



COUNCIL MEETING AGENDA

Tuesday
30 May 2023
6pm

Community Room 1, Community Hub, Maryborough
and livestreamed on the internet.

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1. Commencement of Meeting and Welcome

Councils must, in the performance of its role, give effect to the overarching governance principles in the *Local Government Act 2020*.¹

These are included below to guide Councillor consideration of issues and Council decision making.

- a. Council decisions are to be made and actions taken in accordance with the relevant law;
- b. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- d. the municipal community is to be engaged in strategic planning and strategic decision making;
- e. innovation and continuous improvement is to be pursued;
- f. collaboration with other Councils and Governments and statutory bodies is to be sought;
- g. the ongoing financial viability of the Council is to be ensured;
- h. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i. the transparency of Council decisions, actions and information is to be ensured.

2. Apologies

Council's Governance Rules require that the minutes of Council meetings record the names of Councillors present and the names of any Councillors who apologised in advance for their non-attendance.²

The annual report will list councillor attendance at Council meetings. Councillor attendance at Councillor briefings is also recorded.

3. Leave of absence

One reason that a Councillor ceases to hold the office of Councillor (and that office becomes vacant) is if a Councillor is absent from Council meetings for a period of 4 consecutive months without leave obtained from the Council. (There are some exceptions to this – see section 35 for more information.)

A Councillor can request a leave of absence. Any reasonable request for leave must be granted.³ Leave of absence is approved by Council.

Any request will be dealt with in this item which is a standing item on the agenda. The approvals of leave of absence will be noted in the minutes of Council in which it is granted. It will also be noted in the minutes of any Council meeting held during the period of the leave of absence.

¹ Section 9.

² Chapter 2, rule 62.

³ See Local Government Act 2020 s 35 (4) and s 35 (1) (e).

4. Conflicts of interest

Conflicts of Interest must be disclosed at the commencement of a Council meeting or Councillor briefing, or as soon as a Councillor recognises that they have a conflict of interest.

The relevant provisions in the *Local Government Act 2020* include those in Part 6, Division 2 (from section 126). Failing to disclose a conflict of interest and excluding themselves from the decision making process is an offence.

Disclosures at Council meetings

Under the Governance Rules:¹

A Councillor who has a conflict of interest in a matter being considered at a Council meeting at which he or she:

1 is present must disclose that conflict of interest by explaining the nature of the conflict of interest to those present at the Council meeting immediately before the matter is considered; or

2 intends to be present must disclose that conflict of interest by providing to the Chief Executive Officer before the Council meeting commences a written notice:

2.1 advising of the conflict of interest;

2.2 explaining the nature of the conflict of interest; and

2.3 detailing, if the nature of the conflict of interest involves a Councillor's relationship with or a gift from another person, the:

(a) name of the other person;

(b) nature of the relationship with that other person or the date of receipt, value and type of gift received from the other person; and

(c) nature of that other person's interest in the matter, and then immediately before the matter is considered at the meeting announcing to those present that he or she has a conflict of interest and that a written notice has been given to the Chief Executive Officer under this sub-Rule.

The Councillor must, in either event, leave the Council meeting immediately after giving the explanation or making the announcement (as the case may be) and not return to the meeting until after the matter has been disposed of.

Disclosures at councillor briefings (and other meetings)

Also under the Governance Rules,² a Councillor who has a conflict of interest in a matter being considered by a meeting held under the auspices of Council at which he or she is present must:

1. disclose that conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered;
2. absent himself or herself from any discussion of the matter; and
3. as soon as practicable after the meeting concludes provide to the Chief Executive Officer a written notice recording that the disclosure was made and accurately summarising the explanation given to those present at the meeting.

¹ Chapter 5, Rule 3

² Chapter 5, Rule .

Councillor form to disclose conflicts of interest

Name: _____

Date: _____

Meeting type:

- Briefing
- Meeting
- Other _____

Nature of the conflict of interest (describe):

If the nature of the conflict of interest involves a Councillor's relationship with or a gift from another person:

- name of the other person (gift giver): _____
- nature of the relationship with that other person or the date of receipt, value and type of gift received from the other person: _____
- nature of that other person's interest in the matter: _____

5. Confirmation of minutes of previous Council meetings

5.1 Draft Council Meeting Minutes 02 May 2023



DRAFT COUNCIL MEETING MINUTES

Meeting Date 02 May 2023

6:00pm

Meeting held in person

Community Room 1, Community Hub, Maryborough
and livestreamed on the internet.

MEMBERSHIP

Councillors:

Grace La Vella (Mayor)

Liesbeth Long

Geoff Lovett

Chris Meddows-Taylor

Gerard Murphy

Wayne Sproull

Anna de Villiers

To be confirmed at the Council Meeting
scheduled for 30 May 2023

In the absence of the Mayor, the CEO commenced the meeting at 6pm

i. Appointment of Acting Mayor

As Mayor Cr Grace La Vella was an apology for this Council Meeting, an Acting Mayor needed to be appointed.

The CEO called for nominations for an Acting Mayor.

MOTION

That Council appoint Councillor Chris Meddows-Taylor to be Acting Mayor for the purpose of Chairing the Council Meeting being conducted on 2 May 2023.

Moved: Cr Lovett

Seconded: Cr De Villiers

Carried.

1. COMMENCEMENT OF MEETING AND WELCOME

The Acting Mayor Cr Meddows-Taylor took the Chair for the remainder of the meeting, welcoming all present, reciting the Acknowledgement of Country and reading the Council Prayer.

PRESENT:

Councillors

Anna De Villiers

Liesbeth Long

Geoff Lovett

Chris Meddows-Taylor

Wayne Sproull

Officers

Chief Executive Officer Lucy Roffey

General Manager Assets Infrastructure and Planning Matthew Irving

General Manager Community Wellbeing Emma Little

General Manager Corporate Performance Mick Smith

2. APOLOGIES

Cr Grace La Vella – Mayor

Cr Gerard Murphy

3. LEAVE OF ABSENCE

Nil

4. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

5. CONFIRMATION OF THE MINUTES OF PREVIOUS COUNCIL MEETINGS

To present for confirmation the following Minutes as published on Council's website:

- Minutes of the Council Meeting held on 28 March 2023
- Minutes of the Special Council Meeting held on 18 April 2023 - confirmed

6. REPORTS FROM COMMITTEES

Nil.

7. PETITIONS

Nil.

8. OFFICER REPORTS

8.1 CENTRAL GOLDFIELDS ART GALLERY DRAFT STRATEGIC PLAN 2023-2026

The report presented the *Draft Central Goldfields Art Gallery Strategic Plan 2023- 2026* to Council to approve prior to a period of public exhibition seeking community and stakeholder feedback.

MOTION

That Council approve the attached *Draft Central Goldfields Art Gallery Strategic Plan 2023 – 2026* prior to a period of Public Advertisement inviting community and stakeholder feedback for a period of four weeks during May and June.

Moved: Cr Lovett

Seconded: Cr De Villiers

Carried

Cr Lovett and Cr Meddows-Taylor spoke on the motion.

8.2 UPDATE OF INSTRUMENTS OF DELEGATION BY COUNCIL TO STAFF

The purpose of this report is to recommend that Council resolve to update the S6 Instrument of Delegation, under which Council delegates its powers under various Acts to Council Staff.

MOTION

In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Central Goldfields Shire Council (Council) resolves that:

1. there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument;
2. the instrument comes into force immediately upon Council adopting the resolution;

3. on the coming into force of the instrument all previous delegations by Council to members of Council staff (other than the Chief Executive Officer) are revoked; and
4. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

Moved: Cr Sproull

Seconded: Cr Long

Carried

Cr Sproull spoke to the motion.

8.3 COMMUNITY SUPPORT POLICY

The purpose of this report is to present the revised Community Support Policy to Council for consideration of adoption.

The provision of community support to our community is a key Council activity. The purpose of a Community Support Policy is to articulate to the community the variety of support that Council provides to the community and how that support is allocated between competing priorities in a consistent, accountable and transparent manner.

MOTION

That Council adopt the revised Community Support Policy.

Moved: Cr De Villiers

Seconded: Cr Sproull

Carried

Crs Sproull and De Villiers spoke on the motion.

8.4 ENERGY BREAKTHROUGH EVALUATION

The purpose of this report is to seek endorsement of the 2022 Energy Breakthrough Event Debrief Report.

MOTION

That Council endorse the Energy Breakthrough Event Debrief Report.

Moved: Cr Long

Seconded: Cr Lovett

Carried

Crs Long and Lovett spoke on the motion.

9. NOTICES OF MOTION

Nil

10. URGENT BUSINESS

Nil

11. CONFIDENTIAL BUSINESS

11.1 REAPPOINTMENT OF INDEPENDENT COMMITTEE MEMBER TO THE AUDIT AND RISK COMMITTEE

The following item is confidential under section 3(f) of the Local Government Act 2020, being personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

The reason this section applies is because the report and discussion concern the performance and reappointment of a person to a Council Committee, and as the reappointment has not yet been made, it is unreasonable to disclose this information.

MOTION

That the meeting be closed to the public in accordance with sections 3(f) and 66 of the *Local Government Act 2020*, to consider the reappointment of an independent committee member to the Audit and Risk Committee.

Moved: Cr Lovett

Seconded: Cr De Villiers

Carried

The report provides a recommendation from the Audit and Risk Committee for the reappointment of independent member John Watson for a further three years.

MOTION

That Council

1. reappoints independent member of the Audit and Risk Committee John Watson for a further period of three years; and
2. records the resolution in the public Minutes of the Meeting.

Moved: Cr Lovett

Seconded: Cr De Villiers

Carried

Crs Lovett and De Villiers spoke on the motion.

MOTION

That the meeting be reopened to the public.

Moved: Cr Lovett

Seconded: Cr De Villiers

12. MEETING CLOSURE

The meeting closed at 6:18 PM.

5.2 Draft Special Council Meeting Minutes 16 May 2023



DRAFT COUNCIL MEETING MINUTES

Tuesday, 16 May 2023

5.30pm

Meeting held in person

Community Room 1, Community Hub, Maryborough
and livestreamed on the internet.

MEMBERSHIP

Councillors:

Grace La Vella (Mayor)

Liesbeth Long

Geoff Lovett

Chris Meddows-Taylor

Gerard Murphy

Wayne Sproull

Anna de Villiers

To be confirmed at the Council Meeting
scheduled for 30 May 2023

1. COMMENCEMENT OF MEETING AND WELCOME

The Mayor commenced the meeting at 6pm, welcoming all present, with an acknowledgement of country and the Council Prayer.

PRESENT:

Councillors

Grace La Vella (Mayor
Anna De Villiers
Liesbeth Long
Geoff Lovett
Chris Meddows-Taylor

Officers

Chief Executive Officer Lucy Roffey
General Manager Assets Infrastructure and Planning Matthew Irving
General Manager Community Wellbeing Emma Little
Acting General Manager Corporate Performance Jane Still

2. APOLOGIES

Cr Wayne Sproull
Cr Gerard Murphy

3. LEAVE OF ABSENCE

Nil

4. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

5. OFFICER REPORTS

5.1 FINANCE REPORT MARCH 2023

The purpose of this report is to advise Council on the financial performance for the year to date and how it is tracking against the adopted budget, noting any material differences.

MOTION

That Council receives and notes the attached Finance Report for the period to 31 March 2023

Moved: Cr Lovett

Seconded: Cr de Villiers

Carried

Cr Lovett spoke on the motion.

5.2 CENTRAL GOLDFIELDS SHIRE DRAFT BUDGET 2023/24

The purpose of this report is to provide Council a draft Budget for the 2023/24 financial year and to open the community consultation period of four (4) weeks.

MOTION

That Council:

1. receives and notes the attached Draft Budget for Central Goldfields Shire Council for the 2023/24 financial year;
2. notes an operating surplus of \$9.6m, and capital works program of \$18.5m, of which \$3.2m is considered carry forward projects;
3. in accordance with the Local Government Act 2020, and Central Goldfields Shire's Engagement Policy, make the draft budget available for public comment;
4. display the proposed budget on the Shire's website;
5. receives comment/submissions on the proposed Budget until close of business on 9 June 2023.

Moved: Cr Lovett

Seconded: Cr Meddows-Taylor

Carried

Crs Lovett and Meddows-Taylor spoke on the motion.

5.3 VARIATION TO CONTRACT G1704-22 MARYBOROUGH RAILWAY STATION ACTIVATION – DIGITAL CONTENT CREATION AND INSTALLATION OF VISITOR EXPERIENCE

The purpose of this report is to present Council with a variation to Contract G1704-22 Maryborough Railway Station Activation - Digital Content Creation and Installation of Visitor Experience for the value of \$208,780.00 including GST for consideration and approval.

MOTION

That Council approves a variation to contract G1704-22 Maryborough Railway

Station Activation - Digital Content Creation and Installation of Visitor Experience for the value of \$208,780.00 including GST to deliver best value for the community and ensure project outcomes are fully realised.

Moved: Cr Meddows-Taylor

Seconded: Cr Lovett

Carried

Crs Meddows-Taylor and Lovett spoke on the motion.

6. MEETING CLOSURE

The meeting closed at 5:47pm

6. Minutes of Delegated and Advisory Committees

7. Petitions

8. Officer Reports

8.1 APRIL FINANCIAL REPORT

Author: Manager Finance

Responsible Officer: General Manager Corporate Performance

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The purpose of this report is to advise Council on the financial performance for the year to date and how it is tracking against the adopted budget, noting any material differences.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2021-2025 – Our Growing Economy

The Community's vision 4. Effective and sustainable financial management.

Initiative: Review budget and financial reporting processes to improve monitoring of financial performance

Local Government Act s97 Quarterly budget report - states that the CEO must ensure that a quarterly budget report is presented to Council for each quarter of the financial year.

RECOMMENDATION

That Council:

1. Receives and notes the attached Finance Report for the period to 30 April 2023.
2. Resolves to receive Financial Reports quarterly in the 2023/24 Financial Year.

BACKGROUND INFORMATION

This finance report is provided for the period to 30 April 2023.

The report compares year to date results against the adopted budget and forecast.

REPORT

The monthly financial report comprises the following:

- Income Statement;
- Balance Sheet;
- Statement of Capital Works

- Cash Flow Statement

Income Statement

The operating result for the period ending 31 March is a surplus of \$9.4 million.

The YTD variance to budget is \$0.7 million.

An update to the full year forecast has been prepared in conjunction with the 2023/24 budget. The forecast is anticipating a \$9.5m operating surplus and a total comprehensive result of \$23.9m (inclusive of \$14.4m asset revaluation).

The major driver in the variance between budget and actual is Capital Grants.

Budgeted Capital Grants of \$11.7m as compared to actual Capital Grants recognised in the accounts (YTD) of \$14.3m shows an additional \$2.0m in revenue.

This represents a combination of additional grants received and timing of grants to be recognised.

The quantum of capital grants to be recognised at year end is in line with budget.

Rates notices have been issued for the financial year. Rates are in line with budget.

Operating grants shows an additional \$0.7m in revenue and this partially offsets an increase in materials and services costs.

Some examples include:

- Flood Support grant
- Art Gallery regional collection access grant
- Kindergarten master plan grant
- Road trip grant
- Energy breakthrough waste management grant
- Maryborough Carisbrook and surrounds urban residential land development grant
- Living libraries
- Play space
- Deledio reserve netball courts redevelopment

Additional spend on road maintenance due to wet conditions has been required. This has been captured as part of the forecast process.

A request for funding in advance for flood works rectification has been approved and the funding in part has been received in April 2023. This is currently recognised as revenue but will be moved to the balance sheet as part of year end processes.

A revaluation of assets during the year has been reflected in both the assets on the balance sheet and the depreciation expense for the year.

Capital Works Statement

The 2022-23 budget included a capital works program of \$19.4m across property, plant and equipment and infrastructure asset classes.

This has been reforecast to a spend of \$16.7m with a balance carried forward into 2023/24.

As of 30 April 2023, Council had expended \$12.8 million on capital works.

When reviewing the Capital Works statement, it is important to note that there are numerous projects which have no budget but spend attached.

These projects are either carryover projects or allocated projects.

This will increase the Capital Works spend for the year which has been picked up in the in the FY23 forecast. Capital grants have been added to the report to highlight which projects have grant funding.

To review the status of the capital works program please refer to the capital works report presented by the infrastructure team.

Balance Sheet

Cash and cash equivalents

Cash flow is monitored to enable completion of scheduled works and meet recurrent obligations, as well as ensuring surplus funds are invested to generate maximum interest revenue.

The invested cash is spread across numerous term deposits to ensure risk and diversity are balanced.

Current investment policy allows for investments in term deposits to a BBB rating, however due to the current climate, a conservative approach has been taken, investing solely in AAA rated investments.

Cash on hand \$3.8m

Short term investments \$11.5m.

A cash flow statement has been included in the finance report which notes the cash in and outflows.

Of importance to note is the unrestricted cash balance.

This is \$8.2m as at the end of April 2023. Unrestricted cash is cash that is available for Council to use, i.e. not allocated to grant funded projects, reserves or refundable deposits.

Unrestricted cash is being monitored closely due to the uncertainty around timing of the Federal Assistance Grants.

A balance of \$3m is budgeted to be received in June 2023 in line with prior year prepayments of 75%.

The Commonwealth Government have advised the 75% payment in advance will continue, however has not advised whether the payment will be paid before or after the end of June 2023.

Rate notices have been issued for the year and have resulted in an increase in rate debtors. The balance of the rate debtors will decrease during the year as rates are paid.

The rates debtor balance as at the end of April 2023 is \$4.37m with final rate instalment for the 2022/23 due in May 2023.

Council liabilities at the reporting date are \$11.8 million, a decrease on prior month of almost \$2m.

Consisting of:

- Trade Payables \$ 5.7 million
- Fire services property levy \$ 0.7 million
- Employee Benefits \$ 3.3 million
- Loans & Borrowings \$ 2.1 million (split between current / non-current)

Employee benefits provision is \$3.2 million and of this \$1.9 million is made up of long service leave. Probability of employee entitlement provisions is reviewed on an annual basis currently however with continued improvements in processes and month end processing this is anticipated to be done on a more regular basis.

SUMMARY

Central Goldfields Shire Council YTD result of \$9.4m surplus represents increases in both revenue and expense, with a net impact of \$0.7m compared to budget.

This relates to the recognition of previously received grants.

Whilst the updated forecast for the full year surplus is in line with current results, it is anticipated that several grants will be carried into next financial year, which will be offset by the recognition of a further two months of rate revenue.

The balance sheet remains strong with a strong cash position, including \$11.5m invested. Unrestricted cash balance is \$8.2m and is being monitored closely to ensure the impact of the Federal Assistance Grant timing is forecast appropriately.

The Capital Works statement is showing a YTD spend of \$12.8 million.

Currently finance reports are provided monthly to Council which requires significant effort and resources to enable the report to be developed and analysed.

The requirements of the Local Government Act s97 is for Quarterly Budget reports to be provided to Council. A move to quarterly reporting would allow those resources to be utilised on increased Financial Management and Sustainability actions which remain an area of focus for officers and Council.

CONSULTATION/COMMUNICATION

Internal only required for this report.

FINANCIAL & RESOURCE IMPLICATIONS

The financial statements were prepared internally by Council officers.

RISK MANAGEMENT

This report addresses Council's strategic risk Financial sustainability - Failure to maintain our long term financial sustainability .

Any risks in relation to this report have been discussed in the report above.

CONCLUSION

Council's financial position at the end of April 2023 is sound with cash and cash equivalents totalling \$11.5 million and no major issues of concern in either the operating or capital budgets.

An updated forecast shows an anticipated surplus at year-end of \$9.5m.

Surplus funds have been invested to ensure interest earnings are maximised, and cash flows continue to be monitored closely, particularly noting the uncertain timing of the Federal Assistance Grants.

ATTACHMENTS

- 8.1.1 Income Statement
- 8.1.2 Balance Sheet
- 8.1.3 Capital report
- 8.1.4 Cash flow statement

8.1.1

Income Statement Period to 30 April 2023							
	2021/22 Actuals	2022/23 Total Forecast	2022/23 Total Budget	2022/23 Forecast - Budget Variance	2022/23 YTD Budgets April	2022/23 YTD Actuals April	2022/23 YTD Variance April
Income							
Rates and service charges	16,166,155	16,796,511	16,781,170	(17,459)	13,952,080	13,857,830	(94,250)
Contributions - monetary	768,269	279,080	119,417	159,663	73,720	303,479	229,759
Grants - capital	6,757,877	12,046,000	12,381,539	1,753,035	11,786,706	14,354,023	2,567,317
Grants - Operating	10,661,786	13,392,655	9,637,879	3,329,776	6,782,202	7,471,538	689,337
Other Income	274,697	688,514	487,670	450,844	225,458	397,915	172,457
Statutory fees and fines	532,443	559,816	541,400	18,416	481,186	491,169	9,983
User Charges	1,753,120	1,809,110	2,077,344	(26,985)	1,578,500	1,608,655	30,155
Total Income	36,914,347	45,571,686	42,026,419	5,667,291	34,879,852	38,484,609	3,604,757
Expenses							
Bad and doubtful debts	12,885	1,990	1,000	(990)	0	2,155	(2,155)
Borrowing costs	35,385	45,576	25,271	(20,305)	18,954	69,973	(51,019)
Depreciation	6,526,455	7,202,610	6,750,433	(452,177)	5,625,340	5,978,901	(353,561)
Employee costs	12,573,800	15,131,759	15,176,459	44,700	12,626,153	12,664,541	(38,388)
Materials and services	12,902,403	13,404,305	9,063,348	(4,340,957)	7,780,695	10,054,651	(2,273,956)
Net loss on disposal of property, infrastructure, plant and equipment	18,994	(77,497)	(90,000)	(12,503)	(90,000)	50,725	(140,725)
Other Expenses	355,072	347,037	344,000	(3,037)	242,660	248,328	(5,668)
Total Expenses	32,424,994	36,055,779	31,270,511	(4,785,268)	26,203,802	29,069,275	(2,865,473)
Surplus / (Deficit)	4,489,353	9,515,907	10,755,908	882,023	8,676,050	9,415,334	739,285

8.1.2

Balance Sheet Period to 30 April 2023

	2021/22 Actuals	2022/23 Actuals
	\$	\$
Assets		
Current Assets		
Cash and cash equivalents	20,552,441	15,370,082
Inventories	13,559	75,481
Non-current assets classified as held for sale	245,223	245,223
Other financial assets	793,202	882,796
Trade and other receivables	2,853,234	5,011,411
Total Current Assets	24,457,658	21,584,992
Non-current assets		
Property, infrastructure, plant and equipment	354,828,403	361,481,204
Total Non-Current Assets	354,828,403	361,481,204
Total Assets	379,286,061	383,066,196
Liabilities		
Current Liabilities		
Interest-bearing loans and borrowings	(2,089,000)	(2,089,000)
Provisions	(2,774,938)	(3,338,890)
Trade & other payables	(14,918,192)	(8,282,114)
Trust funds & deposits	(480,012)	(939,608)
Total Current Liabilities	(20,262,142)	(14,649,612)
Non Current Liabilities		
Other NC Liabilities	(197,041)	(163,342)
Prepaid Revenue	0	0
Provisions NC	0	0
Total Non-Current Liabilities	(197,041)	(163,342)
Total Liabilities	(20,459,183)	(14,812,954)
Net Assets	358,826,878	368,253,242
Equity		
Accumulated Surplus	(129,482,306)	(138,795,140)
Reserves		
Asset Revaluation Reserve	(228,764,222)	(228,804,751)
Open Space Reserve	(130,350)	(203,350)
Other Reserves	(450,000)	(450,000)
Total Equity	(358,826,878)	(368,253,242)

8.1.3

Capital Work Period to 30 April 2023

Ledger No	2022/23 Total Budget	2022/23 Full Year Forecast	2022/23 Forecast - Budget Variance	2022/23 YTD Budgets April	2022/23 YTD Actuals April	2022/23 YTD Variance April	Grant Funded
Grand Total	19,153,890	16,728,352	2,425,538	17,047,199	12,790,318	4,256,881	13,927,811
Infrastructure	6,148,043	6,876,812	(728,769)	5,114,777	4,236,834	877,943	3,661,138
Bridges and Culverts	30,500	30,500	0	25,420	39,925	(14,505)	0
63241.01. Minor Culverts Renewal	15,500	15,500	0	12,920	20,331	(7,411)	0
63330.62. Bridge/Major Culvert Safety Upgrades	0	0	0	0	(738)	738	0
63340.01. Minor Culverts New	15,000	15,000	0	12,500	20,331	(7,831)	0
Drainage	1,572,398	2,451,171	(878,773)	1,572,398	1,054,132	518,266	1,292,500
63271.01. Kerb & Channel Renewal	118,400	137,834	(19,434)	118,400	127,932	(9,532)	0
64306.01. Drainage Schemes	0	0	0	0	8,268	(8,268)	0
64306.02. Carisbrook Drainage Study	0	0	0	0	321	(321)	0
64306.34. Carisbrook Drainage Mitigation Levee -Consultation & Design	0	0	0	0	4,831	(4,831)	0
64306.21. Drainage Renewal	168,000	238,224	(70,223)	168,000	164,807	3,193	0
64306.25. Tabledrain Renewals	66,000	66,000	0	66,000	65,246	754	0
64306.341. Carisbrook Drainage Mitigation Levee -Creek Clearing	0	9,964	(9,964)	0	14,796	(14,796)	0
64306.344. Carisbrook Drainage Mitigation Levee - Stg 3 North Pyrenees Hwy	0	76,651	(76,651)	0	78,666	(78,666)	0
64306.345. Carisbrook Drainage Mitigation Levee - Stg 4 South Pyrenees Hwy	0	0	0	0	4,831	(4,831)	0
64306.347. Carisbrook Drainage Mitigation Levee (NFMIP)	1,219,998	1,829,998	(610,000)	1,219,998	605,756	614,242	1,200,000
64306.36. Closed Maryborough Flood Study	0	92,500	(92,500)	0	(21,323)	21,323	92,500
Other Infrastructure	1,014,146	864,146	150,000	845,130	45,477	799,653	1,579,092
63210.13. Heales Street Talbot Depot Yard	0	0	0	0	4,831	(4,831)	0
63251.01. Street Furniture Renewal	30,600	30,600	(0)	25,500	8,105	17,395	0
63261.01. Signs Renewal	24,000	24,000	0	20,000	18,618	1,382	0
63281.01. Traffic Control Facilities Renewal	10,000	10,000	(0)	8,340	0	8,340	0
63360.01. Signs New	10,000	10,000	0	8,340	4,260	4,080	0
63410.02. (LRCl 3) Extension	789,546	789,546	0	657,950	4,831	653,119	1,579,092
63510.02. Aerodrome Fence Renewal	150,000	0	150,000	125,000	4,831	120,169	0
Parks, Open Spaces and Streetscapes	15,000	15,000	(0)	12,500	0	12,500	0
63352.01. Streetscape Renewal	15,000	15,000	(0)	12,500	0	12,500	0
Pathways	200,000	200,000	0	183,330	62,683	120,647	0
63291.01. Pathways Renewal	100,000	100,000	0	83,330	4,831	78,499	0
63390.01. Pathways New	100,000	100,000	0	100,000	57,851	42,149	0
Roads	3,315,999	3,315,995	4	2,475,999	3,034,618	(558,619)	789,546
63200.01. Design Capital Works	150,000	150,000	0	150,000	115,442	34,558	0
63205.01. Sealed Road Renewal - R2R	0	0	0	0	15,696	(15,696)	0
63205.02. Shoulder Re Sheeting Carisbrook Havelock Rd	0	0	0	0	13,782	(13,782)	0
63210.12. Outtrim Street	0	0	0	0	9,663	(9,663)	0
63210.132. Road Renewal Porter Avenue FY22-23 (R2R \$289,546/CGS \$310,454K)	470,000	600,000	(130,000)	0	455,727	(455,727)	289,546
63210.134. Road Renewal Cotswold Road FY22-23 (R2R \$500K)	760,000	500,000	260,000	760,000	501,717	258,283	500,000
63210.135. Road Renewal Primrose Street	370,000	500,000	(130,000)	0	379,831	(379,831)	0
63210.4. Major Patches RG	120,000	120,000	(0)	120,000	125,645	(5,645)	0
63210.99. Gillies Street Renewal & Upgrade Fraser Street to Sutton Road	0	0	0	0	9,817	(9,817)	0
63212.01. Sealed Road Shoulders Renewal	60,000	60,000	0	60,000	4,831	55,169	0
63215.01. Unsealed Roads Renewal	466,000	465,995	4	466,000	503,314	(37,314)	0
63220.01. Seals Renewal Reseals	820,000	820,000	(0)	819,999	794,322	25,677	0

8.1.3

Capital Work Period to 30 April 2023

Ledger No	2022/23 Total Budget	2022/23 Full Year Forecast	2022/23 Forecast - Budget Variance	2022/23 YTD Budgets April	2022/23 YTD Actuals April	2022/23 YTD Variance April	Grant Funded
63220.011. Seals Renewal Asphalt	100,000	100,000	0	100,000	104,831	(4,831)	0
Plant and Equipment	1,364,500	1,276,468	88,032	1,118,660	320,927	797,733	50,000
Fixtures, Fittings and Furniture	594,500	506,469	88,031	583,660	169,788	413,872	50,000
61170.01. Childcare Centre	0	0	0	0	10,951	(10,951)	0
61176.01. Safety Equipment	0	0	0	0	4,390	(4,390)	0
61180.01. Tullaroop Leisure Centre (TLC) Furniture and Fittings	0	0	0	0	2,091	(2,091)	0
64751.03. Closed General Office Equipment	0	0	0	0	0	0	0
64751.04. PC Network/Hardware	65,000	70,478	(5,478)	54,160	47,016	7,144	0
64751.33. IT Strategy	306,500	269,500	37,000	306,500	0	306,500	0
64751.362. IT Strategy Initiatives - Human Resources Information System	80,000	0	80,000	80,000	0	80,000	0
64751.363. IT Strategy Initiatives - Financial Management System and Payroll	55,000	116,491	(61,491)	55,000	105,340	(50,340)	0
64751.37. Field and Mobility Services Module	88,000	0	88,000	88,000	0	88,000	0
64751.44. Rural Council Transformation Program	0	50,000	(50,000)	0	0	0	50,000
Plant and Equipment	770,000	770,000	0	535,000	151,139	383,861	0
63820.91. Operating Plant WIP	450,000	450,000	0	375,000	649	374,351	0
63820.93. Vehicles Cars WIP	200,000	200,000	0	100,000	150,490	(50,490)	0
63820.94. Vehicles Utes WIP	120,000	120,000	0	60,000	0	60,000	0
Property	11,641,346	8,575,072	3,066,275	10,813,762	8,232,557	2,581,205	10,216,673
Buildings	6,541,996	6,282,600	259,396	6,031,156	6,411,275	(380,119)	6,123,126
60217.24. Worsley Cottage - Internal and external wall repairs	200,000	200,000	0	200,000	328,300	(128,300)	0
60217.25. Building Renewal - Unallocated	110,000	110,000	0	91,660	49,999	41,661	0
60217.26. Maryborough Railway Station Activation Project	1,500,000	1,500,000	0	1,500,000	1,493,921	6,079	1,324,128
60616.01. Child Care Centre	0	5,973	(5,973)	0	10,792	(10,792)	0
61511.2. (LRCI) Hall Improvements - Talbot	58,000	58,000	0	58,000	3,980	54,020	0
61511.21. (LRCI) Hall Improvements - Bet Bet	0	68,012	(68,012)	0	81,603	(81,603)	78,955
61511.26. Maryborough Town Hall - Building Upgrade	220,000	0	220,000	220,000	78,321	141,679	0
61511.27. (LRCI 3) Hall Improvements - Talbot	440,000	440,000	(0)	0	300,000	(300,000)	0
61560.05. Station Domain - Community Hub Car Park	0	0	0	0	158	(158)	0
61565.01. Essential Safety Measures Buildings Upgrade	5,000	11,257	(6,257)	5,000	11,962	(6,962)	0
61565.12. Building Insurance Risk Reduction Upgrades	21,000	21,000	0	18,500	0	18,500	0
61575.02. Living Libraries - Capital Expenditure	0	51,292	(51,292)	0	51,292	(51,292)	0
61611.17. Art Gallery Expansion	200,000	185,876	14,124	200,000	216,625	(16,625)	133,332
61611.18. Art Gallery Development (Phases 2 and 3)	600,000	640,501	(40,501)	600,000	929,675	(329,675)	819,217
61611.21. Art Gallery Regional Collections Access Program	0	319,694	(319,694)	0	317,785	(317,785)	319,694
61611.22. Art Gallery - Indigenous Interpretive Garden - Stage 2 & 3	300,000	0	300,000	250,000	56,431	193,569	112,500
62470.28. Carisbrook Recreation Reserve Upgrades Stage 1 Project	954,997	954,997	(0)	954,997	1,050,200	(95,203)	691,474
62470.291. Carisbrook Recreation Reserve Upgrades Stage 2	1,332,999	1,332,999	(0)	1,332,999	1,383,064	(50,065)	2,061,661
62470.55. Deledio Reserve Netball Courts Redevelopment	0	120,000	(120,000)	0	4,367	(4,367)	582,165
64225.02. Rene Fox Gardens Toilet Refurbishment	200,000	0	200,000	200,000	1,760	198,240	0
64751.014. Building Upgrades Civic Centre	400,000	263,000	137,000	400,000	41,041	358,959	0
Land Improvements	5,099,350	2,292,472	2,806,878	4,782,606	1,821,282	2,961,324	4,093,547
60180.059. Closed Healthy Hearts - Go & Play Activation and Infrastructure Stream 3	0	0	0	0	0	0	0
60180.06. Closed Healthy Hearts Infrastructure Grant - Carisbrook Market Reserve Fitness Equipment	0	870	(870)	0	870	(870)	73,602
60181.01. Energy Breakthrough (EB) Land Improvements	61,912	0	61,912	51,590	607,887	(556,297)	802,808
60216.21. Bike Racks New	30,000	0	30,000	30,000	1,143	28,857	0
60216.22. (LRCI) Town Entrance Signage	0	0	0	0	5,550	(5,550)	87,298

8.1.3

Capital Work Period to 30 April 2023

Ledger No	2022/23 Total Budget	2022/23 Full Year Forecast	2022/23 Forecast - Budget Variance	2022/23 YTD Budgets April	2022/23 YTD Actuals April	2022/23 YTD Variance April	Grant Funded
62121.62. Carisbrook Bowls Club Synthetic Green Upgrade	0	0	0	0	455	(455)	0
62121.69. Maryborough Major Recreation Reserves Master Plan	0	2,040	(2,040)	0	2,040	(2,040)	0
62121.7. Recreation Planning - Splash Park	30,000	0	30,000	0	0	0	0
62121.73. Whirakee Rise Public Space Enhancement	30,000	30,000	0	30,000	4,749	25,251	0
62316.01. Talbot Pool Capital Works	0	0	0	0	2,530	(2,530)	0
62316.03. Maryborough Outdoor Pool - Octagon Pool, Pavilion & Plant Room Heritage Works	1,799,996	416,532	1,383,464	1,532,736	128,593	1,404,142	1,774,481
62316.04. (LRCI 3) Pool Upgrades Dunolly, Talbot and MSLC Pool Maintenance Works	1,102,000	145,545	956,455	1,102,000	49,369	1,052,631	0
62316.15. Swimming Pool Renewal	15,000	15,000	0	15,000	81,880	(66,880)	0
62400.16. Parks Renewal	12,000	0	12,000	11,999	0	11,999	0
62400.18. Parks Renewal Derby Road Beautification Stage 3	40,000	0	40,000	40,000	0	40,000	0
62410.01. Renewal Surrounds	20,000	20,000	0	20,000	0	20,000	0
62410.09. Growing Victoria Botanic Gardens Phillips Garden Irrigation Round 2	200,000	99,818	100,182	200,000	131,818	68,182	150,000
62411.03. Gordon Gardens Master Plan Works	150,000	0	150,000	149,999	0	149,999	0
62421.21. Rubbish Bins Renewal General	10,000	10,000	0	8,340	0	8,340	0
62430.01. Renewal Playgrounds	15,000	15,000	0	12,500	4,065	8,435	0
62470.3. Maryborough Skate and Scooter Park	538,443	593,366	(54,923)	538,443	608,506	(70,063)	74,261
62470.31. Goldfields Reservoir Dam Stabilisation	700,000	363,100	336,899	700,000	38,752	661,248	700,000
62470.32. Maryborough Tennis Centre Multi Use Courts Development	0	0	0	0	11,775	(11,775)	80,000
64110.35. Carisbrook Transfer Station Pavement Rehabilitation Grant (Sus Vic)	0	135,690	(135,690)	0	139,012	(139,012)	13,189
64110.76. Bealiba Landfill Rehabilitation	15,000	15,000	0	12,500	0	12,500	0
64110.77. Dunolly Landfill Rehabilitation	15,000	15,000	0	12,500	0	12,500	0
64110.79. Transfer Station Upgrades(Carisbrook,Dunolly,Talbot) Kerbside	300,000	400,510	(100,510)	300,000	2,290	297,710	337,908
64150.02. Recycled Watermain Replacement	15,000	15,000	0	15,000	0	15,000	0

8.1.4

Cash Flow Period to 31 March 2023		
	2021/22 Actuals \$'000	2022/23 YTD \$'000
Cash Flows from Operating Activities		
Rates and charges	16,520	17,535
User fees, statutory fees and fines	2,419	2,100
Grants - operating	10,067	5,512
Grants - capital	7,417	10,082
Contributions - monetary	370	303
Interest received	80	83
Trust funds and deposits taken	(40)	400
Other receipts	195	335
Net GST refund/(payment)	1,809	0
Employee costs	(14,979)	(12,175)
Materials and services	(12,499)	(16,239)
Other payments	(355)	(248)
Net cash provided by/(used in) operating activities	11,004	7,688
Cash flows from investing activities		
Payments for property, infrastructure, plant and equipment	(10,831)	(12,800)
Proceeds from sale of property, infrastructure, plant and equipment	0	0
Payments for other financial assets	250	0
Net cash provided by/(used in) investing activities	(10,581)	(12,800)
Cash flows from financing activities		
Finance costs	(26)	(70)
Repayment of borrowings	(668)	0
Repayment of lease liabilities	(32)	0
Net cash provided by/(used in) financing activities	(726)	(70)
Net increase (decrease) in cash and cash equivalents	(303)	(5,182)
Cash and cash equivalents at the beginning of the financial year	20,855	20,552
Cash and cash equivalents at the end of the period	20,552	15,370

Directorate	YTD Budget	YTD Actual	Variance
Community Wellbeing	\$3,291,815	\$6,457,377	3,165,562
Corporate Performance	\$7,450,429	\$5,711,586	(1,738,843)
Infrastructure Assets and Planning	-\$807,895	-\$1,683,537	(875,642)
Office of CEO	-\$1,260,500	-\$1,070,091	190,409
Grand Total	\$8,673,849	\$9,415,335	\$ 741,486

	YTD Budget	YTD Actual	Variance
Community Wellbeing	\$ 3,291,815	\$ 6,457,377	\$3,165,562
Community Partnerships	\$ 3,498,592	\$ 5,572,753	2,074,161
Community Services	-\$ 198,856	-\$ 386,381	(187,525)
Go Goldfields	\$ 86,670	\$ 520,461	433,791
Libraries	-\$ 267,561	-\$ 312,260	(44,699)
Tourism Events and Culture	\$ 172,970	\$ 1,062,804	889,834
Corporate Performance	\$ 7,450,429	\$ 5,711,586	-\$1,738,843
Business Transformation	-\$ 1,079,500	-\$ 776,590	302,910
Corporate Performance	-\$ 1,415,740	-\$ 1,254,294	161,446
Financial Services	\$ 11,739,544	\$ 9,307,469	(2,432,075)
Governance, Property and Risk	-\$ 1,113,800	-\$ 867,751	246,049
People and Culture	-\$ 680,075	-\$ 697,248	(17,173)
Infrastructure Assets and Planning	-\$ 807,895	-\$ 1,683,537	-\$875,642
Infrastructure	\$ 4,297,366	\$ 3,691,527	(605,839)
Operations	-\$ 5,103,747	-\$ 6,121,851	(1,018,104)
Statutory Services	-\$ 734,294	-\$ 607,595	126,699
Strategy and Economic Development	\$ 732,780	\$ 1,354,382	621,602
Office of CEO	-\$ 1,260,500	-\$ 1,070,091	\$190,409
Chief Executive Officer	-\$ 903,270	-\$ 808,739	94,531
Community Engagement	-\$ 357,230	-\$ 261,352	95,878
Grand Total	\$ 8,673,849	\$ 9,415,335	\$ 741,486

8.2 G1722-22 Maryborough Octagonal Pool Replacement

Author: Manager Project Management Office

Responsible Officer: General Manager Infrastructure Assets and Planning

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The purpose of this report is to present to Council, a recommendation to award contract G1722-22 Maryborough Octagonal Pool Replacement.

RECOMMENDATION

That Council award contract G1722-22 Maryborough Octagonal Pool Replacement to **SJ Weir Ballarat Pty Ltd** for the total value of **\$1,376,410.64 including GST** and authorise the Chief Executive Officer to execute the contract under delegation.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2021-2025 – Our Growing Economy

The Community's vision 3. Protection and preservation of heritage

Initiative: 3. Engaging places and spaces for the people to live, work, play and connect.

Ongoing restoration of the Maryborough Heritage Outdoor Pool Complex

Legislation: Local Government Act 2020

Policy: Procurement Policy 2021

BACKGROUND INFORMATION

The Maryborough Octagonal Pool Replacement (Toddler Pool) at the Maryborough Heritage Outdoor Pool Complex is one of Council's Priority Projects.

Funding has been made available to complete these works by the Living Heritage Grants Program under the funding round Major Project – Capital Stimulus. A tender for the octagonal pool replacement was advertised in line with Council's Procurement Policy 2021 in February 2023.

REPORT

Under contract G1722-22 Council recently sought submissions from suitably qualified contractors to undertake the replacement of the Maryborough Octagonal Pool.

This was conducted through a public tender process.

The tender was advertised and available for submissions from 09/02/2023 until closing at 12:00 noon 08/03/2023.

The scope of works included:

- Decommissioning and draining down of the existing toddler pool
- Conservation and salvage retrieval of the existing hexagonal mosaic tiles applied to the perimeter hob walls.
- Demolition of the existing toddler pool shell/structure and construction of a new concrete pool structure
- Recommissioning of plant and pool as per full specification document.

At 12:00noon 08/03/2023 Council received three (3) conforming tender response and one (1) non-conforming tender response. The non-conforming tender response included alternative conditions to the contract and this is deemed as non-conforming under Councils Procurement Policy 2021.

The non-conformance was considered significant enough to exclude the tenderer from evaluation.

Evaluation Panel

The responses were evaluated by a Tender Evaluation Panel consisting of:

- Manager Project Management Office,
- Senior Project Manager,
- Manager Community Partnerships,
- Coordinator Procurement,
- Senior Associate – Ontoit (External Project Manager),
- Consultant, Ontoit (External Project Manager)

Evaluation Criteria

The Evaluation Criteria was carefully considered to address:

- the key project risks, and
- meet State Government requirements (inclusion of mandatory evaluation criteria as set out in the Funding Agreement).

The evaluation panel determined that the two most significant project risks were experience and timing, therefore Capability and Capacity both have the greatest weight at 25% each.

The funding agreement requires Local Jobs First (LJF) weighting, of 10% for Industry Development and 10% for Job Outcomes. 'Local' in the LJF requirements does not mean local to CGSC, but rather state-wide/Australia wide. The Industry Capability Network (ICN) independently evaluates both tenderers and provides guidance on scoring.

The evaluation panel decided to that despite the requirement for LJF weighting that all of Council's standard Evaluation Criteria would still be used.

As a result, the following evaluation criteria was set:

- Mandatory Requirement – Risk Management including OHS and relevant insurances - PASS/FAIL
- Financial Benefit to Council – 10%
- Capability – 25%
- Capacity – 25%
- Financial Benefit to Community – 5%
- Environmental Sustainability – 5%
- Social Sustainability – 5%
- Aboriginal and Torres Strait Islander People – 5%
- Local Jobs First (Industry Development) – 10%
- Local Jobs First (Job Outcomes) – 10%

Budget constraints

All responses received were over Council's defined budget of \$900,000 towards this work which is not unexpected given the market volatility and present stimulus environment within the construction industry.

Additional funding to meet the shortfall is proposed to come from the overall project budget of \$2,000,000, with a reduction in scope of the early-stage pavilion works to occur.

CONSULTATION/COMMUNICATION

The tender was advertised in line with Councils Procurement Policy 2021.

The request for tender was advertised on Council's eTender portal, eProcure.com.au as well as in The Maryborough and District Advertiser as part of Council's weekly advertisement.

The tender was also advertised on Council's website and through Council's social media pages.

FINANCIAL & RESOURCE IMPLICATIONS

The original budget for the Maryborough Octagonal Pool Replacement was \$900,000. This funding has been received through the Living Heritage Grants Program to a total amount of \$2,000,000. Additional funding to meet the shortfall is proposed to come from the overall project budget with a reduction in scope of the early stage pavilion works to occur.

The value of this contract is **\$1,376,410.64 including GST**.

RISK MANAGEMENT

This report addresses Council's strategic risk Property and Assets - Failure to maintain, renew and expand our assets in a timely and robust way, that considers service and delivery needs.

CONCLUSION

Contract G1722-22 Octagonal Pool Replacement has been advertised and evaluated in line with Council Procurement Policy 2021.

The evaluation panel have identified a preferred contractor.

A report will be presented to the next Council meeting recommending that Councillors award contract **G1722-22 Maryborough Octagonal Pool Replacement to SJ Weir Ballarat Pty Ltd** for the total value of **\$1,376,410.64 including GST**.

ATTACHMENTS

5.2.1. Confidential G1722-22 Maryborough Octagonal Replacement Evaluation Report

1. Confidential evaluation report provided under separate cover.

The evaluation report is confidential under sections 3(a) and (g) of the Local Government Act as it contains:

(a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released

This section applies because the contract is not finalised and releasing the information prior to decision could prejudice the Council's commercial position in negotiations.

(g) private commercial information, being information provided by a business, commercial or financial undertaking that—

(i) relates to trade secrets; or

(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

This section applies because it contains detailed submission information that could provide an unreasonable commercial advantage to competitors.

8.3 COUNCIL PLAN ACTION PROGRESS REPORT

Author: Manager Governance Property and Risk

Responsible Officer: General Manager Corporate Performance

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The purpose of this report is to provide Council with an update on the status of the projects identified in the 2022-23 Action Plan.

RECOMMENDATION

That Council note the Council Plan Action Progress Report for Quarter 3.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2021-2025 – Leading Change

The Community's 4. Good planning, governance, and service delivery vision

Under Section 90 of the *Local Government Act 2020* Council must prepare a Council Plan which includes: the strategic direction and objectives for achieving the strategic direction, strategies for achieving the objectives for at least the next four financial years, strategic indicators for monitoring the achievement of the objectives, a description of the Council's initiatives and priorities for services, infrastructure and amenity.

BACKGROUND INFORMATION

The 2022-23 Action Plan was developed to support the achievement of the strategic objectives identified in the Council Plan and to provide a reporting framework to measure progress against the Council Plan.

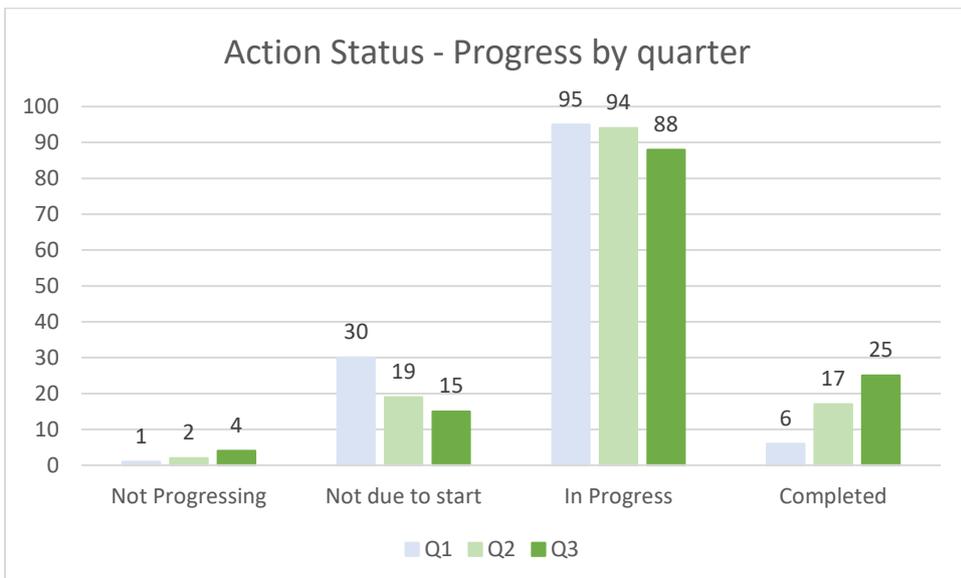
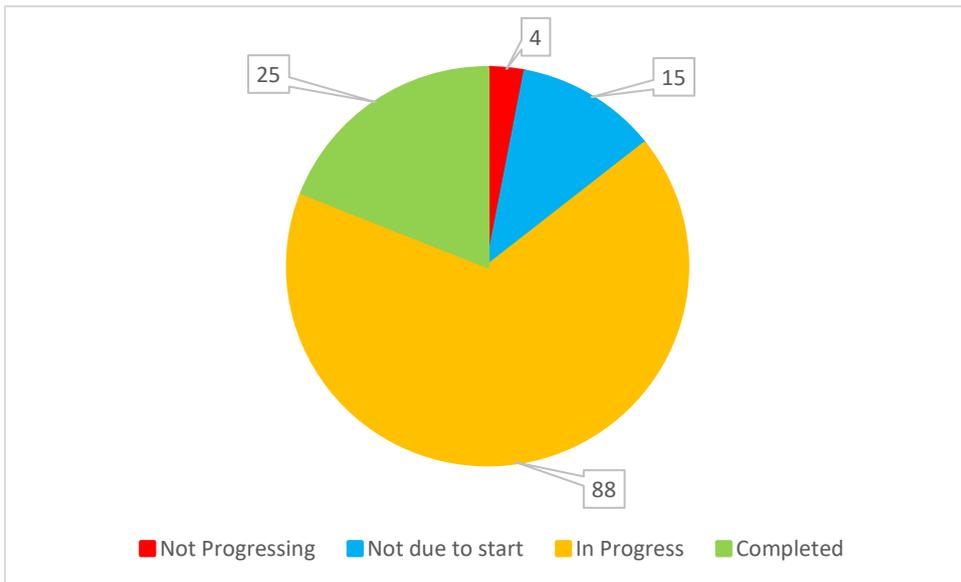
REPORT

Progress continues against the initiatives and projects outlined in the 2022-23 Action Plan. There are 132 actions identified in the plan, with 17 relating to Council's focus on advocacy, 44 ongoing initiatives, and 71 new initiatives.

The chart below provides a summary of progress for the year to end of the third quarter. It is important to note some items are across a number of years so carry through each year's action report.

Of note:

- Steady progress continues to the completion of items
- For the items in progress, a column reflecting the percentage increase since the last quarter has been included, to demonstrate progress despite no change in the status column.
- An extra chart has been included to demonstrate progress in status across all quarters of the financial year.
- As circumstances change, items may change from “in progress” to “not progressing” and explanatory notes are provided in the attached report.



CONSULTATION/COMMUNICATION

Council has developed the Action Plan through consultation with the community during the development of the current Council Plan, through Listening Posts held quarterly across the Shire, and the development of the 2021-22 Budget.

FINANCIAL & RESOURCE IMPLICATIONS

The current year's Budget was prepared in line with the initiatives identified in the Annual Plan subject to grants from State and Federal Government being received in some cases.

Pulse, the system used to report on the Annual Action Plan is provided for in existing budgets.

RISK MANAGEMENT

This report addresses Council's strategic risk Governance - Failure to transparently govern and embrace good governance practices.

CONCLUSION

The 2022-23 Action Plan outlines the projects and programs that were undertaken during the year to meet the objectives of the Council Plan. This report provides an update.

ATTACHMENTS

8.3.1 2022-23 Action Plan Progress Report Quarter 3

8.3.1

Quarterly Progress Report 2022/2023, Q3

Our focus on advocacy										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
1.1	Our Community and People	1.	Advocate for ongoing operational funding for the art gallery	Manager Tourism Events and Culture	In Progress	30%	75%	Advocacy for ongoing operational funding continued in this quarter including: Gallery Coordinator attended launch of Public Galleries Association of Victoria campaign "Our Creative Heart". Member for Ripon Martha Haylett also attended. Director Creative Victoria invited to attend the official reopening of the Gallery on 3 March but was an apology. Senior Manager Organisation Investment. Regional Development and Strategic Projects Karen So visited the Gallery in April.		
1.1	Our Community and People	2.	Seek funding to plan the Bristol Hill Urban Bike Park	Manager Community Partnerships	Completed	100%	100%	Completed		
1.1	Our Community and People	3.	Continue involvement in the Libraries Change Lives advocacy initiative	Manager Tourism Events and Culture	Completed	100%	100%	This small grant-funded project is now complete with successful activities delivered, attracting good participation from target groups		
1.1	Our Community and People	4.	Advocate for ongoing investment and support for Go Goldfields	Chief Executive Officer	In Progress	60%	75%	Advocacy documents have been prepared and endorsed by the Go Goldfields Leadership Table. Meetings have been held with Regional Development Victoria, Chair of the Loddon Campaspe Regional Partnership and with local MP Martha Haylett.		
1.1	Our Community and People	5.	Apply for funding to support the delivery of the Gender Equity Action Plan	General Manager Community Wellbeing	In Progress	15%	15%	Additional funding streams are yet to be identified. An opportunity to meet with the Commissioner in May will be useful to understand how other non-funded organisations are approaching implementation.		
1.2	Growing Economy	6.	Advocate for increased passenger rail services on weekdays for residents and for weekend passenger services to Dunolly	Manager Strategy and Economic Development	In Progress	50%	75%	4 extra weekend passenger rail services commenced in December 2022. Letter sent to Minister and Local MP in December 2022 re weekday services.		

Our focus on advocacy										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
1.2	Growing Economy	7.	Advocate for Myki services at Maryborough Train Station	Manager Strategy and Economic Development	In Progress	50%	75%	State Government have announced that Myki will be replaced with new technology. We will continue to advocate to ensure this new technology is available at Maryborough station.		●
1.2	Growing Economy	8.	Advocate for funding for an Events Prospectus for Central Goldfields Shire (and events tiering model)	Manager Tourism Events and Culture	In Progress	40%	40%	The Events Prospectus is included in Council's Priority Projects advocacy document and has also been included in the Commonwealth Games Expression of Interest for funding		●
1.2	Growing Economy	9.	Support the establishment of events (such as the proposed music festival and the Goldrush Festival in Dunolly) through letters of support, navigation of planning processes and advocacy at a regional tourism level	Manager Tourism Events and Culture	In Progress	50%	75%	The successful establishment of the Goldrush Festival was recognised when it received the Community Award of the Year at the Central Goldfields Australia Day event on January 26th. Another example of Council's support for the establishment of events was this year's inaugural Pride Festival. Council's role in supporting the establishment of events will be considered closely as part of the Events Strategy to be developed this year. The review of the Community Support Policy also includes in-kind support for events. This will remain a part of the Community Support Policy and will be reviewed and updated once the Events Strategy has been finalised.		●
1.2	Growing Economy	10.	Work with the new Victorian Skills Authority to develop programs for our Shire	Manager Strategy and Economic Development	In Progress	50%	90%	Victorian Skills Authority is participating in development of the TILT program (collaboration with university sector and key local employers) - this is the key focus of Economic Development activity in working with major localemployers to address skills shortages.		●
1.2	Growing Economy	11.	In partnership with Telstra, develop innovative model for Regional Connectivity Program funding to enhance mobile coverage for Talbot	Manager Strategy and Economic Development	In Progress	50%	75%	Mobile tower confirmed for Talbot, with Telstra currently undertaking planning including site location.		●
1.3	Spaces & places	12.	Continue to raise awareness of the Priority Projects Plan and	Chief Executive Officer	In Progress	60%	75%	The Priority Project plan has been provided to relevant Ministers, MPs and Government		●

Our focus on advocacy										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
			actively advocate for funding for major projects					departments. Projects funded through grants and election commitments include • \$450,000 towards a netball court upgrade with improved lighting and seating at Royal Park Football Netball Club, \$550,000 towards female friendly changerooms extension at Princes Park in Maryborough, \$400,000 Maryborough Jubilee Oval Multiuse Court Redevelopment (State Budget Commitment - Local Community Sport and Recreation Projects), \$750,000 netball courts and lighting at Deleido (Local Sports Infrastructure Fund). The Priority Projects Plan will be updated in June 2023 to reflect this success and to include new projects.		
1.3	Spaces & places	13.	Support the World Heritage Bid for funding for heritage preservation and continue to advocate for Maryborough as the Goldfields and World Heritage Centre	Chief Executive Officer	In Progress	50%	75%	A report detailing the economic benefits has been completed showing that the World Heritage Listing is worth \$1.0 billion to the region, with nearly 2,000 new jobs generated. Advocacy also undertaken to progress the project in time for the 2026 Commonwealth Games in Victoria. \$500,000 grant received and endorsement from State Government to progress the bid.		
1.3	Spaces & places	14.	Apply for funding to assist moving events into a low waste outcome	Manager Infrastructure	Completed	100%	100%	100 % Completed; there are no further actions regarding this task.		
1.3	Spaces & places	15.	Investigate the Sustainability Victoria Organics Fund for opportunities to reduce contamination and increase the capacity of the Carisbrook facility	Manager Infrastructure	In Progress	70%	85%	The Council will apply for the Round 3 of the fund which has not been announced yet. Council has also applied for the Circular Economy Councils Fund for upgrading the Compost Facility (Stage One - expansion of receival area, and Stage Two - addition of a second curing bay).		
1.3	Spaces & places	16.	Work with the community and community groups to identify opportunities for collection points for the Container Deposit Scheme (CDS) and facilitate engagement with state	Manager Infrastructure	Not Due To Start	0%	0%	State Government announced this week that the Container Deposit Scheme would commence on 1st of November 2023. Cleanaway will be probably the network operator in our area. More information is likely to come directly from the Network operators in coming months.		

Our focus on advocacy										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
			government for sites within Central Goldfields Shire							
1.4	Leading change	17.	Advocate for, support and implement system change recommendations in the Go Goldfields 'Every Child, Every Chance' Change Plan	Manager Go Goldfields	In Progress	85%	85%	Implementing a series of system changes as identified in the Every Child, Every Chance logic mapping process. Draft Strategic Outcomes map identifying change areas complete. Actively participating in development of service model for the Loddon Infant, Child and Family Mental Health and Well-Being Hub - led by Bendigo Community Health - to ensure appropriate service and priority for Central Goldfields.		

Ongoing initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
2.1	Our Community and People	89.	Undertake a feasibility study for alternative locations for the men's shed to allow it to expand and increase membership	Manager Community Partnerships	In Progress	15%	15%	Council has included this initiative in its advocacy program to State Government for development and re-use of buildings that would support community organisations such as The Men's Shed.		
2.1	Our Community and People	90.	Facilitate Healthy Heart of Victoria (HHV) activities locally	Manager Community Partnerships	In Progress	25%	50%	Surplus funds from first program have been allocated to delivering a healthy sports clubs initiative and consultation work to support the development of the Shire Food Network. These projects will be delivered across quarter 3 and 4. The second round of funding (renamed 'Healthy Loddon Campaspe') has opened and EOIs are currently being prepared for identified projects.		
2.1	Our Community and People	91.	Continue to deliver and improve library services including: ■ An annual calendar of events for Maryborough Library including the Words in Winter program ■ A home library service for people unable to visit the library due to living with a disability	Manager Tourism Events and Culture	In Progress	50%	75%	The library's annual calendar has progressed with activities confirmed to the end of the year. This includes school holiday programming, Words in Winter, NAIDOC Children's Day, Children's book week. The home library service continues to grow with a further addition of The Terrace to monthly visits. Currently there are regular visits to Havilah, Raglan House, The Terrace, Dunolly Nursing Home, as well as individuals in their own residence		
2.1	Our Community and People	92.	Coordinate the School Holiday program across the libraries, Art Gallery and Youth Services	Manager Community Engagement	In Progress	0%	75%	This is an ongoing action and involves coordination of promotion of school holiday activity across the organisation.		
2.1	Our Community and People	93.	Develop an Implementation Plan for the Disability Action Plan	Manager Community Services	In Progress	10%	10%	Work is underway for implementation of the DAP and implementing items into pulse. Timeline for the implementation of this action has not yet been established.	31/03/2023	

Ongoing initiatives

Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
2.1	Our Community and People	94.	Facilitate and support the LGBTIQ+ Youth Group	Manager Community Partnerships	In Progress	50%	75%	Youth officers are liaising with LGBTIQ+ Youth Group, Youth Council and other relevant groups to determine best ways to provide support, including addressing the identified need for a gathering/meeting space. Council has also received funding through the VicHealth Local Government Project to support this consultation work.		
2.1	Our Community and People	95.	Host the annual Community Arts Exhibition as part of the Central Goldfields Art Gallery exhibition program	Manager Tourism Events and Culture	Completed	10%	100%	The annual Community Arts Exhibition was presented as part of the opening program of the revitalised Central Goldfields Gallery. Featuring a wide range of work by artists of all ages across diverse media, the exhibition was installed in the Ramp Space within the Gallery and celebrated alongside "Ladder to the Stars" a survey exhibition of sculptures by Maryborough- born internationally recognised artist Dean Bowen, and selected works from the Gallery's Collection.	30/06/2023	
2.1	Our Community and People	96.	Continue to implement the Children and Young People First program funded through the VicHealth Local Government Partnership	Manager Community Partnerships	In Progress	25%	75%	The Program Action Plan (25 agreed actions across the 12 identified impact streams) has continued its implementation across the period, with oversight and monitoring of progress provided by Program Officer.		
2.1	Our Community and People	97.	Continue to partner with Mt Alexander Shire Council to influence the Aged Care Reform Review	Manager Community Services	In Progress	60%	75%	Aged care review currently underway. Project end date has been pushed out due to timing of the community consultation phase coinciding with the Christmas period and was moved to February. Draft report due in April with a final report due end of May 2023.		
2.1	Our Community and People	98.	Participate in the Go Goldfields Leadership Table with State Government and service providers	Chief Executive Officer	In Progress	50%	75%	Attended quarterly meetings and provided input into the Go Goldfields advocacy document. Attended meetings with key stakeholders to advocate for ongoing funding of Go Goldfields.		

Ongoing initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
2.1	Our Community and People	99.	Develop and implement Child Safe Standards	General Manager Community Wellbeing	In Progress	85%	90%	An organisation wide implementation plan has been developed and being overseen by the Child Safe Standards Committee.	30/09/2022	
2.1	Our Community and People	100.	Strengthen emergency management in Central Goldfields Shire through training opportunities and community education	Manager Community Partnerships	In Progress	50%	50%	Council successfully applied through the Flood Recovery Fund to employ a part time Community Recovery Officer. The recruitment process was conducted in April, with the successful candidate due to start in the role early May. The role will support recovery through training and education opportunities for the community and council staff.	31/03/2023	
2.1	Our Community and People	101.	Support parents and carers of young children through a range of programs including the healthy and supported pregnancies priority action group	Manager Go Goldfields	In Progress	75%	75%	Launched Goldfields Babes - a new offering from the Nest targeted at Central Goldfields families who are expecting a baby. This has been developed with Maternal Child Health, Bendigo Health Peri-Natal Mental Health Unit and Maryborough District Health Services to complement existing services and promote peer connections, provide social supports, and build local capacity of parents. The sessions run weekly and promoted with GPs, Antenatal services, and local social support and ECEC providers.		
2.1	Our Community and People	102.	Support delivery of MASH solar and battery information sessions & promotion of community bulk buy opportunity	Manager Strategy and Economic Development	Not Progressing	20%	20%	No further progress on this in Q3 - CVGA review of this program is underway with CGSC input.	30/06/2023	
2.1	Our Community and People	103.	Continue to host an annual volunteer thank you event during National Volunteer Week	Manager Tourism Events and Culture	In Progress	0%	30%	The volunteer thank you event is scheduled for Monday 15 May at the Maryborough Golf Club. A light supper will be provided and all volunteers within CGS will be invited. Council is partnering with the Maryborough Volunteer Resource Centre to deliver the event which is expected to be well attended,		

Ongoing initiatives

Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
2.1	Our Community and People	104.	Support the Maryborough Volunteer Resource Centre to strengthen volunteering within the municipality	Manager Tourism Events and Culture	In Progress	50%	60%	Council's Coordinator Events and Volunteer Development attends regular meetings with the Maryborough Volunteer Resource Centre Committee. There are currently challenges with strengthening volunteering not only within Maryborough and the Shire but also at the national level. The MVRC presented at a Councillor Briefing in April and there will be further discussions about approaches to strengthening volunteering in line with the current Volunteer Strategy	30/06/2023	
2.1	Our Community and People	105.	Finalise the Reflect Reconciliation Action Plan	Manager Community Partnerships	In Progress	70%	70%	The revised draft Reconciliation Action Plan is in the process with Reconciliation Australia for approval, before presentation to Executive and Councillors for review and adoption.	31/12/2022	
2.2	Growing Economy	106.	Complete the Framework Plan for Maryborough North, Flagstaff and Carisbrook	Manager Strategy and Economic Development	In Progress	35%	50%	Issues & Options paper by planning consultants completed, incorporating technical assessments. Final report for bushfire risk assessment has been completed following review by CFA. NCCMA consulted on flood risks for Carisbrook post-levee completion. Detailed Councillor Briefing scheduled for May prior to community and stakeholder consultation. Project timeframe extended - will continue into 2023-24.	30/06/2023	
2.2	Growing Economy	107.	Participate in the development of the Loddon Mallee Housing Revitalisation Strategy and implement identified actions	General Manager Community Wellbeing	In Progress	60%	90%	Final documents have been circulated to all Loddon Mallee Councils for consideration. The opportunity to host a funded housing officer position has been declined, given the current pressure on internal statutory and strategic planning resources.	30/06/2023	
2.2	Growing Economy	108.	Participate in Central Victorian Greenhouse Alliance Community Sparks project to investigate feasibility of a community battery site in the Shire	Manager Strategy and Economic Development	Completed	100%	100%	CVGA has completed investigation and decided not to pursue community batteries projects - not viable at this time. May be future opportunities with state/federal funded projects in this area. Work continuing with local community action group in the meantime to develop local	30/06/2023	

Ongoing initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
								approach to community-level renewables in implementing Climate Action Plan.		
2.2	Growing Economy	109.	Continued participation in the regional Connecting Victoria Program and Bendigo Loddon Campaspe Region 100 Gig Project	Manager Strategy and Economic Development	Completed	30%	100%	Both projects submitted being NBN upgrades for Dunolly and Talbot are progressing via the Connecting Victoria program. Construction contractors have been appointed and have commenced planning.		
2.2	Growing Economy	110.	Support the growth of digital capability in the Shire through the Digital Connection for Seniors Program and digital devices for loan	Manager Community Services	In Progress	10%	50%	Work to commence alongside the library services. The library has received funding to support digital literacy for seniors. Community care to work collaboratively with the library to promote this to the community through their programs and newsletter and offer support with the program.		
2.2	Growing Economy	111.	Investigate other digital literacy programs that are government funded	Manager Community Services	Not Due To Start	0%	0%	As per action 110 - Work to commence alongside the library services. The library has received funding to support digital literacy for seniors. Community care to work collaboratively with the library to promote this to the community through their programs and newsletter and offer support with the program.	31/03/2023	
2.2	Growing Economy	112.	Planning and renewal of toilets in Rene Fox Gardens Dunolly	Manager Project Management Office	In Progress	5%	10%	Community engagement with committee has begun. Application for building permissions and other authorities to be prepared. Procurement documentation for works to be prepared.	30/06/2023	
2.2	Growing Economy	113.	Replace Talbot Town Hall toilets	Manager Infrastructure	Not Progressing	50%	70%	Slab works have already been completed. Fram Works will be started from next week. The project will be completed within June 2023.	31/12/2022	
2.3	Spaces & places	114.	Review and update the Road Management Plan	Manager Infrastructure	In Progress	60%	75%	The Road Management Plan is being reviewed and will be presented to the June Council Meeting.	31/12/2022	
2.3	Spaces & places	115.	Undertake key road renewal projects (Porter Avenue, Primrose Street and Cotswold Road)	Manager Infrastructure	In Progress	25%	50%	Cotswolds Road - 95% completion, Porter Avenue - 20% completion and Primrose Street - 20% completion.	30/06/2023	

Ongoing initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
								The project will be completed within June 2023.		
2.3	Spaces & places	116.	Continue to upgrade Philips Gardens through the design and installation of an Irrigation Plan	Manager Operations	Completed	100%	100%	Completed	31/12/2022	
2.3	Spaces & places	117.	Implement Shire wide footpath upgrade program with a focus on age friendliness and safety for people who use motorised mobility devices	Manager Infrastructure	In Progress	0%	35%	One Footpath (Carisbrook) has already been constructed. Two other Footpaths (Dunolly and Talbot) will be constructed within June 2023.	30/06/2023	
2.3	Spaces & places	118.	Construct the Maryborough Skate and Scooter Park	Manager Community Partnerships	Completed	100%	100%	The Skate and Scooter Park construction was successfully completed in December and is now in use by the community with very positive feedback received. An official launch is scheduled for late February 2023.	31/03/2023	
2.3	Spaces & places	119.	Complete the construction of Carisbrook Recreation Reserve upgrade project	Manager Community Partnerships	In Progress	75%	85%	The project is in the final stages of the construction phase for both buildings. Weather conditions and sub-contractor labour availability have required an extension to the project completion date, now scheduled for mid-May 2023. Council officers are working with user groups to manage any impacts this may cause.	31/03/2023	
2.3	Spaces & places	120.	Implement major upgrades to the Maryborough Heritage Outdoor Pool Complex	Manager Community Partnerships	In Progress	15%	30%	Following the successful application to Heritage Victoria for a heritage permit, the tender for works to upgrade the octagonal pool and provide minor upgrades to the plant room and the main entrance building at the Maryborough Outdoor Pool complex was released to market in February 2023 and this tender is scheduled to be presented to Council for approval in May 2023.	31/03/2023	
2.3	Spaces & places	121.	Complete Review of Heritage Overlay in Central Maryborough	Manager Strategy and Economic Development	In Progress	50%	75%	Draft Stage 1 Report has been presented at a Councillor Briefing and consultants have commenced work on Stage 2 - drafting citations for proposed new precincts and individual sites. Project is on track for full report to be completed in Q4.	31/03/2023	

Ongoing initiatives

Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
2.4	Leading change	122.	Continue to involve the community in Council's decision making through high quality communications and engagement (including the Engaging Central Goldfields website)	Manager Community Engagement	In Progress	0%	75%	This is an ongoing action and achieved across multiple channels under the Strategic Communications WIP.		
2.4	Leading change	123.	Redesign Council's website including enhancing the content and accessibility of the platform	Manager Community Engagement	Not Progressing	0%	0%	A consultant brief was prepared with a view to a suitably qualified consultant being contracted late April/May 2023. This item is on hold however as a full audit of Council's IT systems is undertaken.	31/12/2022	
2.4	Leading change	124.	Review Council's e-bulletins to ensure all people and groups are reached with current news and opportunities	Manager Community Engagement	Not Due To Start	0%	0%	This item will commence in Q4 subject to resolution of staffing issues,	31/12/2022	
2.4	Leading change	125.	Develop a Community Township Plan for Daisy Hill	Manager Community Engagement	In Progress	0%	0%	Suitable consultants will be contracted in the 4th quarter to complete the Community Township Plan for Daisy Hill.		
2.4	Leading change	126.	Complete a review of Community Asset Committees and create a consistent and equitable approach for the management of buildings	General Manager Community Wellbeing	In Progress	5%	10%	The bulk of work to address Community Asset Committees sits within the Property Management Project (funded and under way) to address Council's property portfolio in regard to leases, licenses and user agreements. The Project is expected to be delivered over the next eighteen months, with the development of instruments of delegation for Talbot Community Homes, Tullaroop Leisure Centre and Carisbrook Town Hall the highest priority.		
2.4	Leading change	127.	Continue to support the community through Council's annual Community Grant Program and review and improve the process for allocating community grants	Manager Community Partnerships	In Progress	25%	50%	The Community Support Policy has been reviewed and a revised policy will be presented to Council for consideration of adoption at the May Council Meeting. The 2023 Community Grants Program guidelines and process is currently being finalised before launching to the community in June.		

Ongoing initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
2.4	Leading change	128.	Review 10-year financial plan based on information from the service plans, in consultation with community (following competition of the 2021/2022 financial statements) and, evaluate Council's borrowing requirements and develop a Borrowings Strategy	Manager Finance	In Progress	15%	15%	Currently being done in conjunction with leadership team and EMT. The FY24 budget will also form part of the 10 year plan with flood recovery one of the major influences.	31/03/2023	
2.4	Leading change	129.	Improve the financial reporting to Council through improved cash flow forecasting	Manager Finance	In Progress	80%	80%	Cashflow forecasting in place - ongoing process	31/12/2022	
2.4	Leading change	130.	Review, improve and deliver on Council's reporting framework including the Annual Action Plan, Annual Report and LGPRF	Manager Community Engagement	Not Due To Start	0%	0%	This item will commence in Q4.	30/09/2022	
2.4	Leading change	131.	Review and update the Councillor Code of Conduct and Transparency Policy	Manager Governance Property and Risk	Not Due To Start	0%	0%		30/06/2023	
2.4	Leading change	132.	Report on Community Township Plan progress to the community through the Engaging Central Goldfields website and Councillor updates in the Community Update newsletter	Manager Community Engagement	In Progress	0%	75%	This is an ongoing item and was achieved in this quarter.		

New initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
3.1	Our Community and People	18.	Celebrate the 30th anniversary of Energy Breakthrough	Manager Tourism Events and Culture	Completed	100%	100%	Energy Breakthrough was successfully held at Princes Park with strong levels of participation and enthusiasm from schools, volunteers and the broader community. Despite some very challenging weather conditions and events in the lead up to the event, it was recognised as an outstanding event and an appropriate celebration of 30 years since it was first established	31/12/2022	
3.1	Our Community and People	19.	Support the community to establish a Pride Festival	Manager Tourism Events and Culture	Completed	50%	100%	The Pride Festival was delivered on 28 January 2023. Organisers were very pleased with the number and responses of people engaged both as stallholders and participants for the first event. Council Officers met with the organisers for an event debrief, providing feedback and advice on important considerations and opportunities for the potential further development of a 2024 event, including in areas such as stage programming, coordination and engagement	30/06/2023	
3.1	Our Community and People	20.	Support the Inaugural Goldfields Community Festival	Manager Tourism Events and Culture	Completed	30%	100%	The Festival was successfully delivered in March 2023. An evaluation report is being compiled by the organising committee, which will be shared at a Briefing session once complete.	31/12/2022	
3.1	Our Community and People	21.	Purchase equipment to provide an inclusive play space at Goldfields Family Centre	Manager Community Services	Completed	100%	100%	Acquittal completed and equipment in full use across the family centre.	31/12/2022	
3.1	Our Community and People	22.	Support the implementation of the Empowering Parents, Empowering Communities program	Manager Go Goldfields	In Progress	70%	75%	Three local parents graduated from the 8 week Being a Parent course facilitated in term 1 2023. Preparations and recruitment currently underway for term 2 course running Wednesday mornings 9.30am to 11.30am.		
3.1	Our Community and People	23.	Working closely with local leaders to facilitate the	Manager Community Engagement	In Progress	70%	85%	This pilot has now been completed and an evaluation report will be received by Council in Q3.		

New initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
			Welcome to Central Goldfields project							
3.1	Our Community and People	24.	Launch and activate the Art Gallery through a Dean Bowen sculpture exhibition and including a pop up gallery and educational workshop spaces	Manager Tourism Events and Culture	Completed	95%	100%	The Gallery reopened on 3 March 2023 with a highly successful official celebration event followed by a weekend of activities, an artist talk and entertainment. The opening exhibitions of Dean Bowen's "Ladder to the Stars"; the Community Arts Exhibition; and an exhibition of works by local Indigenous and non Indigenous artists, have been exceptionally well received. There has been a highly enthusiastic and very positive response to the stunning newly revitalised Gallery and strong attendance by local community and broader audiences and visitors. The reopening has also received positive media attention and coverage.	31/12/2022	
3.1	Our Community and People	25.	Deliver the VicHealth module for Supporting Everyday Creativity by improving opportunities for young people to lead creative programs	Manager Community Partnerships	Completed	100%	100%	Education and Public Program Officer, Mel Young, was recruited on a temporary contract in November 2022. The project's goal was to undertake an audit of current creative programs and consult with young people as to what programs should be offered in future. Audits and youth consultation activities were undertaken over Dec & Jan 2022. The findings have been summarised into a final report which will be used to inform the development of future creative programs for young people in Central Goldfields.		
3.1	Our Community and People	26.	Develop the Municipal Early Years Municipal Plan	Manager Community Services	Not Due To Start	0%	0%	It is anticipated that this project will carry over into the next financial year and commence late 2023, building on the soon to be complete Early Years Infrastructure Masterplan.	30/06/2023	
3.1	Our Community and People	27.	Develop and Early Years Infrastructure Masterplan in line with Building Blocks Infrastructure Grant	Manager Community Services	In Progress	75%	95%	Final report of masterplan has been completed. Last stage is to present the final report to council for adoption at the end of June 2023.	30/06/2023	

New initiatives

Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
3.1	Our Community and People	28.	Establish and promote an outreach service for outlying communities within Central Goldfields Shire for Maternal and Child Health and Immunisation services	Manager Community Services	In Progress	75%	85%	Immunisation services have established a calendar or outreach sessions to cover 2023. The MCH van is due for completion of the fit out at the end of April 2023 and a program of outreach sessions will be launched in May 2023.	31/03/2023	
3.1	Our Community and People	29.	Support the implementation of a whole of Shire Transition Plan (co-ordinated transition into Kinder and School)	Manager Go Goldfields	Completed	100%	100%	Central Goldfields Transition Plan finalised. Signed by all partners. Soft launch of Plan in March 2023	31/03/2023	
3.1	Our Community and People	30.	Promote the drop in space for parents at the Maternal and Child Health space at Goldfields Family Centre	Manager Community Services	In Progress	80%	80%	Promotion of the space continues amongst families and service users. Promotion to the wider community to be undertaken in the coming months and be a continual action through media outlets along with breastfeeding awareness campaigns and breastfeeding programs and lactation services.	30/09/2022	
3.1	Our Community and People	31.	Re-launch 'The Nest' incorporating parent drop-in sessions and programming at Go Goldfields HQ	Manager Go Goldfields	Completed	100%	100%	The Nest continues to grow with increasing visitation by parents dropping in and bookings from service providers including, First Parents groups and access visits for families working with Child Protection.	30/09/2022	
3.1	Our Community and People	32.	Support family friendly facilities in the specification for the refurbishment of the main Council office (including the public areas)	Manager Project Management Office	In Progress	5%	5%	Final project plan nearing completion. Procurement documentation for consultants to be developed.		
3.1	Our Community and People	33.	Establish and provide support to a Youth Council	Manager Community Partnerships	In Progress	50%	75%	Youth Council continue to meet monthly to plan and deliver the actions in their priorities plan. The Youth Council recently provided a deputation to Council and discussions are underway to identify ways to build this relationship and also better integrate the Youth Council across Council operations.	30/09/2022	

New initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
3.1	Our Community and People	34.	Prepare a Wastewater Management Plan to address existing and future domestic wastewater issues within unsewered townships	Manager Statutory Services	In Progress	80%	80%	Draft has been prepared, next steps are community consultation in May/June 2023.	31/12/2022	
3.1	Our Community and People	35.	Implement the Municipal Public Health and Wellbeing Plan 2021-2025: ■ Establish the Health and Wellbeing Partnership and governance structure/framework ■ Develop year 1 Annual Action Plan	Manager Community Partnerships	In Progress	25%	25%	Consultation with key partner organisations is still continuing, in order to inform a governance framework and annual action plan for the Health and Wellbeing Plan.	30/06/2023	
3.1	Our Community and People	36.	Implement the Central Goldfields Youth Live4Life suicide prevention and mental wellness program	Manager Community Partnerships	In Progress	25%	45%	Recruitment for a new Live4Life Project Officer has been undertaken, with an offer provided to the preferred candidate in late April. The Project Steering Committee continues to meet on a monthly basis and training has been scheduled for staff at Maryborough Education Centre in June	30/06/2023	
3.1	Our Community and People	37.	Provide leadership for the implementation of the Gender Equity Action Plan	General Manager Community Wellbeing	In Progress	30%	35%	The Gender Equality Committee continues to meet monthly to oversee implementation of the Plan. An opportunity to meet with the Commissioner in early May will provide a useful platform to discuss the challenges of implementing these requirements without funding for a dedicated resource or existing subject matter expertise.	30/06/2023	
3.1	Our Community and People	38.	Support the Castlemaine - Maryborough Rail Trail feasibility study	General Manager Community Wellbeing	In Progress	45%	60%	Feasibility study continues to progress well, with expected completion in June.	30/06/2023	
3.1	Our Community and People	39.	Commence the Local Laws Review	Manager Statutory Services	In Progress	20%	20%	The review is under way with briefing to Councillors and internal consultation underway. External consultation to commence in mid-2023.	31/12/2022	

New initiatives

Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
3.1	Our Community and People	40.	Implement the Enforcement Strategy	Manager Statutory Services	In Progress	0%	20%	investigation into appropriate software has begun	31/12/2022	
3.1	Our Community and People	41.	Complete and implement the Maryborough Flood Study	Manager Infrastructure	In Progress	95%	95%	The Flood Study Report needs to be presented in Council Meeting in June for the endorsement purpose. Verification works are going on with NCCMA at this moment.	30/09/2022	
3.1	Our Community and People	42.	Implement the Carisbrook Flood and Drainage Management Plan, specifically the fourth and final phase	Manager Infrastructure	In Progress	60%	95%	The construction works for Carisbrook Levee (4th Stage) will be completed in April 2023. The remaining works are - Grass seeding on the top and constructing the crushed rock pavement (50%).	31/03/2023	
3.1	Our Community and People	43.	Undertake Shire-wide Flood Study in partnership with NCCMA	Manager Infrastructure	In Progress	0%	10%	NCCMA has already completed the survey, but the tendering process has been delayed due to flood.	30/06/2023	
3.1	Our Community and People	44.	Complete Social and Affordable Housing Needs Analysis	General Manager Community Wellbeing	In Progress	20%	25%	Scoping document has not progressed since last reporting period, however, the Welcome to Central Goldfields pilot project has helped highlight some issues for further investigation.	31/03/2023	
3.1	Our Community and People	45.	Establish the Central Goldfields Climate Action Partnership	Manager Community Engagement	In Progress	0%	75%	A draft partnership approach has been developed, and Council continues to partner with community through the Climate Action Stewarding Group to fine and implement the partnership approach.		
3.1	Our Community and People	46.	Review and simplify Council's volunteer recruitment processes	Manager Tourism Events and Culture	In Progress	60%	70%	Council's Coordinator Events and Volunteer Development attends regular meetings with the Maryborough Volunteer Resource Centre Committee and will share learnings from the review of Council's volunteer recruitment processes.	30/06/2023	
3.1	Our Community and People	47.	Build phase 1-3 of the Indigenous Interpretive Garden at the Art Gallery	Manager Tourism Events and Culture	In Progress	30%	35%	Phase 1 has been completed as part of the Gallery revitalisation program. The Project Control Group and detailed project planning for Stages 2 and 3 commenced at the start of 2023 with an estimated completion date of April 2024	31/12/2022	

New initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
3.1	Our Community and People	48.	Support and participate in the annual NAIDOC week and Reconciliation week events	Manager Community Engagement	Not Due To Start	0%	0%	This item will commence late in Q3.		
3.1	Our Community and People	49.	Research best practice and principles that support partnerships with First Nations stakeholders and organisations	Manager Community Engagement	Not Due To Start	0%	0%	This item will commence in Q4.		
3.1	Our Community and People	50.	Work collaboratively with Bendigo District Aboriginal Corporation to support Aboriginal parents and carers	Manager Go Goldfields	In Progress	15%	60%	Go Goldfields is in active discussions with Bendigo and District Aboriginal Corporation about services for local Aboriginal families. There is also good engagement though the Aboriginal Engagement Group led by Best Start. BDAC is a member of the Go Goldfields Leadership Table.		
3.1	Our Community and People	51.	Complete Planning Scheme Amendment to implement key recommendations of the Population, Housing and Residential Settlement Strategy	Manager Strategy and Economic Development	In Progress	60%	90%	Adopted at March Council meeting and permission from DTP to extend statutory timeframe granted. Final step of lodging documentation for approval process by the Minister for Planning to be completed early Q4.	31/03/2023	
3.1	Our Community and People	52.	Installation of digital infrastructure and an interpretive experience at the Visitor Information Centre	Manager Tourism Events and Culture	In Progress	10%	30%	The commissioning of digital infrastructure and an interpretive experience as part of the activation of the Maryborough Railway Station, is progressing well. Digital infrastructure will be installed in a viewing theatre to support screening of an imaginative digital animation of the famous "Welcome Stranger" story. The interpretive experience will also include an interactive "Worth its weight in gold" unit which will provide a fun, engaging and informative experience for visitors to the centre.	31/03/2022	
3.1	Our Community and People	53.	Develop partnership with Committee for Maryborough and key shire employers to identify issues and opportunities for both existing and future labour force and seeking funding options	Manager Strategy and Economic Development	In Progress	75%	90%	Welcome to Central Goldfields project completed. TILT program developing rapidly in collaboration with LaTrobe Uni, ANU, Federation Uni, Fraunhofer Institute, Committee for Maryborough, key local employers and secondary education providers.		

New initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
3.2	Growing Economy	54.	Review our planning processes, policy and delegations to improve efficiency	Manager Statutory Services	Completed	100%	100%	Complete and implementation has occurred	30/09/2022	
3.2	Growing Economy	55.	Feature the story of gold and the journey to world heritage listing as part of the Maryborough Railway Station Activation Project	Manager Tourism Events and Culture	In Progress	15%	25%	Research and development of content and design for the visitor interpretation centre at the Station are progressing strongly. A wide range of stakeholders have been consulted including Traditional Owner representatives through Djandak. The interpretive panels and digital content will be highly engaging and contemporary in approach, promoting the place of the Central Goldfields area within the broader story of the goldfields region. The project is on track to be completed by June with the visitor interpretation centre at the Station to be launched mid-year.	31/03/2023	
3.2	Growing Economy	56.	Upgrade Princes Park Precinct to improve the Energy Breakthrough visitor experience	Manager Tourism Events and Culture	Completed	100%	100%	Upgrades to the Princes Park Precinct have included installation of CCTV, a site wide PA system, site wide wifi, and electrical upgrades. Together with permanent drinking water fountains and improved pedestrian access these have improved the visitor experience, camping facilities and safety across the site. The site is now significantly enhanced as a base for Energy Breakthrough as well as for other events and for the enjoyment and recreational use by community and other user groups.	31/12/2022	
3.2	Growing Economy	57.	Support RV friendly town status for Dunolly	Manager Tourism Events and Culture	Not Progressing	20%	20%	Council is in support of Dunolly becoming a RV friendly town in principle. A condition of RV friendly status is that there is a free camping ground available. Deledio Recreation Reserve was proposed as a being potentially suitable for this purpose. Council received notification from DELWP in September 2022 that the Dunolly Recreation Reserves Committee of Management Incorporated, who are appointed under the Crown Land Reserve Act 1978 to manage the Deledio Recreation		

New initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
								Reserve on DELWP's behalf, resolved not to move forward with the proposal to list the reserve as a free camping area. The committee considered the proposal closely but identified several major risks by listing the area as a free camping site that they are not able to mitigate. One of these risks included the safety of children in the vicinity of the camp area. Further consideration of progressing the status is not a current priority for Council		
3.2	Growing Economy	58.	Develop an Implementation Plan for the Maryborough Retail Recovery Program	Manager Strategy and Economic Development	Completed	50%	100%	Implementation plan finalised and actions under way, including Makers & Collectors monthly market, Retail Digital Training workshops & in-person coaching and Outdoor Dining review. More substantial planning and infrastructure implementation included in Priority Projects document for funding consideration.		
3.2	Growing Economy	59.	Partner with CVGA to support small business investment in low emissions equipment through Sustainability Victoria's Small Business Energy Saver Program	Manager Strategy and Economic Development	Completed	100%	100%	CVGA program did not continue into 2022-23 so CGSC was unable to participate. Other opportunities for businesses to participate in funded programs for emissions savings have been circulated to Committee for Maryborough or direct to major businesses where eligible.		
3.2	Growing Economy	60.	Work with local Business Associations to facilitate e-learning training opportunities for small business	Manager Strategy and Economic Development	Completed	80%	100%	Completed Navii training program providing e-learning training opportunities and individual coaching for small retail businesses.	30/06/2023	
3.2	Growing Economy	61.	Initiate partnerships between Central Goldfields Art Gallery and local businesses	Manager Strategy and Economic Development	In Progress	35%	35%	Paused while Art Gallery renovation works are being completed. To be considered further in Q4 following opening of art gallery redevelopment.	31/12/2022	
3.2	Growing Economy	62.	Work with partners on innovative activities to attract and retain early childhood teachers and educators in the Shire	Manager Go Goldfields	In Progress	40%	50%	Appointed new Every Child, Every Chance Project Officer to lead this work with local schools and the ECEC sector.	31/03/2023	

New initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
3.2	Growing Economy	63.	Complete and activate the extended co-working space and artist workshop components of the Maryborough Railway Station Activation Project	Manager Strategy and Economic Development	In Progress	75%	90%	Building works close to completion.	30/06/2023	
3.2	Growing Economy	64.	Develop a Play Spaces Strategy	Manager Community Partnerships	In Progress	15%	20%	Inception meeting held with consultants, followed by initial site visit/familiarisation by consultants. Project now in governance set-up and research and desktop analysis phases.	30/06/2023	
3.2	Growing Economy	65.	Commence implementation of the Maryborough Major Reserves Masterplans including completion of all the capital works projects and undertake a review of the rental payments	Manager Community Partnerships	In Progress	15%	15%	Funding has been secured for several projects identified in the Masterplans - Jubilee Oval courts, Princes Park female friendly changerooms and JH Hedges netball court and lighting upgrade. Project scoping and design work is currently underway, before funding agreements are signed and project scopes are finalised.	30/06/2023	
3.2	Growing Economy	66.	Scope potential locations for bike self service stations in the Shire including bike parking in Maryborough	Manager Community Partnerships	Not Due To Start	0%	0%			
3.3	Spaces & places	67.	Reduce obstructions on footpaths by developing a Safe Street Policy and program of works	Manager Statutory Services	Not Due To Start	0%	0%		30/06/2023	
3.3	Spaces & places	68.	Review the amount of quality seating along highly pedestrianised routes including parks, public transport stops, walkways and areas near main streets to ensure they provide protection from the sun and inclement weather and enable ageing residents to make best use of the Shire's facilities	Manager Infrastructure	Completed	100%	100%	Seats have been installed around the Goldfields Dam, with the funding now exhausted.	30/06/2023	
3.3	Spaces & places	69.	Review installation priorities from pedestrian crossings with	Manager Infrastructure	Not Due To Start	0%	0%	This project will be started in 2024/25 Financial Year.	30/06/2023	

New initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
			a focus on busy neighbourhood centres and meeting places							
3.3	Spaces & places	70.	Implement priority works and a revised procedures and maintenance regime at the Maryborough Aerodrome	Manager Infrastructure	In Progress	25%	35%	RFQ for backup power supply underway. Business Plan is being developed in consultation with the appointed taskforce.	30/06/2023	
3.3	Spaces & places	71.	Develop a business case for long term management of the Maryborough Aerodrome	Manager Strategy and Economic Development	In Progress	50%	75%	Draft report almost completed - lodgement expected in April 2023 with Councillor Briefing to follow.	31/03/2023	
3.3	Spaces & places	72.	Update the Nolan Street Customer Service Centre and Offices to provide accessible and COVID Safe facilities	Manager Project Management Office	In Progress	5%	5%	Final project plan nearing completion. Procurement documents for consultants to be developed.		
3.3	Spaces & places	73.	Install a drinking fountain in Bealiba	Manager Infrastructure	Completed	100%	100%	Drinking Fountain has been installed already.		
3.3	Spaces & places	74.	Upgrade the electrical system in the Maryborough Town Hall	Manager Project Management Office	In Progress	40%	40%	Third attempt at public tender was unsuccessful. Scope of works for audio visual components in Council Chambers has been refined. Undertaking peer review of specification to de-risk for potential tenderers. New procurement strategy developed.		
3.3	Spaces & places	75.	Implement building structural upgrade works to Worsley Cottage, Maryborough	Manager Infrastructure	In Progress	25%	60%	Underpinning works have been completed already. Rendering works have been started. Timber Floor needs to be replaced which could increase the project cost a little. The construction will be completed in June 2023.	30/06/2023	
3.3	Spaces & places	76.	Identify and review the opportunity for glass bins located throughout the Shire	Manager Infrastructure	Not Due To Start	0%	0%	This will be done as part of the Service Options discussions after the tendering process of Waste Collection. It will consider the introduction of the Container Deposit Scheme which has been announced as 1st of November 2022.	30/06/2023	
3.3	Spaces & places	77.	Identify opportunities for glass and other recycled products to be utilised in products such as	Manager Infrastructure	In Progress	90%	95%	Practical Completion has been achieved; final report will be commenced soon.	30/06/2023	

New initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
			concrete and asphalt by trialling and demonstrating products through grants							
3.3	Spaces & places	78.	Connect to other Councils in the Loddon and Grampians region through future forums (and informally) and encourage field days at facilities to exchange practical information	Manager Infrastructure	In Progress	25%	50%	Sustainable Victoria informs that there are no plans to have forums outside of the state-wide kerbside reform as led by DECA. CGSC has taken part in the first stage of a regional procurement process with City of Ballarat (1st and 2nd stages are non-committal financially). This project is to identify opportunities for regional reprocessing of materials by telling the market the volumes and types of products available to determine any interest.		
3.3	Spaces & places	79.	Waterway Management Plan for Carisbrook Governance Committee	Manager Community Engagement	Not Due To Start	0%	0%			
3.3	Spaces & places	80.	Promote design intent of Indigenous Interpretive Garden including the rock wells and fire practices	Manager Tourism Events and Culture	In Progress	0%	20%	The design intent of the Indigenous Interpretive Garden has been promoted in association with the reopening of the Gallery and is also included on Council and RDV websites. A detailed communications plan will be finalised by June and implemented throughout the development and installation of the Garden, expected to be completed by April 2024.	31/03/2023	
3.3	Spaces & places	81.	Investigate options to track emissions data, including group procurement of emissions data management system in collaboration with other CVGA Councils	Manager Strategy and Economic Development	Completed	100%	100%	Emissions data tracking system successfully procured - CGSC stand-alone contract tailored to our needs. To be implemented Q3.	30/09/2022	
3.4	Leading change	82.	Implement the new payroll system for Council to ensure efficiency and compliance with legislative requirements	Manager People and Culture	Completed	80%	100%	The new payroll system has been implemented and went live in December 2022	31/12/2022	
3.4	Leading change	83.	Investigate and implement a customer request management (CRM) tool in collaboration with Pyrenees Shire Council utilising	General Manager Corporate Performance	In Progress	10%	10%	Tender specification for Project Resources for Project Management and Analyst work reviewed by PCG and updated accordingly. It should be finalised and out to market mid	30/06/2023	

New initiatives										
Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 progress	Q3 progress	Comments	Due Date	Traffic Lights
			the Rural Council Transformation Program funding to assist in the management and monitoring of customer interactions and complaint handling					February. The requirement to deliver the 'Rural Council IT Platform Strategy' council participation milestone in the Funding Agreement was achieved and signed off by DJPR on 21/12/2022. Note the project will go beyond 30 June 2023.		
3.4	Leading change	84.	Implement the key actions identified in the Workforce Plan	Manager People and Culture	In Progress	70%	80%	Progress has been made across all of the action plan strategies areas including Staff Culture and Engagement, Staff attraction and retention, Occupational Health & Safety and Professional Development and Training. The CEO provided an update to all staff on 7 February 2023 on the progress.	30/06/2023	
3.4	Leading change	85.	Implement an Occupational Health and Safety review at the Depot	Manager People and Culture	Not Due To Start	0%	0%	Not due to commence.	30/06/2023	
3.4	Leading change	86.	Develop and implement a Risk & Assurance system and culture change	Manager Governance Property and Risk	In Progress	0%	5%	Memorandum of Understanding between Central Goldfields Shire and Hepburn Shire Councils has been signed to facilitate the collaborative procurement of Risk Management Services which includes the development of a Risk and Assurance System, and tools for training to engender culture change. Tender issued and to be finalised in April.	30/06/2023	
3.4	Leading change	87.	Work with Dja Dja Wurrung Corporation (in line with the Reconciliation Action Plan) to deliver Cultural Awareness Training across the organisation	Manager Community Engagement	Not Due To Start	0%	0%	This item cannot be delivered until the Reconciliation Action Plan has been adopted by Council.		
3.4	Leading change	88.	Implement an Intranet platform	General Manager Corporate Performance	In Progress	20%	20%	No further progress on this item. With staff shortages and other critical system demands it has not been further actioned.	31/03/2023	

9. Notices of Motion

The Governance Rules provides that Councillors May Propose Notices Of Motion, Chapter 2, Division 4:

Councillors may ensure that an issue is listed on an agenda by lodging a Notice of Motion.

22. Notice Of Motion

22.1 A notice of motion must be in writing signed by a Councillor, and be lodged with or sent to the Chief Executive Officer at least one week before the Council meeting to allow sufficient time for him or her to include the notice of motion in agenda papers for a Council meeting and to give each Councillor at least 48 hours notice of such notice of motion.

22.2 The Chief Executive Officer may reject any notice of motion which:

22.2.1 is vague or unclear in intention 22.2.2 it is beyond Council's power to pass;

or 22.2.3 if passed would result in Council otherwise acting invalidly but must:

22.2.4 give the Councillor who lodged it an opportunity to amend it prior to rejection, if it is practicable to do so; and

22.2.5 notify in writing the Councillor who lodged it of the rejection and reasons for the rejection.

22.3 The full text of any notice of motion accepted by the Chief Executive Officer must be included in the agenda.

22.4 The Chief Executive Officer must cause all notices of motion to be numbered, dated and entered in the notice of motion register in the order in which they were received.

22.5 Except by leave of Council, each notice of motion before any meeting must be considered in the order in which they were entered in the notice of motion register.

22.6 If a Councillor who has given a notice of motion is absent from the meeting or fails to move the motion when called upon by the Chair, any other Councillor may move the motion.

22.7 If a notice of motion is not moved at the Council meeting at which it is listed, it lapses.

10. Urgent Business

The Governance Rules provide for urgent business as follows:¹

If the agenda for a Council meeting makes provision for urgent business, business cannot be admitted as urgent business other than by resolution of Council and only then if it:

1. 1 relates to or arises out of a matter which has arisen since distribution of the agenda; and
2. 2 cannot safely or conveniently be deferred until the next Council meeting.

11. Confidential Business

The public transparency principles include that Council decision making processes be transparent except when the Council is dealing with information that is confidential by virtue an Act.¹

Except in specified circumstances, Council meetings must be kept open to the public.² One circumstance is that the meeting is to consider confidential information.³

If a Council determines that a meeting is to be closed to the public to consider confidential information, the Council or delegated committee must record in the minutes of the meeting that are available for public inspection:⁴

- (a) the ground or grounds for determining to close the meeting to the public by reference to the grounds specified in Act's definition of confidential information;⁵
- (b) an explanation of why the specified ground or grounds applied.

Confidential information, as defined by the *Local Government Act 2020*,⁶ is:

¹ Chapter 2, Rule 20.

- (a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- (c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- (d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- (e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- (f) personal information, being information which if released would result in the unreasonable disclosure of information affairs;
- (g) private commercial information, being information provided by a business, commercial or financial undertaking that—
 - (i) relates to trade secrets; or
 - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
- (h) confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);
- (i) internal arbitration information, being information specified in section 145;
- (j) Councillor Conduct Panel confidential information, being information specified in section 169;
- (k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- (l) information that was confidential information for the purposes of section 77 of the Local Government Act 1989;

¹ *Local Government Act 2020*, s 58 (a).

² *LGA 2020* s 66 (1).

³ *LGA 2020* s 66 (2) a).

⁴ *LGA 2020* s 66 (5).

⁵ Section 3 (1).

⁶ Section 3 (1).

The Governance Rules provide for information relating to a meeting to be confidential:⁷

- If the Chief Executive Officer is of the opinion that information relating to a meeting is confidential information within the meaning of the *Local Government Act 2020*, he or she may designate the information as confidential and advise Councillors and/or members of Council staff in writing accordingly.
- Information which has been designated by the Chief Executive Officer as confidential information within the meaning of the Act, and in respect of which advice has been given to Councillors and/or members of Council staff in writing accordingly, will be presumed to be confidential information.

12. Meeting Closure

⁷ Chapter 6.