



Request for Onsite Wastewater Management System FINAL INSPECTION

THIS FORM IS A FORMAL REQUEST FOR A FINAL INSPECTION OF AN INSTALLED ONSITE WASTEWATER MANAGEMENT SYSTEM. A FINAL INSPECTION CONDUCTED BY CENTRAL GOLDFIELDS SHIRE COUNCIL ENVIRONMENTAL HEALTH MUST BE COMPLETED BEFORE A PERMIT TO USE CAN BE ISSUED. USE OF AN ONSITE WASTEWATER MANAGEMENT SYSTEM PRIOR TO THE ISSUE OF A PERMIT TO USE IS AN OFFENCE THAT CARRIES SIGNIFICANT MONETARY PENALTIES.

Permit Number:	Date Issued:

Address of the Installed Onsite Wastewater Management System:

Owner/s:

System Type and Disposal Method Installed

Applicant to Complete
<p>I, the applicant, hereby request a Final Inspection of an installed onsite wastewater management system through the submission of all of the required information detailed under 'Accompanying Documentation Required' REFER OVER. I acknowledge I have read and completed pages 2 & 3, and that all aspects of the installation of the above listed onsite wastewater management system are complete and in accordance with the Permit to Install issued for this system.</p> <p>Signature of Applicant Date: / /20</p>

ACCOMPANYING DOCUMENTATION REQUIRED

Requests for Onsite Wastewater Management System – Final Inspections **MUST** be accompanied by the following documentation

- Completed **Plumbing Industry Commission Certificate** (Plumber of internal fixtures)

- Completed **Plumbing Industry Commission Certificate** (Drainer – septic system and irrigation installer)

- An **‘As Constructed’ Plan** of the installed system showing
 - All Set Back Distances**
 - The Point of North
 - Location of the Dwelling
 - Position of the Septic Tank System
 - All Existing and Proposed Buildings
 - Driveways
 - Easements, Dams, Creeks, Underground Water Tanks, Wells
 - Location of the Irrigation Field and all Fittings and Fixtures
 - Location of Diversion and Cut Off Drains

- A **Commissioning Report** (Treatment Plants only)

Central Goldfields Shire Council will not accept incomplete requests, as a decision cannot be made without all applicable information submitted. This form and its accompanying documentation may be submitted in person at Central Goldfields Shire Council’s Offices (12-22 Nolan St, Maryborough) or directed via mail eho@cgoldshire.vic.gov.au

An ‘Approval to Use’ must be issued by Central Goldfields Shire Council before the installed system may be used.

For further information:

Environmental Health - CGSC
PO Box 194, Maryborough Vic 3465
eho@cgoldshire.vic.gov.au
Ph: (03) 5461 0647
Fax: (03) 5461 0666

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Completion Checklist for the Installation of an Onsite Wastewater Management System

General (All Systems)

- Has the onsite wastewater management system been installed as required by all conditions of the Permit to Install?
- Has the irrigation area or trench length, as prescribed in the Permit to Install, been installed?
- Has the onsite wastewater management system been installed in accordance with the approved plan?
- Has a diversion drain been constructed to sufficiently divert water around the disposal area?
- Are all service ports, inspection ports, taps, valves and pits easily accessible and identifiable?
- Have all set-back distances been met?
- Is the effluent disposal area sufficiently protected from stock or vehicle traffic?
- Has an appropriate alarm system been fitted? (pump wells and treatment plants only)
- Have all electrical works been completed? (pump wells and treatment plants only)

Conventional Adsorption / Transpiration Trenches Only

- Are all distribution boxes easily accessible?
- Are all inspection and access ports of the septic tank clearly visible and easily accessible?
- Is the surface of the disposal field smooth and not conducive to pooling surface water?

Surface Irrigation Only

- Are all drippers installed with one plant per dripper?
- Are all dripper heads fitted and functioning correctly?
- Are taps and individual lines provided for each designated irrigation area?
- Has a heavy mulch been distributed along all dripper lines as required by the Permit to Install?
- Has all top soil importation, ground cultivation and ground preparation as required in the Permit to Install been undertaken?
- Has a minimum of 2 "Reclaimed Water In Use" warning signs been affixed to the site?

Sub-Surface Irrigation Only (Pressurised)

- Have Vacuum Breakers/Air Release Valves been installed at the highest point in each irrigation field/zone?
- Are taps and individual lines provided for each designated irrigation area? (if applicable)
- Have all top soil importation, ground cultivation and ground preparation as required in the Permit to Install been undertaken?
- Has a Mesh/Disc Filter been installed in a safe and accessible area?
- Has a flush valve been installed at the lowest point of the irrigation field?
- Has a Techfilter been installed down-flow from the Mesh/Disc Filter? (**NETAFIM** sub-surface irrigation only)
- Has a minimum of 2 "Reclaimed Water In Use" warning signs been affixed to the site?