



Please return this completed form to:
 22 Nolan Street, Maryborough VIC 3465
 PO Box 194, Maryborough VIC 3465
 Tel: 03 5461 0610 | Fax: 03 5461 0666
 Email: mail@cgoldshire.vic.gov.au

Application 2026/2027 Various Works Permits

- Permit applications should be submitted 7 to 10 business days before starting works.
- Works/Occupation must not commence until the permit is issued – penalties may apply if this is not adhered to.
- Late applications may delay your projects.
- 48 business hours' notice is required to book an inspection which is available between Monday to Thursday.

Print clearly using black/blue pen only

Location of Works		
Street Number	Street/Road Name	Suburb

Proposed Works/Use Dates			
Start Date:		Finish Date:	

Applicant Details				
Role:	<input type="checkbox"/> Property Owner	<input type="checkbox"/> Contractor	<input type="checkbox"/> Utility	<input type="checkbox"/> Other
Name:				
Business Name: (if applicable)				
Postal Address:				
Telephone Number:		Mobile:		
Email Address:				

Contractor/Owner Details (if different to above)				
Name:				
Business Name: (if applicable)				
Postal Address:				
Telephone Number:		Mobile:		
Email Address:				

Public Liability Insurance: (\$10,000,000.00 minimum Public Liability Insurance required – not required if Council performing street tree works). Please provide a copy with this application. Consent will not be granted if this is not supplied.

Has the Public Liability Insurance Certificate been attached? Yes No

Are the works related to a Planning Permit? Yes No **Planning Permit Number:**

Tick Relevant Box:

CONSENT FOR WORKS PERMIT – EXCAVATION (53261.01)

Permit Code XP – Excavation of Road Reserve

Dial Before You Dig Performed? Yes No

- Major Works are defined as an area equal to or greater than 8.5m²
- Minor Works are defined as an area less than 8.5m²
- On road is defined as being conducted on any part of the roadway, pathway or shoulder
- Off road is defined as NOT being conducted on any part of the roadway, pathway or shoulder (e.g. nature strip, table drain)

Arterial Road			Cost:
<input type="checkbox"/>	Major Works	On Road	\$746.06
<input type="checkbox"/>	Major Works	Off Road	\$521.55
<input type="checkbox"/>	Minor Works	On Road	\$276.32
<input type="checkbox"/>	Minor Works	Off Road	\$164.06
Municipal Road with a speed limit equal or greater than 50km/hr			Cost:
<input type="checkbox"/>	Major Works	On Road	\$744.33
<input type="checkbox"/>	Major Works	Off Road	\$405.84
<input type="checkbox"/>	Minor Works	On Road	\$160.61
<input type="checkbox"/>	Minor Works	Off Road	\$103.62
Municipal Road with a speed limit less than 50km/hr			Cost:
<input type="checkbox"/>	Major Works	On Road	\$405.84
<input type="checkbox"/>	Major Works	Off Road	\$103.62
<input type="checkbox"/>	Minor Works	On Road	\$160.61
<input type="checkbox"/>	Minor Works	Off Road	\$103.62

VEHICLE CROSSING/DRIVEWAY PERMIT (53261.02)

Vehicle Crossing Permit will expire two months from date of application, or when public liability insurance expires.

Once permit has expired, an extension will need to be applied for in writing.

Standard drawings are from the IDM, Council will advise the appropriate drawing on the permit.

<input type="checkbox"/>	Permit Code CL – Road Crossover Permit	Cost: \$350.00
	Dial Before You Dig Performed? <input type="checkbox"/> Yes <input type="checkbox"/> No If other utility assets are affected, has written consent been given to build the crossover? <input type="checkbox"/> Yes <input type="checkbox"/> No	

ASSET PROTECTION PERMIT (53261.06)

<input type="checkbox"/>	Permit Code OA – Protection of Council infrastructure within the road reserve (ie footpath, kerb and channel, nature strip, street tree, stormwater drain and road surface)	Cost: \$250.00
	Please also attach pictures of any existing damage	

GENERAL ROAD OCCUPATION PERMIT (53261.03)

<input type="checkbox"/>	Permit Code OG – Closure of roads for parades, events, markets etc (no excavation)	Cost: \$116.00 (Not For Profit Organisations Exempt)
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CONSTRUCTION ROAD OCCUPATION PERMIT (53261.03)

<input type="checkbox"/>	Permit Code OC – Property development construction, scaffolding, fencing, hoarding or refurbishment	Cost: \$116.00 for first week, \$57.00 for additional week/s
Number of Weeks:		Total Cost \$

LANDSCAPING PERMIT

<input type="checkbox"/>	Permit Code OL – Landscaping of Road Reserve	Cost: No Charge
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STREET TREE PLANTING (52476.02)

Planning Permit Number (if applicable):		
<input type="checkbox"/>	Planting by Council	Cost: \$197.00 (inc. GST)

<input type="checkbox"/>	Street Tree Planted by Planning Permit Holder Resident	No Charge
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Proposed Type of Tree:
Tree must be 1.5 metres in height.

(Planting and maintenance must be in accordance with all relevant Australian Standards AS2303:2015, AS4454:2012, AS4970, AS4373:2007)

Where applicable, please provide a sketch of your proposed Works/Road Usage. Please include all assets in the vicinity (trees, landscaping, footpaths, kerbs, drains, service authority assets and private assets).

Please use black/blue pen only

Describe the Scope of Works. If any part of the road reserve has been altered, please describe how it will be reinstated also.

**Will works result in vegetation removal/disturbance/destruction or lopping?
Please note that if there is any vegetation removal, council will need to review the request further.**

Yes No

If YES please describe.

Description of Traffic Management Plan/Safety Measures.

Applicant's Declaration/Indemnity

I understand that the issue of a permit, and commencement of any works/usage, is subject to my payment of the applicable fee (in accordance with General Local Law – Part 2, Roads and Public Places), Council's approval of my public liability insurance policy and receipt of written permit.

The applicant guarantees that it will comply with Central Goldfields Shire Council design/layout requirements that were specified prior to the issue of this permit and to:-

- (a) Carry out the works authorised by the permit ("works").
- (b) Complete the works or occupation by the date stated in the application unless an extension is requested by the applicant and is granted by the Council.
- (c) Restore the site of the works to the same condition, which existed prior to the commencement of works.
- (d) Repair any damage to any equipment, property or asset owned by or under the control of the Council.
- (e) Reimburse the council any costs incurred by it, should the applicant fail to restore the site of the works to the same condition which existed prior to the commencement of work or to repair any damage to equipment, property or asset owned by or under the control of the Council.
- (f) Obey and observe any reasonable direction or demand made by the Council, its servants, or agents in respect to the carrying out of the works.
- (g) Contact Council (if applicable) to arrange inspections as specified within the permit.
- (h) If a vehicle crossing is constructed without a permit or consent, without Council supervision or is not constructed to Council standards, Council may require the property owner or applicant to reconstruct or remove the crossing, reinstate the footpath, kerb and channel etc in accordance with Clause 12 (2), (3), (4) and (5), Schedule 7 of the *Road Management Act 2004*.

The applicant, by agreeing to the terms and conditions of this application agrees to indemnify and keep indemnified, and to release and hold harmless the Central Goldfields Shire Council, its servants and agents from and against any claim, action, suit, expenses or demand of whatsoever nature (including both personal injury and damage to property) brought against the Council arising out of the conduct of the works carried out by the applicant, its servants and agents (save and except if any such claim shall arise due to the negligence of the Council, its servant and agents) for the period not exceeding 12 months from the completion of the works.

I understand the above information to be true and correct to the best of my knowledge.

Signature of Applicant:	
Name of Applicant:	
In the presence of:	
Date:	

Privacy Collection Statement:

The collection and handling of personal information will be conducted in accordance with Council's Privacy Policy which is displayed on Council's website and is available for inspection at Council's customer service centre. Please refer to the [Privacy Policy](#) for further information.

OFFICE USE ONLY:

CUSTOMER SERVICE – Permit costs not applicable to GST (except Street Trees by Council)			
Receipt Number:	Total:	Date:	Processed By: