

BUILDING PERMIT APPLICATION CHECKLIST

SWIMMING POOLS / SPAS AND SAFETY BARRIERS

REQUIRED SUPPORTING DOCUMENTATION

To avoid unnecessary delays in processing your building permit application, this guide has been compiled to identify the minimum information required to be submitted with an application for a building permit to construct swimming pools/spas and safety barriers. Please note this guide is not comprehensive and further information may be requested upon review of application.

Most swimming pools require a Building Permit. If the swimming pool or spa is in excess of 300mm in depth it must be enclosed within a pool safety barrier that complies with the Building Code of Australia and the Australian Standard 1926.1.

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- Completed and signed Building Permit Application.
- Building Permit Fees (fees will be determined upon the receipt of your Building Permit Application).
- Copy of Planning Permit (if applicable). To determine if a Planning Permit is required please contact the Planning Department at this office. If a planning permit is required, you MUST obtain this before the building permit can be issued.
- Copy of Certificate of Title and Title Plan drawing (including details of any covenants, easements or restrictions).
-) Builders Warranty Insurance and Builders details and practitioners registration number (for
) Registered Builders doing domestic work with value exceeding \$16,000).
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) or
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-) Owner Builder Consent Certificate (for Owner Builders doing domestic work with value exceeding
) \$16,000). Application kit can be obtained from the Victorian Building Authority (Ph: 1300 815 127
) Web: www.vba.vic.gov.au).
- The Site Plan to scale (to include location of your house, swimming pool and barrier, dimensions and capacity of the pool, distances to buildings and boundaries).
- The swimming pool and barrier plans.

NOTE - ONLY ONE COPY OF ALL DOCUMENTATION IS REQUIRED