regularly in recent years due to capacity constraints, this Strategy supports the reinstatement of periodic engagement with the group to assist in reviewing priorities, informing action plans and monitoring implementation progress.

Future engagement activities will be proportionate, purposeful and aligned with funded priorities and project delivery.

Monitoring and evidence

Ongoing monitoring and evaluation will be essential to ensure investment decisions remain responsive to community needs and deliver measurable outcomes. Future priorities should be informed by:

- Walking and cycling participation data.
- Community feedback and consultation outcomes.
- Trail and pathway usage counts.
- Health and wellbeing indicators.
- Road safety and crash statistics.
- Asset condition and network performance data.

This evidence-based approach will strengthen future planning, support funding applications and ensure resources are directed to areas of greatest need and benefit.

Vision and mission

The vision developed by the Shire, following the 2017-2026 community and stakeholder engagement is:

The Central Goldfields Shire is an active, connected and healthy community where people of all ages and abilities regularly walk and cycle.

Its mission is:

To encourage more residents and visitors to walk and cycle more often in the Central Goldfields Shire.

Previous Cycling Strategy achievements

The 2017-2026 Walking and Cycling Strategy identified a broad program of trail infrastructure projects, together with supporting actions relating to signage, education, community bicycle initiatives, bike parking, promotion, commercial opportunities, trail accessibility, management and maintenance. Many trail-based projects were delivered over the life of the Strategy; however, some supporting actions were not progressed to the same extent. This refresh recognises those achievements while placing greater emphasis on a smaller number of practical and achievable actions that reflect current priorities, available resources and community needs.

The previous Strategy also led to the establishment of the Walking and Cycling Advisory Group (WCAG), which provided a forum for community input and advice on walking and cycling matters. While the group has not met recently due to changing Council priorities and resource constraints, its contribution remains valuable. Following adoption of this Strategy, Council intends to reinstate periodic WCAG meetings to support progress review, inform action planning and maintain a clear link between implementation and community feedback.

Methodology

The following methodology was utilised to develop the original strategy (2017-2026) which this updated Strategy builds upon:



Our community

Our people

The Central Goldfields Shire comprises 13,483 people – 49.3% males and 50.7% females. The median age is 52, compared with a median age of 38 for both Victoria and Australia. The majority of residents (82%) were born in Australia and 89.7% of residents only speak English at home.

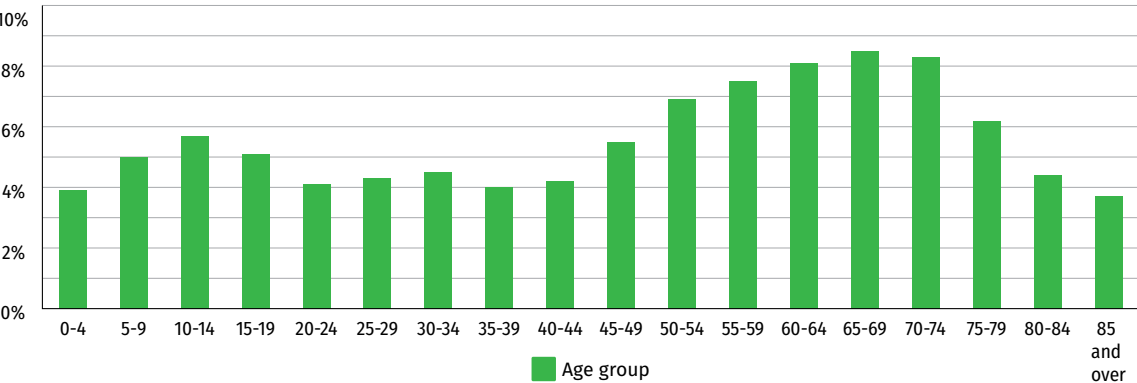
According to the Population, Housing and Residential Strategy (Central Goldfields), the Shire's population is projected to increase by approximately 647 residents between 2026 and 2036, equating to an average growth of around 50 residents per year. By 2036, the population is expected to reach approximately 14,130 residents. Much of this growth is anticipated to occur within the older age cohorts, with a significant shift towards residents aged 60 years and over. However, these projections may change depending on future circumstances, such as the relocation of a major employer to Maryborough or an influx of recently arrived migrants or refugees.

The population and median age for each Australian Bureau of Statistics 'state suburb (SAL)' within the Shire is as follows:

Township	Population	% Female	% Male	Median Age
Bealiba	213	43.2	56.8	61
Carisbrook	1192	49	51	45
Dunolly	899	50.6	49.4	58
Maryborough	8160	52.1	47.9	51
Talbot	452	47.8	52.2	59

Table 1: Population and median age for each town within the Central Goldfields Shire.
Source: <https://abs.gov.au/census/find-census-data/quickstats/2021/SAL22423>

Figure 1: Central Goldfields Shire Council age distribution
Source: <https://abs.gov.au/census/find-census-data/quickstats/2021/LGA21670>

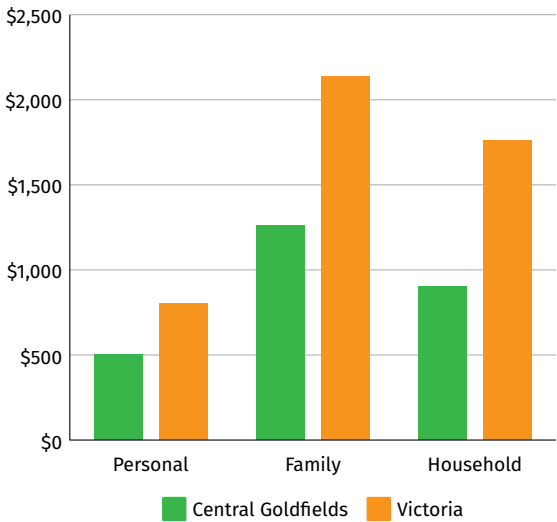


The Shire’s demographics highlight the importance of providing accessible walking and cycling opportunities for older adults, people with disability and residents with reduced mobility. Central Goldfields has a notably older population than both Victoria and Australia, with a median age of 52 years compared with 38 years for both the state and nation. Several townships also have particularly high median ages, including Bealiba, Dunolly and Talbot. This means that safe, comfortable and accessible walking environments are not only a recreation issue, but an important part of enabling people to remain independent, socially connected and able to access everyday services as they age.

For older residents, the quality of the walking environment can determine whether short local trips are practical or avoided altogether. Uneven surfaces, missing footpath links, steep grades, poor lighting, long distances between rest points and unsafe road crossings can discourage walking and increase reliance on private vehicles or others for transport. These barriers can contribute to reduced physical activity, social isolation and poorer access to amenities.

Older pedestrians are also more vulnerable to serious injury in the event of a crash, as highlighted by Austroads in *Keeping People Safe When Walking: Understanding Inequity in Pedestrian Safety Outcomes* (2026). This reinforces the need to separate pedestrians from traffic wherever possible and to provide safer crossing opportunities on priority routes. Investment should therefore focus on footpaths connected to amenities and crossing roads.

Figure 2: Median weekly incomes (people aged 15 years and over)
Source: <https://abs.gov.au/census/find-census-data/quickstats/2021/LGA21670>



Income levels within Central Goldfields Shire are significantly lower than the Victorian average, highlighting the importance of providing safe, affordable and accessible walking and cycling options. According to 2021 Census data, the median weekly household income in Central Goldfields Shire was approximately \$904, compared to \$1,759 across Victoria. Similar disparities exist in personal and family incomes, indicating that many residents have less financial capacity to absorb increasing transport costs associated with vehicle ownership, fuel, registration, insurance and maintenance.

Lower household incomes can increase reliance on low-cost transport options such as walking and cycling, particularly for accessing employment, education, shopping, health services and community facilities. Where footpaths and cycling connections are incomplete, residents may face reduced access to essential destinations and fewer transport choices.

Investment in walking and cycling infrastructure can help address these challenges by improving connectivity, reducing dependence on private vehicles and supporting affordable access to everyday destinations. This is particularly important for children, older residents, people with mobility limitations and households with limited access to a vehicle. Strengthening the walking and cycling network supports greater social inclusion, improved health outcomes and increased participation in community life.

Census data also indicates that approximately 15 per cent of employed residents travel to work by walking, cycling or working from home, compared with around 4.6 per cent walking and 0.6 per cent cycling across Victoria. While the high proportion of people working from home reflects broader employment patterns, the comparatively strong uptake of active transport highlights the value of maintaining and improving pedestrian and cycling networks. In smaller towns and regional communities, where public transport services are often limited in frequency and coverage, walking and cycling play an important role in providing access to employment and other key destinations. Ensuring safe, connected and accessible infrastructure supports these travel choices and contributes to a more equitable and resilient transport network.

User needs

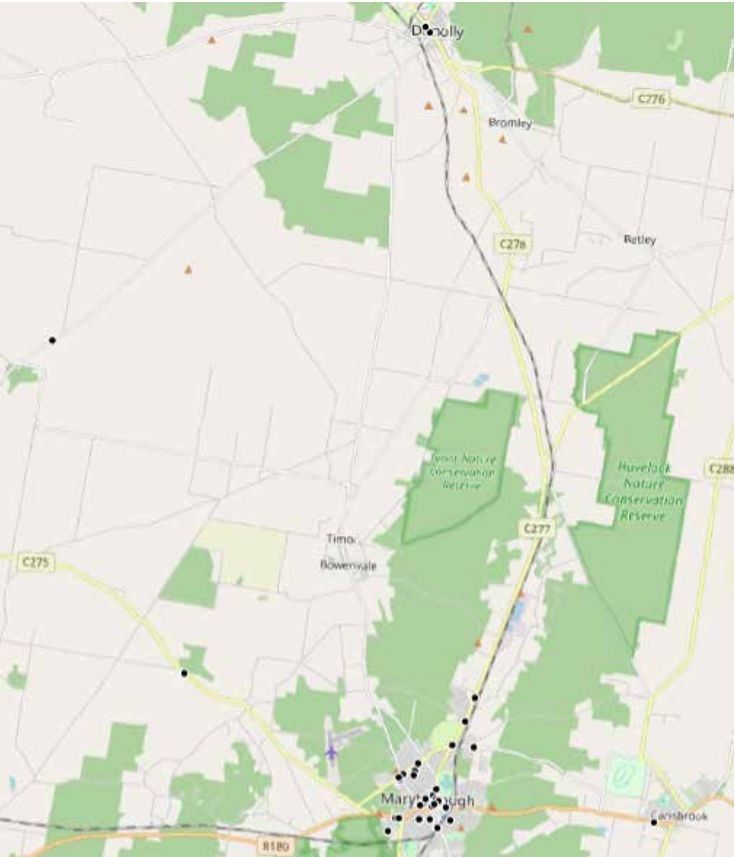
Table 2: Equity and accessibility considerations

Focus area	User group	Challenges	Needs
Linked everyday trips	Women, carers and families	Multi-purpose trips often involve children, prams, scooters or bags, making gaps, narrow paths and unsafe crossings harder to manage.	Continuous paths, safe crossings, lighting, seating and links to schools, shops, parks, health services and public transport.
Safe independent movement	Older people and people using mobility aids	An older population profile increases the need for accessible walking environments that support confidence, comfort and independence.	Good path quality, adequate width, smooth surfaces, kerb ramps, shade, seating and safe crossing points.
Universal access by design	All users, particularly people facing access barriers	Small network gaps can limit access to essential services and reduce the benefit of otherwise good infrastructure.	Consistent path widths, compliant kerb ramps, logical connections, tactile indicators where appropriate and regular maintenance.

Accidents

Since 2012, there have been 43 reported incidents involving pedestrians or cyclists and motor vehicles within the Central Goldfields Shire. Most incidents occurred in locations where pedestrians and cyclists were required to interact directly with vehicle traffic. These incidents highlight the importance of providing safe, connected and accessible walking and cycling networks, supported by improved crossing facilities, appropriate traffic management measures and greater separation between active transport users and motor vehicles where feasible. Consistent with Safe System principles, future walking and cycling infrastructure should be planned and designed to minimise conflict points, manage vehicle speeds, accommodate human error and create a safer environment that reduces the risk of death and serious injury for all road users.

Figure 3 (opposite): Pedestrian and cycling incidents in Central Goldfields Shire Council since 2012. Source: ?



Infrastructure

Accessibility

Infrastructure that supports walking and cycling must respond to the needs of the community, particularly older people, children, carers with prams, people using mobility aids and residents making everyday trips on foot or by bike. For these groups, participation is influenced not only by whether a path exists, but by the quality, continuity and supporting features provided along the route.

Key infrastructure considerations include continuous footpaths and shared paths, compliant kerb ramps, safe crossing points, rest opportunities, shade, drinking water and lighting. These features are particularly important on routes connecting local amenities and community destinations, supporting people with diverse mobility needs.

Kerb ramps should be provided at regular and logical points where footpaths meet roads, crossings, car parks and key destinations, ensuring routes are usable for people with prams, wheelchairs, mobility scooters, walking frames and bicycles. Similarly, seating and shaded rest points should be considered at appropriate intervals on priority walking routes, particularly in town centres and near facilities used by older residents, children and people with limited mobility.

Drinking water should also be considered in locations where people are likely to walk, cycle or spend time outdoors for longer periods, including recreation trails, parks, town-centre routes and connections to community destinations. The frequency and placement of these supporting assets should be guided by local demographics, route purpose, expected use, distance between destinations, heat exposure, maintenance requirements and available funding.

Lighting

The recently adopted Public Lighting Strategy identified inadequate lighting in public spaces, shared pathways and footpaths as a significant barrier to walking and cycling during the evening and night-time periods. A key action arising from the Strategy is to progressively improve public lighting infrastructure to support safer, more accessible and attractive active transport opportunities.

Community consultation undertaken as part of the Public Lighting Strategy reinforced this finding, with respondents consistently identifying improved lighting as a priority for enhancing safety, increasing participation in walking and cycling, and encouraging greater use of public spaces after dark. This highlights the broader role that lighting plays in supporting active transport, community wellbeing, perceptions of safety and overall place activation across the municipality.

Existing walking and cycling infrastructure

The Central Goldfields Shire offers a wide range of walking and cycling opportunities that cater to residents, visitors and riders of varying abilities. Existing infrastructure includes:

- **Footpaths** throughout town centres and residential areas
- **On-road bicycle lanes**
- **Shared off-road trails**, such as the Maryborough to Carisbrook Trail
- **Designated on-road cycle training routes**, including Maryborough to Dunolly and Maryborough to Talbot
- **Cycle touring routes**, including the Ballarat to Maryborough Heritage Trail
- **Maryborough Velodrome**
- **Bush tracks**, such as those within Paddy’s Ranges
- **Off-leash dog park facilities** that support informal recreation

Community survey responses indicate that the Maryborough to Carisbrook off-road trail is one of the most heavily used corridors, along with the Maryborough to Talbot and Maryborough to Dunolly on-road routes. In addition, Gladstone Street in Maryborough and the main street in Bealiba are regularly used by local riders. Walkers frequently utilise the Lake Victoria and Goldfields Reservoir circuits, along with township footpaths and a variety of nearby bushland trails.

A key regional asset is the Ballarat to Maryborough Heritage Trail, a 91-kilometre on-road touring route that links Ballarat, Creswick, Clunes, Talbot and Maryborough. Suitable for both walkers and mountain-bike riders, the trail offers a mix of forested landscapes, farming country and historic goldfields townships. Its four distinct sections provide an accessible and enjoyable way to explore the region, either as a single journey or over multiple days, supporting recreation, tourism and broader active-transport outcomes.

Across the municipality, the condition of paths and trails varies depending on age, surface type, usage levels and maintenance history. Opportunities exist to improve and standardise signage and to provide additional seating and wayfinding in key locations to enhance trail usability.

While there are currently no completed rail trails within the Shire that attract high visitor numbers, opportunities for future active transport and rail trail connections, including potential links between Maryborough, Castlemaine and Maldon, continue to be investigated by a range of stakeholders. Such initiatives could improve regional connectivity and create additional opportunities for recreation and tourism, subject to future planning, feasibility assessments and funding availability.



Asset management

Footpaths and shared paths form an important part of Central Goldfields Shire Council’s transport and community infrastructure network. Council is responsible for managing a range of pathway assets constructed from materials including gravel, asphalt, spray seal and concrete to the tune of 84.1kms. These assets provide essential connections between residential areas, community facilities, schools, open spaces and activity centres, supporting both transport and recreational purposes.

To keep pathways safe and fit for purpose, Council undertakes regular inspections and maintenance in accordance with the Road Management Plan and adopted service levels. Community members also support asset management by reporting defects and hazards. Reported issues are inspected by Council officers and assessed against the relevant intervention levels to determine whether maintenance or renewal works are required to restore the asset to the agreed service standard and maintain public safety.

As pathway assets reach the end of their useful life, renewal works are undertaken in accordance with the Infrastructure Design Manual (IDM), ensuring contemporary standards for accessibility, safety and functionality are achieved. The same standards apply to newly constructed footpaths and shared paths, including infrastructure delivered by developers as part of new subdivisions and residential developments.

New footpaths

Given current financial constraints and competing infrastructure priorities, Council’s primary focus is on maintaining and renewing the existing footpath and shared path network. The delivery of new footpaths within established areas is generally dependent on external funding opportunities, government grant programs, and developer contributions.

As a result, future network expansion will be prioritised based on demonstrated community need, strategic significance, safety benefits, and the availability of funding. Subject to funding availability, the forward capital works program anticipates allocating funding for new footpath construction from the 2028-29 financial year.

For new urban subdivisions, Council will require the provision of footpaths on both sides of streets to support a safe, accessible, and connected pedestrian environment for all residents. This requirement will help ensure that new developments contribute to a walkable community and provide safe access to key destinations and services.

Promotion and participation

Potential walking and cycling events

Walking and cycling events can make a valuable economic contribution to the community through spending by participants, officials and spectators, and they help build a positive profile for the Shire through media exposure. At present, the Energy Breakthrough is the Shire’s major walking or cycling-related event. The municipality has previously hosted a range of significant walking and cycling events, demonstrating the area’s capacity to support participation-based events and attract visitors.

While there may be opportunities to attract similar large-scale events in the future, consideration of these opportunities will be guided by Council priorities, available resources and the potential benefits to the community. Consistent with the Events Strategy 2024–2028, the Walking and Cycling Strategy should position Council’s role as a facilitator, supporter and promoter. This means encouraging external event organisers, sporting bodies, clubs and agencies to make use of local infrastructure, with Council involvement focused on approvals, partnerships, coordination and promotion rather than direct event delivery.

Local grassroots events also play an important role in encouraging higher levels of participation in walking and cycling. These community-led events provide opportunities to highlight the health and

social benefits of active recreation. Where possible, these events and any similar initiatives developed in the future should be used as platforms to promote walking and cycling and to encourage greater community involvement.

Given Council’s limited resources to deliver events itself, its role should focus on supporting community clubs, organisations and the private sector to utilise Council-developed infrastructure for their own walking and cycling events. Council may also assist by promoting these activities through its website, visitor information services and other communication channels, helping to raise awareness and extend reach without requiring significant operational input. Council may support opportunities for community groups, clubs and event organisers to develop and deliver walking and cycling activities where feasible and consistent with available resources and Council priorities.

There is also scope to add value to major events that occur within the Shire, such as the Energy Breakthrough, by encouraging complementary local activities, including community rides, guided walks, family-friendly programs and skills demonstrations. Such initiatives should be delivered by external partners where possible, with Council providing facilitation and promotional support.

Survey respondents for the preceding strategy indicated an interest in a number of events. These are listed below, together with examples of organisations that may be able to facilitate or deliver such events:

Type of event and level of support by survey respondents (%)	Examples of organisations that may be able to facilitate or deliver these events
Fun Runs/ Walks or charity events (39%)	Charities – e.g. Cancer Council, RSPCA, etc.
Bushwalks (33%)	Bushwalking Clubs, Field Naturalists, Parks Victoria, U3A, neighbourhood houses
Local community or charity walking/running events of 1-2 hours duration (33%)	Health services, emergency services, private individuals (for example, to raise funds for a family experiencing significant illness or hardship).
Neighbourhood walking groups (21%)	Neighbourhood houses, health services, Heart Foundation
Triathlons/ironman/marathons (16%)	Triathlon clubs and event organisers
Mass participation multi-day events, e.g. Oxfam Trailwalker Challenge (100km in 48 hours) (12%)	Oxfam
Running clubs, e.g. Hash House Harriers (7%)	Hash House Harriers, running clubs

Marketing

Recreational paths and trails have the potential to generate economic benefits for the community by attracting visitors who spend money locally on accommodation, food and beverage services, bicycle hire, walking and cycling equipment, fuel, entertainment and other visitor services.

Council will continue to include the promotion of trails through its existing marketing and communications activities to support awareness and use of recreational trails within the Central Goldfields Shire. This will include leveraging Council’s partnership with Destination Central Victoria (DCV), and working with partners, including DEECA, to increase awareness of local trail experiences across regional and visitor markets. Council will also continue to explore opportunities to leverage partnerships and grant funding to support trail promotion and visitor engagement initiatives.



Key marketing actions include:

Promotional activity	Details
Website promotion	Utilise Council’s website to promote recreational paths and trails, including exploring opportunities to feature cycling and walking events through ATDW channels and enhancing trail-related content within visitor information sections of the website. Leverage Council’s partnership with DCV to extend promotion through the Victoria’s Heartland website, app and associated digital platforms.
Social Media	Promote recreational paths and trails through Visit Maryborough and Surrounds social media channels and leverage Council’s partnership with DCV to amplify messaging through Victoria’s Heartland social media channels, increasing awareness among regional and visitor markets.
Printed material	Continue to work with partners, including Parks Victoria and DEECA, to maintain the supply of current trail and visitor information brochures for distribution through the Central Goldfields Visitor Centre. Support opportunities to feature Central Goldfields paths and trails in partner-produced printed materials where appropriate.
Advertising	Leverage Council’s partnership with DCV to promote recreational paths and trails through regional advertising opportunities, destination marketing campaigns and visitor publications. Explore opportunities to participate in collaborative and grant-funded promotional activities that increase the visibility of Central Goldfields trail experiences within key visitor markets.
Signage	In partnership with DCV, support discussions with Parks Victoria, DEECA and other relevant land managers regarding the maintenance, renewal and enhancement of trail signage and wayfinding infrastructure, supporting improved visitor navigation and trail experiences across the region.
Media / visiting journalists program	Leverage DCV’s media, public relations and visiting journalist familiarisation programs to showcase Central Goldfields recreational paths and trails. Support these activities by providing story ideas, local knowledge, imagery and visitor information that promote trail experiences and encourage visitation to the Shire.

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Strategic actions

No	Area	Action	Resourcing	Responsible department	Partners	Priority	Timing
1	Strategic	Ensure that wherever relevant, walking and cycling infrastructure or programs are incorporated into other Council planning documents such as the Municipal Health and Wellbeing Plan, Early Years Plan, etc.	Officer time	Infrastructure	Internal	High	Ongoing
2		Ensure that any new walking or cycling paths and trails are integrated with public transport routes wherever possible.	Officer time	Infrastructure	- Internal - V/Line - Public transport operators	Medium	Ongoing
3		Continue advancing the Castlemaine–Maryborough Rail Trail project by completing the pre-construction phase, further assessing and validating project feasibility, fostering strong partnerships with participating Councils and community stakeholders, and securing external funding to enable implementation.	- Officer time - Grants and funding contributions	Major Projects	- Mt Alexander Shire - Vic Track	Medium	Ongoing
4		Meet with WCAG periodically to review actions.	Officer time	Infrastructure	WCAG	High	Ongoing
5	Advocacy	Continue to advocate: - for bicycles to be carried on V/Line trains to encourage greater numbers of cycle tourists to the region - to VicRoads for wider shoulders on roads - to State and Federal Government for funding - to Parks Victoria to develop and enhance partnerships and infrastructure.	Officer time	Executive Management	- V/Line - VicRoads - State Government - Federal Government - Parks Victoria	Medium	Ongoing
6	Design	Ensure all new and upgraded trails are designed in line with relevant standards, guidelines, accessibility requirements, Council policies, and best practice for walking and cycling infrastructure.	Officer time	Infrastructure	- VicRoads - Internal - Bicycle Network - Victoria Walks	High	Ongoing
7	Maintenance	Ensure that each trail identified on Council's Pathway Register is maintained, renewed or upgraded according to the schedule set out in Council's Operational Asset Management Plan Roads document.	Officer time	Infrastructure	Internal	High	Ongoing
8	Marketing and promotion	Promote and support walking and cycling opportunities across the Shire through coordinated marketing, visitor information, partnerships and business engagement initiatives that increase awareness, participation, visitation and trail use, while encouraging the development of visitor experiences that support local businesses, longer stays and increased local spending.	- Officer time - Grant funding to implement	Tourism, Economy and Culture	Tourism organisations	High	Medium term
9	Events and programs	Support community groups, clubs, schools, health organisations and event organisers to deliver walking and cycling activities that encourage participation, inclusion, health and wellbeing outcomes, and increased use of local trails and paths.	Officer time	Tourism, Economy and Culture	- Event organisers - WCAG	Medium	Ongoing
10	Events and programs	Advocate for and promote walking and cycling events, challenges and programs that align with Council priorities and community needs, including supporting external organisations to deliver activities that attract visitors, showcase local infrastructure and contribute to community wellbeing and economic development.	Officer time	Tourism, Economy and Culture	- Event organisers - WCAG - Businesses	Medium	Ongoing

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Strategic actions

No	Area	Action	Resourcing	Responsible department	Partners	Priority	Timing
11	Infrastructure	Continue to develop a clear network of safe paths and trails that connect residents to schools, workplaces, shops, aged care facilities, parks, recreational facilities and transport hubs.	▪ Officer time ▪ Budget allocations ▪ Grant funding ▪ Refer to the specific works table that follows	Infrastructure	▪ Internal ▪ Parks Victoria ▪ WCAG	Medium-High	Ongoing
12		Identify accessible routes to designated cool spaces. These need to be designed in such a way as to provide safe avenues of travel including shade, seating and water.	▪ Officer time ▪ Budget allocations ▪ Grant funding to implement	Infrastructure	▪ Internal	Medium	Ongoing
13		Investigate long-term options for the velodrome precinct, informed by land status considerations, community demand, stakeholder engagement, and strategic recreation priorities.	▪ Officer time	Infrastructure	▪ WCAG ▪ Internal ▪ Community	Medium	Medium term
14		Review access to shelter, seats, existing signs, bicycle parking from Inclement weather and shade along paths / trails and investigate suitable locations for additional tree planting to improve shade and comfort along key pedestrian routes.	▪ Officer time	Strategic Asset Management	▪ WCAG ▪ Internal ▪ Community	Medium	Medium term
15		Identify suitable locations for on-road cycling routes in each town centre, ensuring they are clearly marked and signposted and provide connections to key destinations such as shops, transport hubs, parks and recreational facilities wherever feasible.	▪ Officer time	Strategic Asset Management	▪ Internal ▪ Community ▪ WCAG	Medium	Medium term
16		Identify priority locations for pedestrian crossing improvements, including refuge islands, kerb laybacks and other infrastructure that enhances pedestrian safety, accessibility and network connectivity.	▪ Officer time	Strategic Asset Management	▪ Community ▪ WCAG	High	Medium term
17		Progress the implementation of the walking and cycling infrastructure actions within this Strategy by allocating funding through Council's capital works program and proactively pursuing external grant and partnership opportunities.	▪ Officer ▪ Capital Funding for implementation	Infrastructure	▪ State Government ▪ Federal Government	High	Long term
18		Ensure that new subdivisions have footpaths on both sides of the road.	▪ Officer time	Strategic Asset Management	▪ Developers	High	Ongoing
19		Explore opportunities for the development of an Urban Bike Park through community consultation and site suitability assessments to determine need, location options, and long-term operational viability.	▪ Officer time	Infrastructure	▪ Community ▪ WCAG	Low	Ongoing

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Spatial Analysis

Candidate footpath missing link projects are assessed against a consistent, weighted set of spatial and demographic criteria to produce a single Priority Score (0–100%) for each project. The scoring framework combines three categories of trip-generator proximity, existing network connectivity, population density, and the existing Level of Service (LOS) within each project’s Local Area Traffic Management (LATM) zone.

The Priority Score is intended to inform the capital works selection process by providing a consistent, comparable basis for assessing candidate projects. It is not intended to determine capital investment on a strict line-by-line, highest-score-first basis. Final project selection for the capital works program will incorporate further site-specific scoping, constructibility, and capital budget considerations beyond this scoring framework.

Scoring Weightings

Each factor is scored on a 0–1 scale, then combined using the following weightings:

Category	Scoring Factor	Weight
Proximity	Public Transport (PTV)	15%
Proximity	Aged Care Facilities	15%
Proximity	Education Centres	15%
Connectivity	Connects to Existing Footpath	15%
Demand	Population Density	10%
Level of Service	LATM Zone LOS	30%
	Total	100%

Proximity Factors

Each project is measured for straight-line distance to the nearest school, aged care facility, and PTV stop. The same distance-based scale (below) is applied independently to each of the three factors:

Distance to Nearest Trip Generator	Score
0 – 50m	1.0
51 – 100m	0.8
101 – 250m	0.6
251 – 500m	0.3
> 500m	0.0

Connectivity Factor

Binary factor, a project scores 1 if it connects to the existing footpath network, and 0 if it does not.

Population Density Factor

Based on the most recent Census population density (persons) within the project’s LATM zone:

Population Density within LATM Zone (p)	Score
0	0.0
1 – 50	0.2
51 – 250	0.5
251 – 500	0.8
501 – 1,000	0.9
> 1,000	1.0

Level of Service (LOS) Score

LATM zones are delineated by physical barriers to active travel, such as highways and rail lines, that divide a township into discrete walking and cycling catchments. Within each LATM zone, the existing Level of Service is calculated as the ratio of existing footpath length to road length:

$$\text{LOS_ratio} = \text{Length_Footpath} \div \text{Length_Road}$$

A higher LOS_ratio indicates better existing footpath coverage relative to the road network. This ratio is then inverted to produce the LOS Score used in the Priority Score formula, so that zones with poorer existing coverage, and therefore greater underlying need, receive a higher score:

$$\text{LOS Score} = 1 - \text{LOS_ratio}$$

Calculated values for each of the Shire’s 11 LATM zones:

Locality	Zone	Footpath Length (m)	Road Length (m)	LOS Score
Talbot	TALB	1,902	12,500	0.848
Dunolly	DUNO	4,719	24,267	0.806
Maryborough	MARY8	5,787	16,426	0.648
Carisbrook	CARIS	5,782	15,725	0.632
Maryborough	MARY6	7,406	19,255	0.615
Maryborough	MARY5	1,800	4,384	0.589
Maryborough	MARY2	5,979	11,290	0.470
Maryborough	MARY3	8,547	15,788	0.459
Maryborough	MARY7	11,537	20,161	0.428
Maryborough	MARY4	11,814	17,349	0.319
Maryborough	MARY1	8,440	8,602	0.019

Final Priority Score

The six factor scores are combined into a single Priority Score, expressed as a percentage:

$$\text{Priority Score (\%)} = 100 \times [(0.15 \times \text{PTV Score}) + (0.15 \times \text{Aged Care Score}) + (0.15 \times \text{Education Score}) + (0.15 \times \text{C}) + (0.10 \times \text{Population Density Score}) + (0.30 \times \text{LOS Score})]$$

Higher scores indicate projects that serve more trip generators, connect into the existing network, service higher-density areas, and sit within LATM zones with a greater underlying service gap. As noted above, this score is used to inform, not automatically determine, the capital works selection process.

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Street	Priority Score	Length (m)	Estimated Cost
Bealiba			
Davies Street	33	141	\$52,170.00
Main Street	24	123	\$45,510.00
Cemetery Road	33	653	\$137,130.00
		917	\$234,810.00
Carisbrook			
Simpson Street	42	223	\$82,510.00
McLachlan Street	28	208	\$76,960.00
King Street	28	184	\$68,080.00
Hall Street	24	447	\$165,390.00
Hunter Street	24	128	\$16,000.00
Short Street	24	212	\$26,500.00
Grice Street	24	335	\$41,875.00
Baringup Road	24	495	\$61,875.00
Birch Street	57	521	\$192,770.00
Green Street	57	172	\$63,640.00
Powlett Street	52	339	\$125,430.00
Powlett Street	52	215	\$79,550.00
McLachlan Street	43	449	\$166,130.00
Smith Street	43	532	\$196,840.00
Simpson Street	39	411	\$86,310.00
McCallum Street	39	275	\$101,750.00
Albert Street	33	200	\$74,000.00
McNeil Street	28	444	\$164,280.00
Annesly Street South	28	242	\$89,540.00
Hunter Street	24	314	\$39,250.00
	Total	6346	\$1,918,680.00
Dunolly			
Tweeddale Street	67	383	\$237,460.00
Inkerman Street	65	226	\$83,620.00
Lawrence Street	62	194	\$71,780.00
Maude Street	58	200	\$74,000.00
Inkerman Street	58	203	\$75,110.00
Maude Street	50	162	\$59,940.00
Tweeddale Street	47	419	\$52,375.00
Daly Street	43	173	\$64,010.00
Hardy Street	38	175	\$64,750.00
Hardy Street	38	207	\$76,590.00
Hardy Street	34	126	\$46,620.00
Inkerman Street	65	166	\$61,420.00
Thompson Street	64	591	\$218,670.00
Lawrence Street	62	148	\$54,760.00

Street	Priority Score	Length (m)	Estimated Cost
Dunolly			
Barkly Street	61	415	\$257,300.00
Tweeddale Street	58	59	\$21,830.00
Market Street	58	355	\$131,350.00
Barkly Street	53	151	\$55,870.00
Broadway	53	299	\$110,630.00
Hospital Street	52	346	\$214,520.00
Tweeddale Street	47	129	\$47,730.00
Market Street	43	143	\$52,910.00
Lawrence Street	43	316	\$116,920.00
	Total	5586	\$2,250,165.00
Maryborough			
Brougham Street	69	100	\$37,000.00
Brougham Street	69	178	\$65,860.00
Burke Street	65	173	\$64,010.00
Hilton Street	65	106	\$39,220.00
Laidman Street	62	124	\$45,880.00
Hilton Street	60	248	\$91,760.00
Gillies Street	59	361	\$133,570.00
Barr Street	59	78	\$28,860.00
Clarke Street	59	100	\$37,000.00
McKean Street	58	113	\$41,810.00
Laidman Street	57	84	\$31,080.00
Brassey Street	57	145	\$53,650.00
Brassey Street	57	214	\$79,180.00
Logan Street	56	200	\$74,000.00
Loch Street	54	180	\$66,600.00
Barry Street	54	168	\$62,160.00
Marshall Street	53	406	\$150,220.00
Higham Street	53	308	\$113,960.00
Carrick Street	53	172	\$63,640.00
Bryant Street	53	180	\$66,600.00
Primrose Street	52	276	\$102,120.00
Kennedy Street	52	239	\$88,430.00
Cameron Street	52	245	\$90,650.00
Queens Avenue	51	263	\$97,310.00
Casey Street	50	276	\$102,120.00
Outtrim Street	50	233	\$86,210.00
Outtrim Street	50	242	\$89,540.00
Herring Street	50	139	\$51,430.00
Nelson Street	49	290	\$107,300.00
Kennedy Street	49	291	\$107,670.00

Street	Priority Score	Length (m)	Estimated Cost
Maryborough			
Spring Street	49	117	\$43,290.00
Gillies Street	49	109	\$40,330.00
Laidman Street	47	97	\$35,890.00
McKean Street	43	85	\$31,450.00
Argyle Road	43	266	\$98,420.00
Railway Street	41	128	\$47,360.00
Loch Street	38	84	\$31,080.00
Carrick Street	38	109	\$40,330.00
Logan Street	38	170	\$62,900.00
McKean Street	38	133	\$49,210.00
Gillies Street	36	196	\$72,520.00
Loch Street	36	135	\$49,950.00
Gillies Street	32	169	\$62,530.00
McCann Street	32	152	\$56,240.00
Laidman Street	32	294	\$108,780.00
Majorca Road	64	505	\$313,100.00
Loch Street	59	409	\$151,330.00
Station Street	49	218	\$135,160.00
Cadle Street	41	407	\$85,470.00
Loch Street	38	171	\$35,910.00
Albert Street	71	579	\$214,230.00
Brougham Street	68	105	\$38,850.00
Palmerston Street	68	363	\$134,310.00
Wills Street	66	487	\$180,190.00
Railway Street	66	808	\$298,960.00
Raglan Street	65	281	\$103,970.00
Harrison Street	65	292	\$108,040.00
Harkness Street	64	230	\$85,100.00
Raglan Street	63	216	\$79,920.00
Clarendon Street	63	429	\$158,730.00
Goldsmith Street	63	212	\$78,440.00
Barkly Street	63	232	\$85,840.00
Burns Street	62	881	\$546,220.00
Holyrood Street	61	339	\$125,430.00
Fraser Street	61	255	\$94,350.00
Hibbert Street	60	118	\$14,750.00
Goldsmith Street	60	223	\$82,510.00
Barkly Street	60	229	\$84,730.00
Barr Street	59	382	\$141,340.00
Barkly Street	59	214	\$79,180.00
Goldsmith Street	59	214	\$79,180.00

Street	Priority Score	Length (m)	Estimated Cost
Maryborough			
Layton Road	59	218	\$80,660.00
Gearing Street	59	108	\$39,960.00
Newton Street	59	203	\$75,110.00
Barkly Street	59	172	\$63,640.00
Dundas Road	58	345	\$127,650.00
Elgin Road	57	242	\$150,040.00
Pekin Road	57	392	\$145,040.00
Barkly Street	57	210	\$77,700.00
Mariners Reef Road	56	208	\$76,960.00
Carrick Street	56	188	\$69,560.00
Peel Street	56	223	\$82,510.00
Precinct Drive	56	285	\$59,850.00
Waters Street	56	130	\$16,250.00
Layton Road	56	1267	\$158,375.00
Goldsmith Street	56	161	\$59,570.00
Frederick Street	53	155	\$57,350.00
Gillies Street	52	186	\$68,820.00
Spring Street	52	181	\$66,970.00
Kars Street	51	301	\$111,370.00
Wellington Street	51	151	\$55,870.00
Golden Wattle Drive	50	572	\$211,640.00
Nelson Street	49	88	\$32,560.00
Pekin Road	47	284	\$105,080.00
Nelson Street	47	119	\$44,030.00
Nelson Street	47	170	\$62,900.00
Burns Street	46	424	\$262,880.00
Tullaroop Road	38	308	\$190,960.00
	Total	24466	\$9,187,665.00
Talbot			
Barkly Street	81	448	\$165,760.00
Scandinavian Crescent	74	553	\$204,610.00
Carpentaria Street	68	444	\$164,280.00
Talbot-Avoca Road	63	429	\$265,980.00
King Street	53	226	\$83,620.00
Bond Street	44	485	\$179,450.00
	Total	2585	\$1,063,700.00

Total Overall: 39.9km, \$14,655,020.00

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Evaluation

Given the strong connection between the Strategy's actions and Council's infrastructure planning, asset management and capital works programs, the Infrastructure Department will have primary responsibility for coordinating implementation of the Strategy. Progress against the Action Plan and Works Implementation Plan should be reviewed three times per year, in line with meetings of the Walking and Cycling Advisory Group, to monitor delivery, identify priorities, and support the ongoing review and continuous improvement of the Strategy.

In order to determine whether or not the strategy has successfully achieved its intention of creating a better, connected network of walking and cycling paths and trails and more people walking and cycling, we aim to:

Action	Target	Example of some sources of data
Increase the percentage of children who walk or ride to school / early learning centres	Increase by 5% by 2030 (next strategy review)	Statistics from schools and early learning centres Healthy Together Achievement Program
Increase the percentage of people who walk or ride to work	Increase by 5% by 2030 (next strategy review)	ABS Census statistics
Increase the percentage of people who walk for recreational purposes	Increase by 5% by 2030 (next strategy review)	Public survey
Increase the percentage of people who ride a bike for recreational purposes	Increase by 5% by 2030 (next strategy review)	Public survey
Increase the percentage of people who walk for utility purposes (e.g. going to the shops, visiting friends)	Increase by 5% by 2030 (next strategy review)	Public survey
Increase the percentage of people who ride a bike for utility purposes (e.g. going to the shops, visiting friends)	Increase by 5% by 2030 (next strategy review)	Public survey
Increase local residents satisfaction levels with walking / cycling paths and trails	Increase by 10% by 2030 (next strategy review)	Public survey

Key evaluation tasks to be performed are:

Action	Responsibility	Timeframe
Regular monitoring	- Strategic Asset Management - Bicycle and Walking Advisory Group	Quarterly
Data collection	External partners, e.g. Federation University	Collect data annually using tools such as telephone surveys, focus groups, additional trail counters and other relevant tools.
Identifying works for the annual budget	- Strategic Asset Management - Other departments as appropriate	Prior to establishment of Council budgets each year
Review of document and report on actions achieved (to WCAG)	- Strategic Asset Management - Bicycle and Walking Advisory Group	Annually
Development of new strategy	Strategic Asset Management	4 years (2030)

Financial implication

Implementation of the Walking and Cycling Strategy will occur within a constrained financial environment. Council must balance existing asset maintenance, essential services and new infrastructure investment, so project timing and scope will be guided by available resources and long-term financial sustainability.

While the Strategy sets a long-term vision, delivery will depend on annual budgets, competing priorities and external funding. Council will continue to seek State and Commonwealth grants and partnerships to support priority projects where possible.

Accordingly, project priorities, delivery timeframes, and implementation actions will be reviewed periodically through Council's planning and budgeting processes to ensure that the Strategy remains achievable, responsive to community needs, and aligned with available resources. Through a staged and targeted approach, Council will continue to improve walking and cycling opportunities while maintaining a responsible and sustainable financial position.

Delivery considerations

New walking and cycling infrastructure may also be affected by site constraints such as land availability, site constraints and existing infrastructure. Retrofitting paths and crossings in established areas can be difficult where space is limited or supporting upgrades are required.

Preferred standards may not be achievable in every location due to physical or operational constraints. In these cases, solutions will be adapted to existing conditions while still improving safety, accessibility and connectivity.

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Gender impact assessment

The potential gender impacts of this strategy have been considered and will be further assessed and refined through information gathered during the public consultation period.

Relevant documents

- Central Goldfields Shire Council: Asset Plan 2025–2035
- Central Goldfields Shire Council: Financial Plan 2025–2035
- Central Goldfields Shire Council: Public Lighting Strategy 2026
- Central Goldfields Shire Council: Council Plan 2025–2029
- Central Goldfields Shire Council: Places for Play – Play Space Strategy 2023
- Central Goldfields Shire Council: Population, Housing and Residential Strategy 2020
- Victorian Road Safety Strategy 2021–2030

References

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<https://austroroads.gov.au/publications/road-safety/ap-r755-26> (accessed July 2026).

Department of Transport and Planning (Victoria). Victoria Road Crash Data. Victorian Government.
Available at: <https://discover.data.vic.gov.au/dataset/victoria-road-crash-data> (accessed July 2026).

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Guide for Understanding and Applying ‘Safe System’ Principles (Draft), December 2010.

Acknowledgements

- **LEKT Pty Ltd** for assistance in updating the missing links work list.
- **CommunityVibe** for their development of the original strategy, which provided the foundation for this updated document.

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All information is correct at the time of going to print.

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7.4 Update to the S6 Instrument of Delegation; Council to members of staff

Author: Governance Officer

Responsible Officer: Director Corporate Services

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

This report presents to Council, the updates to the S6A Instrument of Delegation as a result of recent bi-annual updates in legislation.

RECOMMENDATION

That Council;

1. Adopt the updated S6 Instrument of delegation Council to Members of Staff.
2. Revoke all previous S6 Instrument of Delegations by Council to members of Council staff

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2025-2029:

The Community's vision:

Sound leadership and financial management

6. Embed good governance in all aspects of the organisation to create the fundamentals of fair, open and equitable decision making.
6. Lead with integrity, accountability, and transparency within the organisation.

BACKGROUND INFORMATION

Council maintains Instruments of Delegation to ensure that statutory powers, duties, and functions conferred on Council by legislation can be exercised by appropriately authorised members of Council staff. The S6 Instrument of Delegation from Council to members of staff, provide the formal mechanism for assigning these responsibilities to the relevant positions within the organisation.

Legislation affecting local government operations is amended on an ongoing basis. Council's subscription to the Maddocks Delegations and Authorisations service assists in identifying relevant legislative changes and providing updated template instruments for consideration. These updates are issued on a bi-annual basis, with additional updates provided where significant legislative change requires more immediate action.

With the S6 Instrument of Delegation, powers flow straight from the Council resolution to specific staff positions/roles, rather than passing through a sub-delegation from the CEO. The acts contained in the Instrument apply to specific Victorian Acts and Regulations that explicitly contain a power of direct delegation (such as the *Planning and Environment Act 1987*, *Local Government Act 2020*, *Road Management Act 2004*, and *Food Act 1984*). As a result, it allows staff to make routine compliance decisions, and sign off on statutory duties without needing individual council meeting resolutions for every administrative action

REPORT

The following changes were implemented because of the bi-annual legislative updates in the S6 Instrument of Delegation:

- Amended the *Food Act 1984* to reflect the changes created by the commencement of the *Safe Food Victoria Act 2026*, particularly because of sections 116 and 172.
- Replaced the *Road Management (General) Regulations 2016* (now revoked) with the *Road Management (General) Regulations 2026*.
- Replaced the *Road Management (Works and Infrastructure) Regulations 2015* (now revoked) with the *Road Management (Works and Infrastructure) Regulations 2026*.
- Inserted clauses 16(2B) and 16(2C) of schedule 7 of the *Road Management Act 2004* as a result of section 21 of the *Roads and Ports Legislation Amendment (Road Safety and Other Matters) Act 2025*.

Council is aware of the ongoing impact of amendments to the *Planning and Environment Act 1987* due to the passage of the *Planning Amendment (Better Decisions Made Faster) Act 2025* (**Better Decisions Act**).

As at the date of this report, the Better Decisions Act has received Royal Assent and some of the changes have commenced.

Those amendments which have been proclaimed to come into effect in 2026 have been included.

The changes in this update include:

- Amendments in line with Part 9 of the Better Decisions Act.
These changes relate to Infrastructure Contribution Plans (**ICPs**) and growth areas infrastructure contribution (**GAIC**) provisions. The ICP amendments expand the scope of what ICPs may fund (including works outside the plan area, plan administration costs, and relevant land acquisitions) and allow plans to specify priority categories of works rather than specific works where a Minister's direction is in effect. These changes expand the scope of existing delegated powers in S6 (particularly those relating to sections 46GI through 46GZK) but do not introduce new sections requiring additional delegation entries. The GAIC amendments are administrative and relate to the Commissioner of State Revenue rather than Council delegates directly.
- Amendments in line with Part 7 of the Better Decisions Act.
These changes relate to compliance and enforcement. These provisions involve the ability to commence proceedings, apply for a range of new orders, the power for immediate entry to land, and power to issue identity cards, among other matters.
- Updated references to the *Planning and Environment Regulations 2015*, which has been revoked and replaced by the *Planning and Environment Interim Regulations 2026*.

The new regulations do not make any substantive changes to the delegations; however, Council should be aware that further regulations are expected to be released in the coming months.

CONSULTATION/COMMUNICATION

There is no requirement for community consultation in relation to the review of the Instruments. Affected staff will be provided with confirmation of the adoption of any Instruments.

FINANCIAL & RESOURCE IMPLICATIONS

Council subscribes to the Delegations and Authorisations service provided by Maddocks, the cost of which is provided for in Council's budget.

There are no other financial implications in reviewing the Instruments of Delegation.

RISK MANAGEMENT

Business Continuity - Failure to plan adequately for the impacts of a disruption to Council's normal operating environment by regularly reviewing and updating Council's Instruments of Delegation to ensure decision-making authority remains clear, current, and legally valid. Formal Council adoption of the updated Instrument supports transparency, accountability and good governance by documenting who is authorised to exercise statutory powers on Council's behalf. regularly reviewing and updating Council's Instruments of Delegation to ensure decision-making authority remains clear, current and legally valid. Formal Council adoption of the updated Instrument supports transparency, accountability and good governance by documenting who is authorised to exercise statutory powers on Council's behalf.

Governance - Failure to transparently govern and embrace good governance practices by ensuring Council's Instruments of Delegation are regularly reviewed, updated, and formally adopted by Council. This process supports transparent and accountable decision-making by clearly documenting which staff are authorised to exercise statutory powers on Council's behalf. It also demonstrates good governance practice by ensuring delegations remain current, legally valid, aligned with legislative requirements and subject to Council oversight.

Legislative compliance - Failure to manage our compliance with relevant legislative requirements by regularly reviewing and updating Council's Instruments of Delegation to reflect current legislative requirements. The bi-annual update process, supported by the Maddocks Delegations and Authorisations service, helps identify relevant legislative changes and ensures delegated powers remain accurate, lawful, and appropriate. Formal Council adoption of the updated Instrument provides oversight and helps ensure Council continues to meet its statutory obligations.

CONCLUSION

The current update reflects recent changes to legislation and regulations that affect the scope, wording, or application of delegated powers. Reviewing and adopting the updated Instrument ensures that delegations remain current, legally effective and aligned with Council's organisational structure, adopted policies and governance obligations. It also supports timely operational decision-making by enabling appropriately skilled officers to exercise powers within the limits approved by Council.

ATTACHMENTS

1. S6 Instrument of Delegation Unsigned [7.4.1]



CENTRAL GOLDFIELDS SHIRE COUNCIL

INSTRUMENT OF DELEGATION

S6 INSTRUMENT OF DELEGATION - MEMBERS OF STAFF

AUGUST 2026

Preamble

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. record that references in the Schedule are as follows:

Abbreviation	Position
APGO	Asset Protection and GIS Officer
BSL	Building Surveyor Limited
BSOSS	Business Support Officer - Statutory Services
CEO	Chief Executive Officer
CODP	Coordinator Civil Design and Projects
CCMP	Coordinator Compliance
CSTP	Coordinator Statutory Services
CASS	Coordinator Strategic Asset Management and Development Engineering
CSC	Coordinator Strategic Communications
GMIAP	Director Assets and Planning
GMCW	Director Community Wellbeing
EHO	Environmental Health Officer
GMCP	Director Corporate Services
GISA	GIS and Assets Officer
GO	Governance Officer
MFIN	Manager Finance and Procurement
MGPR	Manager Governance and Risk
MOPS	Manager Operations
MPSAM	Manager Projects Services and Asset Management
MGSS	Manager Statutory Services
MTEC	Manager Tourism Economy and Culture
MBS	Municipal Building Surveyor

Central Goldfields Shire Council

Abbreviation	Position
STRAT	Senior Strategic Planner
PLNNR	Statutory Planner

3. declares that:

3.1 this Instrument of Delegation is authorised by resolution of Council passed on _____, and

3.2 the delegation:

3.2.1 comes into force immediately when the common seal of Council is affixed to this
Instrument of Delegation or where the Chief Executive Officer of Council is
authorised under resolution, the Chief Executive Officer executes the Instrument of
Delegation;

3.2.2 remains in force until varied or revoked;

3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and

3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time
adopts; and

3.3 the delegate must not determine the issue, take the action or do the act or thing:

3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as
an issue, action, act or thing which must be the subject of a Resolution of Council;

3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely
to involve a decision which is inconsistent with a

(a) policy; or

(b) strategy

adopted by Council;

3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the
subject of a lawful delegation; or

3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the
subject of an exclusive delegation to another member of Council staff or delegated committee.

Signed by the Chief Executive Officer of Council _____

in the presence of:

Witness

Date: _____

Central Goldfields Shire Council

Delegation Sources

- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024
- Cemeteries and Crematoria Act 2003
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Cemeteries and Crematoria Regulations 2025
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

S6 Instrument of Delegation - Members of Staff

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 7	Power to enter into a written agreement with a caravan park owner	MGSS	
r 10	Function of receiving application for registration	CCMP, EHO, MGSS	
r 11	Function of receiving application for renewal of registration	EHO	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	CCMP, EHO, MGSS	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	CCMP, EHO, MGSS	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	CCMP, EHO, MGSS	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	CCMP, EHO, MGSS	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	CCMP, EHO, MGSS	
r 12(4) & (5)	Duty to issue certificate of registration	CCMP, EHO, MGSS	
r 14(1)	Function of receiving notice of transfer of ownership.	CCMP, EHO, MGSS	
r 14(3)	Power to determine where notice of transfer is displayed	EHO	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 15(1)	Duty to transfer registration to new caravan park owner	EHO	
r 15(2)	Duty to issue a certificate of transfer of registration	EHO	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	EHO	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	EHO	
r 17	Duty to keep register of caravan parks	EHO	
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	EHO	
r 21(2)	Duty to consult with relevant emergency services agencies	EHO	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	EHO	
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	EHO	
r 24(2)	Power to consult with relevant floodplain management authority	EHO	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	EHO	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	EHO	
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	EHO	
r 39(3)	Function of receiving installation certificate	EHO	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	EHO	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	EHO	

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 8(1)(a)(ii)	Power to manage one or more public cemeteries	MGPR	Where Council is a Class B cemetery trust
s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act	MGPR	Where Council is a Class B cemetery trust
s 12(2)	Duty to have regard to the matters set out in paragraphs (a) - (c) in exercising its functions	MGPR	Where Council is a Class B cemetery trust
s 12A(1)	Function to do the activities set out in paragraphs (a) - (n)	CEO	Where Council is a Class A cemetery trust
s 12A(2)	Duty to have regard to matters set out in paragraphs (a) - (e) in exercising its functions	CEO	Where Council is a Class A cemetery trust

Central Goldfields Shire Council

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 13	Duty to do anything necessary or convenient to enable it to carry out its functions	MGPR	
s 14	Power to manage multiple public cemeteries as if they are one cemetery.	MGPR	
s 15(4)	Duty to keep records of delegations	CEO	
s 17(1)	Power to employ any persons necessary	CEO	
s 17(2)	Power to engage any professional, technical or other assistance considered necessary	CEO	
s 17(3)	Power to determine the terms and conditions of employment or engagement	CEO	Subject to any guidelines or directions of the Secretary
s 18(3)	Duty to comply with a direction from the Secretary	CEO	
s 18B(1) & (2)	Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time	CEO	Where Council is a Class A cemetery trust

Central Goldfields Shire Council

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 18C	Power to determine the membership of the governance committee	CEO	Where Council is a Class A cemetery trust
s 18D	Power to determine procedure of governance committee	CEO	Where Council is a Class A cemetery trust
s 18D(1)(a)	Duty to appoint community advisory committee for the purpose of liaising with communities	CEO	Where Council is a Class A cemetery trust
s 18D(1)(b)	Power to appoint any additional community advisory committees	CEO	Where Council is a Class A cemetery trust
s 18D(2)	Duty to establish a community advisory committee under section 18D(1)(a) within 12 months of becoming a Class A cemetery trust.	CEO	Where Council is a Class A cemetery trust
s 18D(3)	Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the Financial Management Act 1994	CEO	Where Council is a Class A cemetery trust
s 18F(2)	Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee	CEO	Where Council is a Class A cemetery trust
s 18H(1)	Duty to hold an annual meeting before 30 December in each calendar year	CEO	Where Council is a Class A cemetery trust

Central Goldfields Shire Council

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 18I	Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting	CEO	Where Council is a Class A cemetery trust
s.18J	Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2))	CEO	Where Council is a Class A cemetery trust
s 18L(1)	Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust	CEO	Where Council is a Class A cemetery trust
s 18N(1)	Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d)	CEO	Where Council is a Class A cemetery trust
s 18N(3)	Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval	CEO	Where Council is a Class A cemetery trust
s 18N(5)	Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months	CEO	Where Council is a Class A cemetery trust
s 18N(7)	Duty to ensure that an approved annual plan is available to members of the public on request	CEO	Where Council is a Class A cemetery trust

Central Goldfields Shire Council

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 18O(1)	Duty to prepare a strategic plan and submit the plan to the Secretary for approval	CEO	Where Council is a Class A cemetery trust
s 18O(4)	Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan	CEO	Where Council is a Class A cemetery trust
s 18O(5)	Duty to ensure that an approved strategic plan is available to members of the public on request	CEO	Where Council is a Class A cemetery trust
s 18Q(1)	Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year.	CEO	Where Council is a Class A cemetery trust
s 19	Power to carry out or permit the carrying out of works	CEO	
s 20(1)	Duty to set aside areas for the interment of human remains	CEO	
s 20(2)	Power to set aside areas for the purposes of managing a public cemetery	CEO	
s 20(3)	Power to set aside areas for those things in paragraphs (a) - (e)	MGPR	
s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land	CEO	

Central Goldfields Shire Council

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36	CEO	Subject to the approval of the Minister
s 37	Power to grant leases over land in a public cemetery in accordance with s 37	CEO	Subject to the Minister approving the purpose
s 40	Duty to notify Secretary of fees and charges fixed under s 39	CEO	
s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery	CEO	Provided the street was constructed pursuant to the Local Government Act 1989
s 52	Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery	MGPR	
s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act	MGPR	Report must contain the particulars listed in s 57(2)
s 59	Duty to keep records for each public cemetery	MGPR	
s 60(1)	Duty to make information in records available to the public for historical or research purposes	MGPR	

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 60(2)	Power to charge fees for providing information	CEO	
s 64(4)	Duty to comply with a direction from the Secretary under s 64(3)	CEO	
s 64B(d)	Power to permit interments at a reopened cemetery	CEO	
s 66(1)	Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park	CEO	The application must include the requirements listed in s 66(2)(a)-(d)
s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park	CEO	
s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed	MGPR	
s 70(2)	Duty to make plans of existing place of interment available to the public	MGPR	
s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies	MGPR	
s 71(2)	Power to dispose of any memorial or other structure removed	MGPR	

Central Goldfields Shire Council

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 72(2)	Duty to comply with request received under s 72	Not Delegated	
s 73(1)	Power to grant a right of interment	CEO	
s 73(2)	Power to impose conditions on the right of interment	CEO	
s 74(3)	Duty to offer a perpetual right of interment	Not Delegated	Where Council is a Class A cemetery trust
s 75	Power to grant the rights of interment set out in s 75(a) and (b)	CEO	
s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted	CEO	
s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application	CEO	
s 80(1)	Function of receiving notification and payment of transfer of right of interment	CEO	
s 80(2)	Function of recording transfer of right of interment	CEO	

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment	CEO	
s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment	GMCP	Where Council is a Class A cemetery trust
s 83(3)	Power to remove any memorial and grant another right of interment for a surrendered right of interment	CEO	
s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment	CEO	
s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5)	MGPR	
s 84H(4)	Power to exercise the rights of a holder of a right of interment	Not Delegated	
s 84I(4)	Power to exercise the rights of a holder of a right of internment	Not Delegated	
s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment	GMCP	Where Council is a Class A cemetery trust

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 84l(6)(a)	Power to remove any memorial on the place of interment	Not Delegated	
s 84l(6)(b)	Power to grant right of interment under s 73	Not Delegated	
s.85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry	CEO	The notice must be in writing and contain the requirements listed in s 85(2)
s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry	CEO	Does not apply where right of interment relates to remains of a deceased veteran.
85(2)(c)	Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or; remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location.	CEO	May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment
s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified	CEO	
s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment	CEO	

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment	CEO	
s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)	CEO	
s.86(4)	Power to take action under s.86(4) relating to removing and re-intering cremated human remains	GMCP	Where Council is a Class A cemetery trust
s.86(5)	Duty to provide notification before taking action under s.86(4)	GMCP	Where Council is a Class A cemetery trust
s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)	CEO	
s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment	CEO	
s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment	CEO	
s 91(1)	Power to cancel a right of interment in accordance with s 91	CEO	
s 91(3)	Duty to publish notice of intention to cancel right of interment	CEO	

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 92	Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment	CEO	
s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment	CEO	
s 99	Power to approve or refuse an application made under s 98, or to cancel an approval	CEO	
s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested	CEO	
s 100(1)	Power to require a person to remove memorials or places of interment	CEO	
s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)	CEO	
s 100(3)	Power to recover costs of taking action under s 100(2)	CEO	
s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery	CEO	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 102(1)	Power to approve or refuse an application under section 101, if satisfied of the matters in (b) and (c)	CEO	
s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)	CEO	
s 103(1)	Power to require a person to remove a building for ceremonies	CEO	
s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)	CEO	
s 103(3)	Power to recover costs of taking action under s 103(2)	CEO	
s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs	MGPR	
s 106(2)	Power to require the holder of the right of interment to provide for an examination	CEO	
s 106(3)	Power to open and examine the place of interment if s 106(2) not complied with	CEO	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 106(4)	Power to repair or - with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with	CEO	
s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs	CEO	
s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with	CEO	
s 108	Power to recover costs and expenses	CEO	
s 109(1)(a)	Power to open, examine and repair a place of interment	MGPR	Where the holder of right of interment or responsible person cannot be found
s 109(1)(b)	Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial	MGPR	Where the holder of right of interment or responsible person cannot be found
s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies	CEO	Where the holder of right of interment or responsible person cannot be found

Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 110(1)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder. with consent of the Secretary	MGPR	
s 110(1A)	Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary	MGPR	
s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary	MGPR	
s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran	CEO	
s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment	CEO	
s 112	Power to sell and supply memorials	CEO	
s 116(4)	Duty to notify the Secretary of an interment authorisation granted	CEO	
s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application	CEO	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met	CEO	
s 119	Power to set terms and conditions for interment authorisations	CEO	
s 131	Function of receiving an application for cremation authorisation	CEO	
s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with	CEO	Subject to s 133(2)
s 145	Duty to comply with an order made by the Magistrates' Court or a coroner	MGPR	
s 146	Power to dispose of bodily remains by a method other than interment or cremation	CEO	Subject to the approval of the Secretary
s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation	CEO	
s 149	Duty to cease using method of disposal if approval revoked by the Secretary	CEO	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met	CEO	
s 151	Function of receiving applications to inter or cremate body parts	CEO	
s 152(2)	Power to impose terms and conditions on authorisation granted under s 150	CEO	
sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	CEO	
sch 1 cl 8(8)	Power to regulate own proceedings	CEO	Subject to cl 8
sch 1A cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	CEO	Where Council is a Class A cemetery trust
sch 1A cl 8(8)	Power to regulate own proceedings	CEO	Where Council is a Class A cemetery trust Subject to cl 8

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Domestic Animals Act 1994			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41A(1)	Power to declare a dog to be a menacing dog	GMIAP, CCMP, MGSS	Council may delegate this power to a Council authorised officer

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(2)(a)	Power to direct by written order that the particular food premises be put into a clean and sanitary condition	GMIAP, EHO, MGSS	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	GMIAP, EHO, MGSS	If s 19(1) applies
S 19(2)(c)	Power to direct by written order that any applicable requirement of the Food Safety Standards referred to in s 19(1)(d) is complied with	GMIAP, EHO, MGSS	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	GMIAP, EHO, MGSS	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	GMIAP, EHO, MGSS	If s 19(1) applies Only in relation to temporary food premises or mobile food premises

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	GMIAP, EHO, MGSS	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	GMIAP, EHO, MGSS	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19CB(4)(b)	Power to request copy of records	GMIAP, EHO, MGSS	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	GMIAP, EHO, MGSS	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	GMIAP, CCMP, EHO, MGSS	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	CEO	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	CEO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	CEO	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	CEO	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	GMIAP, EHO, MGSS	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	GMIAP, CCMP, EHO, MGSS	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	GMIAP, CCMP, EHO, MGSS	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	GMIAP, EHO, MGSS	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	GMIAP, CCMP, EHO, MGSS	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	GMIAP, EHO, MGSS	Where Council is the registration authority

Central Goldfields Shire Council

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	GMIAP, EHO, MGSS	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	CEO	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	GMIAP, EHO, MGSS	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	GMIAP, EHO, MGSS	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	GMIAP, EHO, MGSS	Where Council is the registration authority
	Power to register or renew the registration of a food premises	GMIAP, EHO, MGSS	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	GMIAP, CCMP, EHO, MGSS	Where Council is the registration authority

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 36B	Duty to pay the charge for use of online portal	MFIN	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	GMIAP, EHO, MGSS	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	CEO	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	GMIAP, EHO, MGSS	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	GMIAP, EHO, MGSS	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	GMIAP, EHO, MGSS	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	GMIAP, EHO, MGSS	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	GMIAP, EHO, MGSS	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	GMIAP, EHO, MGSS	Where Council is the registration authority

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38D(3)	Power to request copies of any audit reports	GMIAP, EHO, MGSS	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	GMIAP, EHO, MGSS	Where Council is the registration authority not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	GMIAP, EHO, MGSS	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	GMIAP, EHO, MGSS	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	GMIAP, CCMP, EHO, MGSS	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	GMIAP, CCMP, EHO, MGSS	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	GMIAP, CCMP, EHO, MGSS	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	GMIAP, CCMP, EHO, MGSS	

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 39A	Power to register, or renew the registration of a food premises despite minor defects	GMIAP, EHO, MGSS	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	GMIAP, CCMP, EHO, MGSS	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	GMIAP, CCMP, EHO, MGSS	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	GMIAP, EHO, MGSS	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	GMIAP, EHO, MGSS	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	GMIAP, EHO, MGSS	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	GMIAP, CCMP, EHO, MGSS	
s 40F	Power to cancel registration of food premises	GMIAP, CEO	Where Council is the registration authority

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 43	Duty to maintain records of registration	GMIAP, CCMP, EHO, MGSS	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	GMIAP, EHO, MGSS	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	GMIAP, EHO, MGSS	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	GMIAP, CCMP, EHO, MGSS	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	GMIAP, CEO	Where Council is the registration authority

Heritage Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 116	Power to sub-delegate Executive Director's functions, duties or powers	CEO	Must first obtain Executive Director's written consent

Central Goldfields Shire Council

Heritage Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

Local Government Act 1989			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 185L(4)	Power to declare and levy a cladding rectification charge	CEO	Recommend not delegated

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	GMIAP	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	GMIAP, STRAT	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	GMIAP, STRAT	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	GMIAP, STRAT	
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	GMIAP, STRAT	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	GMIAP, STRAT	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	GMIAP	
s 12B(1)	Duty to review planning scheme	GMIAP, STRAT	
s 8A(5)	Function of receiving notice of the Minister's decision	GMIAP, STRAT	
s 12B(2)	Duty to review planning scheme at direction of Minister	GMIAP, STRAT	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	GMIAP, STRAT	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	GMIAP, CEO	
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	GMIAP	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	GMIAP, STRAT	
s 16B	Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide: - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request. Note: see also sections 16A, 16D, 16E and 16K.	GMIAP, MGSS	
s 16C(1)	Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision. Note: The notice must contain prescribed information, and reasons if it is a refusal.	GMIAP, MGSS	
s 16C(4)	Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.	GMIAP, MGSS	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 16F	Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme in force in the municipal district. Note: see also sections 16G and 16K.	GMIAP, MGSS	
s 16F	Power to prepare an amendment to the planning scheme where the Minister has authorised Council to do so under section 16F	GMIAP, MGSS, STRAT	
s 16H	Power to prepare an amendment specified in an application without the Minister's authorisation if no response received after 10 business days Note: see also section 16K.	GMIAP, MGSS, STRAT	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.
s 16I	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and local provisions of a planning scheme applying to an area adjoining its municipal district.	GMIAP, MGSS	
s 16I	Power to prepare amendment to the planning scheme applying to an area adjoining Council's municipal district where the Minister has authorised Council to do so under section 16I. Note: see also sections 16D, 16G and 16J.	GMIAP, MGSS, STRAT	
s 17(1)	Duty of giving copy amendment to the planning scheme	GMIAP, STRAT	
s 17(2)	Duty of giving copy s 173 agreement	GMIAP, STRAT	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	GMIAP, STRAT	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	GMIAP, STRAT	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	GMIAP, STRAT	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	GMIAP, STRAT	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	GMIAP, CEO	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	GMIAP, STRAT, CEO	Until the end of 2 months after the amendment comes into operation or lapses

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 21A(4)	Duty to publish notice	GMIAP, STRAT	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	GMIAP, STRAT	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	GMIAP, STRAT	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	GMIAP, STRAT	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	GMIAP, STRAT	
s 23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	GMIAP, MGSS, STRAT	Where Council is the planning authority. After considering a submission which requests a change to a 'low-impact' amendment (as described in section 16N).
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	GMIAP, STRAT	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	GMIAP, STRAT	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	GMIAP, STRAT	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	GMIAP	
s 28(1)	Duty to notify the Minister if abandoning an amendment, with a copy of any submission considered, and a statement of reasons for the decision	GMIAP	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	GMIAP, STRAT	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	GMIAP, STRAT, CSC	
s 28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to: - providing relevant documentation; and - providing assistance with steps to be taken for the amendment.	GMIAP, MGSS, STRAT	
s 30(4)(a)	Duty to say if amendment has lapsed	GMIAP	
s 30(4)(b)	Duty to provide information in writing upon request	GMIAP, STRAT	
s 32(2)	Duty to give more notice if required	GMIAP, STRAT	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 33(1)	Duty to give more notice of changes to an amendment	GMIAP, STRAT	
s 36(2)	Duty to give notice of approval of amendment	GMIAP, STRAT	
s 38(5)	Duty to give notice of revocation of an amendment	GMIAP, STRAT	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	GMIAP	
s 40(1)	Function of lodging copy of approved amendment	GMIAP, STRAT	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	GMIAP, STRAT	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	GMIAP, STRAT	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	GMIAP, STRAT	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	CEO	Where Council is a responsible public entity and is a planning authority
s 46AW	Function of being consulted by the Minister	GMIAP, CEO	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	GMIAP, CEO	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	GMIAP, CEO	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	GMIAP, CEO	Where Council is a responsible public entity
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	GMIAP, CEO	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	GMIAP, CEO	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	GMIAP, CEO	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	GMIAP, STRAT	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	GMIAP, STRAT	
s 46GP	Function of receiving a notice under s 46GO	GMIAP, STRAT	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	GMIAP, STRAT	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	GMIAP, STRAT	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	GMIAP, STRAT	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	GMIAP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	GMIAP	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	GMIAP	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	GMIAP	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	GMIAP	
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	GMIAP	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	MFIN	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	GMIAP	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	GMIAP	Where Council is the development agency

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	GMIAP	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	GMIAP	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	GMIAP	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	GMIAP	Where Council is the collecting agency
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	GMIAP	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	MFIN	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	MFIN	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(2)(a)	Function of receiving the monetary component	MFIN	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	MFIN	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	MFIN	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	MFIN	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	MFIN	Where Council is the development agency under an approved infrastructure contributions plan

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	MFIN	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	MFIN	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	GMIAP, CEO	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	GMIAP, CEO	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	GMIAP, CEO	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	GMIAP, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	MFIN	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	CEO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	CEO	Where Council is the development agency under an approved infrastructure contributions plan
s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	GMIAP, CEO	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	MFIN	Where Council is the collection agency under an approved infrastructure contributions plan

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	CEO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	GMIAP, CEO	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	CEO	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	GMIAP, CEO	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	GMIAP, STRAT	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	GMIAP, STRAT	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	GMIAP	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	GMIAP, STRAT	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	GMIAP	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	GMIAP	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	GMIAP	
s 46Q(1)	Duty to keep proper accounts of levies paid	GMIAP, MFIN	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	GMIAP, MFIN	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	GMIAP, MFIN	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	GMIAP, MFIN	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	GMIAP, MFIN	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	GMIAP	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	GMIAP	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	GMIAP, MFIN	
s 46QD	Duty to prepare report and give a report to the Minister	GMIAP, MFIN	Where Council is a collecting agency or development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Not Delegated	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Not Delegated	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	GMIAP, PLNNR, CSTP, MGSS	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	GMIAP, PLNNR, CSTP, MGSS	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	CEO	
s 47	Power to decide that an application for a planning permit does not comply with that Act	GMIAP, PLNNR, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	GMIAP, PLNNR, CSTP, MGSS, STRAT	Where Council is the responsible authority
s 48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	GMIAP, PLNNR, CSTP, MGSS, STRAT	Where Council is the responsible authority
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 50(4)	Duty to amend application	GMIAP, PLNNR, CSTP, MGSS	
s 50(5)	Power to refuse to amend application	GMIAP, PLNNR,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CSTP, MGSS	
s 50(6)	Duty to make note of amendment to application in register	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 50A(1)	Power to make amendment to application	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	GMIAP, PLNNR, CSTP, MGSS	
s 50A(4)	Duty to note amendment to application in register	GMIAP, PLNNR, CSTP, MGSS	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	GMIAP, PLNNR, CSTP, MGSS, BSOSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	GMIAP, PLNNR, CSTP, MGSS, BSOSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 52(3)	Power to give any further notice of an application where appropriate	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	GMIAP, PLNNR, CSTP, MGSS	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	GMIAP, PLNNR, CSTP, MGSS	
s 54(1)	Power to require the applicant to provide more information	GMIAP, PLNNR,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CSTP, MGSS	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 54(1B)	Duty to specify the lapse date for an application	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	GMIAP, PLNNR, CSTP, MGSS	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	GMIAP, PLNNR, CSTP, MGSS, BSOSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	GMIAP, PLNNR, CSTP, MGSS	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 57A(5)	Power to refuse to amend application	GMIAP, PLNNR, CSTP, MGSS	
s 57A(6)	Duty to note amendments to application in register	GMIAP, PLNNR, CSTP,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		MGSS, BSOSS	
s 57B(1)	Duty to determine whether and to whom notice should be given	GMIAP, PLNNR, CSTP, MGSS	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	GMIAP, PLNNR, CSTP, MGSS	
s 57C(1)	Duty to give copy of amended application to referral authority	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 58	Duty to consider every application for a permit	GMIAP, PLNNR, CSTP, MGSS	
s 58A	Power to request advice from the Planning Application Committee	GMIAP, PLNNR, CSTP, MGSS	
s 60	Duty to consider certain matters	GMIAP, PLNNR,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CSTP, MGSS	
s 60(1A)	Duty to consider certain matters	GMIAP, PLNNR, CSTP, MGSS	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	GMIAP, PLNNR, CSTP, MGSS	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	GMIAP, PLNNR, CSTP, MGSS	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006 Power is subject to the following conditions: a) Delegates may only decide an application if three (3) or fewer valid objections have been received. b) Delegates may only refuse an application: i. where an application has been inactive for a period of 6 months or more and the applicant has failed to provide reasonable justification for a lack of action; or ii. where an application is for a use or development that is prohibited; or At any stage before an application is decided under delegation, any Councillor may decide to call in an application to the Council planning hearing.

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	GMIAP, PLNNR, CSTP, MGSS	Power is subject to the following condition: a) Where a determining referral authority has objected to the grant of a permit (and their grounds are the only grounds for refusal). At any stage before an application is decided under delegation, any Councillor may decide to call in an application to the Council planning hearing.
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	GMIAP, PLNNR, CSTP, MGSS	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	CEO	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	GMIAP, MGSS	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	GMIAP, PLNNR, CSTP, MGSS	Power is subject to the following condition: a) Where the breach of a registered restrictive covenant is the only grounds for refusal and a permit has not been issued, or a decision has not been made to grant a permit, to allow the removal or variation of the covenant.

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			At any stage before an application is decided under delegation, any Councillor may decide to call in an application to the Council planning hearing.
s 62(1)	Duty to include certain conditions in deciding to grant a permit	GMIAP, PLNNR, CSTP, MGSS	
s 62(2)	Power to include other conditions	GMIAP, PLNNR, CSTP, MGSS	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	GMIAP, PLNNR, CSTP, MGSS	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	GMIAP, PLNNR, CSTP, MGSS	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	GMIAP, PLNNR, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	GMIAP, PLNNR, CSTP, MGSS	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	GMIAP, PLNNR, CSTP, MGSS	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	GMIAP, PLNNR, CSTP, MGSS	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	GMIAP, PLNNR, CSTP, MGSS	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	GMIAP, PLNNR, CSTP, MGSS	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(3)	Duty not to issue a permit until after the specified period	GMIAP, PLNNR, CSTP, MGSS	This provision applies also to a decision to grant an amendment to a permit - see s 75

Central Goldfields Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 64(5)	Duty to give each objector a copy of an exempt decision	GMIAP, PLNNR, CSTP, MGSS	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	GMIAP, PLNNR, CSTP, MGSS, STRAT	This provision applies also to a decision to grant an amendment to a permit - see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	GMIAP, PLNNR, CSTP, MGSS, BSOSS	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	GMIAP, PLNNR,	If the recommending referral authority objected to the grant of the permit or the recommending referral authority

Central Goldfields Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CSTP, MGSS	recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	GMIAP, PLNNR, CSTP, MGSS	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 69(1A)	Function of receiving application for extension of time to complete development	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 69(2)	Power to extend time	GMIAP, PLNNR, CSTP, MGSS	
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	GMIAP, PLNNR, CSTP, MGSS, BSOSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 71(1)	Power to correct certain mistakes	GMIAP, PLNNR, CSTP, MGSS	
s 71(2)	Duty to note corrections in register	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 73	Power to decide to grant amendment subject to conditions	GMIAP, PLNNR, CSTP, MGSS	
s 74	Duty to issue amended permit to applicant if no objectors	GMIAP, PLNNR, CSTP, MGSS	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	GMIAP, PLNNR, CSTP, MGSS	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	GMIAP, PLNNR, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	GMIAP, PLNNR, CSTP, MGSS	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	GMIAP, CSTP, MGSS	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	GMIAP, PLNNR, CSTP, MGSS	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	GMIAP, PLNNR, CSTP, MGSS	
s 83	Function of being respondent to an appeal	GMIAP, PLNNR, CSTP, MGSS	
s 83B	Duty to give or publish notice of application for review	GMIAP, CSTP, MGSS	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	GMIAP, PLNNR,	

Central Goldfields Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CSTP, MGSS	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	GMIAP, PLNNR, CSTP, MGSS	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	GMIAP, PLNNR, CSTP, MGSS	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	GMIAP, PLNNR, CSTP, MGSS	
s 84AB	Power to agree to confining a review by the Tribunal	GMIAP, CSTP, MGSS	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	GMIAP, PLNNR, CSTP, MGSS	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	GMIAP, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	GMIAP, PLNNR, CSTP, MGSS	
s 91(2)	Duty to comply with the directions of VCAT	GMIAP, PLNNR, CSTP, MGSS	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	GMIAP, PLNNR, CSTP, MGSS	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	GMIAP, PLNNR, CSTP, MGSS	
s 93(2)	Duty to give notice of VCAT order to stop development	GMIAP, PLNNR, CSTP, MGSS	
s 95(3)	Function of referring certain applications to the Minister	GMIAP, CEO	
s 95(4)	Duty to comply with an order or direction	GMIAP, PLNNR,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CSTP, MGSS	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	GMIAP, PLNNR, CSTP, MGSS	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	GMIAP, CEO	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	GMIAP, PLNNR, CSTP, MGSS	The request to prepare the amendment must be made under section 16A. Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	GMIAP, PLNNR, CSTP, MGSS	
s 96F	Duty to consider the panel's report under s 96E	GMIAP, PLNNR, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	GMIAP, PLNNR, CSTP, MGSS	
s 96H(3)	Power to give notice in compliance with Minister's direction	GMIAP, PLNNR, CSTP, MGSS	
s 96J	Duty to issue permit as directed by the Minister	GMIAP, PLNNR, CSTP, MGSS	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	GMIAP, PLNNR, CSTP, MGSS	
s 96Z	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 97C	Power to request Minister to decide the application	GMIAP, PLNNR,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CSTP, MGSS	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	GMIAP, PLNNR, CSTP, MGSS	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	GMIAP, PLNNR, CSTP, MGSS	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	GMIAP, PLNNR, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	GMIAP, PLNNR, CSTP, MGSS	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	GMIAP, PLNNR, CSTP, MGSS	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	GMIAP, PLNNR, CSTP, MGSS	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	GMIAP, PLNNR, CSTP, MGSS	
s 97Q(4)	Duty to comply with directions of VCAT	GMIAP, PLNNR, CSTP, MGSS	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	GMIAP, PLNNR, CSTP, MGSS, BSOSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	GMIAP, CSTP, MGSS	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	GMIAP, CSTP, MGSS	
s 101	Function of receiving claim for expenses in conjunction with claim	GMIAP, PLNNR, CSTP, MGSS	
s 103	Power to reject a claim for compensation in certain circumstances	GMIAP, PLNNR, CSTP, MGSS	
s.107(1)	Function of receiving claim for compensation	GMIAP, PLNNR, CSTP, MGSS	
s 107(3)	Power to agree to extend time for making claim	GMIAP, PLNNR, CSTP, MGSS	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	GMIAP	

Central Goldfields Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 114(1)	Power to apply to the VCAT for an enforcement order	GMIAP, CEO	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	GMIAP, CCMP, MGSS, BSL	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	GMIAP, CCMP, MGSS, BSL	
s 123(1)	Power to carry out work required by enforcement order and recover costs	GMIAP, CCMP, MGSS, BSL	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	GMIAP, MGSS	Except Crown Land
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	GMIAP, CCMP, CSTP, MGSS	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.
s 129	Function of recovering penalties	GMIAP, CCMP, MGSS, BSL	
s 130(5)	Power to allow person served with an infringement notice further time	GMIAP, CCMP, MGSS, BSL	

Central Goldfields Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 149A(1)	Power to refer a matter to the VCAT for determination	GMIAP, CSTP, MGSS	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	GMIAP, CSTP, MGSS	
s 149B	Power to apply to the Tribunal for a declaration.	GMIAP, CSTP, MGSS	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B)power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	GMIAP, CSTP, MGSS	Where Council is the relevant planning authority
s 158F	Power to make submissions in response to a directions panel	GMIAP, PLNNR, CSTP, MGSS, STRAT	
s 171(2)(f)	Power to carry out studies and commission reports	GMIAP, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 171(2)(g)	Power to grant and reserve easements	GMIAP, CSTP, MGSS	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	CEO	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	CEO	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	CEO	Where Council is the development agency specified in an approved infrastructure contributions plan
s 173(1)	Power to enter into agreement covering matters set out in s 174	GMIAP, CSTP, MGSS	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	CEO	Where Council is the relevant responsible authority
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	GMIAP, PLNNR, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	GMIAP, PLNNR, CSTP, MGSS	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	GMIAP, CSTP, MGSS	
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	GMIAP, CSTP, MGSS	
s 178A(1)	Function of receiving application to amend or end an agreement	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	GMIAP, CSTP, MGSS	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	GMIAP, CSTP, MGSS	
s 178A(5)	Power to propose to amend or end an agreement	GMIAP, PLNNR, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	GMIAP, PLNNR, CSTP, MGSS	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	GMIAP, PLNNR, CSTP, MGSS	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	GMIAP, PLNNR, CSTP, MGSS	
s 178C(4)	Function of determining how to give notice under s 178C(2)	GMIAP, PLNNR, CSTP, MGSS	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	GMIAP, PLNNR, CSTP, MGSS	
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	GMIAP, CSTP, MGSS	If no objections are made under s 178D Must consider matters in s 178B

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	GMIAP, CSTP, MGSS	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	GMIAP, CSTP, MGSS	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	GMIAP, CSTP, MGSS	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	GMIAP, CSTP, MGSS	After considering objections, submissions and matters in s 178B
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	GMIAP, CSTP, MGSS	After considering objections, submissions and matters in s.178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	GMIAP, CSTP, MGSS	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	GMIAP, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	GMIAP, CSTP, MGSS	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	GMIAP, CSTP, MGSS	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	GMIAP, CSTP, MGSS	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	GMIAP, CSTP, MGSS	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	GMIAP, CSTP, MGSS	
s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	GMIAP, PLNNR, CSTP, MGSS	
s 181	Duty to apply to the Registrar of Titles to record the agreement	GMIAP, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	GMIAP, CSTP, MGSS	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	GMIAP, CSTP, MGSS	
s 182	Power to enforce an agreement	GMIAP, CSTP, MGSS, BSL	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	GMIAP, CSTP, MGSS	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	GMIAP, CSTP, MGSS	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	GMIAP, CSTP, MGSS	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	GMIAP, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	GMIAP, CSTP, MGSS	
s 184G(2)	Duty to comply with a direction of the Tribunal	GMIAP, CCMP, CSTP, MGSS	
s 184G(3)	Duty to give notice as directed by the Tribunal	GMIAP, CCMP, CSTP, MGSS	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	GMIAP, MGSS	
s 198(1)	Function to receive application for planning certificate	GMIAP, CSTP, MGSS	
s 199(1)	Duty to give planning certificate to applicant	GMIAP, CSTP, MGSS	
s 201(1)	Function of receiving application for declaration of underlying zoning	GMIAP, PLNNR, CSTP, MGSS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 201(3)	Duty to make declaration	GMIAP, PLNNR, CSTP, MGSS	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	GMIAP, PLNNR, CSTP, MGSS	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	GMIAP, CSTP, MGSS	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	GMIAP, CSTP, MGSS	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	GMIAP, CSTP, MGSS	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	GMIAP, PLNNR, CSTP, MGSS	
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	GMIAP, PLNNR, CSTP, MGSS	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
-	Power to give written authorisation in accordance with a provision of a planning scheme	GMIAP, PLNNR, CSTP, MGSS	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	GMIAP, PLNNR, CSTP, MGSS, BSOSS	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	GMIAP, PLNNR, CSTP, MGSS	

Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	GMIAP, EHO, MGSS	
s 522(1)	Power to give a compliance notice to a person	GMIAP, EHO, MGSS	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	CEO	

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Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 525(4)	Duty to issue identity card to authorised officers	MGPR, GO	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	GMIAP, EHO, MGSS	
s 526A(3)	Function of receiving report of inspection	GMIAP, EHO, MGSS	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	CEO	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	GMIAP, CEO	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	CEO, GMIAP	
s 11(9)(b)	Duty to advise Registrar	GMIAP, MPSAM	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	GMIAP, MPSAM	Subject to s 11(10A)

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	GMIAP, MPSAM	Where Council is the coordinating road authority
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	CEO	
s 12(10)	Duty to notify of decision made	GMIAP, MPSAM	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	GMIAP, MPSAM	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	GMIAP, MPSAM	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	GMIAP, CEO	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	GMIAP, CEO	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	GMIAP, CEO	

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 15(2)	Duty to include details of arrangement in public roads register	GMIAP, CASS, MPSAM	
s 16(7)	Power to enter into an arrangement under s 15	GMIAP, CEO	
s 16(8)	Duty to enter details of determination in public roads register	GMIAP, CASS, MPSAM	
s 17(2)	Duty to register public road in public roads register	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	GMIAP, CEO	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	CEO	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 18(1)	Power to designate ancillary area	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	GMIAP, CASS, MPSAM	
s 19(4)	Duty to specify details of discontinuance in public roads register	GMIAP, CASS, MPSAM	
s 19(5)	Duty to ensure public roads register is available for public inspection	GMIAP, CASS, MPSAM	
s 21	Function of replying to request for information or advice	GMIAP, CASS, MPSAM	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	GMIAP, CEO	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	GMIAP, CEO	
s 22(5)	Duty to give effect to a direction under s 22	GMIAP, CEO	

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 40(1)	Duty to inspect, maintain and repair a public road.	GMIAP, CASS, MPSAM	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	GMIAP, CASS, MPSAM	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	GMIAP, CASS, MPSAM	
s 42(1)	Power to declare a public road as a controlled access road	GMIAP, CEO	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	GMIAP, CASS, MPSAM	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road

Central Goldfields Shire Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	GMIAP, CASS, MPSAM	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	GMIAP, CASS, MPSAM	
s 49	Power to develop and publish a road management plan	GMIAP, CEO	
s 51	Power to determine standards by incorporating the standards in a road management plan	GMIAP, CASS, MPSAM	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	GMIAP, CASS, MPSAM	
s 54(2)	Duty to give notice of proposal to make a road management plan	GMIAP, CASS, MPSAM	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	GMIAP, CASS	
s 54(6)	Power to amend road management plan	GMIAP, CASS, MPSAM	

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 54(7)	Duty to incorporate the amendments into the road management plan	GMIAP, CASS, MPSAM	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	GMIAP, CASS, MPSAM	
s 63(1)	Power to consent to conduct of works on road	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	GMIAP, CASS, MPSAM	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	GMIAP, CASS, MPSAM	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority
s 67(3)	Power to request information	GMIAP, APGO,	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CASS, MPSAM, GISA	
s 68(2)	Power to request information	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	CEO	
s 72	Duty to issue an identity card to each authorised officer	MGPR, GO	
s 85	Function of receiving report from authorised officer	GMIAP, CASS, MPSAM	
s 86	Duty to keep register re s 85 matters	GMIAP, CASS, MPSAM	
s 87(1)	Function of receiving complaints	GMIAP, APGO, MPSAM, GISA	
s 87(2)	Duty to investigate complaint and provide report	GMIAP, APGO,	

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		MPSAM, GISA	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	GMIAP, MOPS	
s 112(2)	Power to recover damages in court	GMIAP, CEO	
s 116	Power to cause or carry out inspection	GMIAP, APGO, CASS, MPSAM, GISA	
s 119(2)	Function of consulting with the Head, Transport for Victoria	GMIAP, APGO, CASS, MPSAM, GISA	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	GMIAP, APGO, CASS, MPSAM, GISA	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	GMIAP, CASS, MPSAM	

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 121(1)	Power to enter into an agreement in respect of works	GMIAP, CEO	
s 122(1)	Power to charge and recover fees	GMIAP, MPSAM	
s 123(1)	Power to charge for any service	GMIAP, MPSAM	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	GMIAP, CEO	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	CEO	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	CEO	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	GMIAP, CASS, MPSAM	
sch 2 cl 5	Duty to publish notice of declaration	GMIAP, CASS, MPSAM	
Sch 7 cl16(2B)	Power to refuse to consider an application made under sch 7 cl 16(1) if the application does not comply with sch 7 cl 16(2A)	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
S7 7 cl16(2C)	Power to request further information in relation to an application made under sch 7 16(1)	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	GMIAP, CASS, MPSAM	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	GMIAP, CASS, MPSAM	Where Council is the infrastructure manager or works manager
sch 7 cla 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	GMIAP, CASS, MPSAM	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	GMIAP, CASS, MPSAM	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	GMIAP, CASS, MPSAM	Where Council is the infrastructure manager or works manager

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	GMIAP, MFIN, MPSAM	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	GMIAP, CASS, MPSAM	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	GMIAP, CASS, MPSAM	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	GMIAP, APGO, CASS,	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		MPSAM, GISA	
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
sch 7 cl 18(1)	Power to enter into an agreement	GMIAP, CEO, MPSAM	Where Council is the coordinating road authority
sch 7 cl 19(1)	Power to give notice requiring rectification of works	GMIAP, CASS	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	GMIAP, CASS, MPSAM	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	GMIAP, CASS, MPSAM	Where Council is the responsible road authority

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	GMIAP, CASS, MPSAM	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	GMIAP, CASS, MPSAM	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

Cemeteries and Crematoria Regulations 2025			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 36	Duty to ensure that cemetery complies with depth of burial requirements	CEO	
r 37	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	CEO	
r 38	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)	GMCP	If Council is the managing authority for the cemetery.
r 39(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	GMCP	If Council is the managing authority for the cemetery.
r 39(2)	Duty to ensure that coffin, container or receptacle is labelled.	GMCP	

Central Goldfields Shire Council

Cemeteries and Crematoria Regulations 2025			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			If Council is the managing authority for the cemetery.
r 39(3)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)	GMCP	If Council is the managing authority for the cemetery.
r 40	Duty to ensure that a crypt space in a mausoleum is sealed in accordance with paragraphs (a)-(b)	GMCP	If Council is the managing authority for the cemetery.
r 43(2)	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	CEO	
r 44(2)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator	CEO	
r 44(3)	Duty to ensure any fittings removed of are disposed in an appropriate manner	CEO	
r 45	Power to dispose of any metal substance or non-human substance recovered from a cremator	CEO	
r 46(2)	Power to release cremated human remains to certain persons	CEO	Subject to any order of a court
r 47(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation	CEO	
r 47(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation	CEO	
r 47(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation	CEO	

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Cemeteries and Crematoria Regulations 2025			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 47(4)	Duty to take reasonable steps to notify persons specified in r 46(2) of intention to intern or dispose of remains at expiry of 12 month period	CEO	
r 48	Power to approve certain activities under the r 57 or 58(2) if satisfied of regulation (1)(a)-(c)	CEO	
r 50	Duty to provide statement that alternative vendors or supplier of memorials exist	GMIAP, MOPS	
r 51	Power to inspect any work that is being carried out on memorials, places or internments and buildings for ceremonies	GMIAP, MOPS	
r 52	Power to approval the arrangement or conduct of a funeral	GMCP	If Council is the managing authority for the cemetery.
r 53(1)	Power to give written direction regarding the manner in which a funeral is to be conducted	GMCP	If Council is the managing authority for the cemetery.
r 56(1)	Power to give directions regarding the objects, things or items affixed to, or placed on or around, the places of interment and memorials	GMIAP, MOPS	
r 56(3)	Power to remove objects, things or items specified in (a)-(d) from a place of interment or memorial	GMIAP, MOPS	
r 56(4)	Duty to dispute items under r 56(3) in a manner considered appropriate	GMIAP, MOPS	
r 57(1)	Power to approve the use of fire in a public cemetery	CEO	

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Cemeteries and Crematoria Regulations 2025			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 58(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	CEO	
r 59	Duty to display the hours during which the public can access the cemetery	GMCP	If Council is the managing authority for the cemetery.
	Note: sch 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules	CEO	
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 5, 7 8, 9, 10, 11, 12, 13, 15, 16, 17 and 18 of sch 2	CEO	See note above regarding model rules

Planning and Environment Interim Regulations 2026			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	GMIAP, PLNNR, CSTP	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority. <i>Note: the Planning and Environment Interim Regulations 2026 will be revoked on 8 May 2027, it is anticipated that new regulations will commence prior to this date.</i>

Planning and Environment Interim Regulations 2026			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	GMIAP, PLNNR, CSTP, MGSS	Note: the <i>Planning and Environment Interim Regulations 2026</i> will be revoked on 8 May 2027, it is anticipated that new regulations will commence prior to this date.
r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	GMIAP, PLNNR, CSTP, MGSS	Where Council is the responsible authority 2026 will be revoked on 8 May 2027, it is anticipated that new regulations will commence prior to this date.
r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	GMIAP, PLNNR, CSTP, MGSS	Where Council is not the responsible authority but the relevant land is within Council's municipal district 2026 will be revoked on 8 May 2027, it is anticipated that new regulations will commence prior to this date.
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	GMIAP, PLNNR, CSTP, MGSS	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority. 2026 will be revoked on 8 May 2027, it is anticipated that new regulations will commence prior to this date.

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Planning and Environment (Fees) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	GMIAP, CSTP, MGSS	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	GMIAP, CSTP, MGSS	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	GMIAP, PLNNR, CSTP, MGSS	

Road Management (General) Regulations 2026			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 8(3)	Duty to conduct reviews of road management plan within the period specified in s 90(3) of the <i>Local Government Act 2020</i> .	GMIAP, CASS, MPSAM	Where Council is the road authority
r 9(2)	Duty to produce written report of review of road management plan and make report available	GMIAP, CASS, MPSAM	Where Council is the road authority
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	GMIAP, CASS, MPSAM	Where Council is the road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Road Management Act 2024.	GMIAP, CASS, MPSAM	Where Council is the road authority

Road Management (General) Regulations 2026			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 13(1)	Duty to publish notice of amendments to road management plan	GMIAP, CEO	Where Council is the road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	GMIAP, CASS, MPSAM	Where Council is the road authority
r 16(6)	Power to issue permit	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
r 20(2)	Function of being consulted with by the Head, Transport for Victoria prior to it granting authorisation under r20(1)	GMIAP, CASS, MPSAM	Where Council is the road authority
R 23(1)	Function of receiving application for written consent for the purpose of 66(1) of the Road Management Act 2004.	GMIAP, CASS, MPSAM	Where Council is the coordinating road authority Must consider the matters in r 23(4)
r 23(3)	Power to charge a fee for application made under r 23(1)	GMIAP, APGO, CASS, MPSAM, GISA	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish, substance or other material deposited or left on road or part of road	GMIAP, APGO, MOPS, CASS, MPSAM, GISA	Where Council is the appropriate road authority
r 25(2)	Power to sell or dispose of things removed from road under r 25(1)(after first complying with regulation 25(3))	GMIAP, MOPS, CASS, MPSAM	Where Council is the appropriate road authority

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Road Management (General) Regulations 2026			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	GMIAP, CEO	Where Council is the appropriate road authority

Road Management (Works and Infrastructure) Regulations 2026			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 16	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	GMIAP, CODP, MPSAM	Where Council is the coordinating road authority and where consent given under clauses 16(5) of schedule 7 to the Road Management Act 2004.
r 24(2)	Power to waive whole or part of fee in certain circumstances	GMIAP, CODP, MPSAM	Where Council is the coordinating road authority

8 General and other Urgent Business

9 Notices of Motion

Nil

10 Confidential Business

Nil

11 Meeting Closure